
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION January 26, 2017 Apothecary Building, 5th Floor, North Loft Lincoln, NE

Public notice of this meeting was given by posting notice on the Commission's website; posting notice on the State of Nebraska's online public meeting calendar; e-mailing news media; and keeping a current copy of the agenda in the Coordinating Commission for Postsecondary Education's office, listing the date, time, and location of the meeting.

Public notice of meeting

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON JANUARY 26, 2017. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 12:00 P.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

CAROL ZINK, CHAIR

Meeting called to order at 8:36 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Carol Zink called the meeting to order at 8:36 a.m. and asked for introductions.

Commissioners Present

Colleen Adam
Dr. John Bernthal
Gwenn Aspen
Mary Lauritzen

Dwayne Probyn
Dr. Joyce Simmons
W. Scott Wilson
Carol Zink

Commissioners Absent

Dr. Deborah Frison
Dr. Ron Hunter

Commission Staff Present

Dr. Michael Baumgartner
Dr. Kathleen Fimple
Jason Keese
J. Ritchie Morrow

Helen Pope
Gary Timm
Mike Wemhoff

*Minutes of December 1, 2016,
meeting approved*

MINUTES OF DECEMBER 1, 2016, COMMISSION MEETING

Commissioner Adam noted a correction to the minutes of December 1, 2016. On page 6 regarding the motion to amend the length of

authorization from five years to one year for the Creative Center, the minutes should state the motion was withdrawn, not rescinded. Commissioner Adam then made a motion to approve the minutes of the December 1, 2016, Commission meeting as corrected. Commissioner Simmons seconded the motion. A roll call vote was taken. Commissioner Bernthal abstained. The remaining seven Commissioners present voted yes. The motion carried.

EXECUTIVE DIRECTOR'S REPORT

*Out-of-service area applications
authorized*

Dr. Michael Baumgartner reported that the following out-of-service area applications have been authorized:

1. Offered by Central Community College
Interactive two-way video originated at CCC
Delivered to Yutan High School in Yutan, NE
 - MATH 2070, Analytical Geometry/Calculus II (5 cr.)
1/9/17-5/4/17
2. Offered by Central Community College
Interactive two-way video originated at CCC
Delivered to Pope John High School in Elgin, NE
 - SPCH 1110, Public Speaking (3 cr.)
1/9/17-5/3/17
3. Offered by Central Community College
Interactive two-way video originated at CCC
Delivered to West Point-Beemer High School in West Point, NE
 - SOCI 1010, Introduction to Sociology (3 cr.)
1/9/17-5/3/17
4. Offered by Central Community College
Interactive two-way video originated at CCC
Delivered to Pope John High School in Elgin, NE
 - SOCI 1010, Introduction to Sociology (3 cr.)
1/9/17-5/3/17
5. Offered by Central Community College
Interactive two-way video originated at David City High School
in David City, NE
Delivered to West Point-Beemer High School in West Point, NE
 - ENGL 2100, Introduction to Literature (3 cr.)
1/9/14-5/3/17
6. Offered by Mid-Plains Community College
Interactive two-way video originated at MPCC
Delivered to Alma High School in Alma, NE
 - MATH 1200, Elements of Statistics (3 cr.)
1/16/17-5/11/17

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7. Offered by Mid-Plains Community College
Interactive two-way video originated at MPCC
Delivered to Arcadia High School in Arcadia, NE
 - AGRI 2500, Animal Management (3 cr.)
1/9/17-5/26/17
 8. Offered by Mid-Plains Community College
Interactive two-way video originated at Sandhills High School
in Dunning, NE
Delivered to Clarkson High School in Clarkson, NE
 - MATH 1200, Elements of Statistics (3 cr.)
1/9/17-5/26/17

Mr. Timm presented Second Quarter Budget Report

Dr. Baumgartner introduced Gary Timm, Chief Finance & Administrative Officer, who presented the Quarterly Budget Report. Mr. Timm pointed out that staff and Commissioner travel will decrease as more Commission meetings are held in Lincoln. Mr. Timm also reported on the budget for the Oral Health Training and Services Fund, noting the University of Nebraska Medical Center and Creighton University have met the requirements and will each be awarded \$4 million in February 2017. There is a potential decrease in appropriations for the Nebraska Opportunity Grant Program (NOG), and the institutions have been notified. Mr. Timm briefly reviewed the budgets for the Access College Early (ACE) scholarship program, Improving Teacher Quality (ITQ) Grant, and the Community College Gap program. Mr. Timm provided the Commissioners with a handout that references what effect the Governor-recommended appropriations would have on grant funds, as well as funding for State Colleges, the University, and Community Colleges. Mr. Timm answered questions from the Commissioners.

Mr. Keese provided Legislative update

Jason Keese, Public Information & Special Projects Coordinator, provided handouts that included the Unicameral Process, 2017 Legislative Committees, Key Dates for the 2017 Nebraska Legislative session, and higher education bills of interest that CCPE staff will be following. Mr. Keese spoke about LB 123, which was introduced by Sen. Pansing Brooks to provide student reimbursement when certain postsecondary institutions terminate operations. CCPE staff was consulted on the drafting of this bill, which would establish the Guaranty Recovery Cash Fund. CCPE would administer the fund and it would only apply to for-profit institutions with a physical presence in the state. Mr. Keese noted he and Dr. Baumgartner have been meeting with State senators, as there are four new members on the Legislative education committee.

Dr. Baumgartner speaks about nominated Secretary of Education

Dr. Baumgartner noted that at the federal level no appointments have yet been made under nominated Secretary of Education Betsy DeVos. Representatives from SHEEO and the American Association of Community Colleges have been making calls.

Dr. Baumgartner reminds Commissioners of financial interest statements deadline

Dr. Baumgartner reminded the Commissioners of the March 1, 2017, deadline to complete their yearly statements of financial interests.

Chair Zink's report

CHAIR'S REPORT

Chair Zink reported that Commissioner Hunter was not present due to the weather, and Commissioner Frison had a work conflict. She noted that in Commissioner Frison's absence Commissioner Lauritzen would chair the Academic Programs Committee report. Chair Zink also thanked Kadi Lukesh, Budget Coordinator & Office Manager, for getting the financial interest statements to the Commissioners.

Public Comment on Matters of General Concern

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

There was no testimony on Matters of General Concern.

Chair Zink closed the public hearing on Matters of General Concern.

Public Hearing on Academic Programs Committee Items

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

There was no testimony on Academic Programs Committee Items.

Chair Zink closed the public hearing on Academic Programs Committee Items.

Commissioner Lauritzen acknowledged APC committee

ACADEMIC PROGRAMS COMMITTEE

Commissioner Lauritzen, acting Academic Programs Committee chair, acknowledged those who attended the recent committee conference call. She introduced Dr. Kathleen Fimple, Academic Programs Officer, to present the committee's agenda items.

*Metropolitan Community College
Dr. Fimple presented the proposal*

Metropolitan Community College - Proposal for a New Instructional Program - Prototype Design (AAS)

Dr. Fimple presented the proposal, stating that prototype design is a broad program that would help students learn the skills to create a prototype for any particular business or industry. MCC plans to partner with Sympateco Inc., which will be located in MCC's new Center for Advanced and Emerging Technologies (CAET) when it opens later in 2017. Dr. Fimple noted that there is no other program like this in Nebraska. Dr. Tom Pensabene, Associate Vice President, Workforce and E-Learning at Metropolitan Community College, discussed the program and stated that Sympateco will provide equipment, personnel, work-based resources, and training. Dr. Pensabene answered Commissioners' questions.

Dr. Tom Pensabene, Metropolitan Community College

Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to approve the Metropolitan Community College's Proposal for a New Instructional Program – Prototype Design (AAS). A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

*Metropolitan Community College
New Instructional Program –
Prototype Design (AAS) approved*

Kaplan University – Omaha

Kaplan University-Omaha – Ratification of Executive Committee Action to Renew a Recurrent Authorization to Operate

Commissioner Lauritzen reported that due to weather issues, and the approaching authorization expiration, the Executive Committee approved

*Commissioner Lauritzen, Dr. Fimple,
and Dr. Baumgartner discuss the
proposal*

the renewal of recurrent authorizations to operate for both the Lincoln and Omaha campuses of Kaplan University. Dr. Fimple explained the authorization process, and how it aids the Commission with monitoring institutions. Dr. Baumgartner added that under the Commission's bylaws the Executive Committee is authorized to take action on behalf of the Commission, subject to authorization or ratification by the full Commission. The Executive Committee was asked to approve the authorization to meet the deadline and the full Commission will vote on the ratification of the Executive Committee action.

Ms. Kate Packard, Kaplan University

Ms. Kate Packard, President of Kaplan University's Nebraska campuses, came forward in response to Commissioner Adam's question regarding low student enrollment. Ms. Packard stated that online enrolled students are not included in its enrollment headcount. If the student has all or part of their classes on campus grounds, they are reported. Ms. Packard discussed the sale of campuses, the financial soundness of Kaplan, and meeting the goals of their students.

Commissioner Adam reads the Committee recommendation and reporting requirements for Kaplan University – Omaha

Commissioner Adam read the Committee recommendation and reporting requirements.

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution:	Kaplan University (Omaha)
Owner:	Iowa College Acquisition Corporation d/b/a Kaplan University
Level of authorization:	Authorized to offer one or more complete programs at the certificate, associate degree, and baccalaureate levels, limited to the programs identified on page 2 and to any programs in CIP series 09, 11, 30, 43, 44, and 52.
Length of authorization:	Five years (valid through January 31, 2022)

Reporting requirements: Annual reports are required in a form provided by the Commission. The next report is due January 19, 2018.

*Kaplan University – Omaha
Ratification of Executive Committee
Action to Renew a Recurrent
Authorization to Operate approved*

Commissioner Adam made a motion to approve the Ratification of Executive Committee Action to Renew a Recurrent Authorization to Operate - Kaplan University – Omaha Campus. Commissioner Wilson seconded the motion. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Kaplan University – Lincoln

Kaplan University-Lincoln - Ratification of Executive Committee Action to Renew a Recurrent Authorization to Operate

Commissioner Adam reads the Committee recommendation and reporting requirements for Kaplan University - Lincoln

Commissioner Adam read the Committee recommendation and reporting requirements.

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: Kaplan University (Lincoln)
Owner: Iowa College Acquisition Corporation d/b/a Kaplan University
Level of authorization: Authorized to offer one or more complete programs at the certificate, associate degree, and baccalaureate levels, limited to the programs identified on pages 1 and 2 and to any programs in CIP series 11, 30, 42, 43, 44, and 52.
Length of authorization: Five years (valid through January 31, 2022)

Reporting requirements: Annual reports are required in a form provided by the Commission. The next report is due January 19, 2018.

*Kaplan University – Lincoln
Ratification of Executive Committee
Action to Renew a Recurrent
Authorization to Operate approved*

Commissioner Bernthal made a motion to approve the Ratification of Executive Committee Action to Renew a Recurrent Authorization to Operate - Kaplan University – Lincoln Campus. Commissioner Wilson seconded the motion. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Chair Zink called for break at 10:07 a.m. The meeting resumed at 10:25 a.m.

*ITQ State Grant Fund Program
Recommendations for 2016-17
Awards*

*Commissioner Lauritzen and Dr.
Fimble presented the
Recommendations*

*ITQ State Grant Fund Program
Recommendations for 2016-17
approved*

Improving Teacher Quality State Grant Program - Recommendations for 2016-2017 Awards

Commissioner Lauritzen commented that once the fiscal 2016 grants are awarded, the Improving Teacher Quality State Grant Program will be ending. Dr. Fimble stated 10 proposals were submitted and reviewed by an independent review panel for funding.

Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to approve the Recommendations for Improving Teacher Quality State Grant Program's 2016-2017 Awards. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Central Community College

Dr. Fimble presented the proposal

Central Community College - Follow-up Report on an Existing Instructional Program - Paramedicine (AAS, diploma, certificate)

Dr. Fimble reported that Central Community College's Paramedicine program was new in 2012. In 2014 CCC decided not to admit any new students while its accrediting body, the Commission on Accreditation of Allied Health Education Programs (CAAHEP), was reviewing the program. CAAHEP concerns were resolved and CCC awarded a large number of certificates in 2015-16. There will not be graduates in 2017 due to the temporary suspension on admission, so the next graduating class will be in 2018. CAAHEP granted CCC accreditation for five years.

Central Community College Follow-up Report on an Existing Instructional Program – Paramedicine (AAS, diploma, certificate) approved

Western Nebraska Community College

Dr. Fimple presented the proposal

Dr. Baumgartner

Commissioner Simmons makes a motion to amend the recommendation. Motion approved

Western Nebraska Community College – Amended Follow-up Report – Early Childhood Education (AA, AAS, diploma, certificate) approved

University of Nebraska – Lincoln

Dr. Fimple presented the proposal

University of Nebraska – Lincoln Follow-up Report on an Existing Instructional Program – Great Plains Studies (BA, BS) approved

Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to continue Central Community College’s program - Paramedicine (AAS, diploma, certificate). A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Western Nebraska Community College - Follow-up Report on an Existing Instructional Program – Early Childhood Education (AA, AAS, diploma, certificate)

Dr. Fimple presented background information on the WNCC Early Childhood Education program, noting the unfortunate turnover in staffing, and goals and actions WNCC summarized to promote program growth. She reviewed State of Nebraska state day care licensure and training requirements. Commissioner Simmons stated her concern is two-fold: education and cost to students. Dr. Baumgartner commented that this program will be available as part of Scottsbluff public school’s career academy.

Commissioner Simmons made a motion to amend the recommendation to continue Western Nebraska Community College’s Program – Early Childhood Education (ECE) (AA, AAS, diploma, certificate) with the understanding that the next regular program review report, due June 30, 2018, include the following information: the number of ECE students who transfer to education programs at other institutions without completing their program at WNCC; the enrollments in the ECE courses; status of the development and implementation of online ECE courses; and efforts to cooperate with other institutions, especially those with online ECE courses. Commissioner Bernthal seconded the motion. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Commissioner Simmons made a motion to approve the amended recommendation for Western Nebraska Community College’s Program – Early Childhood Education (AA, AAS, diploma, certificate). Commissioner Aspen seconded the motion. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

University of Nebraska - Lincoln - Follow-up Report on an Existing Instructional Program - Great Plains Studies (BA, BS)

Dr. Fimple presented the proposal, noting that in May 2016 an external review of the Center for Great Plains Studies recommended discontinuation of the program due to low student demand and limited funding. UNL has asked to continue the program so enrolled students may complete the program before it is discontinued.

Commissioner Lauritzen, on behalf of the Academic Programs Committee, moved to continue the University of Nebraska-Lincoln’s Program – Great Plains Studies (BA, BS). UNL will notify the Commission when all students have completed the program and it is formally discontinued. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

Existing Program Review

2015-2016 Existing Program Review

Commissioner Lauritzen presented the 2015-2016 existing program review. Dr. Fimple reminded the Commissioners that the justification key is provided along with the document.

Chadron State College
Social Science - BSE

Peru State College
Social Sciences - BS

Wayne State College
Social Sciences - BA, BS

University of Nebraska at Kearney
Economics - BS

University of Nebraska-Lincoln
Economics - BSBA, BA, BS, MA, PhD
Civic Engagement - undergraduate certificate
Interdisciplinary Studies - BA, BS

University of Nebraska at Omaha
Economics - BA, BGS, BS, BSBA, MA, MS

Report on Name Changes, Reasonable and Moderate Extensions

Program Renaming

A. Program Renaming

1. UNMC - BS in Radiation Science Technology to *BS in Medical Imaging and Therapeutic Sciences*
2. UNMC - BS in Clinical Laboratory Science to *BS in Medical Laboratory Science*

Reasonable and Moderate Extension

B. Reasonable and Moderate Extension

1. UNL - Construction Engineering and Management graduate certificate

Public Hearing on Budget, Construction, and Financial Aid Committee Items

PUBLIC HEARING ON BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE ITEMS

There was no testimony on Budget, Construction, and Financial Aid Committee Items.

Chair Zink closed the public hearing on Budget, Construction, and Financial Aid Committee Items.

Commissioner Adam acknowledged BCF committee

BUDGET, CONSTRUCTION, AND FINANCIAL AID COMMITTEE

Commissioner Adam, Committee Chair, acknowledged Commissioners present at the recent committee conference call.

University of Nebraska at Omaha

Commissioner Adam and Mr.
Wemhoff presented the proposal

University of Nebraska at Omaha – Capital Construction Project - Strauss Performing Arts Center Addition & Renovation

Commissioner Adam and Mike Wemhoff, Facilities Officer, presented the proposal. Commissioner Adam noted the Strauss Performing Arts Center was constructed in 1972, and this will be the first time it is renovated. The new addition will provide classrooms and practice rooms. The project would cost \$18 million, with \$9 million from facilities bond proceeds, \$8,550,000 in private donations, and \$450,000 in University funds. Mr. Wemhoff added that sufficient private donations are available to finance the addition and provide for the majority of the equipment for the facility. The bond is being financed over a 10-year period, with half from State appropriations and the other half from student tuition. The Commission determined that the amount and kind of space and the overall cost of this project is reasonable. Mr. Wemhoff noted that with the addition, the University will be requesting around a \$200,000 per year increase in its base operating budget to finance the operations and maintenance of the new space.

Commissioner Adam read the
Commission action and comments

Commissioner Adam read the Commission action and comments.

Action: Pursuant to the Nebr. Rev. Stat. § 85-1414, the **Budget, Construction and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of the University of Nebraska at Omaha’s proposal to utilize State appropriations to renovate and construct additional space in the Strauss Performing Arts Center, including providing additional operating and maintenance funding, as outlined in the governing board approved program statement and supplemental addendums to the program statement.

University of Nebraska at Omaha –
Capital Construction Project –
Strauss Performing Arts Center
Addition & Renovation approved

Commissioner Adam, on behalf of the Budget, Construction, and Financial Aid Committee, moved to approve the University of Nebraska at Omaha’s Capital Construction Project – Strauss Performing Arts Center Addition & Renovation. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

ACE Scholarship AY 2015-16 Year-
End Report

Mr. Morrow presented the report

Access College Early (ACE) Scholarship AY 2015-16 Year-End Report

J. Ritchie Morrow, Financial Aid Officer, presented the ACE scholarship report, noting that in 2015-2016 the program was funded with \$735,000 appropriated Legislative funds and \$92,082 in federal College Access Challenge Grant funds that were returned by sub-grantees at the conclusion of their projects. There were 1,894 low-income Nebraska high school students from 204 schools who received 3,575 ACE scholarships in 2015-2016. The amount per scholarship averaged \$227.95. There were over 12,000 credit hours that were paid for through the ACE scholarship and 76% of the grades received by those students were a B or better. Mr. Morrow discussed the number of ACE scholarship recipients; those going on to college; and the gender, race, eligibility, and grade level of those students. Mr. Morrow also presented demographic information and number of scholarships awarded by high school, and answered Commissioners’ questions.

ACE scholarship AY 2015-16 Year-End Report approved

Commissioner Adam, on behalf of the Budget, Construction, and Financial Aid Committee, moved to accept the Access College Early (ACE) Scholarship AY 2015-2016 Year-End Report. A roll call vote was taken. All eight Commissioners present voted yes. The motion carried.

*NOG AY 2015-16 Year-End Report
Mr. Morrow presented the report*

Nebraska Opportunity Grant (NOG) AY 2015-16 Year-End Report

Mr. Morrow presented the NOG report, noting statistics from the institutions show the majority of 2015-2016 recipients attend the State's community colleges. The institutions were also asked to provide unmet financial need statistics of Pell Grant students. Mr. Morrow reviewed the NOG yearly process and how the allocation is determined. In 2015-2016, \$16,833,918 was awarded, with 13,739 students receiving the funds. The average grant awarded was \$1,225.27. Mr. Morrow discussed the NOG recipients by sector, family income, sector enrollment, and funding by source. The majority of funding for 2015-2016 came from the Nebraska Lottery funds.

Next Commission meeting is March 16, 2017

FUTURE MEETINGS

The next Commission meeting will be Thursday, March 16, 2017, at the Apothecary Building, 5th Floor, North loft, Lincoln, Nebraska

Chair Zink comments

COMMISSIONER COMMENTS

Chair Zink thanked the CCPE staff for making arrangements to reschedule the January 17, 2017, Commission meeting in Omaha and move it to Lincoln.

Articles of Interest shared

Commissioners Probyn, Simmons, and Lauritzen shared articles of interest.

Commissioner Lauritzen comments

Commissioner Lauritzen reported that recently Chancellor Ronnie Green and department heads from the University of Nebraska business school and Agriculture and Natural Resources department came to West Point while on a 20-city tour to speak on the University's statewide impact and presence.

Commissioner Bernthal comments

Commissioner Bernthal briefly discussed classroom courses versus online courses.

Meeting adjourned at 12:05 p.m.

ADJOURNMENT

Chair Zink adjourned the meeting at 12:05 p.m.



POSTSECONDARY INSTITUTION RENEWAL APPLICATION For a RECURRENT AUTHORIZATION to OPERATE in NEBRASKA

Institution: National American University

Nebraska Street Address: 3704 Summit Plaza Drive, Bellevue, Nebraska

Name of Owner: Dlorah, Inc.

Corporate Address: 5301 Mount Rushmore Road, Rapid City, South Dakota

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Institutional Accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Business (accounting, business administration, management) Programs: International Assembly for Collegiate Business Education (IACBE)

Medical Assisting Program: Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Last accreditation review and result: HLC - Reaffirmation of accreditation in 2014-15; comprehensive evaluation: 5-13-2019; next reaffirmation of accreditation in 2024-25
IACBE - Last accreditation review: August 2008; next review: 2015, extended through April 2017
CAAHEP- Initial accreditation received 4-28-16 for five years; expires 3-31-21

Date initially approved by CCPE: January 20, 2011

Date Authorization Expires: March 15, 2017

Student Data

Academic year: as of June 30, 2016	(January 2011 figures in parentheses)		
	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Institution:	174 (95)	81.69	10

Program/s:	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
AAS in Accounting	5	2.59	0
AAS in Applied Information Technology**	0 (3)	0 (2.25)	0
AAS in Business Administration	31 (17)	14.35 (15.25)	1
AAS in Criminal Justice	17 (2)	6.61 (1.13)	0
AAS in Health and Beauty Management	1	0.47	0
AAS in Health Information Technology	1	0.78	0
AAS in Information Technology	5 (8)	1.02 (7.13)	0
AAS in Management	2	1.05	0
AAS in Medical Administrative Assistant	0	0	0
AAS in Medical Assisting	45 (21)	17.78 (16.46)	4
AAS in Pharmacy Technician	6	1.93	1
AAS in Small Business Management	1	0.4	0
AAS in Surgical Technology	1	0.2	0
BS in Accounting	0	0	0
BS in Applied Information Technology	(2)	(1.88)	
BS in Business Administration	7 (7)	3.18 (5.25)	1
BS in Business Administration Emphasis Accounting	3 (4)	0.77 (3.00)	1
BS in Business Administration Emphasis Financial Management	0	0	0
BS in Business Administration Emphasis Human Resource Management	3 (4)	2.22 (3.38)	1
BS in Business Administration Emphasis Information Systems**	0	0	0
BS in Business Administration Emphasis International Business**	0	0	0
BS in Business Administration Emphasis Management	1	0.21	0
BS in Business Administration Emphasis Marketing	4	1.93	0
BS in Criminal Justice	2 (8)	0.4 (6.38)	0
BS in Health Care Management	10 (12)	7.12 (9.21)	0
BS in Information Technology	2	0.8	0
BS in Information Technology Emphasis Internet Systems Development	0 (2)	0 (1.88)	0
BS in Information Technology Emphasis Management Information Systems	0 (1)	0 (0.75)	0
BS in Information Technology Emphasis Network Administration/Microsoft**	0	0	0
BS in Information Technology Emphasis Network Management/Microsoft	0	0	0
BS in Management	20	14.68	1
Online RN to BSN (Nursing)	1	0.73	0
Diploma in Healthcare Coding	6	2.49	0

*for the Nebraska location

**Students are no longer being enrolled in these programs

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

National American University Holding, Inc. (NAUH) is made up of Dlorah, a subsidiary, which in turn has several divisions, including National American University (NAU) with 33 campuses throughout

the United States. The financial statements reviewed were for all areas of NAUH and not just NAU, although NAU makes up 98.9% of the revenue and 98.7% of the operating expenses of NAUH.

A review of NAUH audited financial statements as of May 31, 2016, indicates NAUH continues to have decreasing financial strength, as noted in a 2015 Commission review. Additional information was utilized from the U.S. Securities and Exchange Commission (SEC) quarterly report for the period ending November 30, 2016.

In conducting the review of the 2016 financials, staff noted the following:

- **Assets:** One indicator of financial stability is the amount of cash on hand and whether the cash balance has been increasing or decreasing over the past few years. Since the last review in 2015, NAUH increased their cash and equivalents by 32% from 2014 but experienced a 6% decrease between 2015 and 2016. For the six months ended November 30, 2016, cash and equivalents decreased an additional 24%. The number of months of cash on hand was 3 months, the minimum recommended.
- **Liabilities:** An indicator of financial stability is whether long-term debt payable is decreasing. NAUH’s long-term capital lease has decreased 4.4%, and total liabilities have decreased 18.5% since 2014.
- **Revenue:** Another indicator of financial stability is whether income has increased year over year, or if not, if there is a one-time issue or other explanation that reduces concerns. NAUH revenue decreased 25% since the 2014 financial statement review. The decline in revenue between 2014 and 2016 was almost entirely due to a system-wide decline in enrollment of 2,665 students, or 24.6%. The SEC filing compares November 30, 2016 with the same date in 2015. Over the year, enrollment declined by 1,000 students with a corresponding drop in academic revenue. NAUH believes the recent decline in student enrollment and revenue is the result of the current economic environment in which they operate where many working adults have chosen not to attend school.
- **Expenses:** Since 2014 total operating expenses decreased 14.6% and educational expenses decreased 11.5%.
 - In an effort to decrease expenses, in 2015 NAUH closed its educational facility in Denver, Colorado, keeping a nearby location open, and announced the planned closure of two additional campuses in 2016. The ongoing impact on NAUH future financial results was expected to be positive as online students would remain enrolled and fixed costs for these locations would be eliminated.
 - NAUH’s quarterly filing with the SEC compares six months of operating revenues and expenses between November 30, 2016, and November 30, 2015, and indicated that

revenue continues to decline at a greater rate than expenses are reduced, resulting in a significant operating loss.

- **90-10 Rule:** The Higher Education Act requires proprietary institutions to derive no more than 90% of their revenues from the Title IV federal student aid programs. NAU received 89.3%, 89.2%, and 86.9% of its revenues from Title IV for 2014, 2015, and 2016 respectively. In 2010-11, the figure was 78.9%.
- **Composite financial score:** The U.S. Department of Education’s rating scale runs from -1.0 to 3.0, with a 1.5 or above deemed acceptable. The scale is based on financial soundness, operating funds, and debt; the higher the score, the better the institution’s financial status. Below are the composite scores for the following financial statement years (2016 score was calculated by NAUH):

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
2.9	2.9	3.0	1.8

Tuition and fees 2015-16: (2011 figures in parentheses)

Program	Tuition	Fees	Other	Total
Undergraduate	\$373 per credit hour (\$304)	\$20 per credit hour technology fee (\$10)	\$50 per credit hour portfolio fee	varies

(NAU operates on the quarter system)

System-wide student loan default rate: 2013: 23.4% 2012: 20.6% 2011: 21.4%

The U.S. Department of Education considers a school to be administratively capable if the student loan default rate for most loans is below 25% for the three most recent fiscal years, or if the most recent default rate is less than 40%. NAU meets the standard.

Areas of concern: In the SEC filing, NAU stated that there was sufficient funding for ongoing operations and planned capital expenditures for the near future. However, the net loss over the last six months from May to November 2016; the continuing decline in enrollment; the decrease in the composite score from 3.0 to 1.8 over a one year period; and expenditure of half of the May 31, 2016, cash balance during the first six months of fiscal year 2017 suggest that there should be significant concern over NAUH’s financial stability. NAU has not been placed on heightened cash monitoring by the U.S. Department of Education.

While NAUH has taken steps to reduce expenses, if enrollments continue to decline or remain static, significant reductions in expenses will be necessary to maintain a composite score above 1.5.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes	√		no	

Complete program and course descriptions were included.

In 2013 the Commission approved additional programs in management (BS, AAS), health information technology (AAS), healthcare coding (diploma), and pharmacy technician (AAS). In 2015 the Commission approved programs in accounting (BS,

AAS), small business management (AAS), health and beauty management (AAS), and an RN to BSN. In 2016 AAS degrees in surgical technology and medical administrative assistant were authorized. NAU and the Commission worked to approve these last two programs as quickly as possible in order to serve students from the closed Wright Career College who had few options for transfer.

The application contained a list of 22 locations serving as sites for internships, clinicals, and other off-campus student experiences in the Omaha area.

Credit – Ten classroom hours and 20 hours of laboratory instruction are required to award one quarter credit hour.

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

Information for eleven faculty teaching at the Nebraska location was provided. One has a baccalaureate degree, five hold master's degrees, four have professional doctorates, and one holds a Ph.D.

Meets minimum standards				
yes	√		no	

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

When NAU acquired the building in 2011, it was remodeled to their specifications. Two large areas were left unfinished for future expansion. Space has been reconfigured to meet the needs of new programs, including a modification to the existing medical assisting laboratory to serve the new surgical technology program.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

G. The institution’s policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Method for meeting student interests if the institution were to discontinue offerings:

NAU would comply with the policies of its accrediting body, the Higher Learning Commission, to allow students a reasonable time to complete their programs of study. This includes a teach-out plan approved by the HLC.

Committee Comment:

National American University participates in the Nebraska Opportunity Grant (NOG) and as such submits annual financial statements to the Commission. Therefore, Commission staff will be able to routinely monitor NAU’s financial status.

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: National American University
 Owner: Dlorah, Inc.
 Level of authorization: Authorized to offer one or more complete degree programs at the diploma, associate, and baccalaureate levels, limited to AAS and BS degrees in accounting, applied information technology, business administration, criminal justice, information technology, and management; the AAS in health and beauty management, health information technology, medical administrative assistant, medical assisting, pharmacy technician, small business management, and surgical technology; the BS in health care management; the RN to BSN in nursing; and the diploma in healthcare coding.
 Length of authorization: Five years (valid through March 31, 2022)

Reporting requirements: Annual reports are required in a form provided by the Commission. The next report is due March 1, 2018.



POSTSECONDARY INSTITUTION RENEWAL APPLICATION For a RECURRENT AUTHORIZATION to OPERATE in NEBRASKA

Institution: St. Gregory the Great Seminary

Nebraska Street Address: 800 Fletcher Road, Seward, Nebraska

Name of Owner: St. Gregory the Great Seminary

Corporate Address: 800 Fletcher Road, Seward, Nebraska

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Institutional accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Last accreditation review and result: HLC - Reaffirmation of accreditation in 2015-16; comprehensive evaluation 2019-20; next reaffirmation of accreditation n 2025-26

Date initially approved by CCPE: August 21, 1998

Date Authorization Expires: March 15, 2017

Student Data

Academic year: 2015-2016		(2010-11 figures in parentheses)	
	Enrollment (headcount)		Graduates
Institution:	54 (44)		13 (17)
Program/s:			
Philosophy BA	47 (41)		7 (14)
Pre-theology Certificate	7 (3)		6 (3)

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for the years ending June 30, 2015 and 2016 were reviewed by Commission staff with comments below.

- **Assets:** St. Gregory's net assets increased 18.5% during 2015-16. Cash and investment balances increased 24%.
- **Liabilities:** The seminary has a construction loan with the Diocese of Lincoln. The balance has been decreasing.
- **Revenue and Expenses:** Income has exceeded expenses for the last two years. The revenue is sufficient to meet the seminary's expenses.
- **Title IV:** The institution does not participate in the U.S. Department of Education's financial aid programs. Therefore, there is no composite financial score, student loan default rate, or application of the 90-10 rule.

Tuition and fees 2015-16: (2010-11 figures in parentheses)

Program	Tuition	Room and Board	Total
BA	\$10,620	\$7,080	\$17,700 per year (\$13,800 per year)

Conclusion: Prior reviews indicated St. Gregory the Great Seminary was in sound financial position. The current review shows an even stronger position.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution's ability to generate and sustain enrollment

Changes since previous reporting?				
yes			no	√

The 2016 Catalog was provided including the program and course descriptions.

Credit - One semester credit hour is earned by one 50 minute period of classroom instruction or one two-hour laboratory period per week for 15 weeks.

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes			no	√

Information was provided for all 14 faculty members. Seven hold, or are working on, doctorates. Five have master's degrees, three of whom have licentiates from the Pontifical University. One holds an Education Specialist degree and one has a bachelor of arts.

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

See page 1 for details.

Meets minimum standards				
yes	√		no	

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

G. The institution’s policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Method for meeting student interests if the institution were to discontinue offerings:

The parent organization, the Catholic Bishop of Lincoln and the Catholic Diocese of Lincoln, could provide continued support for past students of the institution in order to protect their interests.

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: St. Gregory the Great Seminary
 Owner: St. Gregory the Great Seminary (a non-profit corporation)
 Level of authorization: Authorized to offer one or more complete degree programs at the baccalaureate level, limited to the BA in Philosophy and certificate in pre-theology
 Length of authorization: Five years (valid through March 31, 2022)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The next report is due March 1, 2018.



POSTSECONDARY INSTITUTION RENEWAL APPLICATION For a RECURRENT AUTHORIZATION to OPERATE in NEBRASKA

Institution:	University of Missouri School of Information Science and Learning Technologies
Nebraska Street Address:	1000 Galvin Road S, Bellevue, Nebraska*
Name of Owner:	The Curators of the University of Missouri
Corporate Address:	303 Townsend Hall, Columbia, Missouri
Legal Status:	<input checked="" type="checkbox"/> Nonprofit; <input type="checkbox"/> For-profit: <input type="checkbox"/> sole proprietorship <input type="checkbox"/> partnership <input type="checkbox"/> corporation
Institutional Accreditation:	Higher Learning Commission of the North Central Association of Colleges and Schools (HLC)
Library Science Program:	American Library Association (ALA)
Last accreditation review and result:	HLC - Reaffirmation of accreditation in 2014- 15; comprehensive evaluation 7-15-2019; next reaffirmation of accreditation in 2024-25 ALA - reaccredited in 2015; next review in 2022
Date initially approved by CCPE:	September 19, 2001
Date Authorization Expires:	March 15, 2017

* The program was initiated in 2001 and offered in both Omaha and Lincoln. Soon after, at the request of the University of Nebraska at Omaha, the University of Missouri-Columbia entered into an agreement with UNO to ensure physical locations in Omaha and to cooperate with UNO's school media program. That agreement ended in summer 2016 but student interest continued and the University of Missouri made arrangements for space at Bellevue University.

Student Data

Academic year: 2015-16; headcount from fall 2016		(2010-11 figures in parentheses)	
	Enrollment** (headcount)	Enrollment (FTE)	Graduates
Institution:	24 (63)	14	12 (15)
Program/s: (for the Nebraska location)		(76.55 over fall, spring, and summer)	
Master of Arts in Information Science and Learning Technologies, emphasis Library Science	24 (63)		12 (15)

**The University of Missouri reports that graduate enrollments in library and information science programs have decreased nationwide.

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

The audited financial statements for 2016 were reviewed by Commission staff.

- **Assets:** Since the review of the 2010 financial statements in January 2011, the University of Missouri has increased its cash and investments by 45%, increasing each year between 2014 and 2015. Total assets increased by 41%. This provides University of Missouri 14 months of working capital, exceeding the recommended minimum of three months.
- **Liabilities:** While the University of Missouri does have significant long-term debt, the majority of the debt is made up of revenue bonds. Between 2014 and 2015, long-term debt decreased 9.7%. Overall liabilities increased between 2015 and 2016, with the majority of the increase due to an increase in the net pension liability and an increase in the University's financing program.
- **Revenue:** Total revenue decreased .3%, net tuition and fees increased 9.7%, and operating revenue increased by 11.5% between 2014 and 2016. Operating income for 2014 was unusually high due to endowment investments realizing large net appreciation.
- **Expenses:** Since 2014 total operating expenses have increased 10%, and compares with the percentage increase of operating revenue for the University of Missouri. One indicator of financial stability is to calculate the revenue to expense ratio, with a result greater than 100% indicating revenue exceeds expenses. The University of Missouri's ratio has exceeded 100% since 2014.
- **Appropriations:** As in other states, the University of Missouri is facing cuts to its appropriations. Missouri's Governor has restricted \$31.4 million from the 2017 appropriation and has proposed a decreased of \$40.4 million for 2018 from the University's basic appropriation.
- **Title IV:** As a public institution, the University of Missouri is not required to abide by the 90-10 rule and does not have a composite financial score (calculated by the U.S. Department of Education only for private institutions with financial aid programs).
- **University student loan default rate:** 2013: 4.3% 2012: 4.2% 2011: 5.5%
No defaults on loans from students at the Nebraska location.

Tuition and fees 2015-16:

(2011 figures in parentheses)

Program	Tuition	Fees	Other	Total
Graduate courses	\$352.60/ credit hour	\$13.20/credit hour -information technology fee	\$41.70/credit hour – College of Ed Graduate fee	\$407.50/credit hour (\$376.70)

Nebraskans taking online graduate courses are eligible to pay in-state tuition rates (listed above).

Conclusion: The 2015-16 financial statements did not indicate any issues that would cause concern and it appears the University of Missouri is financially sound. There is a possibility that state appropriations would be reduced in both 2017 and 2018. The 2018 reduction represents 1.3% of the total revenue received in 2015-16. Even with this reduction in appropriations, it appears there would be sufficient balances in cash and investments to allow the University to absorb this cut in the short term.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes	√		no	

The courses in the program are generally hybrid classes with most content online. Face-to-face instruction is provided as needed (two to four meetings per hybrid course) on the

Bellevue University campus.

The program name was changed from a Master of Arts with an emphasis in Library Science (MLS) to a Master of Arts in Information Science and Learning Technologies, emphasis Library Science, to better reflect current practice.

Credit – One credit hour represents one hour of instruction

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

The application included a list of nine full-time faculty members, based in Columbia, who teach in the program. Seven have a PhD, five of whom also have a master’s degree in library science. One faculty member holds an MBA and an MS in library science, and one has an MLS. Adjunct faculty are hired as needed. In addition, there is a coordinator for the Nebraska program who arranges for local facilities, provides support to Nebraska students, and teaches classes when required.

Meets minimum standards				
yes	√		no	

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes	√		no	

See page 1 for location.
Bellevue University provides classroom space for up to 20

students with audio/visual support and wi-fi for student and faculty use (a copy of the rental agreement with Bellevue University was provided). All students are assigned a University of Missouri user ID and password that allows them access to the University’s electronic resources as well as a virtual desktop environment that includes Microsoft Office, statistical programming, and Adobe Creative Suite.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

G. The institution’s policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Method for meeting student interests if the institution were to discontinue offerings:

If the School of Information Science and Learning Technologies or the University of Missouri were to discontinue its offerings, the University would develop a teach-out plan to allow students a reasonable time to complete their programs of study. The School may also develop formal agreements with other accredited Library and Information Science education programs to ensure that students could transfer their classes to those programs.

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: University of Missouri
 Owner: The Curators of the University of Missouri
 Level of authorization: Authorized to offer one or more complete degree programs at the master’s level, limited to the Master of Arts in Information Science and Learning Technologies, emphasis Library Science
 Length of authorization: Five years (valid through March 31, 2022)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The next report is due March 1, 2018.

2015-2016 EXISTING PROGRAM REVIEW

** (Item in bold is under Commission Threshold)

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation									
Institution	Program	5 yr Average (2010-2015)							
		SCH	SCH/ FTE	Baccalaureate Degrees awarded		Masters Degrees awarded		Doctorate Degrees awarded	Justification if under threshold
CSC	Organizational Management	*	*			MSOM	27.6		
PSC	Organizational Management	896	557			MS	22.4		
WSC	Organizational Management	471	308			MSOM	12.4		
CSC	Business Administration	8958	623	BA	79.0				
				BSE	6.4				
CSC	Business Administration	2,739	419			MBA	44.0		
PSC	Business Administration	9,229	566	BS	60.6				
	Management			BAS	59.4				
WSC	Business Administration	8144	503	BA	1.0				
				BS	95.2				
WSC	Business Administration	1,340	395			MBA	26.6		
UNO	Business Administration	4,938	174			MBA	102.0		Faculty also teach undergrad courses
						MBA-Exec	18.2		
UNO	Finance	6,420	596	BSBA	183.6				
UNO	Management	16,359	626	BSBA	172.0				
	Marketing			BSBA	92.2				
UNO	Accounting	7,544	616	BSBA	94.0	MAcc	12.8		
UNO	Management Information Systems	5,488	353	BGS	2.2	MS	43.8		
				BIS	40.2				
	Project Management					Grad Cert	6.6		
	System Development			Undergrad Cert	18.4				
	Systems Analysis and Design					Grad Cert	14.0		
UNK	Business Administration	12,748	572	BA/BS	132.0	MBA	13.8		
	Professional Sales			Undergrad Cert	0.0				New
	Software Quality Assurance			Undergrad Cert	0.00				New
	Supply Chain Management			Undergrad Cert	0.00				New

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation

Institution	Program	5 yr Average (2010-2015)								
		SCH	SCH/ FTE	Baccalaureate Degrees awarded		Masters Degrees awarded		Doctorate Degrees awarded		Justification if under threshold
UNL	Business Administration	**	**	BSBA	203.0					
	Business					MA MBA	5.2 82.4	PhD	9.6	
	Business Analytics					Grad Cert	1.0			New
	International Business			BSBA	28.2					
UNL	Accounting	12,825	688	BSBA	128.6					
	Accountancy					MPA	35.0			
UNL	Management	16,223	550	BSBA	76.0					
	Supply Chain Management			BS	4.8				New	
	Supply Chain Management Systems					Grad Cert	0.0			New
UNL	Marketing	8,075	618	BSBA	116.8					
UNL	Actuarial Science	14,157	764	BA	0.2	MS	13.2			
				BS	10.6					
				BSBA	37.5					
	Finance			BSBA	150.8					

*Interdisciplinary
**Interdepartmental

COMMUNITY COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation

Institution	Program	5 yr Average (2010-2015)							
		SCH	SCH/ FTE	Associate		Diploma	Certificate	Total Awards	Justification if under threshold
CCC	Business Administration	8,209	515	AAS	71.2	63.8	91.4	226.4	
MCC	Business Management	18,882	901	AA, AAS	150.4		10.4	160.8	
MCC	Accounting	11,564	732	AAS	34.4			44.2	
	Bookkeeping						9.8		
MPCC	Business	2,784	374	AAS	18.0		2.4	20.4	
NECC	Business	4,039	432			1.4	2.8	56.2	
	Banking Services			AAS	20.8				
	Business Administration			AA/AS	31.2				

COMMUNITY COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation

Institution	Program	5 yr Average (2010-2015)							
		SCH	SCH/ FTE	Associate		Diploma	Certificate	Total Awards	Justification if under threshold
NECC	Accounting	1,655	379	AAS AA/AS	6.2 10.8	0.6	0.4	18.0	
SCC	Business Administration	36,448	753	AAS	194.6	5.2	1.8	201.6	
WNCC	Business Technology	513	288	AAS AOS	2.8 2.0		11.0	15.8	

Commission Thresholds

Number of Degrees/Awards in this Program
(the mean of the prior 5 years)

Less Than Two Years and Associate 10
 Baccalaureate and First Professional 7
 Masters Degree 5
 Specialist 4
 Doctoral Degree 3

Student Credit Hour Production by Department
Per Full-Time Equivalent Faculty
 (the mean of the prior 5 years)

All credit hours produced at the baccalaureate levels and all credit hours at the associate level or below except those described below. 300

All credit hours produced at the associate level and below in programs which utilize contact hours that are converted to credit hours for purposes of determining full-time equivalency pursuant to Neb. Rev. Stat. § 85-1503 (2008) 275

Justification Key

R & M: Program is critical to the role and mission of the institution
 Gen Ed: Program contains courses supporting general education or other programs
 Interdisciplinary: Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs)
 Demand: Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program
 Access: Program provides unique access to an underserved population or geographical area
 Need: Program meets a unique need in the region, state, or nation
 New: Program is newly approved within the last five years
 Other: Detailed explanation provided

INFORMATION ITEMS

A. Reasonable and Moderate Extensions

1. UNL – Public Relations and Social Media (graduate certificate)
2. UNL – German Language Teaching (graduate certificate)
3. UNL – Nutrition, Non-coding RNAs and Extracellular Vesicles (N2V) (graduate certificate)
4. MCC – Public Health (certificate of achievement)
5. NECC – Skilled and Technical Science Education Transfer (AS concentration)
6. NECC – Pre-Veterinary Technology (AS concentration)
7. UNO – Division of Biomechanics and Research Development

Institution/Campus: Western Nebraska Community College/Scottsbluff
Project Name: Main Building addition & renovation
Date of Governing Board Approval: September 7, 2016 / December 8, 2016 (revised)
Date Complete Proposal Received: January 17, 2017
Date of Commission Evaluation: March 16, 2017

Western Nebraska Community College – Scottsbluff Campus
Fall Semester Enrollment by Campus*

	Fall 2012	Fall 2013	Fall 2014	Fall 2015
On-campus HC	3,708.0	3,155.0	2,772.0	2,018.0
Off-campus HC	1,085.0	1,150.0	2,082.0	1,474.0
Online HC	187.0	190.0	431.0	441.0
Campus FTE	1,202.7	1,067.5	1,089.0	996.0

* Source: 2014 & 2015 Supplemental enrollment by campus forms. Includes full-time, part-time and non-credit headcount (HC) enrollment. Full-time equivalent (FTE) enrollment based on 15 semester credit hours and 300 semester contact hours for non-credit courses.

Project Description: Western Nebraska Community College is proposing to renovate 56,470 gross square feet (gsf) and construct 14,320 gsf of additional space to the Main Building on the Scottsbluff Campus. The 169,211 gsf two-story facility was originally constructed in 1969. Other than deferred repair items, the most recent renovation/upgrades to the building have involved the 1995 construction of the D-Pod classroom wing (9,215 sq. ft.) and the 2012 renovation of the science laboratories (6,469 sq. ft.).

The proposed project would construct a southwest addition for expansion and renovation of student services and the existing Library (renamed the Learning Resource Center (LRC)). A new two story façade that faces southwest would create a new entry to the Main Building. The addition would create accessible entrance points at both levels with the upper level entrance bringing students and visitors into a new LRC/Student Union. The new LRC would provide a variety of seating arrangements, including opportunities for group meeting rooms. A new board room would serve the Board of Governors and campus meeting space. With expanded hours and various seating styles and configurations, students would have more flexibility than currently available. Student union space also has the potential to serve as a pre-function space for basketball and volleyball, and community social space for dinners, fund-raisers and other events. The LRC would consolidate stacks to the perimeter with the ability to lock off this section of the space.

Directly adjacent to the LRC would be a relocated Bookstore and C-Store that would provide students a one-stop shop for books, supplies, and a quick bite to eat, and also serve as an apparel and concession stand during basketball and volleyball events in a more visible location.

The Art program would be consolidated into one space on the second floor. Clerestory windows could provide natural light that is currently lacking. Located along the new entrance corridor, the new art room would include a display area for students' work.

As students enter the lower level portion of the southwest expansion and renovation they would have a one-stop shop at the Student Welcome Center. Admissions, Enrollment, Registrar, Student Accounts, and other offices would be co-located to allow for the easy transmission of student information as well as alleviate any confusion for students as they seek guidance for enrollment or other services. A new Student Life and Engagement Center would be created, adjacent to and in the former student services area. TRIO, Veteran's Affairs with a lounge, Counseling and other groups would be located in this area. The President's and Vice Presidents' offices would be located across the central entrance lobby from student services.

The project would also renovate Theater and Music spaces and construct a new Theater entry and lobby. Existing Theater and Music program space is limited in size and is in poor condition. The relocation of the President's Office would allow the relocation of the Music program to this area. Additional space and reconfiguration of existing space would provide the Music program with separate instrumental and vocal rooms with storage, four small practice rooms, one large practice room and new faculty offices.

The Theater would be completely renovated to include new seats and carpet. Upgrades to sound and lighting systems would allow the ability to meet a variety of performance needs. Theater support spaces in and around the stage would be reconfigured to provide for more storage and staging capabilities. The exterior covered walkway that encircles the Theater would be enclosed and new storage and receiving areas would infill this area. The dressing and green rooms would be expanded and relocated, along with new faculty offices. The stagecraft and prop workshop would also be expanded to allow for greater flexibility in terms of scene/prop construction and storage. The ability to alter the stage configuration would allow for greater flexibility in the type of shows that can be produced.

The college is estimating a total project cost of \$18,500,000 (\$261.34/gsf) for design, construction, and equipping the renovated and new space. The source of funds for the proposed project would include \$3.2 million in private donations, \$10.0 million in capital improvement property tax levy funds on hand/collected prior to project completion, and \$5.3 million in lease-purchase or certificate of participation proceeds that would be financed from capital improvement property tax levy funds over a time period yet to be determined. The college is estimating an incremental increase in facility operating and maintenance (O&M) costs associated with new building space of not more than \$22,586 per year (\$1.58/gsf/year), with general operating funds to be the source of funds.

A master site plan of the Scottsbluff Campus identifying the Main Building and proposed new entry and theater lobby addition is provided on the following page.



POTENTIAL BUILDING SITE

Potential Building Sites in the master plan are shown in several locations. These are a mix of building additions and new buildings. These new facilities are aligned with program needs and wants discovered during the master plan process. These include:

- A. Main Building New Entry
- B. Main Building New Theater Lobby
- C. APTC South Addition
- D. Practice Gymnasium
- E. Indoor Turf Facility
- F. Conestoga Hall Addition
- G. Bus Barn
- H. Covered Fleet Vehicle Parking

The master plan also denotes the locations for future buildings (numbers 1 & 2), if and when they become necessary. These building locations are to be maintained as open space until such a time.

1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

Yes

No

Comments: Page 1-7 of the Commission's *Comprehensive Statewide Plan for Postsecondary Education* states: "Nebraska public institutions are accountable to the State for making wise use of resources for programs, services, and facilities as well as for avoiding unnecessary duplication." This project would provide an efficient use of existing facilities to meet the needs of the WNCC's Scottsbluff Campus.

Page 2-13 of the *Plan* lists the following as a major statewide goal: "Postsecondary education institutions will provide appropriate support services to help all students reach their educational goals, regardless of where and how the instruction is delivered." The proposed facility would consolidate and reorganize student support and veterans services.

Page 7-7 of the *Plan* outlining community colleges' role and mission states: "Community colleges provide educational options for students seeking entry-level career training. The education program may culminate in an applied technology associate degree, diploma, or certificate; or an associate of arts or associate of science degree from an academic transfer program." Space associated with this project would affect nearly all program offerings at WNCC.

2. The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments: This proposal largely demonstrates compliance and consistency with the Commission's *Statewide Facilities Plan* as outlined in the following criteria.

2.A The proposed project includes only new or existing academic programs approved by the Commission.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments: A majority of this proposal provides support functions for the entire college that affect all existing academic programs. A portion of this proposal would involve renovation of theater, music, and art spaces. While WNCC does not offer separate programs in these disciplines, an Associate of Arts (AA) degree is offered with emphasis available in theatre arts, education (music), and general studies with a sub-emphasis in art. The Associate of Art program was last approved for continuation by the Commission's Executive Director and reported to the Commission on January 23, 2014. The Commission reviews all existing academic programs on a seven-year review cycle.

2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.

High	Low
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: The Western Nebraska Community College *Facilities Master Plan for Campuses*, dated July 2013, was accepted by the College's Board of Governors on

August 21, 2013. Page 5 of the *2013 Facilities Master Plan* provides the following general assessment of the Main Building: “As the Main Building serves as the hub of the Scottsbluff campus, its ability to provide students with access to resources and interaction space as well as its response to instructional and administration needs, makes its renovation and expansion a critical element in the overall development of the Scottsbluff campus. The Main Building does not meet accessibility guidelines, is lacking proper HVAC, is poorly configured for student engagement, and is fundamentally inefficient in terms of staff and faculty organization.” The proposed project would address these deficiencies in the portion of the building that would be renovated.

Page 40 of the *2013 Facilities Master Plan* provides the following description of the Main Building: “The Main Building serves not only as the predominant academic building on campus but also houses student services and the business office, thus making it the primary focus for new and existing students. The Main Building’s central location creates a focal point in which all campus activity revolves. It truly is the “heart of campus”. A complete renovation of all areas not recently renovated and the reconfiguration of spaces to better support academic programs and serve the students will have a lasting impact not only on this facility but the rest of campus and WNCC as a whole.” The proposed project would specifically address student support and business office functions that affect all students at WNCC.

Including this proposed project, the *2013 Facilities Master Plan* identified an estimated \$88.4 million (2013 dollars) in facilities needs at WNCC’s Scottsbluff and Sidney campuses.

2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.

High Low

Comments: WNCC had a *Facility Condition Assessment (FCA)* completed for all facilities and grounds in 2012.

The FCA for the Scottsbluff Campus Main Building identified a total of \$8.0 million (2012 dollars) in building repair needs over a 20-year period. Overall, the FCA reported that the facility was in good to fair condition. The FCA and program statement identified the following major repair needs:

- Roof over existing library (new LRC) is in poor condition;
- Windows at the library and front entrance require replacement along with main entry doors;
- HVAC is dated and inefficient heating and cooling system with rooftop units damaged by weather and their efficiency to heat and cool has been reduced (replace rooftop units and convert any older pneumatic controls to digital);
- Electrical panel boards and wiring are original and in fair condition;
- About half of the interior lighting is older and inefficient T12 lighting that should be replaced or upgraded;
- The central alarm panel is older and beyond its recommended useful life; and
- The overall interior finishes are worn and dated (including Theater cloth seating that is original along with carpet that shows signs of wear).

The proposed project would address the issues identified above for the portion of the Main Building undergoing renovation.

2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).

High Low

Comments: The 2013 Facilities Master Plan and program statement for this proposal identified several functional deficiencies with the existing facility including:

The Art program is currently divided between two classrooms that are undersized and on separate levels

with no natural light. They each lack proper storage, and ventilation for pottery is lacking with no on-site kiln.

The Music program is located behind the theater along the backside of the stage. The building footprint and the department's location include space that is inadequate for this program. The spaces that are currently being used have poor acoustical separation, causing sound transmittance into the corridor and adjacent spaces. The college reports that there are limited practice and office spaces, forcing students into the adjacent hallway, which doubles as a storage area for both the music and theater departments. Proper storage for equipment and uniforms is lacking.

The Theater program shares the eastern portion of the Main Building with the Music program. The current space has no fly space, side stage, or receiving areas. The shop for set and prop creation is located off stage and provides limited space for construction of these items. Overall storage is undersized and inaccessible at times. Dressing and green rooms are dated and undersized given the size of productions at the facility. The performance space is lacking in terms of acoustics, lighting and overall appearance. The size and configuration of the stage limits the type of productions that are able to be produced in its current configuration. The existing corridor that encircles the theater is used for pre-function activities as well as circulation to and from the theater. New visitors have difficulty locating the theater entrance.

The bookstore is tucked alongside the gymnasium adjacent to the Den dining area on the first level. This leftover space from the gym construction is long and narrow with a curved wall and lacks proper storage. It has no daylight and is completely removed from the flow of students in the Main Building. With the Den closing at 2:00 p.m., student traffic for the bookstore is then limited. The bookstore does not offer printing services. It is open during games, but due to its location the amount of foot traffic is minimal. There is no dock adjacent to this space, which forces packages through the building to the area within the bookstore, making deliveries difficult.

Both student and educational service departments have several redundancies within each department in terms of storage and support spaces due to their current locations. Current Student Services is located on the west side of the Main Building adjacent to the main lobby. Not all services are located in this location, with related programs spread throughout the Main Building as well as other buildings on campus making the enrollment process and accessibility to staff difficult.

2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.

High Low

Comments: Space Guidelines – Proposed office space allocations are within generally accepted space guidelines. The unique nature of many of the remaining spaces associated with this proposal does not readily lend themselves to space guidelines. This includes the learning resource center, bookstore, convenience store, art, theater, and music spaces. These proposed room square footage allocations are better determined on an individual basis by taking into account the space functions and furnishing and equipment needs.

Classroom Utilization – The proposed project does not involve any of the 15 existing general-purpose classrooms in the Main Building.

Specialized Class Utilization – The existing second floor art class is scheduled between 10-11 hours per week during the spring and fall semesters. The existing music classroom, used for both instrumental and vocal classes, is scheduled 16.5 to 20 hours per week during academic year. The proposed project would add a second music room to allow instrumental and vocal classes their own classroom.

Theater Utilization – The existing Theater held 353 performances, award ceremonies, and assemblies during the most recently completed academic year, including scheduled classes between 9 to 12 hours per week in the spring and fall semesters. The Theater is also used

during the summer by a community repertory organization, with 4,926 patrons attending performances during the Summer of 2016.

2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.

High Low

Comments: WNCC stated that space assignments were based on widely used industry standards for academic support and performance space allotments identified during the Facility Needs Assessment as part of the most recent Facilities Master Plan. A separate Facility Needs Assessment was also performed in 2015 for the Theater and Music departments.

2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.

High Low

Comments: The proposed project would fulfill the needs for theater, music, and art programs, along with the learning resource center, student services, and administrative needs at WNCC's Scottsbluff Campus. On-campus headcount enrollments have decreased over the past four years from 3,708 in fall 2012 to 2,018 in fall 2015. The proposed project should easily accommodate projected on-campus enrollment at the college for the foreseeable future.

2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.

High Low

Comments: Renovation of those remaining areas of the Main Building that have not been recently completed would occur sometime after 2019. The college estimated that this additional renovation would cost \$12.4 million in 2013 dollars.

Any minimal increase for facility operating and maintenance (O&M) costs would be drawn from general operating funds. The college has additional budget capacity given existing levy limits to cover these costs.

2.I Evidence is provided that this project is the best of all known and reasonable alternatives.

High Low

Comments: The primary alternative considered by the college was to construct a replacement facility in lieu of renovating a portion of the Main Building. This was deemed to be uneconomical compared to renovating existing space and constructing limited additional space.

2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.

High Low

Comments: The proposed project has the potential to provide cost efficiencies with improved energy efficiencies to the renovated space. These savings could offset a portion of the new building additions O&M costs. The proposed project would enhance WNCC's ability to adequately serve its students and the community and potentially be an asset for recruiting and retaining students.

2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.

High Low

Comments: Construction Costs - The college estimate to construct, renovate, and equip performing arts, library, student services, and administrative space is \$18,500,000 (\$261.34/gsf). Commission staff's estimate of the total project cost is \$18,892,400 (\$266.88/gsf) for construction of green college classroom space per *R.S. Means Square Foot Costs* modified to account for local conditions. The college's estimate is \$392,400 (2.1%) lower than Commission staff's estimate for the project. The primary difference between these relatively close estimates is in construction costs.

Operating and Maintenance Costs - The college is estimating an incremental increase in facility operating and maintenance (O&M) costs for the building additions of not more than \$22,586 per year (\$1.58/gsf/year). Commission staff's estimate to provide facility O&M for the new space is \$58,600 per year (\$4.09/gsf/year). The college's estimate is \$36,014 (61.5%) less than Commission staff's estimate. The primary difference between these estimates is likely for routine building maintenance costs for new space. Both estimates anticipate utility cost savings in the renovated areas.

2.L Source(s) of funds requested are appropriate for the project.

High Low

Comments: The proposed use of capital improvement property tax levy funds and private donations to construct instructional, instructional support, student service, and administrative space is appropriate.

Beginning in FY 2014, community colleges were allowed to collect a maximum capital improvement levy limit of 2.0¢ per \$100 property valuation for the Capital Improvement Fund. However, the combined operating and capital improvement levies shall not exceed the current maximum of 11.25¢ per \$100 property valuation.

WNCC also collects a separate capital levy based on the Public Facilities Construction and Finance Act, enacted by the Legislature in 2005, which enables local entities to finance and operate joint projects as defined under the Act. Levies collected per this Act are being used to finance a 20-year bond for a 2007 addition to the Harms Technology Center.

WNCC presently collects a combined 2.0896¢ per \$100 property valuation for the Capital Improvement Fund. The college estimates that the capital improvement levy will generate about \$2.443 million in the current fiscal year. WNCC is projecting it would maintain the current property valuation levy for the foreseeable future.

Statutes also allow community colleges to collect student fees for use in funding capital construction projects. WNCC presently charges a student facilities fee of \$5.50 per credit hour that is estimated to collect \$186,500 per year.

WNCC had a Capital Improvement Fund balance of \$4,953,554 as of June 30, 2016. The college is projecting to use \$4.0 million of this existing Capital Improvement Fund balance, \$6.0 million in funds generated through FY 2019, and additional funding to finance a \$5.3 million long-term lease-purchase or certificates of participation. Remaining funding would come from \$3.2 million in private donations.

3. **The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes

No

Comments: The college has demonstrated that this project would not unnecessarily duplicate space at Western Nebraska Community College facilities.

- 3.A **Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High Low

Comments: The majority of the costs and space

associated with this project would improve existing academic, instructional support, student support services, and administrative areas. Increased space associated with this project would provide a separate Theater entrance and lobby, increase the amount of service and storage space available to the Theater and Music programs, provide separate instrumental and vocal classroom space, and student gathering space in a Learning Resource Center. The college Theater is also used by a community theater group during summer months.

COMMISSION ACTION AND COMMENTS:

Approve Disapprove

Action: Pursuant to the Nebr. Rev. Stat. § 85-1414, the **Budget, Construction and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of Western Nebraska Community College’s proposal to use \$15.3 million in capital improvement property taxes to renovate a portion and add to the Scottsbluff Campus’ Main Building as outlined in the revised program statement approved by the WNCC Board of Governors on December 8, 2016.

Comments: With the Theater serving both the needs of WNCC students and the community of Scottsbluff as a community theater, it is both appropriate and commendable that \$3.2 million in private donations are available for the theater renovation and addition. This will provide substantial funding for this portion of the project.

While the Commission concurs that the work associated with this project is needed, it should also be noted that WNCC’s *2013 Facilities Master Plan* identified a total of \$88.4 million in renovation and new construction projects that would likely be needed over the next 20 years. With the completion of this project and projects completed since 2013, an additional \$54.1 million in funding needs would remain. These costs include \$3.6 million for student housing and \$20.4 million for athletic facilities and fields that would likely require substantial amounts of non-tax funding.