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# MINUTES

## COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

June 9, 2016

The Career Academy  
Southeast Community College  
Lincoln, Nebraska

Public notice of this meeting was given by posting notice on the Commission's website; posting notice on the State of Nebraska's online public meeting calendar; e-mailing news media; and keeping a current copy of the agenda in the Coordinating Commission for Postsecondary Education's office, listing the date, time, and location of the meeting.

*Public notice of meeting*

### NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON JUNE 9, 2016. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 1:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8<sup>TH</sup> STREET, SUITE 300, LINCOLN, NEBRASKA.

CAROL ZINK, CHAIR

*Meeting called to order at 8:34 a.m.*

### CALL TO ORDER AND INTRODUCTIONS

Chair Carol Zink called the meeting to order at 8:34 a.m. and asked for introductions.

#### Commissioners Present

Colleen Adam  
Dr. John Bernthal  
Dr. Deborah Frison  
Dr. Ron Hunter  
Mary Lauritzen

Dwayne Probyn  
Dr. Joyce Simmons  
W. Scott Wilson  
Carol Zink

#### Commissioners Absent

#### Commission Staff Present

Dr. Michael Baumgartner  
Dr. Kathleen Fimple  
Jason Keese  
Kadi Lukesh  
J. Ritchie Morrow

Helen Pope  
James Schiltz  
Gary Timm  
Mike Wemhoff

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*Dr. Dan Hohensee, The Career Academy*

*Commissioner Adam arrives at 8:46 a.m.*

*Minutes of April 28, 2016, Commission Meeting approved*

*Chair Zink discusses attending Nebraska Budget Request and Reporting System meeting*

*Chair Zink speaks about vacancies on the Commission*

*Chair Zink requests updated Commissioner contact information*

*Chair Zink talks about committee assignments*

## **GREETING**

Dr. Dan Hohensee, Director of The Career Academy (TCA), welcomed the Commissioners and guests. He gave a PowerPoint presentation on the timeline and mission of TCA and distributed handouts on frequently asked questions and the 12 career pathways offered at TCA. The Career Academy is a joint venture between Lincoln Public Schools and Southeast Community College. Dr. Hohensee stated that high school juniors and seniors “test drive” their future by getting an experience they will remember, acquiring new skills, enhancing employability, and receiving encouragement to continue on to a two-year or four-year degree. Fifty percent of TCA students are on some type of scholarship, and the remaining 50 percent are self-pay. The cooperative agreements, financial support, and hands-on experiences they receive from local businesses and industries are a critical part of the learning experience and success of TCA. The goal is for each student to continue on as a lifelong learner. Dr. Hohensee answered Commissioners’ questions.

## **MINUTES OF APRIL 28, 2016, COMMISSION MEETING**

**Commissioner Simmons moved that the April 28, 2016, minutes be approved. Commissioner Frison seconded the motion. A roll call vote was taken. Commissioners Adam, Hunter, and Wilson abstained. The remaining six Commissioners present voted yes. The motion carried.**

## **CHAIR’S REPORT**

Chair Zink reported she attended a Nebraska Budget Request and Reporting System meeting on June 7 with Dr. Michael Baumgartner, CCPE Executive Director; Gary Timm, CCPE Chief Finance & Administrative Officer; Jerry Oligmueller, Nebraska State Budget Administrator; and James Van Bruggen, State Agency Analyst. The State is working through its budget process in order for it to be completed for the Governor to present to the Legislature January 12, 2017.

Chair Zink stated the Commission has vacancies for two additional Commissioners, one at-large and one for District 3. Dr. Baumgartner added that if anyone knows of someone interested in applying, to direct them to the Governor’s website to start an application. The website is [governor.nebraska.gov](http://governor.nebraska.gov). From the *Constituent Services* drop down menu, select *Boards & Commissions*, and complete the application form. To answer Commissioner Probyn’s question, Dr. Baumgartner stated a new Commissioner would be seated, begin serving, and be able to vote immediately after appointment, but would need approval by the Legislature the following January or February.

If Commissioners have changes to their contact information from last year, please let Helen Pope know for the updated roster that will be distributed at the July Commission meeting.

Chair Zink asked Commissioners to consider committee assignments they are interested in for 2016-2017. She will be contacting Commissioners via

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email and the committee roster will be available at the July Commission meeting.

*Dr. Paul Illich, Southeast Community College*

### **PRESENTATION**

Dr. Paul Illich, Southeast Community College President, gave a presentation on SCC's strategic planning and facilities master plan. He stated the most important thing about SCC is that it is an open-access college, meaning they accept a wide variety of students - those just out of high school, non-traditional students, working individuals, and academic transfer students. Being open access also means offering a lower-cost educational alternative to students and many different types of career and technical programs at the three SCC campuses in Beatrice, Milford, and Lincoln. Dr. Illich noted that SCC enrolls over 19,000 non-credit students a year, and tuition is the lowest in the state. The three sources of revenue making SCC affordable are property taxes, tuition, and state appropriations.

In July 2015, Southeast Community College implemented its 2015-2019 Strategic Plan to meet student, employer, and community needs throughout the College's 15-county service area. The plan is designed to address two critical barriers to economic expansion and community growth in southeast Nebraska: a lack of qualified workers in career and technical fields, and a need for an affordable option for a four-year degree. As part of its 2015-2019 Strategic Plan, SCC hired Clark Enersen Partners to produce a comprehensive Facilities Master Plan. The process, which occurred over an 18-month period, involved an assessment of existing conditions of all facilities, a space needs analysis for current and future growth based on demographic and employment trends, and master plan recommendations for current campus locations, as well as new locations.

The Facilities Master Plan assists in obtaining a clear vision and creating a roadmap for solutions that respond to the unique conditions of the campuses, which in turn will help them fulfill the needs of the communities SCC serves. The facilities master planning process involved community workshops, surveys, public forums, and planning sessions with the campus communities and the SCC Board of Governors. It also involved a benchmarking process that reviewed peer institutions. The assessment phase of the process revealed that the majority of SCC's facilities were dated and in need of replacement or renovation.

Some of the issues SCC's Facilities Master Plan addressed were lack of local qualified workers in career and technical fields throughout Nebraska and the need to make the cost of attending college affordable. Other challenges include the inability to meet student and employer demand, minimal presence of learning facilities in the 15 counties in the SCC service area, aging facilities, and a two-to three-year waiting list for many courses. Also SCC has very little presence in 12 of the 15 counties in the service area.

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The Facilities Master Plan recommendations include establishing six learning centers to expand SCC services. Those would be located in Falls City, Hebron, Wahoo, Plattsmouth, Nebraska City, and York. The plan also recommended that SCC add a health science building to the 8800 O Street SCC campus, replace buildings at the Beatrice campus, replace or renovate Milford campus buildings, and establish a campus in the Telegraph District in downtown Lincoln. The plan is designed to create a successful future for SCC students, employers, and the 15-county service area.

Dr. Illich stated this plan is a 7-10-year process and would be paid for through general obligation bonds, which would require voter approval. The estimated tax levy would be 3.9 cents per \$100 of property valuation for the maximum bond amount of \$369 million, meaning a person owning property worth \$100,000 would pay property taxes of an additional \$39 a year until the bond is paid. The bonds would be issued in a series and the levy would initially be less than \$39 a year per \$100,000 of property. The SCC Board of Governors recently authorized Dr. Illich to move forward on the preparation process to place the bond issue on the November 2016 ballot. Dr. Illich answered questions from the Commissioners.

*Chair Zink recognizes current Executive Committee*

*Commissioner Lauritzen announces nominations for 2016-2017 Commission Chair, Vice Chair, and Executive Committee members*

#### **NOMINATING COMMITTEE**

Chair Zink recognized and thanked the 2015-2016 Executive Committee for its service. Along with herself, the current Executive Committee consists of Commissioners Colleen Adam, Dwayne Probyn, and W. Scott Wilson.

Commissioner Lauritzen reported that she, along with Commissioners Simmons and Hunter, made up the nominating committee for Commission officers for 2016-2017. She thanked Commissioner Adam for her service on the Executive Committee. Commissioner Lauritzen presented the Committee's slate of nominations for Commission Chair, Vice Chair, and two other members of the 2016-2017 Executive Committee.

The Nominating Committee proposed approval of Commissioner Zink to continue to serve as Commission Chair and Commissioner Wilson to continue serving as Vice Chair from July 1, 2016, through June 30, 2017. The Nominating Committee proposed Commissioners Bernthal and Probyn serve on the Executive Committee along with the chair and vice chair from July 1, 2016, through June 30, 2017.

*2016-2017 slate of officers approved*

**Commissioner Lauritzen, on behalf of the Nominating Committee, moved to approve the proposed slate of officers to serve from July 1, 2016, through June 30, 2017: Commissioner Zink to continue to serve as Commission Chair, Commissioner Wilson to continue to serve as Vice Chair, and Commissioners Bernthal and Probyn to serve on the Executive Committee along with the chair and vice chair. A roll call vote was taken. Commissioner Bernthal abstained. The remaining eight Commissioners present voted yes. The motion carried.**

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*Dr. Baumgartner reports on out-of-service area authorizations*

### **EXECUTIVE DIRECTOR'S REPORT**

Dr. Baumgartner reported that the following out-of-service area applications have been authorized:

1. Offered by Central Community College  
Interactive two-way video originated at CCC  
Delivered to Yutan High School in Yutan, NE
  - MATH 1600 Analytical Geometry/Calculus I (5 cr.)  
8/22/16 - 12/16/16
2. Offered by Central Community College  
Interactive two-way video originated at CCC  
Delivered to Pender High School in Pender, NE
  - MATH 1150 College Algebra (3 cr.)  
8/22/16 - 12/16/16
3. Offered by Mid-Plains Community College  
Traditional Delivery at Arcadia High School in Arcadia, NE
  - OFFT 2500 Medical Terminology (3 cr.)  
8/22/16 - 5/26/17
4. Offered by Mid-Plains Community College  
Traditional Delivery at Arcadia High School in Arcadia, NE
  - BIOS 1100 Basic A & P (3 cr.)  
8/22/16 - 5/26/17
5. Offered by Mid-Plains Community College  
Interactive two-way video originated at MPCC  
Delivered to Arcadia High School in Arcadia, NE
  - ENGR 1000 Engineering Fundamentals (3 cr.)  
8/22/16 - 12/15/16
6. Offered by Mid-Plains Community College  
Interactive two-way video originated at MPCC  
Delivered to Yutan High School in Yutan, NE
  - ENGR 1000 Engineering Essentials (3 cr.)  
8/22/15 - 12/15/16

*Dr. Baumgartner discusses Education Workforce Roundtable meeting*

Dr. Baumgartner stated the Education Workforce Roundtable meeting was held on June 2, 2016, with the focus areas being early childhood and dual credit. The roundtable members were asked to choose which of those working groups they wanted to be part of. One area of interest is the review of the Coordinating Commission's 2011 report on dual credit and to determine if the policy recommendations in that report are still current.

*Dr. Baumgartner speaks about meeting to review community college's master course list*

Dr. Kathleen Fimple, CCPE Academic Programs Officer, and Gary Timm met with the community college Chief Academic Officers on May 19 to review the master course list, which is the basis for FTE and REU populations for community college funding. Benjamin Civic, CCPE Occupational Education Specialist, also attended and answered questions

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about the Community College Gap Assistance Program which will roll out July 1, 2016. The program guidelines have been adopted, and funding from the Nebraska Lottery will start arriving in September.

*Oral Health Training and Services Program comment period is closed*

The comment period for the RFP for the Oral Health Training and Services Program is closed, and the official RFP will be released in July.

*Public hearing held May 31 on rule changes and to update chapter one of the Comprehensive Statewide Plan for Postsecondary Education*

A public hearing was held May 31 at the Nebraska State Capitol on the three administrative rule changes and to update chapter one of the Comprehensive Statewide Plan for Postsecondary Education. Chairperson Zink served as hearing officer for the hearing.

*Dr. Baumgartner speaks about ITT Technical Institute*

Dr. Baumgartner commented that at the April Commission meeting he reported on a letter that ITT Technical Institute had received from its accreditor, the Accrediting Council for Independent Colleges and Schools, requesting a response by June 15 to various administrative and operational allegations. This week the U.S. Department of Education required ITT's irrevocable letter of credit to increase from \$79.7 million to \$123.6 million to allow for ITT's liabilities.

*Dr. Baumgartner recognizes CCPE Data Analyst James Schiltz*

Dr. Baumgartner recognized CCPE Data Analyst James Schiltz, who will be moving this summer to Ames, Iowa, to continue pursuing his Ph.D. at Iowa State University. He noted Mr. Schiltz's accomplishments in developing new peer groups for the institutions, greatly improving supplemental data schedules, mastering IPEDS, and helping many institutions across the state submit their IPEDS data. Mr. Schiltz thanked the Commissioners and staff for the opportunities he has had while here and spoke briefly about his plans.

Chair Zink called for a break at 10:30 a.m. The meeting resumed at 10:40 a.m.

*Public Comment on Matters of General Concern*

#### **PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN**

*Dr. Mark Krause, Nebraska Christian College of Hope International University*

Dr. Mark Krause, Dean of Nebraska Christian College of Hope International University, came forward to express his appreciation to the Commission for approving Hope International University's application for authorization to operate in Nebraska at the March meeting. He gave an update on the merger, which became official on May 1, 2016.

**Chair Zink closed the public hearing on Matters of General Concern.**

*Public Hearing on Academic Programs Committee Items*

#### **PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS**

*Dr. David Jackson, University of Nebraska*

Dr. David Jackson, Associate Vice President of Academic Affairs, University of Nebraska, came forward noting that Matthew Dwyer, Professor and Chair of the University of Nebraska – Lincoln's Computer Science & Engineering Department, was present to answer questions regarding the proposed UNL Software Engineering program, and Dr. Lani Zimmerman, UNMC Professor, was present in support of the UNMC Center of Chronic Care.

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*Michael Trump, National American University*

Michael Trump, Associate General Counsel, National American University, came forward in support of NAU's Surgical Technology and Medical Administrative Assistant agenda items and to answer questions the Commissioners may have. He stated that with him were Dr. Susan Wurtele, Campus Director; Cathleen Ogdie, Associate Dean, College of Health and Sciences; and Jered Kotschwar, Surgical Technology Program Chair.

**Chair Zink closed the public hearing on Academic Programs Committee Items.**

*Commissioner Probyn acknowledges APC committee members and staff*

**ACADEMIC PROGRAMS COMMITTEE**

Commissioner Probyn, Committee Chair, acknowledged the Commissioners and staff that participated in the Academic Programs committee conference call.

*National American University*

**National American University - Application to Modify a Recurring Authorization to Operate - Surgical Technology (AAS) and Medical Administrative Assistant (AAS)**

Commissioner Probyn and Dr. Fimple presented the program proposal.

*Commissioner Probyn and Dr. Fimple present the program*

*Dr. Fimple gives update on the closing of Wright Career College*

Dr. Fimple gave a brief update on the closing of Wright Career College. She has been getting calls from students requesting their official transcripts, which are now located at UNL's Registrar office and should be available soon from UNL. Up until now she has been sending unofficial transcripts so that institutions can start to evaluate the students and enroll them into classes. National American University (NAU) has been contacted by Wright Career College students wanting to transfer into their programs after Wright closed. This spurred NAU's Surgical Technology and Medical Administration Assistant proposal on the agenda, so NAU can formally enroll students into these programs. The majority of Wright Career College student transcripts have gone to National American University, with some to Bellevue University, Kaplan University, and ITT Technical Institute.

National American University is regionally accredited by the Higher Learning Commission. They have been taking steps to address previously determined decreasing financial strength and have a good composite score with the U.S. Department of Education. The Commission recommends a review of the audited financial statements when they become available. The demand for these programs exceeds the supply, as it is noted on the Nebraska Department of Labor's website. There were over 100 open positions for surgical technologists and 113 medical assistant/secretary openings in the state.

Representatives present from National American University answered Commissioner questions.

*National American University Surgical Technology (AAS) and Medical Administrative Assistant (AAS) application to modify a recurring authorization to operate approved*

**Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve National American University's Application to Modify a Recurring Authorization to Operate – Surgical Technology (AAS), and Medical Administrative Assistant (AAS), with**

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the requirement for NAU to submit the audited financial statements for the periods ending May 31, 2016, and 2107, as they become available. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.

*University of Nebraska – Lincoln*

*Dr. Fimple presents the program*

**University of Nebraska - Lincoln - Proposal for a New Instructional Program - Software Engineering (BS)**

Dr. Fimple presented the program proposal, stating that UNL is seeking ABET accreditation. UNL has provided information on the high need for the software engineering program, with reports from various companies that employ software engineers. There are no software engineering baccalaureate programs in Nebraska and enrollment in the UNL Department of Computer Science and Engineering has increased 65 percent in the past four years.

*Matthew Dwyer, University of Nebraska – Lincoln*

Matthew Dwyer, Professor and Chair of the University of Nebraska – Lincoln’s Computer Science & Engineering Department commented on high demand for software engineers and noted that small companies that cannot afford to hire a software engineer often opt to contract an independent software engineer. One benefit of generating highly trained graduates is the option for them to work remotely. The program would be the only one in the Big Ten. Mr. Dwyer answered Commissioners questions.

*University of Nebraska – Lincoln  
Software Engineering (BS) proposal  
for a new instructional program  
approved*

**Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska – Lincoln’s Proposal for a New Instructional Program – Software Engineering (BS). A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

*University of Nebraska Medical Center*

*Dr. Fimple presents the program proposal*

**University of Nebraska Medical Center - Proposal for a New Organizational Unit - Center for Patient, Family, and Community Engagement in Chronic Care Management**

Dr. Fimple presented the program proposal, noting studies that estimate increasing rates of chronic illnesses. Healthcare is shifting the focus from provider-centered to patient-centered care. The proposed center would foster research and resources to improve patient outcomes by helping patients learn self-management of their chronic medical conditions. The center would be housed in the Center for Nursing Science building on the Omaha campus.

*Dr. Lani Zimmerman, UNMC Lincoln campus*

Dr. Zimmerman, from the UNMC Lincoln campus, spoke on new and improved strategies to help patients and their caregivers better self-manage chronic conditions. The center would be guided by an internal advisory committee and an external advisory council. She answered questions from the Commissioners.

*UNMC Center for Patient, Family,  
and Community Engagement in  
Chronic Care Management new  
organizational unit approved*

**Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska Medical Center’s Proposal for a New Organizational Unit – Center for Patient, Family, and Community Engagement in Chronic Care Management.**

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**A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

*Repeal of Title 281, Chapter 3*

**Approve the Repeal of Title 281, Chapter 3 – Rules and Regulations Concerning Accreditation of a Private College**

*Dr. Fimple discusses elimination of the rules and regulations*

Dr. Fimple reported that the Commission no longer has statutory authority for Title 281, Chapter 3; therefore, the rules and regulations need to be eliminated.

*Repeal of Title 281, Chapter 3 - Rules and Regulations Concerning Accreditation of a Private College approved*

**Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve the Repeal of Title 281, Chapter 3 – Rules and Regulations Concerning Accreditation of a Private College. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

*Nebraska's Application to Renew Participation in SARA*

**Nebraska's Application to Renew Participation in SARA**

*Commissioner Probyn and Dr. Fimple present the application*

Commissioner Probyn and Dr. Fimple presented Nebraska's application to renew participation in SARA. Dr. Fimple noted that two years ago this August, Nebraska joined SARA, and the requirement is for renewal every two years. We have 90 days to submit the application.

*Nebraska's Application to Renew Participation in Sara approved*

**Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve Nebraska's Application to Renew Participation in SARA. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

*SARA Institutional Applications Approved by the Executive Director*

**SARA Institutional Applications Approved by the Executive Director and Other Institutional Activity**

*Dr. Fimple gives an update on SARA institutional activity*

Dr. Fimple gave an update, reporting that Doane University has paid their national fee and was approved by NC-SARA on June 1, 2016, and NC-SARA has just approved a new policy that states after an institution has been approved to participate by the state, they have 60 days to pay their national fee and become a participating member nationally. If they miss the deadline they have to start the application process over.

*Reasonable and Moderate Extensions*

**Report on Reasonable and Moderate Extensions, and Discontinued Programs and Other Institutional Activities Relating to Existing Programs**

**A. Reasonable and Moderate Extensions**

1. SCC - Design and Drafting Technology (Architectural Design Focus) (AAS, diploma, certificate)
2. SCC - Design and Drafting Technology (Computer Aided Design Drafting Focus) (AAS, diploma, certificate)
3. SCC - Building Construction Technology (Masonry Construction) (certificate)
4. SCC - Building Construction Technology (Carpentry and Cabinet-Making Construction) (certificate)
5. SCC - Long Term Care Administration (Assisting Living Administration Focus) (AAS)

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6. SCC - Long Term Care Administration (Nursing Home Administration Focus) (AAS)

*Discontinued Programs*

**B. Discontinued Programs**

1. SCC - Major Appliance Professional Technology (diploma)
2. SCC - Diversified Manufacturing Technology (AAS)
3. SCC - Food Service/Hospitality (Lodging Focus) (AAS)
4. SCC - Food Service/Hospitality (Dietetic Technician Focus) (AAS)
5. SCC - Business Administration (Accounting) (AAS)
6. SCC - Business Administration (Entrepreneurship) (AAS, certificate)
7. SCC - Business Administration (General Business) (AAS)
8. SCC - Business Administration (Marketing Management) (AAS)
9. SCC - Business Administration (Nursing Home Administration/Assisted Living) (AAS)

*Dr. Fimple reports on Mid-Plains Community College Associate of Fine Arts degree*

Dr. Fimple reported that a year ago the Commission approved an Associate of Fine Arts degree at Mid-Plains Community College. She is pleased to report that this spring the college graduated its first three AFA students. She also noted that she has more Student Atlases of Nebraska available. The Commission helped fund Improving Teacher Quality workshops for fourth-grade teachers using the book to learn how to improve their curriculum. The book has been accepted as one to promote the sesquicentennial.

*Public Hearing on Budget, Construction, and Financial Aid Committee Items*

**PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS**

There was no testimony on Budget, Construction, and Financial Aid Committee Items.

**Chair Zink closed the public hearing on Budget, Construction, and Financial Aid Committee Items.**

*Commissioner Simmons acknowledges BCF committee*

**BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE**

Commissioner Simmons, Committee Chair, acknowledged the Commissioners and staff that attended the Budget, Construction, and Financial Aid Committee conference call.

*Chadron State College*

*Mike Wemhoff presents the project proposal*

**Chadron State College – Football Stadium and Track Improvement Project**

Mike Wemhoff, Facilities Officer, presented the project proposal, stating Chadron State College is proposing to replace Don Beebe Stadium, its press box, and the natural grass football field with synthetic turf. Cost of this first phase would be funded by facility bond proceeds, cash funds, and private donations. The second phase would involve construction of an outdoor track and a soccer complex, which would be paid for with cash funds and private donations.

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Steve Hotovy, Nebraska State College System

Steve Hotovy, Vice Chancellor for Facilities and IT at the Nebraska State College System, stated that bond proceeds are available as a result of LB 957, which allocates funds for the state college's capital construction projects. The funds were divided proportionately between the three state colleges. He noted that there will be an increase in the capital improvement fee from \$10 per credit hour to \$12 per credit hour over four years. He answered questions from the Commissioners.

Chadron State College Football Stadium and Track Improvement Project approved

**Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve Chadron State College's Capital Construction Project – Football Stadium and Track Improvement Project. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

Approval of Amendments to Title 281, Chapter 6

**Approval of the Amendments to Title 281, Chapter 6 – Rules and Regulations Concerning the Access College Early Scholarship Program Act**

J. Ritchie Morrow discusses the rules and regulations

J. Ritchie Morrow, CCPE Financial Aid Officer, reported that no one came forward to testify at the May 31 public hearing on the rules and regulations; therefore, there are no changes to the amendments.

Amendments to Title 281, Chapter 6 – Rules and Regulations Concerning the Access College Early Scholarship Program Act approved

**Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the Amendments of Title 281, Chapter 6 – Rules and Regulations Concerning the Access College Early Scholarship Program Act. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

Approval of Amendments to Title 281, Chapter 9

**Approval of the Amendments to Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction**

Mr. Wemhoff discusses the rules and regulations

Mr. Wemhoff reported there was no testimony at the May 31 public hearing on the rules and regulations, and therefore, no changes to the rules are proposed.

Amendments to Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction approved

**Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the Amendments of Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

Public Hearing on Planning and Consumer Information Committee Items

**PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION COMMITTEE ITEMS**

There was no testimony on Planning and Consumer Information Items.

**Chair Zink closed the public hearing on Planning and Consumer Information Committee Items.**

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Commissioner Lauritzen thanks  
Commissioners and staff

*Comprehensive Statewide Plan for  
Postsecondary Education*

*Commissioner Lauritzen and Dr.  
Baumgartner report on the plan*

*Executive Committee*

*2016-2017 Proposed CCPE  
Operating Budget*

*Kadi Lukesh presents the proposed  
operating budget*

*2016-2017 Proposed CCPE  
Operating Budget approved*

*Approval of Staff Salary Range  
Amendment for Occupational  
Education Specialist Position*

*Dr. Baumgartner speaks about the  
new salary range*

*Staff Salary Range Amendment for  
Occupational Education Specialist  
Position approved*

*Approval of 2016-2017 Salary of the  
Executive Director*

*Commission goes into closed  
session by unanimous vote*

## **PLANNING AND CONSUMER INFORMATION COMMITTEE**

Commissioner Lauritzen, Committee Chair, thanked Commissioners and staff who participated in the Planning and Consumer Information committee conference call.

### **Comprehensive Statewide Plan for Postsecondary Education Update**

Commissioner Lauritzen reported that CCPE staff and the Planning and Consumer Information committee have been working diligently on updates to the Comprehensive Plan. She presented a handout that highlights the revisions to chapter one of the plan. Dr. Baumgartner gave a brief update on the process and Commissioner Lauritzen spoke more about the history of the plan and proposed revisions.

## **EXECUTIVE COMMITTEE**

### **2016-2017 Proposed CCPE Operating Budget**

Kadi Lukesh, CCPE Bookkeeper, Budget Coordinator and Office Manager, gave an overview of the Proposed 2016-2017 Commission Budget. She reviewed recent spending and included in her report a breakdown of expenditures for the Improving Teacher Quality (ITQ) grant, Nebraska Opportunity Grant (NOG), Access College Early (ACE) Program, Gap Grant, and Oral Health Grant.

**Chair Zink, on behalf of the Executive Committee, moved to approve the 2016-2017 Proposed CCPE Operating Budget. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

### **Approval of Staff Salary Range Amendment for Occupational Education Specialist Position**

Dr. Baumgartner commented that this position requires a new salary range adjustment because of new responsibilities for the Occupational Education Specialist, including the Community College Gap Assistance Program and the Oral Health Training and Services Fund. Previously, the salary range represented only the General fund share of the salary costs. This position's salary currently comes mostly from grants but will transition to a fully state-funded position in 2017.

**Chair Zink, on behalf of the Executive Committee, moved to approve the Proposed Staff Salary Range Amendment for Occupational Education Specialist position. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

### **Approval of 2016-2017 Salary of the Executive Director**

**Chair Zink made a motion to enter into closed session as authorized by the Nebraska Revised Statutes, Section 84-1410, for the protection of the public interest and to prevent needless injury to the reputation of persons, who have not requested a public hearing, for the purpose of discussing the executive director's salary. Commissioner Wilson**

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**seconded the motion. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

Chair Zink requested that staff and guests leave the room. Dr. Baumgartner was asked to remain in the room to answer questions from the Commissioners.

Chair Zink stated that the Commission is going into closed session to discuss the proposed salary of the executive director recommended by the Executive Committee.

The Commission entered into closed session at 12:31 p.m.

Dr. Baumgartner left the closed session at 12:42 p.m.

The Commission ended the closed session at 12:54 p.m. by unanimous consent.

Chair Zink stated that formal action must be taken in open session on the executive director salary recommendation.

**Commissioner Probyn made a motion to approve the proposed 2.4% salary increase for 2016-2017 for Dr. Michael Baumgartner, Executive Director. Commissioner Bernthal seconded the motion. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

#### **FUTURE MEETINGS**

The next Commission meeting will be Thursday, July 21, 2016, at The College Center, South Sioux City, Nebraska.

#### **COMMISSIONER COMMENTS**

Commissioner Lauritzen gave an update on her son Eric's movie premier for *How to Beat a Bully*, shown on May 10, in West Point. She noted its success and pointed out that local school children were receptive to the presentation.

Commissioner Frison stated that she was honored to present the commencement speech at this year's Nebraska Wesleyan University graduation.

Chair Zink reported that Dr. Hohensee will give Commissioners and staff a tour of The Career Center following the meeting.

#### **ADJOURNMENT**

Chair Zink adjourned the meeting at 12:58 p.m.

*Closed session begins at 12:31 p.m.*

*Dr. Baumgartner leaves closed session at 12:42 p.m.*

*Closed session ends at 12:54 p.m.*

*2016-2017 executive director salary approved*

*Next Commission Meeting July 21, 2016*

*Commissioner Lauritzen comments*

*Commissioner Frison comments*

*Chair Zink comments*

*Meeting adjourned at 12:58 p.m.*