
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

October 31, 2013

Lincoln Public Schools

Administrative Offices - Boardroom

5905 O Street

Lincoln, Nebraska

Public notice of meeting

Public notice of time and place of regular meeting was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON OCTOBER 31, 2013. THE MEETING WILL BEGIN AT 8:00 A.M. AND ADJOURN AT APPROXIMATELY 2:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

DR. RON HUNTER, CHAIR

Meeting called to order at 8:06 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Ron Hunter called the meeting to order at 8:06 a.m. and asked for introductions.

Commissioners Present

Colleen Adam
Clark Anderson
Dr. Deborah Frison
Dr. Ron Hunter
Mary Lauritzen

Eric Seacrest
Dr. Joyce Simmons
W. Scott Wilson
Carol Zink

Commissioners Absent

John Winkleblack

Commission Staff Present

Dr. Kathleen Fimple
Jill Heese
Jason Keese
Kadi Lukesh
Dr. Barbara McCuen

Ritchie Morrow
Dr. Carna Pfeil
Helen Pope
Mike Wemhoff

Dr. Steve Joel, LPS

GREETING BY DR. STEVE JOEL, SUPERINTENDENT OF LINCOLN PUBLIC SCHOOLS, AND INTRODUCTION OF CAREER ACADEMY CENTER PRESENTATION

Dr. Steve Joel, Superintendent of Lincoln Public Schools, welcomed the Commissioners to the new Lincoln Public Schools Administration offices. He stated he is excited to present the career academy concept that will make an impact on the city of Lincoln and the state of Nebraska. LPS has entered into a partnership with Southeast Community College to create the Career Academy Center LPS/SCC.

Dr. Dennis Headrick, SCC, and John Neal, LPS, speak about Career Academy Center

Dr. Joel introduced Dr. Dennis Headrick, Vice President of Instruction at Southeast Community College, and John Neal, Assistant to the Superintendent at Lincoln Public Schools, who showed a PowerPoint presentation on the Career Academy Center.

Career academies have become one of the best-tested and strongest components of a high school reform strategy to prepare students for both college and careers. SCC and LPS representatives visited several sites around the country, and collaborated with the Nebraska Department of Education, local business and industry leaders, administrators, teachers, parents and students to come up with a model.

The Career Center will cost approximately \$25 million, with LPS and SCC each investing half of the cost. There will be a bond issue vote, potentially in February 2014. The site is planned for the Southeast Community College 88th and O Street campus, which will allow for possible expansion and give high school students the “feel” of college of life. At 125,000 square feet, the center will house up to eight lab and classroom combinations, and be fully utilized, including summers and weekends.

Drs. Joel and Headrick, and Mr. Neal answered questions from the Commissioners.

Minutes of September 19, 2013
Commission meeting approved

MINUTES OF SEPTEMBER 19, 2013 COMMISSION MEETING

Commissioner Adam moved that the September 19, 2013 minutes be approved. Commissioner Zink seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

Chair Hunter announces nominating committee

CHAIRMAN’S REPORT

Chair Hunter announced Commissioners Frison, Simmons and Seacrest as the nominating committee members who will submit nominations for next year’s Commission Chair and Vice Chair. The nominating committee’s slate of officers will be voted on at the December Commission meeting.

Chair Hunter recognizes Commissioner Frison

Chair Hunter recognized Commissioner Frison, principal at Burke High School, who was recently awarded the Omaha Public Schools Excellence Award. The award celebrates the work of principals whose schools’ test

scores on the Nebraska State Assessments test jumped five percent or more in three testing categories during the 2012-2013 school year.

Dr. Pfeil explains process of new executive director search

Chair Hunter asked Interim Executive Director Carna Pfeil to explain the process of searching for a new executive director for the commission. Dr. Pfeil stated that for this level of position, a search firm will be used. There are three firms that have been contacted. One stands out as a good choice and is considerably less expensive than the other two.

INTERIM EXECUTIVE DIRECTOR'S REPORT

Dr. Pfeil speaks about out-of-service area application

Dr. Carna Pfeil, Interim Executive Director, reported that the following out-of-service area application has been authorized:

1. Offered by Central Community College
Traditional delivery at Cedar Catholic High School in Hartington, NE
 - PHIL Introduction to Ethics (3 cr.)
-August 19, 2013 – December 20, 2013

Dr. Pfeil introduces Jill Heese

Dr. Pfeil announced that Dr. Barbara McCuen, research coordinator, is retiring and today is her last day with the Commission. Dr. McCuen stated that she has truly enjoyed working for the Commission and is pleased to introduce her replacement, Jill Heese, the Commission's new research coordinator. Jill noted that her background is in healthcare and market research not in education research, but she is very excited with the work she will be doing. She most recently was employed at University of Nebraska Medical Center. She has a bachelors degree from UNL in business administration and a masters from UNL in survey research and methodology.

Kadi Lukesh presents quarterly budget report

Kadi Lukesh, Office Manager/Bookkeeper, presented the quarterly budget report. She noted there are some vacancy savings due to Dr. Marshall Hill's resignation as executive director and the data analyst starting in August instead of July. Those savings will help contribute to Dr. McCuen's retirement, vacation and sick-leave payout. She noted there was an increase in Commission travel expenses. Ms Lukesh explained that the June 13 meeting was paid in the current fiscal year along with the August 1 meeting.

Dr. Pfeil discusses peer process

Dr. Pfeil discussed the peer process. The last time peers were decided was 1993, those peers are now outdated. Ritchie Morrow, Financial Aid Coordinator, uses the peers extensively in his tuition and financial aid report. Dr. Pfeil and Mr. Morrow reviewed the criteria and presented that information to the Budget, Construction, and Financial Aid Committee because the committee uses the peers for budget recommendations. The peer selection criteria was also presented to the Planning Committee because the peers will be part of the Comprehensive Statewide Plan. The CCPE research staff is taking on the peer process as a project. Dr. Pfeil also met with the advisory group from the community colleges, and will possibly meet with them in January of 2014 to share their list of peers.

Jason Keese presents
Commission Update Newsletter

Jason Keese, Public Information and Special Projects Coordinator, has put together a newsletter titled *Commission Update*. A copy was distributed to all Commissioners. Jason noted that about 10 years ago there was a similar newsletter. It will be distributed monthly in electronic form to Commissioners, legislators, community members, former Commissioners, colleges and universities, and anyone else who may be interested. He plans to send out the first issue in November, and asked for feedback or suggestions from the Commissioners.

Letter from UNL President
Milliken

Dr. Pfeil distributed a letter to the Commissioners from University of Nebraska President J.B. Milliken regarding the University of Nebraska's Virtual Scholars program. The program provides scholarships for Nebraska high school students to take online high school courses from the University of Nebraska's Virtual High School at no cost. The Commissioners asked Dr. Pfeil to invite Ron Withem, Vice President for University Affairs, to a future Commission meeting to discuss the program in detail.

Public Comment on Matters of
General Concern

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

There was no testimony regarding Matters of General Concern.

Chair Hunter closed the public hearing on Matters of General Concern.

Jason Keese introduces
representatives to present GED
Program Status

GED PROGRAM STATUS

Jason Keese stated that at the September Commission meeting the Commissioners expressed interest in hearing more on the GED programs in the Omaha area, particularly since Omaha Public Schools stopped offering its GED series. Three representatives were present to share information about programs they are involved in and answer questions from the Commissioners.

Vicki Bauer, Nebraska
Department of Education

Vicki Bauer, Director of Adult Education at the Nebraska Department of Education, provided a handout from the Nebraska Department of Education Adult Education in Nebraska. Adult education in Nebraska is a federal program serving adults 16 years of age and older who do not have a high school diploma or lack the skills to function effectively in the workplace. Nebraska has 15 adult education programs that are sponsored by public schools, community colleges, corrections, and community-based organizations. In 2012, 3,654 people took the GED test, with 2,347 completing all five tests, and 1,874 achieving scores high enough to qualify them to receive a Nebraska high school diploma.

Mona Dowding, Metropolitan
Community College

Mona Dowding, Director of Adult Education at Metropolitan Community College, briefed Commissioners on adult education in Omaha that MCC provides. In 2012, MCC served 3,000 students in its program. Classes are provided in 12 separate locations, five of which are MCC campus locations, along with two testing centers in the Omaha area. Students are given a free bus pass that allows them to attend classes. MCC does a

great deal of outreach in the Omaha community. Last program year the student enrollment increased by 19 percent. In June of 2012, about the same time as OPS closed its GED program, Metro opened a new community-based facility called MCC Express in south Omaha. MCC Express provides accessible adult education services and supports individualized workforce and college readiness.

Cynthia Jenkins, Creighton University

Cynthia Jenkins, Director of the Educational Opportunity Center at Creighton University, reported that as a smaller university Creighton is able to serve 1,000 individuals over the course of a year with a variety of programs, one of which is the GED. Individuals must be first-generation college students, low-income, residents of the United States, and 19 years of age to join their program. They are fortunate to have retired professors and student volunteers to work with students one-on-one to increase their success.

Commission Meeting break

Chair Hunter called for a break at 10:18 a.m. The meeting resumed at 10:32 a.m.

PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS

Public Hearing on Budget, Construction and Financial Aid Committee Items

Dr. David Hardin, Director of the School of Veterinary Medicine and Biomedical Sciences at UNL, was present to address the proposal for the Veterinary Diagnostic Center. He thanked the Commissioners for taking due diligence with this project. The Veterinary Diagnostic Center is the state's only American Association of Veterinary Laboratory Diagnosticians (AAVLD) accredited lab, and is a vital part of the USDA animal health laboratory network. That network monitors the health of the nation's livestock industry.

Dr. David Hardin, UNL School of Veterinary Medicine and Biomedical Sciences

Dr. Vergil Heyer, Nebraska Veterinary Medical Association

Dr. Vergil Heyer, President, Nebraska Veterinary Medical Association, expressed his appreciation to the Budget, Construction, and Financial Aid Committee for its efforts to move this project forward. The diagnostic lab will serve veterinarians in both companion and food animal practices. This facility will protect the economic vitality and life quality for all Nebraskans by promoting healthy livestock and companion animals, safeguarding humans from zoonotic diseases, and enhancing the understanding of disease through education and research.

Dr. Ronnie Green, University of Nebraska

Dr. Ronnie Green, Vice President, Agriculture and Natural Resources at the University of Nebraska-Lincoln, thanked the Commissioners for their work on this important project. He gave an update on the fundraising portion of the project, stating that the Unicameral committed up to all but 10 percent of the funding, leaving \$4.1 to \$4.2 million to be raised from non-state funds. He is pleased to report they are within \$60,000 of that fundraising commitment.

Pete McClymont, Nebraska Cattlemen

Pete McClymont, Executive Vice President of Nebraska Cattlemen, stated that his organization, involved in the planning of the Veterinary Diagnostic Center from the beginning, has received funding dollars in support of this

project from its affiliates and members. The impact of the Nebraska beef industry's \$6 billion annual revenue ensures the safety and quality of beef. He offered to answer any questions from the Commissioners.

Lee McQueen, University of Nebraska at Kearney

Lee McQueen, Facilities Director at the University of Nebraska at Kearney, was present to support the Health Science Education Center at UNK. He noted that the Health Science Education Center would be a collaborative effort between UNK and the University of Nebraska Medical Center. The facility will be developed to house an expansion of the medical center's nursing program and six allied health programs at UNK. This would be the first UNMC satellite program for allied health.

Chair Hunter closed the public hearing on Budget, Construction, and Financial Aid Committee Items.

BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE

Commissioner Anderson gave a brief summary of the Nebraska Veterinary Diagnostic Center project. He introduced Mike Wemhoff, Facilities Officer, to present the proposal.

University of Nebraska-Lincoln
East Campus - Nebraska
Veterinary Diagnostic Center

Mr. Wemhoff presents the proposal

University of Nebraska-Lincoln East Campus – Nebraska Veterinary Diagnostic Center

Mr. Wemhoff noted the existing veterinary building was built in 1975 and is insufficient in size and outdated. The current facility does not meet accreditation standards. The new facility would provide both diagnostic and research lab facilities, interaction space used for conferences, meetings, seminars, and provides office space. A primary advantage of the new facility is its ability to separate these functions.

University of Nebraska-Lincoln
East Campus - Nebraska
Veterinary Diagnostic Center
approved

Commissioner Anderson, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the University of Nebraska-Lincoln proposal to construct a Nebraska Veterinary Diagnostic Center on East Campus, as outlined in the governing board-approved program statement and follow-up materials, including the October 3rd email stating that the University will not request State funds for an incremental increase in operating and maintenance funds for this project. A roll call vote was taken. Commissioner Simmons abstained, with all other Commissioners voting yes.

University of Nebraska at
Kearney – Health Science
Education Center

Mr. Wemhoff presents the proposal

University of Nebraska at Kearney – Health Science Education Center

Mr. Wemhoff presented the proposal, noting this is an excellent example of collaboration between the University of Nebraska at Kearney and the University of Nebraska Medical Center. Commissioner Lauritzen asked how far students will travel to get to the new facility, and if this facility will increase the number of students at UNK. Commissioner Adam inquired about this facility being the only satellite campus for the Medical Center and keeping allied health graduates in central Nebraska.

Steve Pitkin, UNMC College of
Nursing

Steven Pitkin, RN, MN, Assistant Dean Kearney Division, UNMC College

University of Nebraska at
Kearney – Health Science
Education Center approved

of Nursing, answered Commissioners' questions stating that the building will be approximately a block from an existing parking lot. It will not be a substantial distance for students to travel. He noted that UNK will be opening a south campus and they are currently discussing funding and infrastructure arrangements with Nebraska Department of Roads and the City of Kearney. Mr. Pitkin discussed the goal of keeping students in the out-state Nebraska area once they have completed an allied health program.

Commissioner Anderson, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the University of Nebraska at Kearney and University of Nebraska Medical Center's proposal to construct a Health Science Education Building on the UNK campus as outlined in the governing board-approved program statement and follow-up materials, including the October 14th email stating that the university does not anticipate requesting State funds for an incremental increase in operating and maintenance funds for this project. A roll call vote was taken, with all Commissioners present voting yes.

Chair Hunter moved financial aid
programs reports to after APC
items.

Chair Hunter amended the agenda by moving the financial aid programs reports after the Academic Programs Committee Items.

Public Hearing on Academic
Programs Committee Items

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

John Blaylock, Northeast
Community College in Norfolk

John Blaylock, Vice President of Education Services at Northeast Community College in Norfolk, offered to answer questions the Commissioners may have on the proposal of moving into a long-term commitment with the city of O'Neill for an Extended Campus facility.

Steve Carper, Omaha School of
Massage and Healthcare of
Herzing University

Steve Carper, Campus President, Omaha School of Massage and Healthcare of Herzing University, gave a brief description of the school's offerings, noting the core curriculum is in place and that a personal fitness training program would benefit the institution's students.

Nichole Sedlacek, Holt County
Economic Development Agency
in O'Neill

Nicole Sedlacek, Executive Director, Holt County Economic Development Agency in O'Neill, was present to express her support of the Northeast Community College – O'Neill Extended Campus proposal. This is an exciting project, she said, not only for the city of O'Neill and Holt County, but for the entire north central Nebraska region.

Chair Hunter closed the public hearing on Academic Programs Committee Items.

Omaha School of Massage and
Healthcare of Herzing University
– Personal Fitness Training –
Diploma, AS

ACADEMIC PROGRAMS COMMITTEE

Commissioner Zink introduced Dr. Kathleen Fimple, Academic Programs Officer, to present the proposal from Herzing University.

Application to Modify a Recurrent Authorization to Operate - Omaha School of Massage and Healthcare of Herzing University - Personal

Dr. Fimple presents the proposal

Fitness Training – Diploma, AS

Dr. Fimple noted that if there are curriculum questions, Lee O'Donnell is present along with Mr. Carper to answer those. The state of Nebraska does not require any certification or accreditation to become a personal trainer; only athletic trainers are required to have certification. This program proposes to provide a curriculum that will help students pass the voluntary American College of Sports Medicine (ACSM) personal trainer exam.

Omaha School of Massage and Healthcare of Herzing University – Personal Fitness Training – Diploma, AS approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the modification to the recurrent authorization to operate for Herzing University (dba Omaha School of Massage and Healthcare of Herzing University) to include the Diploma and AS in personal fitness training. A roll call vote was taken, with all Commissioners present voting yes.

Northeast Community College
Proposal to enter into a long-term commitment – Northeast Community College – O'Neill Extended Campus

Proposal to Enter into a Long-term Commitment - Northeast Community College - O'Neill Extended Campus

Dr. Fimple presented the proposal, stating that it may be confusing because NECC is constructing a new facility but this does not have to go to the Budget, Construction and Financial Aid Committee because the project will be paid for with private funds. NECC has pledged that until all the money is raised, it will not break ground. NECC is asking for funding only for operating and maintenance in an amount that does not trigger Commission review. A floor plan diagram of the proposed center was included in the materials for the benefit of a visual of what the institution is proposing.

Dr. Fimple presents the proposal

Commissioner Lauritzen discusses success of NECC Educational Center in West Point

Commissioner Lauritzen talked about the NECC Educational Center located in West Point which has been a great success, providing the community with much-needed educational resources.

Commissioners Adam and Wilson ask questions regarding the proposal

Commissioner Adam asked how long the agreement relating to nursing between Northeast Community College and the University of Nebraska Medical Center had been in effect. Mr. Blaylock stated it is an ongoing agreement. They intentionally reduce the number of nursing students brought into the program, allowing students to get their electives on the O'Neill campus. The agreement has been in effect for three years and is working well for both institutions.

Commissioner Wilson asked Dr. Fimple to elaborate on why this is not a branch campus. Dr. Fimple stated when the Commission redid the rules defining when an institution must come to the Commission for facilities and centers, it tried to align its definition with the Higher Learning Commission. The HLC definition of a branch campus requires the facility to be almost free-standing, with a full-range of services, financial aid office, and student advisors. She noted that this proposal does not meet the standards for a branch campus. Commissioner Wilson congratulated the representatives from O'Neill on the impressive support they are receiving from the community.

NECC long-term commitment –
NECC – O’Neill Extended
Campus approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the proposal from Northeast Community College for an off-campus center with a long-term commitment in O’Neill (O’Neill Extended Campus). A roll call vote was taken, with all Commissioners present voting yes.

UNK – French (BA/BAE) and
UNK – German (BA/BAE)

Dr. Fimple presents the proposal

Follow-up Reports on existing instructional programs - UNK – French (BA/BAE) and, UNK – German (BA/BAE)

Dr. Fimple reported that both of these programs are chronically low producing. An internal review was done by UNK and it provided information specific to each program. Peer institutions that offer these programs and their number of graduates were provided by Commission staff. Staff also surveyed high schools in the central and western part of the state to see if there was a need for German and French teachers. UNO and UNL offer programs in French and German that are also below the Commission’s thresholds, along with all of the peer institutions. During its meeting, the committee discussed UNK’s status as a comprehensive university; that comprehensive universities would normally have a selection of foreign languages, the need for preparing French and German foreign language teachers; and the Commission’s charge to consider productivity and unnecessary duplication when reviewing programs.

Dr. Fimple was asked to read the process for reviewing and discontinuing low producing programs.

Commissioner Zink reads
Committee recommendation

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the proposal that the BA/BAE in French and the BA/BAE in German at UNK be continued with the following stipulations:

- **A report is submitted by October 15, 2015 that includes evidence of implementation of the recommendations made in the 2011 internal Review Team Report and documentation of results.**
- **The report also includes the number of majors and minors, the number of degrees and minors awarded, and the student credit hour production.**
- **UNK provides a justification for continuing the program.**

Following receipt of this information in 2015, the Commission will make a decision on whether this program should be continued or the process to discontinue should be initiated.

UNK – French (BA/BAE) and
UNK – German (BA/BAE) tabled
until December Commission
Meeting

Commissioner Simmons moved to amend the motion to table the French BA, BAE, and German BA, BAE Follow-up Report until the December Commission meeting, and request that UNK have representatives from the program available to discuss the implementation of the recommendations from the 2011 study. Commissioner Lauritzen seconded the motion. A roll call vote was

taken. Commissioner Adam voted no, with all other Commissioners present voting yes.

Existing Program Review

Existing Program Review

Interim Executive Director Dr. Pfeil approved the continuation of the following existing programs, whose productivity fell within the Commission thresholds or provided significant justification if below the thresholds.

University of Nebraska-Lincoln

Insect Science – BSIS
Entomology – MS, PhD
Forensic Science – BS

Central Community College

Construction Technology – AAS, Diploma, Certificate
Electrical Technology – AAS, Diploma, Certificate

Metropolitan Community College

Construction Technology – AAS, Certificate
Electrical Technology – AAS, Certificate
Industrial & Commercial Trades – AAS, Certificate

Mid-Plains Community College

Building Construction Technology – AAS, Diploma, Certificate
Electrical Technology – AAS, Diploma, Certificate

Northeast Community College

Building Construction – AAS
Electrical Construction & Control – AAS

Southeast Community College

Building Construction – AAS

Information Items

Information Item: Report on name changes, deletions, reasonable and moderate extensions, and other institutional activities relating to existing programs

Reasonable and Moderate Extension

Reasonable and Moderate Extension

1. UNO – Data Analytics (graduate certificate)

Discontinued Program

Discontinued Program

1. UNO – Instructional Technology (graduate certificate)

Program Name Change

Program Name Change

1. UNO – Master of Science in Reading to *Master of Science in Literacy*

Commission Meeting lunch break

Chair Hunter called for lunch break at 12:18 a.m. The meeting resumed at 12:57 p.m.

Ritchie Morrow presents
Financial Aid Program Reports

Financial Aid Program Reports

Ritchie Morrow, Financial Aid Coordinator, provided information on two financial aid programs administered by the Commission.

2012-13 Access College Early
Scholarship Year-end Report

2012-13 Access College Early Scholarship Year-end Report

Mr. Morrow reported that Nebraska high school students received 3,445 Access College Early (ACE) Scholarships in 2012-2013, with the average award per scholarship being \$236.21. The ACE scholarship allowed low-income high school students to enroll in 11,877 credit hours of college course work. Of these students, 76 % received a grade of B or better. Demographic information was presented and Mr. Morrow answered questions from the Commissioners. Dr. Pfeil noted that the students who have received ACE scholarships will be eligible for ACE Plus scholarships, another program administered by the Commission.

2012-13 Nebraska Opportunity
Grant Year-end Report

2012-13 Nebraska Opportunity Grant Year-end Report

A revised copy of the Nebraska Opportunity Grant 2012-13 Year-end Report was distributed to the Commissioners. As part of the report, Mr. Morrow reviewed the federal Pell Grant program, noting that the largest number of Nebraska Pell students attended the community colleges. The NOG process was presented and Mr. Morrow noted that over \$15 million was awarded in 2012-13. After the 2015-16 fiscal year, recently passed legislation calls for the elimination of lottery funding for NOG. Lottery funds make up about 56 percent of the program's funding.

2013-14 Nebraska Opportunity
Grant Allocations

2013-14 Nebraska Opportunity Grant Allocations

Mr. Morrow presented the 2013-14 NOG Allocations Report, noting that every year funds are allocated based on a formula that is in statute. All five sectors and the amounts available to their students are listed on the report. The dollars available and percentages are broken down by year since 2002-03 and by sector and public and private institutions.

EXECUTIVE COMMITTEE

2014 Commission meeting dates

Approve the proposed 2014 Commission meeting dates

Chair Hunter noted that due to 2014 being a budget year, there will be eight Commission meetings. Dr. Pfeil stated that the September meeting will be held on a Tuesday because the college presidents or sector representatives will present their budgets that were submitted on September 15 to the Governor and the State Legislature. The institutional budget recommendations are due to the Legislature on October 15.

2014 Commission meeting dates
approved

Chair Hunter, on behalf of the Executive Committee, moved to approve the proposed 2014 Commission meeting dates. A roll call vote was taken, with all Commissioners present voting yes.

Commissioner Lauritzen left the meeting at 1:34 p.m.

Commission Deficit Request

Approval of Commission Deficit Request

Dr. Pfeil stated that the Commission is asking for money for the executive director search process and money to bring the salary up to the mid-point of SHEEO executive directors. There is also a deficit request to the Legislature for additional funds to payout Dr. Pfeil' s unused vacation and sick leave upon her retirement. Further, the Commission is requesting funds to hire a community college specialist. This position is needed because of the increased volume of work the Commission has experienced since accepting the numerous statutory duties and responsibilities in regard to Nebraska's community colleges.

Commission Deficit Request approved

Chair Hunter, on behalf of the Executive Committee, moved to approve the proposed Commission Deficit Request. A roll call vote was taken, with all Commissioners present voting yes.

Next Commission Meeting
December 5, 2013

FUTURE MEETINGS

The next Commission meeting will be Thursday, December 5, 2013 in the north loft of The Apothecary Building, 140 North 8th Street, 5th Floor, Lincoln, Nebraska.

Commissioner Zink discusses meeting with State Senator Sue Crawford

COMMISSIONER COMMENTS

Commissioner Zink commented that she, along with Dr. Pfeil, Ritchie Morrow and Jason Keese, recently met with State Senator Sue Crawford, who is a Midwest Higher Education Compact (MHEC) Commissioner. Since this was Senator Crawford's first year with the Legislature, they took the opportunity to explain what the Commission does.

Meeting adjourned at 1:42 p.m.

ADJOURNMENT

The meeting was adjourned at 1:42 p.m.