
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

June 13, 2013

Western Nebraska Community College

John N. Harms Advanced Technology Center, "The Plex" Room
Scottsbluff, Nebraska

Public notice of meeting

Public notice of time and place of regular meeting was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON JUNE 13, 2013. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 12:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

DR. RON HUNTER, CHAIR

Meeting called to order at 8:32 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Ron Hunter called the meeting to order at 8:32 a.m. and asked for introductions.

Commissioners Present

Colleen Adam
Clark Anderson
Riko Bishop
Dr. Deborah Frison
Dr. Ron Hunter
Mary Lauritzen

Eric Seacrest
Dr. Joyce Simmons
W. Scott Wilson
John Winkleblack
Carol Zink

Commission Staff Present

Dr. Kathleen Fimple
Dr. Marshall Hill
Jason Keese

Dr. Carna Pfeil
Helen Pope
Mike Wemhoff

Dr. Todd Holcomb, President of WNCC

REETING BY DR. TODD HOLCOMB, PRESIDENT OF WESTERN NEBRASKA COMMUNITY COLLEGE

Dr. Todd Holcomb, President of Western Nebraska Community College, welcomed the Commissioners, staff, and guests and gave an update on the college. WNCC serves a large rural area, roughly 17,000 square miles from South Dakota to Colorado; Wyoming to Lewellen, Nebraska. This area has an agriculture-based economy, with students mainly from the area. The goal

of WNCC is to be the best community college in the inter-mountain region. There are a significant number of students from Colorado that come primarily for specialized academic programs such as nursing. WNCC is one of the most diverse community colleges in the state with 17% of the students under-represented, racial, and ethnic minority students. Fifty percent of the students are transfer and 50% are vocational technical education. They also have 50 - 60 international students attending WNCC.

Dr. Holcomb noted that WNCC is proud to be voted the #1 small community college in the country for veteran's affairs. The inter-mountain region has a number of veteran organizations. WNCC is in the process of finishing the first facilities master plan, which will be presented to its board next week. He stated WNCC is very active in the community. For example, grain bin rescue training, teaming up with local law enforcement and emergency personnel for rural public safety programs, and programs for seniors in the community.

A tour is planned for the Commissioners and staff after the meeting, including the science lab renovation and the original 1969 main campus building. Dr. Holcomb answered questions from the Commissioners.

*Minutes of April 25, 2013
Commission meeting approved*

MINUTES OF APRIL 25, 2013 COMMISSION MEETING

Commissioner Simmons moved that the minutes of the April 25, 2013 meeting be approved. Commissioner Anderson seconded the motion. A roll call vote was taken, Commissioner Zink abstained, all other Commissioners present voted yes.

*Chair Hunter thanks
Commissioners for hosting
dinner*

CHAIRPERSON'S REPORT

Chair Hunter thanked Commissioners Winkleblack and Seacrest for hosting an enjoyable evening event at the Emporium Coffeehouse and Café.

*Chair Hunter distributes ACTA
pamphlet*

Chair Hunter provided the Commissioners with a recent pamphlet from the American Council of Trustees and Alumni (ACTA) organization.

*Jason Keese reports on
legislative bills of interest*

EXECUTIVE DIRECTOR'S REPORT

Marshall Hill, Executive Director, noted that from the perspective of the Coordinating Commission, we had a busy but very successful legislative session. Jason Keese, Public Information and Special Projects Coordinator, briefed the Commissioners on legislative bills of interest. A summary sheet was distributed to Commissioners outlining the information presented. All four of the bills proposed by CCPE passed.

*Dr. Hill speaks about request for
funding from the Appropriations
Committee*

Dr. Hill stated they met with members of the Appropriations Committee to plead our case for restoration of funding and financial aid programs with a focus on restoration of the data analyst position. The Appropriations Committee did put forward a bill that included restored funding to allow us to fill a new position; the bill passed. We were also successful with the Legislature to stop penalizing us for being the pass-through agency for the

States membership in the Midwestern Higher Education Compact. The committee also provided funds for computer upgrades.

Dr. Hill discusses upcoming meetings and conferences

Dr. Hill will be attending the SHEEO Annual Meeting next month. Jason Keese and Kathleen Fimple, Academic Programs Officer, will attend the SHEEO Policy Conference in August. We anticipate the governor will appoint the Coordinating Commission once again to administer the College Access Challenge Grant.

Dr. Hill announces Dr. McCuen's retirement

Dr. Hill reported that Barbara McCuen, Research Coordinator, will be retiring the end of August. Since the research coordinator and the data analyst work together, we have the opportunity to restructure those positions and reassess how we work with data.

Consent Agenda

CONSENT AGENDA ITEMS

WSC – Organizational Management (MS)

- **Wayne State College – Follow-up Report on existing instructional program: Organizational Management (MS)**
- **University of Nebraska at Kearney – Follow-up Report on existing instructional program: Molecular Biology (BS)**
- **Western Nebraska Community College – Follow-up Report on existing instructional program: Welding Technology (AAS, AOS, Certificate, Diploma)**

UNK – Molecular Biology (BS)

WNCC – Welding Technology (AAS, AOS, Certificate, Diploma)

With no discussion on the Consent Agenda Items, Chair Hunter recommended to move forward with the vote.

Consent Agenda items approved

Commissioner Zink made a motion to approve the Consent Agenda Items - Wayne State College – Follow-up Report on existing instructional program: Organizational Management (MS), University of Nebraska at Kearney – Follow-up Report on existing instructional program: Molecular Biology (BS), and Western Nebraska Community College – Follow-up Report on existing instructional program: Welding Technology (AAS, AOS, Certificate, Diploma). Commissioner Simmons seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

Public Comment on Matters of General Concern

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

There was no testimony regarding Matters of General Concern.

Chair Hunter closed the public hearing on Matters of General Concern.

Public Hearing on Planning and Consumer Information Items

PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION COMMITTEE ITEMS

There was no testimony regarding Planning and Consumer Information Committee Items.

Chair Hunter closed the public hearing on Planning and Consumer Information Committee Items.

PLANNING AND CONSUMER INFORMATION COMMITTEE

2013 Supplemental Forms Report

Dr. Pfeil presents the report

Information Item: 2013 Supplemental Forms Report

Commissioner Lauritzen called on Dr. Carna Pfeil, Associate Director for Finance and Administration, to present the 2013 Supplemental Forms Report on Enrollment, Tuition & Fees, and Financial Aid. Dr. Pfeil stated that this report is difficult to present because of the large amount of information it contains. Dr. Pfeil gave a brief explanation of the history of Supplemental Forms. Dave Wagaman, former Senior Budget Analyst for the governor's budget office, wanted more information than was in the budget documents that public higher education institutions submitted biennially. In 1976 he created forms to supplement data provided in the biennial budget reports. Three years ago the budget office decided it no longer needed this information. The Commission wanted to keep the information and requested taking over the report. We use the report in several ways, such as assisting us with national reports for SHEEO and NASSGAP.

Dr. Pfeil provided a handout and gave a PowerPoint presentation on the report. She noted that the goal is to be able to present a trend starting next year. Several of the Commissioners posed questions regarding the report. Ideas on how to expand the report, including graphs, and to possibly change its name were discussed.

Chair Hunter called for a 10 minute break at 10:00 a.m. The meeting resumed at 10:10 a.m.

Public Hearing on Academic Programs Committee Items

Dr. Fimple attempts to reach SCC and Omaha School of Massage representatives

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

Dr. Kathleen Fimple stated Dennis Headrick from Southeast Community College, and Steve Carper, president of the campus of Omaha School of Massage & Healthcare of Herzing University, could not attend the meeting. Both are on standby for her to call when their proposals are presented.

Chair Hunter closed the public hearing on Academic Programs Committee Items.

ACADEMIC PROGRAMS COMMITTEE

Commissioner Zink thanked Commissioner Lauritzen for filling in for her at the April 25th Commission meeting. She called on Dr. Fimple to present the program proposals.

Omaha School of Massage & Healthcare of Herzing University – Chiropractic Technician (AS, Diploma)

Dr. Fimple presents the proposal

Application to Modify a Previous Authorization to Operate – Omaha School of Massage & Healthcare of Herzing University – Chiropractic Technician (AS, Diploma)

Dr. Fimple was not able to reach Steve Carper for a teleconference. She stated this proposal is for authorization for Herzing University to offer an AS

and a diploma in chiropractic technician. It is not offered anywhere in Nebraska and seems to be a good fit for Herzing University.

Commissioner Anderson inquired what the demand for a chiropractic technician may be, since most chiropractic visits are short. Dr. Fimple noted that at the initial consultation when x-rays are taken, or larger chiropractic offices may need a technician.

Omaha School of Massage & Healthcare of Herzing University – Chiropractic Technician (AS, Diploma) approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the modification to the recurrent authorization to operate for Herzing University (dba Omaha School of Massage and Healthcare of Herzing University) to include the AS and diploma in chiropractic technician. A roll call vote was taken, with all Commissioners present voting yes.

UNO – Information Technology Development (undergraduate certificate)

University of Nebraska at Omaha - Proposal for New Instructional Program: Information Technology Development (undergraduate certificate)

Dr. Fimple presents the proposal

Commissioner Zink stated that on the committee conference call she asked Dr. Fimple to speak about Online Worldwide. Online Worldwide is the technological computer delivery system that the University of Nebraska uses in conjunction with its sister institution, the University of Agder in Norway. She requested that Dr. Fimple share that information with the Commissioners. Dr. Fimple noted that the University of Nebraska developed Online Worldwide to bring together online programs that are offered by all the University of Nebraska campuses. The University of Agder in Norway is one of eight public universities in the country of Norway, offering 20 masters degrees and 7 Ph.D.s, with an enrollment of 9,500 students. The undergraduate certificate of Information Technology Development could be marketed to several student populations, for example, working professionals that want to return for an additional credential. All courses are in place, one course offered by the University of Agder in Norway and the other three courses by UNO. Online Worldwide has provided funding for UNO to develop its existing courses into the online format.

UNO – Information Technology Development (undergraduate certificate) approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska at Omaha’s new instructional program: Information Technology Development (undergraduate certificate). A roll call vote was taken, with all Commissioners present voting yes.

SCC – Fire and Emergency Services Management (certificate)

Southeast Community College - Proposal for New Instructional Program: Fire and Emergency Services Management (certificate)

Dr. Fimple presents the proposal

Dr. Fimple presented the proposal. She stated Southeast Community College already has an AS in fire protection technology. This program is an “add-on” designed for people with an associate degree or those already working in the fire and emergency field. This certificate will enable those persons to be captains, officers, or in management.

SCC – Fire and Emergency
Services Management
(certificate) approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve Southeast Community College’s new instructional program: Fire and Emergency Services Management (certificate). A roll call vote was taken, with all Commissioners present voting yes.

Information Items: Report on name changes, deletions, reasonable and moderate extensions, and other institutional activities relating to existing programs

Dr. Fimple states that all
Information Items are for
Metropolitan Community College

Dr. Fimple presented the Information Items, noting that all are for Metropolitan Community College. Dr. David Ho is retiring this summer and he did a thorough review of the college’s catalog and what it had reported to the Commission. The unusually large number of items is a result of his review.

(All items listed are for Metropolitan Community College)

Reasonable and Moderate
Extension

Reasonable and Moderate Extension

1. Liberal Arts/Academic Transfer – Language Studies
2. Communications and Humanities – Global Perspectives
3. Communications and Humanities – Professional Communication

Program Name Changes

Program Name Changes

1. Effective with the 2013-14 Catalog, Specialist Diploma award is changed to *Career Certificate*
2. Horticulture to *Horticulture, Land Systems, and Management*
3. Air Conditioning, Refrigeration, and Heating Technology to *Heating, Air Conditioning and Refrigeration*
4. Residential Energy Management (Weatherization) to *Home Energy Professional (Weatherization)*
5. Lead Safe Practices to *Soil Remediation*
6. Culinary Arts and Management – ManageFirst to *Restaurant Leadership – ManageFirst*
7. Emergency Medical Technician – Paramedic to *Paramedicine*
8. Professional Health Studies – Emergency Medical Technician – Paramedic to *Professional Health Studies – Paramedicine*
9. Microcomputer Technology to *Information Technology Technician (with the following options)*
 - *Data Center Technician*
 - *Network Technician*
 - *Security Technician*
 - *Server Technician*
 - *Web Author*
10. Microcomputer Technology – Transitional Object-Oriented Programming to *Information Technology – Transitional Object-Oriented Programming*

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11. Information Technology – Desktop Specialist to *Information Technology – Desktop Support Specialist*
 12. Photography – General Commercial to *Photography*

Program Merger

Program Merger

1. Merged Electronic Imaging & Media Arts and Graphic Communication Arts into *Design, Interactivity and Media Arts*

Program Additions and Changes

Program Additions and Changes

1. Added Design, Interactivity and Media Arts AAS concentrations:
 - Graphic Design
 - Illustration
 - Media Generalist
 - Motion Graphics
 - Web Design
2. Added Horticulture, Land Systems and Management AAS options:
 - Grounds Management
 - Landscape Design
 - Small Market Farming
3. Added Horticulture certificate of achievement
4. Added Horticulture career certificates:
 - Landscape Design
 - Nursery and Landscape Design
 - Nursery and Landscape Management
 - Small Market Farming
5. Added Industrial and Commercial Trades – Lead Abatement career certificate
6. Added Industrial and Commercial Trades – Healthy Homes certificate of achievement:
 - Lead Abatement
 - Residential Energy Management
7. Information Technology and E-Learning – changed Embedded Systems Technology AAS to an AAS option under Information Technology

Program Deletions

Program Deletions

1. Applied Technology
 - Information Transport System (specialist diploma)
 - Trades Foundation – Welding (specialist diploma)
2. Business
 - Benefit Specialist (certificate of achievement)
 - Legal Assistant – Commercial Law (associate degree)
 - Legal Assistant – Family Law (associate degree)
 - Legal Assistant – Litigation (associate degree)
 - Merchandising Management (specialist diploma)

3. Culinary Arts
 - Baking and Pastry Foundations (specialist diploma)
 - Culinary Arts and Management – Chef’s Apprenticeship (specialist diploma)
 - Culinary Arts and Management – Culinary Competition (specialist diploma)
 - Culinary Arts and Management – Culinary Entrepreneurship (specialist diploma)
 - Culinary Arts and Management – Culinary Management (specialist diploma)
 - Hospitality and Restaurant Leadership – Food and Beverage Transfer (associate degree option under Hospitality and Restaurant Leadership)
 - Hospitality and Restaurant Leadership – Lodging, Convention and Meeting Planning (associate degree option under Hospitality and Restaurant Leadership)
 - Hospitality and Restaurant Leadership – Small Business Practices in Hospitality (associate degree option under Hospitality and Restaurant Leadership)
 - Specialization in Bakery (specialist diploma)
 - Specialization in Culinary Management (specialist diploma)
 - Specialization in Service (specialist diploma)
4. Foundations for Academic Success and Community Services
 - Chemical Dependency Ed (specialist diploma)
 - General Human Services Ed (specialist diploma)
5. Languages and Visual Arts
 - American Sign Language – Pre-Interpreter Program (cert. of achievement)
 - Electronic Imaging and Media Arts – 2-D Animation (cert. of achievement)
 - Electronic Imaging and Media Arts – 3-D Animation (cert. of achievement)
 - Electronic Imaging and Media Arts – Design for Interactive Learning (cert. of achievement)
 - Electronic Imaging and Media Arts – Electronic Illustration (cert. of achievement)
 - Digital Photography (cert. of achievement)
 - Photography – General Still (cert. of achievement)
 - Video/Audio Communication Arts – Screenwriting (specialist diploma)
6. Information Technology and E-Learning
 - Information Technology – E-Commerce (associate degree option)

Program Deletions continued

- Information Technology – Helpdesk (associate degree option)
 - IBM i Systems (cert. of achievement)
 - Call Center Specialist (cert. of achievement)
 - Microcomputer Office Basics (specialist diploma)
 - Call Center Operations (specialist diploma)
 - Microcomputer Technology – Network Security and Computer Forensics (specialist diploma)
 - Microcomputer Technology – Microcomputer Support Specialist
 - Microcomputer Technology – Helpdesk Support Specialist
 - Microcomputer Office Professional
 - Information Technology – Networking Technology (AAS option)
 - Cisco Certified Network Professional (specialist diploma)
 - Cisco Wireless Infrastructure (specialist diploma)
 - IT Professional Enhancement (specialist diploma)
 - Microsoft Networking (specialist diploma)
 - Helpdesk Support (cert. of achievement)
 - Network Technology (cert. of achievement)
 - Web Support (cert. of achievement)
 - Administrative Assistant (associate degree)
 - Medical Records Technician (specialist diploma)
7. Health and Public Services
- Criminal Justice – Nebraska Law Enforcement (associate degree)
 - Community Emergency Management for Responders (specialist diploma)
 - Emergency Management for EMT's (specialist diploma)
8. Horticulture
- Horticulture AAS Landscaping option
 - Horticulture – General (cert. of achievement)
 - Horticulture – Urban Agriculture (cert. of achievement)
 - Horticulture – Arboriculture (specialist diploma)
 - Horticulture – Floriculture (specialist diploma)
 - Horticulture – Landscape and Grounds Management (specialist diploma)
 - Horticulture – Landscaping (specialist diploma)
 - Horticulture – Nursery Management (specialist diploma)
 - Horticulture – Organic Gardening (specialist diploma)
 - Horticulture – Professional Landscape Design (specialist diploma)
9. Transfer/General Studies

- Liberal Arts/Academic Transfer – Spanish (AA)
- Liberal Arts/Academic Transfer – Humanities/Social Sciences (cert. of achievement)
- Liberal Arts/Academic Transfer – Math/Science (cert. of achievement)

Public Hearing on Budget, Construction, and Financial Aid Committee Items

Lynn Koski from NECC Norfolk Campus

Lyle Kathol from NECC Norfolk Campus

PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS

Lynne Koski, Vice President of Administrative Services, and Lyle Kathol, Dean of Applied Technology, from Northeast Community College’s Norfolk Campus, introduced themselves and offered to answer questions about the Applied Technology Education and Training Facility and Physical Plant Building proposals.

Chair Hunter closed the public hearing on Budget, Construction, and Financial Aid Committee Items.

BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE

NECC Norfolk Campus – Applied Technology Education and Training Facility

Mr. Wemhoff presents the project proposal

Northeast Community College Norfolk Campus – Capital Construction project proposal: Applied Technology Education and Training Facility

Mike Wemhoff, Facilities Officer, presented the proposal to the Commissioners. The construction of the Applied Technology Education and Training Facility would consolidate all of the college’s building trade programs, which are Heating, Ventilating and Air Conditioning (HVAC), Building Construction, Electromechanical, Electrical Construction and Control, and a portion of the Wind Energy Technology programs. They would relocate from three existing facilities to the proposed building. The facility would consolidate existing programs, relocate them outside of the main core portion of the campus, and address the condition of existing spaces and the amount of space each program has. The project would be funded from the institutions Capital Improvement Fund, which is primarily capital improvement property tax dollars.

Commissioner Hunter inquired if the existing facility will be used for other purposes or to expand other programs. Mr. Kathol stated the plan is to repurpose some of the existing facilities for storage and some new program options. Mr. Kathol and Ms. Koski also answered Commissioner’s questions regarding sources of funding for the project.

Commissioner Bishop, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the Northeast Community College Norfolk Campus Applied Technology Education and Training Facility proposal. A roll call vote was taken, with all Commissioners present voting yes.

NECC Norfolk Campus – Applied Technology Education and Training Facility approved

NECC Norfolk Campus – Physical Plant Building

Northeast Community College Norfolk Campus – Capital Construction project proposal: Physical Plant Building

Mr. Wemhoff presents the project proposal

Mr. Wemhoff presented the proposal, stating that this project has different functions and departments, but still has some similarities to the Applied Technology Education and Training Facility proposal. This building would also consolidate and relocate functions, in this case maintenance, custodial, grounds, safety, security, motor pool, and shipping and receiving. The new physical plant would alleviate heavy truck traffic in the core of the campus. The facility would be funded by capital improvement property tax funds. The existing facilities would be reused for general storage and various programs. Surplus property currently in an off-campus leased storage facility would remain off campus.

NECC Norfolk Campus – Physical Plant Building approved

Commissioner Bishop, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the Northeast Community College Norfolk Campus Physical Plant Building proposal. A roll call vote was taken, with all Commissioners present voting yes.

EXECUTIVE COMMITTEE

2013-2015 Staff Salary Ranges

Staff salary ranges for the 2013-2015 Biennium

Chair Hunter reported that at this time of year salary ranges and salaries are reviewed. The Commission has the authority to set the salary ranges and salaries, but is limited by funds and the percentage raise approved by the Legislature and Governor. The recommendation from the Executive Committee is to approve the staff salary ranges as proposed by the executive director.

2013-2015 Staff Salary Ranges approved

Commissioner Seacrest made a motion to approve the proposed staff salary ranges for the 2013-2015 Biennium. Commissioner Bishop seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

2013-2014 Executive Director and Associate Director Salaries

2013-2014 salary for the Executive Director and the Executive Director's 2013-2014 salary recommendation for the Associate Director

Dr. Hill recommendation to go into closed session

Dr. Hill stated that he had gotten a number of questions about salaries from the Commissioners and suggested the Commissioners go into closed session. He recommended that he and Dr. Pfeil attend the closed session for the period of time needed to answer those questions and then depart the closed session.

Commissioners go into closed session to discuss executive director and associate director's salaries

Commissioner Simmons moved to enter into closed session as authorized by the Nebraska Revised Statutes, Section 84-1410, for the protection of the public interest and to prevent needless injury to the reputation of persons who have not requested a public hearing, for the purpose of discussing the executive director's salary and his recommendation for the associate director's salary. Commissioner Lauritzen seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

Dr. Hill requested that staff and guests leave the room. He and Dr. Pfeil remained in the room to answer questions from the Commissioners.

Chair Hunter stated that the Commission is going into closed session to discuss the proposed salary recommendation for the associate director and the Executive Committee's recommendation for the executive director's salary.

Closed session begins at 11:18 a.m.

The Commission entered into closed session at 11:18 a.m.

Drs. Hill and Pfeil left the closed session at 11:33 a.m.

Closed session ends at 11:47 a.m.

The Commission ended the closed session at 11:47 a.m. by unanimous consent.

Chair Hunter stated that formal action must be taken in open session on Dr. Hill's salary and his recommendation for Dr. Pfeil's salary.

2013-2014 proposed salaries for executive director and associate director approved

Commissioner Bishop made a motion to approve the proposed 2013-2014 salary for Marshall Hill, Executive Director, and his 2013-2014 salary recommendation for Carna Pfeil, Associate Director, as proposed. Commissioner Lauritzen seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

*Next Commission Meeting:
August 1, 2013*

FUTURE MEETINGS

The next Commission meeting will be held Thursday, August 1, 2013 at Central Community College, Grand Island, Nebraska.

Bill Knapper from WNCC

COMMISSIONER COMMENTS

Chair Hunter stated that a campus tour will be conducted following the meeting. Bill Knapper, Vice President of Administrative Services, introduced himself. He arranged for the Commissioners and staff to tour the Pioneer Residence Hall and the original main campus building, both mid-century round buildings. Mr. Knapper noted that next week the WNCC board will receive a draft copy of a master facility plan that the board, staff, faculty, community members, and a planning and design firm have put together. He gave a brief background summary of the John N. Harms building.

Meeting adjourned at 11:54 a.m.

ADJOURNMENT

The meeting was adjourned at 11:54 a.m.