
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

April 28, 2016

Bellevue University

Bellevue, Nebraska

Public notice of this meeting was given by posting notice on the Commission's website; posting notice on the State of Nebraska's online public meeting calendar; e-mailing news media; and keeping a current copy of the agenda in the Coordinating Commission for Postsecondary Education's office, listing the date, time, and location of the meeting.

Public notice of meeting

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON APRIL 28, 2016. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 12:45 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

CAROL ZINK, CHAIR

Meeting called to order at 8:33 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Carol Zink called the meeting to order at 8:33 a.m. and asked for introductions.

Commissioners Present

Dr. John Bernthal
Dr. Deborah Frison
Mary Lauritzen

Dwayne Probyn
Dr. Joyce Simmons
Carol Zink

Commissioners Absent

Colleen Adam
Dr. Ron Hunter

W. Scott Wilson

Commission Staff Present

Dr. Michael Baumgartner
Dr. Kathleen Fimple
Jason Keese
J. Ritchie Morrow

Helen Pope
Gary Timm
Mike Wemhoff

Dr. Mary Hawkins, Bellevue University

WELCOME AND PRESENTATION ON BELLEVUE UNIVERSITY

Dr. Mary Hawkins, Bellevue University President, welcomed Commissioners and guests. Dr. Hawkins shared information about the University, noting they are the largest private institution in Nebraska with 13,000 students enrolled annually. Bellevue University makes education accessible by offering a variety of locations and expanding course offerings with relevant degrees. Dr. Hawkins noted that Bellevue University has a successful transfer program that serves close to 1,000 students each year and offers access, opportunity, and affordability to its students. Dr. Hawkins said that students graduate with relatively low debt, with an average of \$16,000, and the default rate is under 5 percent. For the community college students who transfer to Bellevue, the default rate is less than 1 percent. The magic of Bellevue University, Dr. Hawkins said, is focusing on access and opportunity, and the ability to obtain the “American dream” for its students.

Chair Zink acknowledged MHEC Commissioners

PRESENTATION ON MIDWEST HIGHER EDUCATION COMPACT (MHEC)

Chair Zink stated the Nebraska Commissioners for the Midwest Higher Education Compact (MHEC), along with herself are: State Sen. Sue Crawford, Dr. Randy Ferlic, Dr. Susan Fritz, Dr. Michael Baumgartner, and State Sen. Rick Kolowski. State Sen. Crawford and Dr. Ferlic were present at the meeting. Chair Zink read a brief biography about and introduced Larry Isaak, President of the MHEC.

Larry Isaak, Midwest Higher Education Compact

Mr. Isaak provided a handout with information on MHEC and gave a PowerPoint presentation focusing on an overview of MHEC and its initiatives, performance indicators for Nebraska, and current research being done. He stated that MHEC is celebrating its 25th year, noting Dr. Ferlic is the longest serving Commissioner. Dr. Ferlic has provided MHEC with tremendous dedication, guidance, and support through the years. MHEC is a 12-state compact, one of four higher education compacts in the country. MHEC has a 60-member governing body, with five members from each state in the compact, two of whom are legislators, and the other three appointed by their governors or by their position according to state statutes.

Mr. Isaak gave an overview of the many MHEC programs, including research, and initiatives that include student insurance solutions, technology and service contracts, college credit for military service members, interstate reciprocity regulating distance education, and institutional efficiency. He presented and discussed policy indicators for Nebraska, giving statistical data on high school preparation and participation for college, family affordability, and student completion for Nebraska postsecondary institutions.

*Dr. Randy Ferlic, MHEC
Commissioner*

Dr. Ferlic spoke briefly about the fact that the typical student today isn't the 18-24 year-old. There are non-traditional students who do not fall into the statistical data, for instance, a military veteran or single parent trying to better their livelihood. He pointed out that colleges that have online offerings are serving the public well.

Sen. Sue Crawford

Sen. Crawford stated she is privileged to be a Commissioner on the Compact and see the work that is being done upfront by a diverse group of committed people.

*Minutes of March 10, 2016,
Commission Meeting approved*

MINUTES OF MARCH 10, 2016, COMMISSION MEETING

Commissioner Bernthal moved that the March 10, 2016, minutes be approved. Commissioner Frison seconded the motion. A roll call vote was taken. Commissioner Lauritzen abstained. The remaining five Commissioners present voted yes. The motion carried.

*Chair Zink mentioned absent
Commissioners*

CHAIR'S REPORT

Chair Zink mentioned that Commissioner Adam is vacationing outside of the country, Commissioner Wilson is out of state attending his daughter's college graduation, and Commissioner Hunter drove into bad weather in western Nebraska on his way and decided to turn around.

*Chair Zink announced
Commissioner Warner's resignation*

Chair Zink reported that Commissioner Lori Warner has resigned from the Commission, as she is pursuing a career change in Sioux City, Iowa. Chair Zink will notify the Governor of the vacancy on the Commission.

*Chair Zink discussed committee
quorum*

In order to avoid having a quorum of the nine members, committees may have no more than four Commission members present when they meet. Chair Zink noted that she or Dr. Baumgartner may be calling upon the Commissioners to verify attendance in order to adhere to the Open Meetings Law.

*Chair Zink discussed ITT Technical
College item being removed from
agenda*

Chair Zink commented that the ITT Technical College item has been removed from the agenda.

*Chair Zink appointed nominating
committee*

Chair Zink appointed Commissioners Lauritzen, Hunter, and Simmons to the nominating committee, with Commissioner Lauritzen as chair. The nominating committee is responsible for submitting nominations at the June 9 Commission meeting for Commission officers who will serve July 1, 2016, through June 30, 2017.

*Chair Zink and Dr. Fimple will attend
Wayne State College president
inauguration*

On April 29 Chair Zink and Kathleen Fimple, Academic Programs Officer, will be attending the inauguration of Dr. Marysz Rames as the new president of Wayne State College.

Jason Keese reviewed Legislative bills of interest

Sen. Sue Crawford

Gary Timm presented Third Quarter Budget Report

J. Ritchie Morrow presented FAFSA Competition Initiative and Early FAFSA

Education and Workforce Roundtable

Oral Health Training RFP

EXECUTIVE DIRECTOR'S REPORT

Dr. Michael Baumgartner, Executive Director, introduced Jason Keese, Public Information and Special Projects Coordinator, to present a legislative update. Mr. Keese noted the Legislature has adjourned and bills the Commission thought would pass did indeed pass. He briefly reviewed details of the final status of several bills of interest to the Commission. Chair Zink asked State Sen. Sue Crawford of Bellevue if she had anything to add regarding the recent Legislative session. Senator Crawford mentioned that there was language included in a bill that would have placed restrictions on community colleges' levy abilities. However, that provision was removed from the bill before it passed.

Gary Timm, Chief Finance and Administrative Officer, presented the Third Quarter Budget Report. He pointed out that some dues, subscriptions, and staff travel will be paid in June as there are SHEEO conferences and staff travel coming up. Mr. Timm went over the budget report of the Oral Health Training Program, Nebraska Opportunity Grant Program (NOG), and the Access College Early Scholarship (ACE). Administrative costs for ACE and NOG programs are paid out of the Commission's administrative budget. The Commission has received an additional \$250,000 for the ACE program for next year. Dr. Baumgartner noted that we have close to 400 ACE scholarship applications that we have not been able to fund this fiscal year.

J. Ritchie Morrow, Financial Aid Officer, gave a PowerPoint presentation on the FAFSA (Free Application for Federal Student Aid) Completion Initiative and Early FAFSA. This is a program initiated by the U.S. Department of Education as a way to create a process to get more high school students to apply for federal financial aid for college. Statistics indicate that 90% of students who complete the FAFSA go on to college within 12 months of high school graduation. Nebraska graduating seniors are in the 57% range of completing the FAFSA. College Possible in Omaha and EducationQuest in Lincoln use the software to work with students from low-income families to apply for college. Mr. Morrow gave a demonstration of how the software program works and answered questions from the Commissioners.

Dr. Baumgartner reported that the Education and Workforce Roundtable will be meeting May 2 to discuss dual credit and early childhood education.

The Oral Health Training and Services Fund RFP has been reviewed by the State Department of Administrative Services state risk manager and has been sent to Creighton University and UNMC for comment. That money will be awarded next year.

Community College Gap Assistance Program

The Community College Gap Assistance Program draft guidelines and student application tracking system have been approved by the Nebraska Community College Performance Grant Committee. Ben Civic, Occupational Education Specialist, is meeting with the community colleges business and industry council to review the application and materials and respond to questions. The first quarterly payment will be transferred to CCPE in September.

Comprehensive Plan

The draft Comprehensive Plan chapter one changes have been posted on the CCPE website and distributed to interested parties. Dr. Baumgartner thanked the Planning and Consumer Information Committee for their assistance with the changes. There will be a public hearing May 31 at 9:00 a.m. at the Nebraska State Capitol in conjunction with a hearing on proposed administrative rule changes.

Dr. Baumgartner announced Miste Adamson completed BAS degree

Dr. Baumgartner reported that Miste Adamson, Administrative Assistant at CCPE, has completed her Bachelor of Applied Science Degree in Business Administration Management from Peru State College this month.

Dr. Baumgartner discussed ACICS challenges

The past few weeks have been challenging for the Accrediting Council for Independent Colleges and Schools (ACICS). They are an accrediting body that accredits some of the schools to which the Commission grants recurrent authorization to operate. They have had a presidential change and they have given a show cause order to ITT Technical Institute, which is why the ITT agenda item has been removed.

Dr. Baumgartner spoke about Wright Career College closure

Dr. Baumgartner noted that Wright Career College closed on April 15. Wright was also accredited by ACICS. The Omaha campus has closed, as well as the campuses in Oklahoma and Kansas. Dr. Baumgartner asked Dr. Kathleen Fimple, Academic Programs Officer, to give a brief update on the Wright Career College closing details since she has been working extensively with the Oklahoma and Kansas regulators, Wright students, the U.S. Department of Education, and the bankruptcy attorneys.

Dr. Fimple gave brief update on Wright Career College closing details

Dr. Fimple stated Wright Career College is based in Overland Park, Kansas. The Omaha campus had around 150 of the college's 1,200 active students. There had been concerns regarding the college, but the closure and subsequent bankruptcy filing was unexpected. She is working to help students acquire their official transcripts. Dr. Fimple answered questions from the Commissioners. Chair Zink asked Dr. Fimple and Commissioner Probyn, chair of the Academic Programs Committee, to keep the Commission updated on the outcome of Wright Career College closing and what the Commission can do to help prevent this from occurring in the future.

Chair Zink called for a break at 10:48 a.m. The meeting resumed at 11:00 a.m.

Public Comment on Matters of General Concern

Public Hearing on Academic Programs Committee Items

Dr. Tom McDonnell, Metropolitan Community College

Jeremy Nielsen, Omaha Public Schools

Tom Dickey, Omaha South High Magnet School

Nanci Stephenson, Metropolitan Community College

Brook and Nick Hudson, Omaha Fashion Week

Commissioner Probyn acknowledged APC committee

Metropolitan Community College

Commissioner Probyn presented the proposal

Metropolitan Community College New Instructional Program – Fashion Design (AAS) approved

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

There was no testimony on Matters of General Concern.

Chair Zink closed the public hearing on Matters of General Concern.

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

Dr. Tom McDonnell, Vice President for Academic Affairs at Metropolitan Community College, came forward along with several others to support the Fashion Design Associate Degree program. Those present introducing themselves and speaking in support of the program proposal were: Jeremy Nielsen, Dual Enrollment Specialist at Omaha Public Schools Career Education; Tom Dickey, Omaha South High Magnet School; Nanci Stephenson, Lead Faculty in Interior Design and Program Coordinator at Metro; Brook Hudson, CEO of Omaha Fashion Week; and Nick Hudson, Chairman of Omaha Fashion Week.

Chair Zink closed the public hearing on Academic Programs Committee Items.

ACADEMIC PROGRAMS COMMITTEE

Commissioner Probyn, Committee Chair, acknowledged the Commissioners and staff that participated in the Academic Programs committee conference call.

Metropolitan Community College - Proposal for a New Instructional Program - Fashion Design (AAS)

Commissioner Probyn presented the program proposal. The proposed program will give students entrepreneurial skills, practical knowledge, and fashion design principles to enter the fashion industry. There will be apprenticeships available for students at the Omaha Design Center. Metropolitan Community College is partnering with the founders of Omaha Fashion Week, who also own Omaha Design Center. Omaha Fashion Week connects stylists, photographers, models, and artists with a goal to provide educational opportunities, mentoring, and a platform to showcase their work. Omaha Fashion Week is in its ninth year. Currently there are no other AAS degrees in fashion design offered in Nebraska. The program would be housed on the Elkhorn Valley campus. Omaha South High Magnet School offers a fashion design program, and Omaha Public Schools offers fashion design courses, with 1,000 students enrolled in the courses. MCC expects to enroll 50 students in the program each year.

Commissioner Probyn, on behalf of the Academic Programs Committee, moved to approve Metropolitan Community College's Proposal for a New Instructional Program – Fashion Design (AAS). A roll call vote was taken. All six Commissioners present voted yes. The motion carried.

Existing Program Review

Commissioner Probyn presented the Existing Program Review approved by the Executive Director.

Central Community College

Automotive Technology (AAS, diploma, certificate)
Auto Body Technology (AAS, diploma, certificate)
Advanced Manufacturing & Design (AAS, diploma, certificate)
Welding (AAS, diploma, certificate)

Metropolitan Community College

Diesel Service Technology (AAS, certificate)
Automotive Technology (AAS, certificate)
Auto Collision Technology (AAS)
Electronics Technology (AAS, certificate)
Welding Technology (AAS, certificate)

Mid-Plains Community College

Automotive Technology (AAS, diploma, certificate)
Auto Body Technology (AAS, diploma, certificate)
Welding Technology (AAS, diploma)

Northeast Community College

Automotive Technology (AAS)
Auto Body Repair Technology (AAS, diploma)
Electromechanical Technology (AAS)
Diversified Manufacturing Technology (diploma, certificate)
Welding (diploma)

Southeast Community College

Automotive Technology (AAS)
Auto Collision Repair Technology (AAS)
Ford Automotive Student Service Ed (AAS)
GM Automotive Service Educational Program (AAS)
MOPAR College Automotive Program (AAS)
Precision Machining and Automation Technology (AAS, diploma)
Diversified Manufacturing Technology (AAS, diploma, certificate)
Electronic Systems Technology (AAS)
Electrical & Electromechanical Technology (AAS, diploma)
Welding Technology (AAS, diploma, certificate)

Western Nebraska Community College

Automotive Technology (AOS, diploma, certificate, PSA)
Auto Body Technology (AOS, diploma, certificate, PSA)
Welding Technology (diploma, certificate)

*Dr. Fimple reported on SARA
Institutional Applications approved
by NCSARA*

SARA Institutional Applications Approved by the Executive Director and Other Institutional Activity

Dr. Fimple commented that York College was recently approved by the National Council of SARA and she anticipates Grace University in Omaha

will be approved soon. She provided information on colleges and universities whose annual renewal has been received. The cost of the initial application and renewal is \$300 which covers staff review and processing for the Commission. The national fees are on a sliding scale with three levels based on enrollment.

Annual Reports from Institutions Holding Recurrent Authorizations to Operate in Nebraska

Commissioner Probyn and Dr. Fimple presented report

Annual Reports from Institutions Holding Recurrent Authorizations to Operate in Nebraska

Commissioner Probyn and Dr. Fimple presented the report. Dr. Fimple commented that Saint Gregory the Great Seminary and National American University both had their accreditation recently reaffirmed by the Higher Learning Commission.

Report on Name Changes, Deletions, Reasonable and Moderate Extensions, and Other Institutional Activities Relating to Existing Programs

Reasonable and Moderate Extensions

Programs Being Made Inactive

A. **Reasonable and Moderate Extensions**

1. WNCC - Aviation Maintenance (AOS, certificate)
2. WNCC - Social Science emphasis (AA)

B. **Programs Being Made Inactive**

1. WNCC - Business Technology - Accounting option
2. WNCC - Business Technology - Marketing Specialist option
3. WNCC - Business Technology - Management Specialist option
4. WNCC - Business Technology - Accounting Assistant certificate
5. WNCC - Business Technology - Management Assistant certificate
6. WNCC - Business Technology - Marketing Assistant certificate
7. WNCC - Business Technology degree
8. WNCC - Business Technology diploma
9. WNCC - Information Technology degree
10. WNCC - Information Technology diploma
11. WNCC - General Business certificate
12. WNCC - Information Processing certificate
13. WNCC - Early Childhood Education certificate
14. WNCC - Early Childhood Education diploma
15. WNCC - Criminal Justices Studies certificate
16. WNCC - Law Enforcement certificate

Division Renaming

C. **Division Renaming**

1. UNMC - Division of Clinical Laboratory Science to
Division of Medical Laboratory Science

Public Hearing on Budget, Construction, and Financial Aid Committee Items

Bev Harvey, Southeast Community College

Brandon Harpster, Southeast Community College

PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS

Bev Harvey, Vice President of Student Services and the Lincoln Campus Director at Southeast Community College, and Brandon Harpster, Southeast Community College Food Service/Hospitality Program Chair,

were present and offered to answer any questions regarding the SCC Food Service/Hospitality program renovation. Ms. Harvey noted that the need for food service workers is on the rise. Graduates not only are being placed in restaurants, but in nursing homes, hospitals, and long-term care facilities. This facility renovation would help students obtain the skills necessary to be prepared for those work environments.

Chair Zink closed the public hearing on Budget, Construction, and Financial Aid Committee Items.

*Commissioner Simmons
acknowledged BCF committee
members*

BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE

Commissioner Simmons, Committee Chair, acknowledged committee members and staff that attended the recent Budget, Construction, and Financial Aid committee conference call.

Southeast Community College

Southeast Community College Lincoln Campus – Food Service/Hospitality Program Renovation

*Mike Wemhoff presented the
proposal*

Mike Wemhoff, Facilities Officer, presented the proposal for Southeast Community College to renovate 10,902 square feet of the main building of its Lincoln campus to upgrade and relocate the food service and hospitality program. They are currently sharing space with the school's cafeteria employees and are scattered throughout several facilities. The cost of the project would be covered by capital improvement property tax levy funds. Southeast Community College has outlined the need for this renovation through a well-documented proposal.

*Mr. Harpster and Ms. Harvey
answered Commissioner questions*

Mr. Harpster and Ms. Harvey answered Commissioners' questions regarding placement and the timeline of the project. Mr. Harpster noted the placement office has a list of entities looking for trained and skilled culinary workers. They are seeing a very high demand without any challenges as far as placement goes. If approved, the project renovation would be completed by December 2017.

*Southeast Community College Food
Service/Hospitality Program
Renovation approved*

Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the Southeast Community College Lincoln Campus Food Service/Hospitality Program Renovation. A roll call vote was taken. All six Commissioners present voted yes. The motion carried.

*Gary Timm presented the Areas of
Emphasis for the 2017-2019 Biennial
Budget Process*

Areas of Emphasis for the 2017-2019 Biennial Budget Process

Gary Timm, Chief Finance and Administrative Officer, provided the areas of emphasis for the upcoming biennial budget. The four areas are workforce development; increasing college enrollment; ensuring students complete credentials in a timely manner; and minimizing student debt. Mr. Timm answered questions from the Commissioners. Commissioner Bernthal commented that he would like the Commission to encourage dual enrollment and expand other transfer programs rather than just noting the 2+2 transfer program stated in the emphasis areas.

Areas of Emphasis for the 2017-2019 Biennial Budget Process motion to remove 2+2 transfer programs approved

Commissioner Bernthal made a motion to remove the 2+2 transfer programs from the biennial areas of emphasis. Commissioner Probyn seconded the motion. A roll call vote was taken. All six Commissioners present voted yes. The motion carried.

Areas of Emphasis for the 2017-2019 Biennial Budget Process approved

Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, made a motion to approve the Areas of Emphasis for the 2017-2019 Biennial Budget Process, with the removal of the 2+2 transfer programs in the affordability initiative area as amended. Commissioner Lauritzen seconded the motion. A roll call vote was taken. All six Commissioners present voted yes. The motion carried.

Mr. Timm presented the 2017-2019 Institutional Biennial Operating Budget Procedures

2017-2019 Institutional Biennial Operating Budget Procedures

Mr. Timm presented the budget procedures that are to be used by public postsecondary institutions when submitting their budget requests to the Commission. He noted there are two distinct budget requests: this outline, and the overall budget request that goes to the governor's budget division. The responsibility of the Commission is to provide information related to this outline. Mr. Timm reviewed the procedures that include the areas of emphasis, the budget request summary, new and expanded requests, and the budget review criteria.

Mr. Timm presented the Key Deadlines Related to the Biennial Operating Budget and Capital Construction Budget Request Processes

Key Deadlines Related to the Biennial Operating Budget and Capital Construction Budget Request Processes

Mr. Timm presented the key deadline dates for the Operating and Capital Construction Budget Request Processes.

Mr. Wemhoff reported on Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction

Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction

Mr. Wemhoff reported that in order to reflect current statutes and practices, the Commission recommended amending Chapter 9 – Rules and Regulations Concerning Capital Construction. The existing rule was last approved in May 2000. Commission staff sent a draft to institutions and statehouse representatives for review. Comments and suggestions were received and implemented into the draft document. Mr. Wemhoff noted that following Commission approval of the committee draft, a public hearing will take place on May 31 in which additional comments/changes could be received. If no substantial modifications come out of the hearing, the amended rules will be brought back to the Commission for approval at the June 9 Commission meeting. The Rules then are sent to the Attorney General and Secretary of State. Commissioner Bernthal and Dr. Baumgartner recommended the committee draft front page state "Pending Commission Approval, June 9, 2016 Revision," rather than "Commission Approved, June 9, 2016 Revision."

Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction approved

Commissioner Simmons, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve Title 281, Chapter 9 – Rules and Regulations Concerning Capital Construction, with wording on the title page changed to "Pending Commission

Approval, June 9, 2016 Revision.” A roll call vote was taken. All six Commissioners present voted yes. The motion carried.

Next Commission meeting is June 9, 2016

FUTURE MEETINGS

The next Commission meeting will be Thursday, June 9, 2016, at The Career Academy at Southeast Community College, Lincoln, Nebraska.

Commissioner Lauritzen comments

COMMISSIONER COMMENTS

Commissioner Lauritzen spoke briefly on an upcoming film featuring her son Eric Lauritzen titled *How to Beat a Bully* that will be shown May 10 in West Point, Nebraska.

Commissioner Probyn comments

Commissioner Probyn presented an article he found online referencing Omaha Design Center and Omaha Fashion Week. A copy will be scanned and emailed to all Commissioners.

Meeting adjourned at 12:43 p.m.

ADJOURNMENT

Chair Zink adjourned the meeting at 12:43 p.m.