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# MINUTES

## COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

June 19, 2014

Wayne State College  
Student Center, Niobrara Room  
1111 Main Street  
Wayne, Nebraska

Public notice of meeting

Public notice of time and place of regular meeting was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services.

### NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON JUNE 19, 2014. THE MEETING WILL BEGIN AT 9:30 A.M. AND ADJOURN AT APPROXIMATELY 12:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8<sup>TH</sup> STREET, SUITE 300, LINCOLN, NEBRASKA.

COLLEEN ADAM, CHAIR

Chair Adam called the meeting to order at 9:30 a.m.

### CALL TO ORDER AND INTRODUCTIONS

Chair Colleen Adam called the meeting to order at 9:30 a.m. and asked for introductions.

#### Commissioners Present

Colleen Adam  
Dr. Deborah Frison  
Mary Lauritzen

Dwayne Probyn  
Dr. Joyce Simmons  
W. Scott Wilson

#### Commissioners Absent

Dr. Ron Hunter  
Eric Seacrest

Lori Warner  
Carol Zink

#### Commission Staff Present

Dr. Kathleen Fimple  
Jill Heese  
Jason Keese

Dr. Carna Pfeil  
Helen Pope  
Gary Timm

Dr. Michael Anderson, Vice  
President of Academic Affairs at  
WSC

### GREETING BY DR. MICHAEL ANDERSON OF WAYNE STATE COLLEGE

Dr. Michael Anderson, Vice President of Academic Affairs at Wayne State College, welcomed the Commissioners, staff, and guests on behalf of President Curt Frye. He stated after WWII his parents met at Wayne State College. This is the type of school that changes lives, as did his family history

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being part of this institution. He commented on new projects that are going on at the campus, including the track and field area and a three-year project to update the Conn Library. He introduced three students to speak about their experience at Wayne State College. Lindsay Wolken, Hannah Meyer, and Jacob Barry each spoke about their majors and their involvement on campus and in the community. The students will provide a campus tour following the Commission meeting.

Minutes of May 1, 2014  
Commission meeting approved

#### **MINUTES OF MAY 1, 2014 COMMISSION MEETING**

**Commissioner Wilson moved that the May 1, 2014 minutes be approved. Commissioner Lauritzen seconded the motion. A roll call vote was taken. Commissioner Simmons abstained. All other Commissioners present voted yes.**

#### **CHAIR'S REPORT**

Chair Adam did not have a report.

Commissioner Lauritzen presents the slate of nominations for Commission officers for 2014-2015

#### **NOMINATING COMMITTEE**

Commissioner Lauritzen stated that she along with Commissioners Simmons and Frison made up the nominating committee for Commission officers for 2014-2015. She presented the Committee's slate of nominations for Commission Chair, Vice Chair, and two other members of the 2014-2015 Executive Committee.

The Nominating Committee proposed approval of Colleen Adam to serve as Commission Chair from July 1, 2014 through June 30, 2015.

Chair Adam approved to serve as Commission Chair

**Commissioner Lauritzen, on behalf of the Nominating Committee, moved to approve Commissioner Colleen Adam to serve as Commission Chair from July 1, 2014 through June 30, 2015. A roll call vote was taken with all Commissioners present voting yes.**

The Nominating Committee proposed approval of Carol Zink to serve as Vice Chair from July 1, 2014 through June 30, 2015.

Commissioner Zink approved to serve as Commission Vice Chair

**Commissioner Lauritzen, on behalf of the Nominating Committee, moved to approve Commissioner Carol Zink to serve as Commission Vice Chair from July 1, 2014 through June 30, 2015. A roll call vote was taken with all Commissioners present voting yes.**

The Nominating Committee proposed approval of Commissioners Dr. Ron Hunter and W. Scott Wilson to serve on the Executive Committee along with the Chair and Vice Chair from July 1, 2014 through June 30, 2015.

Commissioners Hunter and Wilson approved to serve on the Executive Committee along with the Chair and Vice Chair

**Commissioner Lauritzen, on behalf of the Nominating Committee, moved to approve Commissioners Dr. Ron Hunter and W. Scott Wilson to serve on the Executive Committee, along with the Chair and Vice**

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**Chair, from July 1, 2014 through June 30, 2015. A roll call vote was taken with all Commissioners present voting yes.**

**EXECUTIVE DIRECTOR SEARCH UPDATE**

Chair Adam, in Commissioner Seacrest's absence, reported that reference checks have been made on several candidates to be the new executive director. No additional applications are being accepted at this point. The time frame has been shortened as it is planned to bring the top candidates to Lincoln for interviews the middle of July. The entire Commission will be part of the interviews and final decision to hire an executive director

**INTERIM EXECUTIVE DIRECTOR'S REPORT**

Dr. Pfeil speaks about out-of-service area applications

Dr. Carna Pfeil, Interim Executive Director, reported that the following out-of-service area applications have been authorized:

1. Offered by Northeast Community College  
Traditional Delivery at North Bend High School
  - NURA 1110 – Basic Nurse Aide (3 cr.)  
Summer 2014
2. Offered by Central Community College  
Traditional Delivery at CLAAS office building in Omaha, NE
  - HVAC Update (non-credit)  
5/29/14 – 5/30/14
3. Offered by Mid-Plains Community College  
Traditional Delivery at Axtel Fire Department in Axtel, NE
  - CFET 6194B Grain Bin Rescue (non-credit)  
6/20/14 – 6/21/14
4. Offered by Mid-Plains Community College  
Traditional Delivery at Syracuse Fire Department in Syracuse, NE
  - CFET 6194C Grain Bin Rescue (non-credit)  
6/27/14 – 6/28/14

Dr. Pfeil discusses Agency 83 audit

Dr. Pfeil noted that the Coordinating Commission was involved in an audit of Agency 83, which is the Community College funding. There were no findings and the audit has been completed.

Dr. Pfeil comments on requesting a full audit of the Coordinating Commission

Dr. Pfeil asked the state auditor's office to perform a full audit at the Coordinating Commission for 2013-2014. Dr. Pfeil requested the audit because she is retiring after 22 years and felt the agency should be accredited fully at the time of her departure. The auditors will look at expenditures and if state rules are being followed. They will check travel expenses and other items we approve and make sure internal controls are in place.

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Dr. Pfeil will attend SHEEO meeting July 8 – 11, 2014

Dr. Pfeil stated that she will be attending a SHEEO meeting in Idaho July 8-11, 2014. Dues and rule changes will be discussed. She will pass that information on to the new executive director.

Dr. Pfeil talks about the Nebraska Department of Education ACT pilot project

Dr. Pfeil met with the Nebraska Department of Education on the ACT pilot project. The CCPE research staff may be involved with the Department of Education research projects going forward.

Mr. Timm discusses the budget

Dr. Pfeil introduced Gary Timm, Chief Finance and Administrative Officer, who briefed the Commissioners on the budget.

Public Comment on Matters of General Concern

### **PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN**

Commissioner Lauritzen speaks about their former foreign exchange student

Commissioner Lauritzen spoke about a foreign exchange student from Denmark her family hosted in the '90's who has remained a part of her family. Soren Peter Dalby Andersen is a 1998 graduate of West Point Catholic School. He currently is administrator of a Danish middle school region. Recently, he proposed for his master's dissertation a paper that responds to a challenge put out by the Danish government through a mandate that introduces a resource approach to waste management. Called "Generation Green", the mandate is geared toward recycling food waste, fuel, and various things of that nature. Generation Green has been awarded the best project in Denmark through his paper, by the royal prince of Denmark. Commissioner Lauritzen shared his paper with the Commissioners.

**Chair Adam closed the public hearing on Matters of General Concern.**

Public Hearing on Academic Programs Committee Items

### **PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS**

Dr. Ron Rosati, Dean at NCTA

Dr. Ron Rosati, Dean of the Nebraska College of Technical Agriculture, came forward in support of and spoke briefly on the proposal for Equine Training Management. He gave background information on the program, discussing the need and demand. He offered to answer questions from the Commissioners.

**Chair Adam closed the public hearing on Academic Programs Committee Items.**

### **ACADEMIC PROGRAMS COMMITTEE**

NCTA Equine Training Management – certificate

#### **Proposal for a New Instructional Program – Nebraska College of Technical Agriculture - Equine Training Management (certificate)**

Dr. Fimple presents the proposal

Commissioner Lauritzen, in Commissioner Zink's absence, thanked Dr. Rosati for attending the meeting to provide additional information on this proposal. She introduced Dr. Kathleen Fimple, Academic Programs Officer, to present the proposal. Dr. Fimple reported that there are no certificate programs like this in Nebraska, and NCTA is the only institution that works

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NCTA Equine Training Management – certificate approved

with horses. Existing resources are in place, as is faculty, and a livestock teaching center appropriate for this program.

**Commissioner Simmons moved to approve Nebraska College of Technical Agriculture’s new instructional program: Equine Training Management (certificate), with the additional information provided. Commissioner Wilson seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.**

NCTA Irrigation Technology – certificate

Dr. Fimple presents the proposal

**Proposal for a New Instructional Program – Nebraska College of Technical Agriculture – Irrigation Technology (certificate)**

Dr. Fimple presented the program, stating there are no certificate programs in irrigation technology in Nebraska. With the importance of irrigation in Nebraska, the demand is high for technicians. She also noted many workers in that field are trained on the job.

Dr. Rosati discusses the program proposal

Dr. Rosati stated that there are four major irrigation companies worldwide that are located in Nebraska, and no center pivot training in Nebraska. Reinke Manufacturing has offered to provide scholarships to students interested in the Irrigation Technology program if the students will guarantee they will work for Reinke when they graduate. They would also like to bring in their factory experts to conduct specialized workshops geared at training current employees. Commissioner Probyn displayed and discussed a recent article of interest from the Omaha World-Herald showing students assembling an irrigation system.

NCTA Irrigation Technology – certificate approved

**Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to approve Nebraska College of Technical Agriculture’s new instructional program: Irrigation Technology (certificate). A roll call vote was taken, with all Commissioners present voting yes.**

UNMC Center for Reducing Health Disparities

Dr. Dejun Su, Director of UNMC for Reducing Health Disparities in the College of Public Health briefs the Commissioners on the proposal

**Proposal for a New Organizational Unit – University of Nebraska Medical Center – Center for Reducing Health Disparities**

Dr. Dejun Su, Director of the University of Nebraska Medical Center’s Center for Reducing Health Disparities in the College of Public Health, requested to be teleconferenced in for this proposal. Dr. Fimple contacted Dr. Su via speaker phone. Dr. Su gave background information on the center, noting they have two faculty members, eight staff members, and two graduate assistants. The mission of the center is to work with underserved and minority communities to promote health. Service, education, and research are the three components of the center. Dr. Su answered questions from the Commissioners.

Dr. Fimple added that the center evolved from a UNMC community partnership initiative.

UNMC Center for Reducing Health Disparities approved

**Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska Medical**

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**Center's new organizational unit: Center for Reducing Health Disparities. A roll call vote was taken, with all Commissioners present voting yes.**

MPCC Electro-mechanical Technology – AAS, diploma

Dr. Fimple discusses the Commission's recommendation to discontinue the program

**Follow-up Report on an existing instructional program – Mid-Plains Community College– Electro-mechanical Technology (AAS, diploma)**

Commissioner Lauritzen reported that the recommendation from the Academic Programs Committee was to initiate the process to discontinue the MPCC Electro-mechanical Technology program. Dr. Pfeil stated she spoke with Jody Tomanek, Vice President for Instruction at MPCC, and Mid-Plains has chosen to discontinue this program.

MPCC Electro-mechanical Technology – AAS, diploma discontinued

**No action taken, as Mid-Plains Community College has chosen to discontinue the existing instructional program – Electro-mechanical Technology (AAS, diploma).**

Annual Report for Institutions Holding Recurrent Authorizations to Operate in Nebraska

Dr. Fimple discusses institutions

**Information Item: Annual Report for Institutions Holding Recurrent Authorizations to Operate in Nebraska**

Dr. Fimple noted that Omaha School of Massage and Healthcare of Herzing University received the Higher Learning Commission's (HLC) approval to offer an AS and Diploma in Chiropractic Technician and Personal Fitness Training. These were programs previously brought before the Commission and approved contingent upon HLC approval.

Information Item

**Information Item: Report on reasonable and moderate extensions, and other institutional activities relating to existing programs**

There were no comments on the Reasonable and Moderate Extensions and Discontinued Programs.

Reasonable and Moderate Extensions

**Reasonable and Moderate Extensions**

1. MPCC – Leadership certificate under AAS in Business
2. MPCC – Medical Office certificate under AAS in Business

Discontinued Programs

**Discontinued Programs**

1. MPCC – Electrical Technology (diploma)
2. WNCC – Wind Energy Technician (certificate)
3. Renewable Fuels Technology (certificate)

Chair Adam called for a break at 10:50 a.m. The meeting resumed at 11:00 a.m.

Public Hearing on Planning and Consumer Information Committee Items

**PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION COMMITTEE ITEMS**

There was no testimony regarding Planning and Consumer Information Committee Items.

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Chair Adam closed the public hearing on Planning and Consumer Information Items.

### **PLANNING AND CONSUMER INFORMATION COMMITTEE**

Ms. Heese presents the 2014 Nebraska State College System Peer Report

#### **2014 Peer Report: Nebraska State College System**

Jill Heese, Research Coordinator, presented a PowerPoint presentation on the 2014 Peer Report: Nebraska State College System, and answered questions from the Commissioners.

Dr. Tande discusses the Peer Report

Dr. Korrine Tande, Vice Chancellor for Student Affairs, Marketing, Enrollment and Public Information, at the Nebraska State College System, spoke briefly about the differences between the state colleges in relationship to the Peer Report.

Dr. Pfeil thanked the state colleges for their assistance in making the peer process go smoothly.

2014 Peer Report: Nebraska State College System approved

**Commissioner Lauritzen, on behalf of the Planning and Consumer Information Committee, moved to approve the Nebraska State College System 2014 Peer Report. A roll call vote was taken, with all Commissioners present voting yes.**

Public Hearing on Executive Committee Items

### **PUBLIC HEARING ON EXECUTIVE COMMITTEE ITEMS**

There was no testimony regarding Executive Committee Items.

**Commissioner Adam closed the public hearing on Executive Committee Items.**

### **EXECUTIVE COMMITTEE**

Title 281, Chapter 7, Rules and Regulations for the Postsecondary Institution Act

#### **Title 281, Chapter 7, Rules and Regulations for the Postsecondary Institution Act**

Dr. Fimple speaks about the rules and regulations

Dr. Fimple reported there have been no changes to the rules and regulations since the Commissioners approved them previously. A public hearing was held on June 5, 2014. There was no testimony at the hearing.

Title 281, Chapter 7, Rules and Regulations for the Postsecondary Institution Act approved

**Commissioner Adam, on behalf of the Executive Committee, moved to approve the adoption of Title 281, Chapter 7 Rules and Regulations for the Postsecondary Institution Act. A roll call vote was taken, with all Commissioners present voting yes.**

State Authorization Reciprocity Agreement (SARA) Application

#### **State Authorization Reciprocity Agreement (SARA) Application**

Dr. Fimple presents the application

Chair Adam asked Dr. Fimple to discuss the application. Dr. Fimple stated that if the Commission approves the application materials, the application will be submitted tomorrow.

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State Authorization Reciprocity Agreement (SARA) Application approved

**Commissioner Adam moved to approve the State Authorization Reciprocity Agreement (SARA) completed application materials for submission to SARA. Commissioner Wilson seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.**

Discussion of Executive Director Salary

**Discussion of Executive Director Salary**

Chair Adam speaks about the executive director salary

Chair Adam noted that the Commissioners set the salary for the executive director. The executive director then sets the salaries for the staff at the Coordinating Commission. The Commissioners have previously set a salary range for the new executive director that will be hired. The action item is to approve the salary for the interim executive director, Dr. Pfeil. The Commissioners may go into executive session. It was discussed to table this item until absent Commissioners could offer their input. Dr. Pfeil commented that she has made the salary increases for the CCPE staff.

Action on Interim Executive Director Salary postponed until July 31, 2014 Commission meeting.

**Commissioner Wilson moved to postpone action on the Interim Executive Director salary agenda item until the July 31, 2014 Commission meeting. Commissioner Lauritzen seconded the motion. A roll call vote was taken. Commissioner Probyn abstained, and all other Commissioners present voted yes.**

Chair Adam calls for a special meeting of the Commission

**FUTURE MEETINGS**

Chair Adam called for a special meeting of the Commission to be held on Thursday, July 17, 2014, solely for the purpose of interviewing the finalists for the executive director position.

Commissioner Probyn requests holding July Commission meeting at SCC – Milford campus

Commissioner Probyn requested that the July 31, 2014 Commission meeting be held at Southeast Community College's Milford Campus. Dr. Pfeil stated the July 31<sup>st</sup> meeting originally was scheduled for SCC in Milford, but the location changed to Lincoln for the purpose of interviewing final candidates for the executive director position. Since a special meeting has been called for July 17 in Lincoln for that process, arrangements will be made to schedule the next regular Commission meeting at Southeast Community College – Milford Campus in Milford, Nebraska.

Chair Adam speaks on lunch and WSC campus tour

**COMMISSIONER COMMENTS**

Chair Adam stated that Wayne State College has graciously provided lunch for the Commissioners and staff, and the student ambassadors will return shortly to provide a brief campus tour.

Meeting adjourned at 12:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at 12:00 p.m.