
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION July 31, 2014 Southeast Community College – Milford Campus Dunlap Center, Rooms A & B 600 State Street Milford, Nebraska

Public notice of meeting

Public notice of time and place of regular meeting was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON JULY 31, 2014. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 12:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

COLLEEN ADAM, CHAIR

Meeting called to order at 8:33 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Colleen Adam called the meeting to order at 8:33 a.m. and asked for introductions.

Commissioners Present

Colleen Adam
Dr. Deborah Frison
Dr. Ron Hunter
Mary Lauritzen
Dwayne Probyn

Eric Seacrest
Dr. Joyce Simmons
W. Scott Wilson
Carol Zink

Commissioners Absent

Lori Warner

Commission Staff Present

Dr. Kathleen Fimple
Jason Keese
Kadi Lukesh
Dr. Carna Pfeil

Helen Pope
Gary Timm
Mike Wemhoff

Dr. Paul Illich, Southeast
Community College

**WELCOME BY DR. PAUL ILLICH, PRESIDENT, SOUTHEAST
COMMUNITY COLLEGE**

Dr. Paul Illich, the new President of Southeast Community College, welcomed the Commissioners, staff, and guests to the Milford Campus. Being new to Southeast Community College, Dr. Illich commented that he spent the past 17 years in Waco, Texas, with a background in research and statistics. He noted that becoming the new President of Southeast Community College is an incredible opportunity for him as SCC is a complex and thriving institution. The Lincoln campus has around 7,000 students, Milford has 750 students, and the Beatrice campus has 900 students. He stated that Doug Meyer, SCC – Milford Admissions' Representative, will provide a campus tour after lunch.

Minutes of June 19, 2014
Commission meeting approved

MINUTES OF JUNE 19, 2014 COMMISSION MEETING

Commissioner Probyn moved that the June 19, 2014 meeting minutes be approved. Commissioner Simmons seconded the motion. A roll call vote was taken. Commissioners Hunter, Seacrest, and Zink abstained. All other Commissioners present voted yes.

Minutes of July 11, 2014,
11:00 a.m. Commission meeting
approved

MINUTES OF JULY 11, 2014, 11:00 A.M. COMMISSION MEETING

Commissioner Frison moved that the July 11, 2014, 11:00 a.m. meeting minutes be approved. Commissioner Hunter seconded the motion. A roll call vote was taken. Commissioners Simmons and Adam abstained. All other Commissioners present voted yes.

Minutes of July 11, 2014,
5:00 p.m. Commission meeting
approved

MINUTES OF JULY 11, 2014, 5:00 P.M. COMMISSION MEETING

Commissioner Hunter moved that the July 11, 2014, 5:00 p.m. meeting minutes be approved. Commissioner Wilson seconded the motion. A roll call vote was taken. Commissioners Probyn, Simmons, and Adam abstained. All other Commissioners present voted yes.

Chair Adam announced
committee assignments for
2014-2015

CHAIR'S REPORT

Chair Adam announced the committee assignments for 2014-2015.

Executive Committee

Colleen Adam (Chair)
Carol Zink (Vice Chair)
Ron Hunter
Scott Wilson

Academic Programs Committee

Deb Frison
Ron Hunter
Mary Lauritzen
Dwayne Probyn
Eric Seacrest

Budget, Construction, and Financial Aid Committee

Colleen Adam
Eric Seacrest
Joyce Simmons
Scott Wilson
Carol Zink

Planning and Consumer Information Committee

Deb Frison
Mary Lauritzen
Dwayne Probyn
Lori Warner
Carol Zink

The chair for each committee will be decided at the first committee conference call.

Chair Adam gives update on Commissioner Warner

Chair Adam reported that Commissioner Lori Warner has encountered a health situation. She has contacted Chair Adam and Interim Executive Director Carna Pfeil to inquire if she should resign from the Commission. The Commission bylaws state that a Commissioner has to attend at least 50% of the meetings, and cannot miss more than three consecutive meetings. There are exceptions to that rule, including illness or other unusual circumstances. Chair Adam is classifying this as an illness and not asking for Commissioner Warner's resignation. The hope is by the end of this year Commissioner Warner will be well enough to attend meetings.

Chair Adam presents plaque to former Commissioner Anderson

Chair Adam recognized Clark Anderson, former Commissioner, for serving his six-year term as a Commissioner on Nebraska's Coordinating Commission for Postsecondary Education. She presented him with a plaque of appreciation for his dedicated service. Mr. Anderson accepted the plaque, noting his appreciation.

Chair Adam thanks Vice Chair Zink for conducting July 11, 2014 Commission meeting

Chair Adam thanked Commissioner Carol Zink, Vice Chair, for stepping in at the last moment on the July 11th Commission meeting when she could not be there.

Chair Adam discusses Dr. Pfeil's retirement

Chair Adam stated this is Dr. Pfeil's last Commission meeting, noting she has been a member of the staff for over 20 years, and served as Interim Executive Director for the past twelve months. Chair Adam said Dr. Pfeil is respected by her peers in the state, and has been an asset to the Commission. Chair Adam thanked Dr. Pfeil for her service and mentioned there will be an official recognition event in her honor in October.

Dr. Pfeil speaks about out-of-service area authorizations

INTERIM EXECUTIVE DIRECTOR'S REPORT

Dr. Carna Pfeil, Interim Executive Director, reported that the following out-of-service area applications have been authorized:

1. Offered by Northeast Community College
Interactive two-way video originated from Bancroft-Rosalie High School in Bancroft, NE

Delivered to Pleasanton High School in Pleasanton, NE

- MATH 2000 Analytic Geometry & Calculus I (5 cr.)
8/18/14 – 12/9/14

2. Offered by University of Nebraska at Omaha

Traditional delivery at Southeast Community College in Lincoln, NE

- SOWK 3010 Human Behavior (3 cr.)
- SOWK 3320 Generalist Practice I (3 cr.)
- SOWK 3890 Writing for Social Work (3 cr.)
- SOWK 3890 Human Behavior II (3 cr.)
- SOWK 3110 Social Welfare Policy I (3 cr.)
- SOWK 3350 Generalist Practice II (3 cr.)
- SOWK 4400 Research Methods (3 cr.)
- SOWK 4030 Minority content/diversity (3 cr.)
- SOWK 4360 Macro Practice III (3 cr.)
- SOWK 4410 Practicum I (5cr.)
- SOWK 4420 Practicum II (5 cr.)
- SOWK 4450 Senior Seminar (1 cr.)
- SOWK ____ Elective TBD, 4th semester (3 cr.)
- SOWK 4640 Intellectual Disabilities (3 cr.)

Dr. Pfeil comments on new Executive Director, Dr. Baumgartner

Dr. Pfeil stated she has been in contact with the new Executive Director, Dr. Michael Baumgartner and is assisting him with locating an apartment in Lincoln. Dr. Baumgartner's first day in the office will be September 3, 2014.

Dr. Fimple speaks on SARA

Dr. Pfeil called on Dr. Kathleen Fimple, Academic Programs Officer, to give an update on the State Authorization Reciprocity Agreement (SARA). Commissioner Zink requested that while SARA is being discussed, this would be a good time to bring in the Academic Programs Committee item to approve an application fee to apply to participate in SARA. Dr. Fimple commented that once Nebraska is approved, the process allows any Nebraska institution that wants to participate to apply through the Coordinating Commission. Dr. Fimple also stated everything is in place, so once approval is received, the application will be accessible on our website. The proposed fee for this year is \$300, with reevaluation of the fee in one year.

Ms. Lukesh presents fourth-quarter budget report

Kadi Lukesh, Office Manager/Bookkeeper, gave the fourth-quarter budget report, noting that this marks the end of the fiscal year. There is a large carryover amount that will be helpful with expenses this year, including the new executive director search, moving expenses for the new Executive Director, and payout of unused vacation and sick leave for Dr. Pfeil. Ms. Lukesh answered questions from the Commissioners.

Public Hearing on matters of general concern

Tip O'Neill thanks Dr. Pfeil

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

Tip O'Neill, President of the Association of Independent Colleges and Universities of Nebraska, came forward to thank Dr. Pfeil for her years of service to Nebraska's Coordinating Commission for Postsecondary

Education on behalf of himself and other sector representatives that could not be present.

Chair Adam closed the Public Hearing on Matters of General Concern.

Public Hearing on Academic Programs Committee items

Dr. Melissa Berke, Chair of Music Department at UNO

Dr. Tiffany Heng-Moss, Associate Dean at UNL

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

Dr. Melissa Berke, Chair of the Department of Music at the University of Nebraska at Omaha, came in support of and spoke briefly on the proposal for Music (BA) at UNO, and answered questions from the Commissioners.

Dr. Tiffany Heng-Moss, Associate Dean, College of Agricultural Sciences and Natural Resources at the University of Nebraska, presented her support of the UNL proposal for Integrated Science (BA) and offered to answer questions from the Commissioners.

Chair Adam closed the public hearing on Academic Programs Committee Items.

Commissioner Zink distributes acronyms and abbreviations handouts

ACADEMIC PROGRAMS COMMITTEE

Commissioner Zink thanked Commissioner Lauritzen for chairing the July Academic Programs Committee conference call and giving the committee report at the July Commission meeting. She distributed two documents: *Common Higher Education Acronyms for CCPE* and *Degree Abbreviations Used at Nebraska Public Institutions*. She noted her appreciation to Jason Keese, Public Information and Special Projects Coordinator, and Dr. Pfeil for putting these documents together for the Commission. She asked Dr. Fimple to present the proposals for New Instructional Programs.

University of Nebraska Medical Center

Dr. Fimple presents the proposal

University of Nebraska Medical Center – Proposal for New Instructional Program: Health Policy (certificate)

Dr. Fimple presented the proposal, noting that the University of Nebraska Medical Center is trying to serve working professionals by offering more courses from the College of Public Health. No new facilities, equipment, or faculty would be needed to offer this program.

UNMC Health Policy - Certificate approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska Medical Center’s new instructional program Health Policy (certificate). A roll call vote was taken, with all Commissioners present voting yes.

University of Nebraska at Omaha

Dr. Fimple presents the proposal

University of Nebraska at Omaha – Proposal for New Instructional Program: Music (BA)

Dr. Fimple presented the proposal, pointing out that UNO provided good information under the demand category for the Music program. Also, the University of Nebraska – Lincoln and the University of Nebraska at Kearney both offer a BA in music, but the opportunities that UNO offers and additional concentrations that will be available will be a benefit to them and their students, avoiding unnecessary duplication.

UNO Music – BA approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska at Omaha’s new instructional program Music (BA). A roll call vote was taken, with all Commissioners present voting yes.

University of Nebraska - Lincoln
Dr. Fimple presents the proposal

University of Nebraska – Lincoln – Proposal for New Instructional Program: Integrated Science (BA)

Dr. Fimple stated that this program is intended to be an interdisciplinary program designed to broaden the opportunities for students interested in science-based programs. Students would be able to design their own curriculum.

Dr. Heng-Moss, UNL, discusses the program proposal

Dr. Heng-Moss replied to Commissioner Hunter’s question as to why the curriculum would require three courses in international studies. The hope within the next 5-10 years is for the College of Agricultural Sciences and Natural Resources to become more global in their thinking and perspective, she said.

Dr. Fimple remarked that the most compelling part of this program proposal was the letters of support from Dow AgroSciences and Monsanto. Both companies expressed interest in contributing to the program by providing internships, experiential learning opportunities, and serving on advisory committees.

UNL Integrated Science – BA approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska – Lincoln’s new instructional program Integrated Science (BA). A roll call vote was taken, with all Commissioners present voting yes.

2014-15 RFP – Improving Teacher Quality state grant program

2014-2015 Request for Proposal (RFP) - Improving Teacher Quality state grant program

Dr. Fimple presented the RFP, noting the purpose of the ITQ state grants is to ensure that teachers, paraprofessionals, and principals have access to high-quality professional development in core academic subjects. Changes from last year’s RFP were made in two areas: the amount of funds set for each award was lowered to a range of \$40,000 to \$70,000, and, the special consideration for projects that are new, creative, and not previously or recently funded through the grant was reduced to 6 points out of 20.

Dr. Fimple discusses the proposal

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the Improving Teacher Quality state grant program request for proposal. A roll call vote was taken, with all Commissioners present voting yes.

2014-15 RFP – Improving Teacher Quality state grant program approved

Updated fees for Authorization to Operate

Approval of updated fees for Authorization to Operate

Dr. Fimple presented the proposal, reviewing the previous fee schedule with the proposed fee listing.

Dr. Fimple presents the proposal

Updated Fees for Authorization to Operate approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve updating the fees for Authorization to Operate. A roll call vote was taken, with all Commissioners present voting yes.

Chair Adam called for a break at 10:02 a.m. The meeting resumed at 10:14 a.m.

Approval of SARA fees for Institutional Participation

Approval of State Authorization Reciprocity Agreement (SARA) fees for Institutional Participation

Dr. Fimple answers questions from the Commissioners

Commissioner Zink asked if the Commissioners have any questions since this proposal had been discussed in the Interim Executive Director's report. Commissioner Wilson asked where the \$300 fee goes. It will be kept in the CCPE cash fund. Commissioner Lauritzen asked if the fee will remain a flat fee in years to come. Dr. Fimple stated it may become a two or three tier fee. Statute states the fees will be reevaluated every two years.

Approval of SARA fees for Institutional Participation approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve an application fee of \$300 for institutions applying to participate in the State Authorization Reciprocity Agreement (SARA) during the first year of Nebraska's participation in SARA. A roll call vote was taken, with all Commissioners present voting yes.

2012-2013 Off-Campus Distance Education Report

Information Item: 2012-2013 Off-Campus Distance Education Report

Dr. Fimple discusses the report

Dr. Fimple gave an overview of the report, referring to the graphs and tables within the report. Western Nebraska Community College showed a significant drop in credit courses since they now offer a large number of non-credit courses to Cabela's that previously were for-credit courses. Dr. Greg Smith, President of Central Community College, spoke on dual enrollment and the growth of early college activities in high schools.

Commissioner Zink took a moment to thank Dr. Fimple for her attention to detail and her openness to communicate with the Commissioners, and Dr. Pfeil for her leadership with the committee. She also thanked the Academic Programs Committee: Commissioners Frison, Lauritzen, Seacrest, and Wilson.

Public Hearing on Budget, Construction, and Financial Aid Committee Items

PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS

Dr. Greg Smith, President, Central Community College

Dr. Greg Smith, President of Central Community College, was present to support the Kearney Learning Center capital construction project, and to answer questions from the Commissioners. Dr. Smith noted that Central Community College's Vice President of Administrative Services, Joel King, was also present to answer questions.

Tip O'Neill, AICUN

Tip O'Neill, President of the Association of Independent Colleges and Universities of Nebraska, came forward to discuss the Biennial Operating Budget for 2015-2017. He appreciates the requested increased funding

for the Nebraska Opportunity Grant. The Legislature's Education Committee has not agreed on a revised mission statement for its visioning process. They will meet the first week in August to come to an agreement. There will be public hearings held on the visioning process. Mr. O'Neill also noted a hearing for the lottery funding issue will be held in November.

Chair Adam closed the public hearing on Budget, Construction, and Financial Aid Committee Items.

BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE

2015- 2017 Biennial General Statewide Funding Issues and Initiatives inclusion in the 2015-2017 Biennial Postsecondary Education Operating Budget Recommendations

Mr. Timm presents the proposal

2015-2017 Biennial General Statewide Funding Issues and Initiatives inclusion in the 2015-2017 Biennial Postsecondary Education Operating Budget Recommendations

Commissioner Simmons, Chair of the Budget, Construction, and Financial Aid Committee, stated the committee identified state-wide funding issues and those issues are part of the upcoming budget recommendation. Commissioner Simmons introduced Gary Timm, Chief Finance & Administrative Officer, to present the proposal. Mr. Timm discussed three state-wide funding issues for recommendation to the Governor and State Legislature: financial aid for low income students, funding for renovation and maintenance of public higher education facilities, and the revision of the formula for community college aid distribution.

2015- 2017 Biennial General Statewide Funding Issues and Initiatives inclusion in the 2015-2017 Biennial Postsecondary Education Operating Budget Recommendations approved

Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the 2015-2017 Biennial General Statewide Funding Issues and Initiatives inclusion in the 2015-2017 Biennial Postsecondary Education Operating Budget Recommendations. A roll call vote was taken, with all Commissioners present voting yes.

Central Community College / Kearney – Kearney Learning Center

Mr. Wemhoff presents the project proposal

Central Community College / Kearney – Kearney Learning Center

Mike Wemhoff, Facilities Officer, presented an overview of the project. Central Community College is planning to provide a substantially larger learning center than they currently have in the Kearney area. The current space is used for nursing programs, general academic programs, GED and English as a second language, and other community education classes. The current center is being utilized to capacity. The new site would expand offerings in each of the existing programs, and will be located across the street from the new high school, providing numerous advantages and possible future expansion.

Dr. Smith answers Commissioner's questions

Dr. Smith answered Commissioners' questions noting discussions with the University of Nebraska at Kearney need to take place so duplication of services will not be an issue. People in the manufacturing sector want a facility that is close and accessible, and has the ability to attract students from surrounding counties. He noted that Buffalo is the fastest

Central Community College /
Kearney – Kearney Learning
Center approved

growing county in the area, with a current need for increased business and industry training opportunities.

Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve Central Community College’s proposal to use \$10 million in capital improvement property taxes for a new Kearney Learning Center. A roll call vote was taken, with all Commissioners present voting yes.

Public Hearing on Planning and
Consumer Information
Committee Items

**PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION
COMMITTEE ITEMS**

There was no testimony regarding Planning and Consumer Information Committee Items.

Chair Adam closed the public hearing on Planning and Consumer Information Committee Items.

Commissioner Lauritzen speaks
about the Comprehensive
Statewide Plan for Higher
Education

PLANNING AND CONSUMER INFORMATION COMMITTEE

Commissioner Lauritzen commented this proposal is to revise Appendix 3 of the Comprehensive Statewide Plan for Postsecondary Education, which is a list of the peer groups for the Community Colleges and the State College System.

Comprehensive Statewide Plan
for Higher Education

Comprehensive Statewide Plan for Higher Education

Jason Keese stated that two changes have been made since the committee meeting. Three of the originally approved peers chose not to participate. Three alternates have moved into those spots. Also, new alternates have been added.

Mr. Keese discusses the
revisions

Commissioner Lauritzen, on behalf of the Planning and Consumer Information Committee, moved to approve the Revision to Appendix 3 of the Comprehensive Statewide Plan for Higher Education. A roll call vote was taken, with all Commissioners present voting yes.

Revision to Appendix 3 of the
Comprehensive Statewide Plan
for Higher Education approved

EXECUTIVE COMMITTEE

2014-2015 Proposed CCPE
Operating Budget

2014-2015 Proposed CCPE Operating Budget

Ms. Lukesh provided the proposed Operating Budget for the current fiscal year 2014-2015. She reviewed several categories comparing them with the previous two years expenditures. She added that unique circumstances this year will utilize the carryover funds.

Ms. Lukesh presents the budget

2014-2015 Proposed CCPE
Operating Budget approved

Chair Adam, on behalf of the Executive Committee, moved to approve the proposed CCPE Operating Budget for 2014-2015. A roll call vote was taken, with all Commissioners present voting yes.

2015-2017 Proposed CCPE
Biennial Budget Request

Ms. Lukesh presents the
proposed budget request

2015-2017 Proposed CCPE Biennial Budget Request

Ms. Lukesh reviewed the Operating Funds portion of the proposed biennial budget that is due to the DAS-Budget Office by September 15, 2014. The Commission is requesting the following in the Operating Budget:

- Request for a three-percent increase in Operating Expenses
- Request for increase in Midwest Higher Education Commission (MHEC) annual dues
- Request for purchase of FAFSA (Free Application for Federal Student Aid) Software
- Request for Community College Specialist position
- Request for re-instatement of the Chief Academic Officer position
- Request for increase in SHEEO (State Higher Education executive Officers) dues
- Request for additional spending authority in cash fund (no new funds)

Mr. Timm reports on the financial
aid portion of the budget request

Mr. Timm reported on the financial aid portion of the budget request, noting that besides the current appropriation, we will request additional funds each year of the biennium for the Nebraska Opportunity Grant, the ACE, and ACE Plus programs. These increases will compensate for the increased cost of attending college and the loss of federal funding. Commissioner Zink noted that the Midwestern Higher Education Compact (MHEC) dues will be increasing by \$20,000.

2015-2017 Proposed CCPE
Biennial Budget Request
approved

Chair Adam, on behalf of the Executive Committee, moved to approve the proposed CCPE Biennial Budget Request for 2015-2017. A roll call vote was taken, with all Commissioners present voting yes.

Interim Executive Director Salary

Interim Executive Director Salary

Discussion of Interim Executive
Director salary

Chair Adam stated the Commissioners may choose to go into executive session to discuss the salary of the Interim Executive Director. This item was on the June Commission meeting agenda, and since several Commissioners were not present, it was postponed. Dr. Pfeil said the Commission is required by statute to set the salary for the Executive Director by July 1st of each year. Dr. Pfeil has asked for no increase in her salary as her last day with the Commission is September 30th.

Vote to leave Interim Executive
Director salary as is approved

Commissioner Wilson made a motion to leave the Interim Executive Director's salary at \$169,450 until the end of her employment on September 30, 2014. Commissioner Hunter seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

Letter of Appointment for Dr.
Michael Baumgartner

Letter of Appointment for Dr. Michael Baumgartner, new Executive Director

Chair Adam discusses the letter
of appointment

Chair Adam reviewed the Letter of Appointment, pointing out that several items within the letter are stipulated by the State of Nebraska.

Letter of Appointment for Dr.
Michael Baumgartner approved

Chair Adam, on behalf of the Executive Committee, moved to approve the Letter of Appointment for Dr. Michael Baumgartner, the new Executive Director. A roll call vote was taken, with all Commissioners present voting yes.

Next Commission Meeting
September 16, 2014

FUTURE MEETINGS

The next Commission meeting will be Tuesday, September 16, 2014 at The Apothecary Building, 140 North 8th Street, 5th Floor, Lincoln, Nebraska.

Dr. Pfeil thanks Commissioners
and staff

COMMISSIONER COMMENTS

Dr. Pfeil commented on her appreciation of the staff and Commissioners during her 22 years at the Coordinating Commission.

Commissioner Seacrest speaks
about working to increase the
number of trade and industrial
teachers at community college
level

Commissioner Seacrest suggested the Commissioners brainstorm to see what can be done to increase the number of qualified teachers in the trade and industrial technology programs at the community college level.

Meeting adjourned at 12:36 p.m.

ADJOURNMENT

The meeting was adjourned at 12:36 p.m.

