

## APPLICATION INFORMATION

This application is valid **ONLY** for the Enhancing Excellence in Teaching Program 2024-25 award year for classes that **BEGIN** on or after July 1, 2024– on or before June 30, 2025 at a Nebraska institution

**Current and previous recipients must apply each year to be considered for funding.**

### Application Requirements

To be considered for Enhancing Excellence in Teaching Program (EETP) funds, the application must be completed in its entirety and submitted with the following supporting documentation:

- A Program of Study approved by the institution in which you are enrolled which includes:
  - Name of the institution;
  - Name of the applicant;
  - Name of the eligible graduate degree or shortage area endorsement program to be completed;
  - A listing of all coursework required to complete the program
    - Courses that funds are requested for must have the semester to be taken during the current award year; and
  - An anticipated program completion date.
- **If you are applying under Qualifying Category 4** (see below), and your degree program is not within your institution's educator preparation division, you must have your Program of Study signed by your degree advisor prior to submission with your application.
- **If you are applying under Qualifying Category 5** (see below), a statement, signed by the administrator of the school district or school at which you are employed, which provides support that the graduate degree program in which you are enrolled will result in a teaching endorsement that will be beneficial to the students of the school district or school. This requirement **does not apply** to qualifying categories 1-4.

Incomplete applications will not be considered for Enhancing Excellence in Teaching Program funds.

### Application Submission

The application will be available on the [Enhancing Excellence in Teaching Program application page](#) on the Coordinating Commission for Postsecondary Education's (CCPE) web site beginning **April 15, 2024** at 9:00 a.m. The completed application and all supporting documentation must be submitted to the designated contact person **at the institution** in which you are enrolled by **May 17, 2024**. Institutions must forward all applications to CCPE by May 29th.

**CCPE will notify selected recipients, via email provided on the application, of their award amount by June 28th.**

The email will include an EETP Loan Contract that **must** be completed, signed, and returned to CCPE prior to any funds being made available. A delay in returning the contract may result in a postponement of available funds or the withdrawal of the loan award. Notification of non-award will be sent via email by July 12<sup>th</sup>.

**FUNDS CAN ONLY BE DISTRIBUTED AFTER JULY 1, 2024.**

### NDE Contact Information

Requests for information or questions regarding the Enhancing Excellence in Teaching Program may be directed to Kelcy Sass at [kelcy.sass@nebraska.gov](mailto:kelcy.sass@nebraska.gov).

**Qualifying Category 1** – Shortage Area Graduate Degree Program

**Qualifying Category 2** – Shortage Area Added Endorsement Program

**Qualifying Category 3** – Curriculum and Instruction Graduate Degree Program

**Qualifying Category 4** – Graduate Degree Program in the subject area on your current teaching certificate

**Qualifying Category 5** – Graduate Degree Program that is not a shortage area and is requested by your School Administrator