



**MEETING MINUTES**  
**Coordinating Commission for Postsecondary Education**  
**State Capitol**  
**Room 1113, Lincoln, NE**  
**Thursday, January 20, 2011**  
**9:00 a.m.**

**PUBLIC NOTICE:**

Public notice of the time and place of the regular meeting was posted to the state's public meeting calendar and was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services. A copy of the Open Meetings Act was made available at the meeting and its location was announced.

**Commissioners Present:**

Clark Anderson  
Riko Bishop  
Dr. Dick C. E. Davis  
Mary Lauritzen  
W. Scott Wilson  
John Winkleblack  
Carol Zink

**Commissioners Absent:**

Colleen Adam  
Dr. Ron Hunter  
Eric Seacrest  
Dr. Joyce Simmons

**Commission Staff Present:**

Angela Dibbert, Executive Assistant  
Dr. Kathleen Fimple, Academic Programs Officer  
Dr. Marshall Hill, Executive Director  
Jason Keese, Public Information and Special Projects Coordinator  
Kadi Lukesh, Bookkeeper/Budget Coordinator, & Office Manager  
Dr. Carna Pfeil, Associate Director for Finance & Administration  
Mike Wemhoff, Facilities Officer

**I. CALL TO ORDER**

Commissioner Dick Davis called the meeting to order at 9:02 a.m. at the State Capitol, Room 1113, Lincoln, Nebraska on January 20. Attendance is indicated above.

**II. WELCOME**

Introductions

**III. MINUTES**

**A. Action item Approve the December 9, 2010 meeting minutes**

Motion Motion by Commissioner ANDERSON and second by Commissioner ZINK to approve the December 9, 2010 meeting minutes as presented.

Result A roll-call vote was taken and the motion passed 6-0 with Commissioner Bishop abstaining.  
Motion carried.

**IV. CHAIRMAN'S REPORT**

**A. Commission standing Committees—Membership for 2011**

**1. Action item Ratification of committee rosters**

Motion Motion by Commissioner BISHOP and second by Commissioner ZINK to approve the ratification of the 2011 committee roster as presented.

Result A roll-call vote was taken, with all Commissioners present voting yes.  
Motion carried.

**2011 CCPE Committee Rosters**

**Executive Committee**

Joyce Simmons (Chair)  
Ron Hunter (Vice Chair)  
Colleen Adam  
Dick Davis

**Academic Programs Committee**

Ron Hunter  
Mary Lauritzen  
Eric Seacrest  
Joyce Simmons

Carol Zink

**Budget, Construction and Financial Aid Committee**

Clark Anderson  
Riko Bishop  
Dick Davis  
Eric Seacrest  
John Winkleblack

**Planning and Consumer Information Committee**

Colleen Adam  
Clark Anderson  
Ron Hunter  
Mary Lauritzen  
Scott Wilson

**B. Updates and other reports**

Commissioner Davis presented a service award to Dr. Marshall Hill for his five years of service with the Commission.

**V. EXECUTIVE DIRECTOR'S REPORT**

**A. Out-of-service area authorization**

1. Offered by Central Community College via two-way video originated from Central Community College in Columbus, NE, delivered to Madison High School in Madison, NE:
  - *ENGL 2100, Introduction to Literature (3 credits) (January 10 to May 5, 2011)*
2. Offered by Central Community College via two-way video originated from Central Community College in Columbus, NE, delivered to West Point/Beemer High School in West Point, NE:
  - *ECON 2110, Principles of Macroeconomics (3 credits) (January 10 to May 6, 2011)*
3. Offered by Central Community College via two-way video originated from Central Community College in Columbus, NE, delivered to Wahoo High School in Wahoo, NE:
  - *HIST 2020, American History After 1877 (3 credits)*
  - *SPCH 1110, Public Speaking (3 credits)*
  - *ARTS 1010, Introduction to Visual Arts (3 credits)*
  - *ECON 2110, Principles of Macroeconomics (3 credits)*
    - *(January 10 to May 6, 2011)*
4. Offered by Central Community College via two-way video originated from Central City High School in Central City, NE, delivered to Wahoo

High School in Wahoo, NE:

- *MATH 2060, Analytic Geometry and Calculus I (5 credits) (January 10 to May 6, 2011)*

**B. Quarterly budget report**

Ms. Kadi Lukesh reported on the status of the Commission's administrative budget at the end of the second quarter. Ms. Lukesh noted that Commissioner travel expenses were higher than last year. This is because there was an extra fall Commission meeting due to the institutional budget review and recommendation process.

**C. Legislative update**

Mr. Jason Keese presented the Commission with the Legislative update.

Bills to watch:

- LB 58 (Adams) – CCPE will collaborate with Neb. DoE, public colleges/universities, and school districts to study the need for uniform policies and practices regarding dual enrollment courses and career academies.
- LB 59 (Adams) – Puts into law the agreement among community colleges regarding distribution of state aid for biennium. State funding is allocated by percentages.
- LB 372 (Adams) – Allows the University of Nebraska to offer expanded number of certificates, providing they are approved by CCPE and consist primarily of courses above associate-level; community colleges are solely responsible for offering certificates comprised of courses at the associate-degree level or below.
- LB 547 (Cook) – A study to develop a funding formula for community colleges, beginning with 2013-15 biennium. Does not indicate who will conduct the study.
- LB 637 (Adams) – Would clarify split authority with Neb. DoE and allow CCPE authority (with exemptions) over any private institution seeking to offer a bachelor's degree or higher in Nebraska. CCPE also would continue to approve any programs offered by out-of-state public institutions that lead to an associate's degree or higher. This legislation would also comply with new rules of the U.S. DoE.
- LB 657 (Janssen) – Would repeal 4-year-old law that allows some

undocumented student immigrants to pay in-state insitution. Under current law, students are eligible if they graduated from a Nebraska high school; lived in the state at least three years; and are pursuing or promise to pursue legal status.

LR 51CA (Heidemann) – Would divert 22 percent of lottery funds from Environmental Trust Act to the University of Nebraska Board of Regents for Innovation Campus. Funds for education remain at 44 percent.

LB 374 (Flood) – Governor’s proposed budget: NOG and ACE funding remain level; CCPE operating budget reduced \$60,000 both years.

**D. Updates and other reports**

Mr. Keese gave a brief report on CCPE website traffic, with data provided by Duncan Hsu. Data included numbers of page views for specific pages, when the site is being viewed, and by whom.

Dr. Marshall Hill talked briefly about the American Council of Trustees and Alumni (ACTA), which has been sending information to Commissioners. ACTA is an independent, non-profit organization committed to academic freedom, excellence, and accountability at America’s colleges and universities. It has a conservative point of view.

**VI. PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN**

No testimony.

**VII. PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS**

Mr. Paul Sedlacek, Associate General Counsel, National American University, talked briefly about the proposal from NAU to offer programs in Nebraska and answered questions from Commissioners.

**VIII. ACADEMIC PROGRAMS COMMITTEE**

Dr. Fimple explained the proposals and answered questions from Commissioners.

Dr. Hill made comments about the approval of out-of-state institutions to operate in Nebraska. (See attached document)

**A. Proposal from an out-of-state institution to offer programs in Nebraska:**

1. Action item National American University, Rapid City, SD

Motion Motion by Commissioner ZINK on behalf of the Committee to approve the application of National American University, with the following conditions: prior to NAU offering courses: 1) Commission staff conduct a site visit of the proposed facility as part of NAU's statutory obligation to demonstrate that facilities are adequate; 2) vitae for faculty hired for the Omaha location are submitted to the Commission to verify that NAU is following its published Faculty Qualification Guidelines; and 3) approval is received from the Higher Learning Commission.

Result A roll-call vote was taken, with all Commissioners present voting yes.  
Motion carried.

*NOTE: Adjourned for break at 10:18 a.m. Meeting resumed at 10:31 a.m.*

**B. Proposal for an off-campus center with a long-term commitment:**  
**1. Action item Mid-Plains Community College – Ogallala Extended Campus**

Dr. Jody Tomanek, Area Vice President for Educational Services & Student Development, Mid-Plains Community College joined by conference call. Dr. Tomanek gave a brief statement on the Ogallala extended campus and answered questions from Commissioners.

Motion Motion by Commissioner ZINK on behalf of the Committee to approve the proposal from Mid-Plains Community College for an off-campus center with a long-term commitment in Ogallala.

Result A roll-call vote was taken, with all Commissioners present voting yes.  
Motion carried.

**C. Annual Report from new institution**  
**1. Action item Creative Center (Omaha)**

Motion Motion by Commissioner ZINK on behalf of the Committee to accept the annual report, with the next annual report due February 1, 2012.

Result A roll-call vote was taken, with all Commissioners present voting yes.  
Motion carried.

**D. Improving Teacher Quality state grant program**  
**1. Action item Recommendations for 2011 awards**

Motion Motion by Commissioner ZINK on behalf of the Committee to approve the 2011 Improving Teacher Quality state grant program recommendations as presented.

Result A roll-call vote was taken, with all Commissioners present voting yes.  
Motion carried.

**E. Request to make a change to role and mission statutes**

- 1. Action item University of Nebraska has requested a change to the role and mission statutes of the university and of the community colleges to allow the university to offer certain undergraduate certificates above the associate degree level**

Dr. Linda Pratt, Executive Vice President & Provost, University of Nebraska gave a brief explanation of the request and answered questions from Commissioners.

*NOTE: Commissioner Bishop stepped out at 11:25 a.m.*

Motion Motion by Commissioner ZINK on behalf of the Committee to recommend to the Legislature that the role and mission statutes of the University of Nebraska and the Nebraska community colleges be amended as indicated below.

**85-943. University of Nebraska; associate degree, diploma, and certificate-in-course; programs authorized; conditions; exception.**

The University of Nebraska may continue to offer the associate degree, diploma, and certificates ~~in course~~ in agriculturally related fields, radiologic technology, radiation therapy, nuclear medicine technology, and engineering technology if approved by the Coordinating Commission for Postsecondary Education pursuant to sections 85-1413 and 85-1414 upon the demonstration of a compelling need and unique capacity by the university to offer such programs. The University of Nebraska shall not offer associate degrees or less than associate-degree-level diplomas or certificates ~~in course~~ in other than authorized and approved programs. The University may, however, if approved by the Coordinating Commission for Postsecondary Education pursuant to sections 85-1413 and 85-1414, offer certificates within fields in addition to those specified in this section, provided the preponderance of courses comprising those certificates are beyond the associate degree level.

**85-961. Community Colleges; responsibility in less than baccalaureate degree program areas.**

The community colleges shall have, except in specified program areas authorized by statute and the Coordinating Commission for Postsecondary Education, sole responsibility for the award of associate degrees, diplomas, and certificates comprised of courses at the associate-degree level or below, and ~~in less than baccalaureate degree program areas~~ approved by the commission pursuant to sections 85-1413 and 85-1414.

Result A roll-call vote was taken and the motion passed 6-0, with Commissioner Bishop not voting.  
Motion carried.

**IX. FUTURE MEETINGS**

The next regular Commission meeting will be March 8, 2011 at the State Capitol, Room 1113 in Lincoln, Nebraska.

**X. COMMISSIONER COMMENTS**

Commissioner Zink commented on an article from The Wall Street Journal, "Avoiding Disaster for Low-Income Students" and distributed copies to Commissioners.

**XI. ADJOURNMENT of regular Commission meeting**

There being no further business, the meeting was adjourned at 11:37 a.m.



# NEW INSTRUCTIONAL PROGRAM PROPOSAL

**Institution:** Metropolitan Community College (MCC)

**Program:** Language Interpretation

**Award:** Certificate

**Institution's Existing Degree(s) in Same or Similar Discipline:** American Sign Language: Pre-interpreter (certificate), Spanish (AA), Spanish for Medical Professionals (diploma), Spanish for Business Professionals (diploma), various foreign languages

**Proposal Received by Commission:** December 16, 2010

**Proposed Start Date:** Fall 2011

## Description

The proposed program is designed to provide affordable, accessible training to current interpreters or people with a proficiency in a language other than English who wish to be interpreters. The result would be a supply of well-prepared spoken language interpreters for the community. The proposed curriculum does not include language skills. Designed for those who are already fluent in a second language, it focuses on the methods and techniques a person needs to master in order to be a successful interpreter of any language. It also includes ethical codes, protocol, and certification exam preparation. It would require 49.5 quarter credit hours (33 semester credit hours) comprised of 13.5 hours (9 semester hours) of general education courses and 36 hours (24 semester hours) of courses in the major field. Students would be able to specialize in interpretation for medical, legal, or community settings. The certificate would be offered entirely online. Except for the general education courses, all courses would be new.

**Consistent with Institutional Role and Mission?**     YES     NO

**Consistent with Statewide Comprehensive Plan?**     YES     NO

## REVIEW CRITERIA

### A. Need for the Program

High-----Low				
		√		

MCC notes that Omaha is an ethnically diverse city, citing a demographic profile from the Omaha Chamber of Commerce. The profile indicates a growth in Hispanic population from 2.5% of the city's population in 1990

to 7.5% in 2009 to a projected 8.1% in 2014. In addition, the English as a Second Language courses at MCC grew 54% between 2005-06 and 2009-10.

According to MCC, access to language services is considered a constitutional right of minority language speakers and all entities receiving federal funding must provide language assistance to clients. As more community organizations comply with this mandate, more interpreters are needed. (Staff note: The source for this requirement is Executive Order 13166, signed by the President in August 2000. The U.S. Attorney General wrote a memo in 2010 clarifying some of the points in the Executive Order and stating the “we have much work ahead of us to transform policy into practice...”)

MCC cites the US Department of Labor’s estimate of 22% job growth nationally in the field of language interpretation between 2008 and 2018.

Commission staff consulted the Nebraska Department of Labor’s Web site. The Department estimates 16 annual openings in Nebraska and a 26% growth in the Omaha area for “interpreters and translators,” with an average hourly wage of \$21.31 (\$44,325 annually). The small number projected for the state probably reflects the number of people officially classified as a full-time interpreter. Many businesses employ people because they are bilingual, but not strictly as an interpreter. Others work part-time as an interpreter and part-time in another capacity. This would make the total need greater than 16 openings. MCC addresses this with a statement from the U.S. Department of Labor that there are 500 interpreter jobs in Nebraska.

**B. Demand for the Program**

High-----Low				
		√		

MCC states that the majority of the 500 people working as interpreters in Nebraska have little or no formalized training in interpreting. With the increase in the number of non-English speakers in the state and the U.S., there will likely be increased demand for interpreter programs.

The proposal did not provide enrollment estimates, but in subsequent information MCC estimated that ten students per year would enroll in the program. They also reported that since the time the program was approved by their governing board, they have been receiving inquiries from potential students. The proposal included four letters of support from interpreters in the Omaha community. One was from an independent interpreter, two from court interpreter coordinators, and one from a medical interpreter and interpreter coordinator. All attested to the need for an interpreter training program in the Omaha area.

Certification is not required in the state of Nebraska to be an interpreter, although certain interpreting jobs or employers may require it. There are national entities that provide voluntary certification for specialized interpreters, such as the certification offered by the National Association of Judiciary Interpreters and Translators. The support letter from the medical interpreter coordinator stated that the National Council on Interpreting in Healthcare is working toward an official, international credentialing process. She suggested that once the process is in place, there will be an increase in demand for courses so that interpreters can be prepared to take and pass the certification exam.

**C. Avoidance of Unnecessary Duplication**

High-----Low				
√				

There are no comparable programs at public or private institutions in Nebraska.

**D. Resources: Faculty/Staff**

High-----Low				
		√		

MCC reports that one adjunct faculty member would need to be hired to develop the curriculum and teach the courses. The budget indicates one person at .5 FTE for years one and two and 1.0 FTE for years three through five. MCC has been in contact with the Nebraska Association for Translators and Interpreters where they expect to find numerous potential faculty members who are qualified and credentialed.

**E. Resources: Physical Facilities/Equipment**

High-----Low				
<i>NA-offered only online</i>				

MCC intends to offer the program entirely online, so no additional facilities would be needed.

**F. Resources: Library/Information Access**

High-----Low				
		√		

The proposal states that no additional information resources will be needed. However, the budget includes \$500 per year for each of the first five years for Library/Information Resources.

**G. Budget**

**PROJECTED COSTS AND ANTICIPATED REVENUES FOR THE FIRST FIVE YEARS  
As reported by MCC**

PROJECTED COSTS		ANTICIPATED REVENUES	
Faculty and Staff	\$128,060	Reallocated Funds	
General Operating	\$25,625	New State Funds	
Library	\$2,500	New Local Funds	
Facilities		Tuition and Fees	\$633,600
Equipment			
Five-Year TOTAL	\$156,185	Five-Year TOTAL	\$633,600

**Committee Comment:**

**Due to the lack of requested additional information, the committee did not provide a recommendation for action.**

**(Staff note: Since the committee meeting, MCC has provided additional information that is incorporated into this document.)**

**Committee Recommendation:**

**Forward to the full Commission for consideration**

**First Program Review Date:**

**Due June 30, 2013**



## NEW INSTRUCTIONAL PROGRAM and NEW DEGREE PROPOSAL

<b>Institution:</b>	<b>University of Nebraska Medical Center</b>
<b>Program:</b>	<b>Nursing</b>
<b>Award:</b>	<b>Doctor of Nursing Practice (DNP)</b>
<b>Institution's Existing Degree(s) in Same or Similar Discipline:</b>	<b>BSN, MSN, Post-masters nursing certificates, PhD in nursing</b>
<b>Proposal Received by Commission:</b>	<b>February 3, 2011</b>
<b>Proposed Start Date:</b>	<b>Fall 2011</b>

### Background and Terminology

In Nebraska there are three general levels of nursing practice as defined by the Nebraska Board of Nursing and state statute. Each level may have various categories within it.

- A *licensed practical nurse* (LPN) has nine months to one year of education.
- A *registered nurse* (RN) has two to four years of education.
- An *advanced practice registered nurse* (APRN) is an RN who has additional education and certification or licensure to practice in a particular area of health care such as anesthesia or midwifery.

In 2007 the Nebraska Board of Nursing began licensing *Advanced Practice Registered Nurse-Clinical Nurse Specialists* (APRN-CNS). A CNS is an RN who holds a master's or doctoral degree in a nursing clinical specialty area.

In 2003 the American Association of Colleges of Nursing proposed a new degree for nursing's advance clinical practice. The goal of the Doctor of Nursing Practice (DNP) was to move the level of preparation required for advanced nursing practice from the master's to the practice doctorate by 2015.

A *practice doctorate* is a degree intended to offer professionals an alternative to the research-oriented PhD by providing a clinical pathway to a doctorate. Practice doctorates frequently evolve from clinical master's degrees and, once-initiated, often by-pass the master's degree. Examples are common in health fields, including Doctor of Pharmacy, Doctor of Physical Therapy, and Dentistry (DDS).

### Description

The target audience of the proposed degree is nurses whose career goals focus on advanced clinical expertise, quality improvement, patient safety, and health systems change. The proposed DNP would require completion of 80 to 87 semester credit hours of graduate level courses. It would require three years of full time study to complete if enrolling in the program with a BSN. Students who enroll with an MSN could take 33 credits over a one-year period to earn the DNP. Both pathways would require 1000 hours of clinical practice.



Nebraska will contribute to the potential pool of nursing faculty. Since there is a shortage of nursing faculty, two programs should benefit the state.

**D. Resources: Faculty/Staff**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

UNMC reports that no new faculty would be needed but that one staff person would be hired to handle program operations such as processing applications and tracking clinical practice hours. The College of Nursing recently revised its existing MSN program to align with the American Association of Colleges of Nursing standards. That process resulted in the elimination of ten MSN courses. That savings would be utilized to support the DNP program. The budget indicates faculty for every year, with 1.6 FTE in the first year to provide curriculum development and evaluation. The number declines but then builds to 2.0 FTE in year five as the program grows.

**E. Resources: Physical Facilities/Equipment**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

UNMC states that the proposed program would have minimal impact on space and so no new facilities would be needed. However, they acknowledge that they are fortunate to have a new College of Nursing facility in Norfolk and a new donor-funded facility in Omaha, both fully equipped.

**F. Resources: Library/Information Access**

High-----Low
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

The College of Nursing would use existing technological infrastructure to deliver the proposed program to its five campuses. UNMC reports that courses would be delivered to students on any College of Nursing campus via Campus IP Video.

Although the proposal did not address library resources, since UNMC already offers several nursing degrees, including a PhD, there should be sufficient library resources for the program.

**G. Budget**

**PROJECTED COSTS AND ANTICIPATED REVENUES FOR THE FIRST FIVE YEARS  
As reported by UNMC**

PROJECTED COSTS		ANTICIPATED REVENUES	
Faculty and Staff	\$1,092,055	Reallocated Funds	\$264,795
General Operating	\$14,750	New State Funds	
Library		New Local Funds	
Facilities		Tuition and Fees	\$831,810
Equipment		Other: HRSA grant*	\$10,200
Five-Year TOTAL	\$1,106,805	Five-Year TOTAL	\$1,106,805

\*The College of Nursing currently has a grant from the Health Resources and Services Administration (HRSA, a federal agency). An instructional designer has been hired for that project but will be reassigned for two years to the DNP program development. The college intends to apply for additional grants from the HRSA which requires that the program be approved before the grant application can be submitted.

**Committee Recommendation:                    Approve**

**First Program Review Date:                    Due June 30, 2013.**



## NEW INSTRUCTIONAL PROGRAM PROPOSAL

**Institution:** University of Nebraska at Omaha (UNO)

**Program:** Athletic Training

**Award:** Bachelor of Science (BS)  
Master of Arts (MA)

**Institution's Existing Degree(s) in Same or Similar Discipline:** Exercise Science; Physical Education with an Athletic Training concentration

**Proposal Received by Commission:** February 3, 2011

**Proposed Start Date:** Fall 2011

### Background

Athletic training is recognized by the American Medical Association as an allied healthcare profession. A certified athletic trainer works under the direction of a physician and in cooperation with other healthcare professionals, athletic administrators, coaches, and parents. As an allied health field, athletic training programs were previously accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). In 2005 the Commission on Accreditation of Athletic Training Education (CAATE) was formed and is now the national accrediting body for athletic training education. CAATE has recently mandated that all accredited athletic training programs must include stand-alone majors.

### Description

UNO's School of Health, Physical Education, and Recreation and the College of Education currently offer a concentration in athletic training within the physical education major. The baccalaureate program, which culminates with the award of a degree in education, requires 56 semester credit hours in the athletic training core including an internship, 24 hours of professional electives, and 45 hours in general education. The master's program requires 36 hours in the core, including statistics, research methods, and an internship, plus 6 hours in electives. Due to the heavy course load, a thesis is not required.

Both existing degree programs received initial accreditation from CAAHEP in 2000 and are currently accredited by CAATE through 2011-12. However, UNO's program was cited by CAATE for non-compliance in 2008 for not having a stand-alone major. Continued accreditation is contingent upon the creation of a stand-alone major at both the baccalaureate and master's level.

This proposal is for a stand-alone bachelor of science degree and a master of arts degree with a major in athletic training. The curriculum would not change from its current form.

**Consistent with Institutional Role and Mission?**     YES     NO

**Consistent with Statewide Comprehensive Plan?**     YES     NO

**REVIEW CRITERIA**

**A. Need for the Program**

High-----Low
√

Need for the program was not directly addressed in the proposal. UNO needs to have the stand-alone major in place at both the baccalaureate and master’s level in order to continue their programmatic accreditation from CAATE.

UNO did state that 80% of their graduates find employment as certified athletic trainers within three months of graduation. Commission staff consulted the Nebraska Department of Labor Web site for additional information. The number of annual openings projected for athletic trainers in Nebraska was nine. However, the number of openings for “fitness trainers and aerobics instructors” was projected to be 81. On February 16 there were 23 job postings under this category in Douglas County. The “fitness trainers and aerobics instructors” category is broad and certainly includes people who do not have, or need, a bachelor’s degree. However, many of the job openings were with health/medical facilities—employers who would likely expect an employee to hold a degree.

Due to the variety of positions a person with a degree in athletic training could hold, it is difficult to make a solid determination about the market demand for the program. The need for the stand-alone program at UNO, however, is clear.

**B. Demand for the Program**

High-----Low
√

UNO reports that more students apply to the current program than are accepted. Over the past five years the number of majors in the baccalaureate program has averaged about 35 each year; the average number of graduates was 4.4. Contributing to the fairly low graduation rate was a significant attrition rate. In the most recent year however, 22 out of 23 students returned to the program. Based on this positive trend, UNO estimates ten students per year will graduate by 2012. Feeding the program is an articulation agreement with Iowa Western Community College in Council Bluffs and dual enrollment agreements with four area high schools.

Commission staff believes that reaching a graduation rate of ten students by 2012 is an ambitious, and perhaps unrealistic, objective. However, the stand-alone major may more readily draw students who won’t have to search for it in HPER or Education. And one year of improved retention, while laudable, does not necessarily translate into a trend for the future

The master’s program has averaged about 19 majors per year over the last five years. The average number of graduates for that period was 8.8 per year. The larger number of graduates at the master’s level may be related to the fact that UNO is one of only 23 accredited entry-level master’s degree athletic training programs in the U.S.

**C. Avoidance of Unnecessary Duplication**

High-----Low
√

There are no accredited athletic training programs in the Omaha area. Nebraska Wesleyan University, UNL, and UNK offer the other accredited baccalaureate programs in the state. There are no other accredited master’s programs in Nebraska.

There are no accredited programs in western Iowa within reasonable travel time to Omaha. The closest accredited master’s programs are in Brookings, South Dakota and St. Louis, Missouri.

**D. Resources: Faculty/Staff**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

The proposal included an extensive list of faculty, adjunct faculty, graduate faculty, graduate assistants, and clinical instructors and supervisors. CAATE requires that the clinical faculty to student ratio not exceed 1:8. UNO states that they are maintaining an enrollment that allows them to meet this standard. Since the program is already in place and there are no planned changes, existing faculty and support staff should be sufficient to offer the new program.

**E. Resources: Physical Facilities/Equipment**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

UNO reports that classes are held in the Health, Physical Education, and Recreation building. In addition to classrooms, the building houses an indoor pool and labs for exercise physiology, movement analysis, biomechanics, motor development, and health education. A classroom immediately adjacent to the athletic training facility in the Lee and Helene Sapp Fieldhouse is also used for instruction. The “OrthoWest Sports Medicine Center” Athletic Training Facility includes state-of-the-art equipment and technology. One of the clinical sites utilized by the program is the athletic training room at the Qwest Center which is home to the UNO men’s ice hockey team. It includes a whirlpool, electrotherapy modalities, weight room, and hydrocollator and ice units.

Instructional aids on the UNO campus include videos, software, skeletons, models, specimens, and health assessment equipment. All the classrooms used by the program are equipped with Smartboards, computers with LCD projectors, VCRs, televisions, internet access, and digital overhead projectors.

**F. Resources: Library/Information Access**

Acceptable
yes <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> no <input type="checkbox"/>

UNO did not address this subject. Since the athletic training education program has been in existence for some time and has achieved accreditation, there should be adequate library holdings.

**G. Budget**

**PROJECTED COSTS AND ANTICIPATED REVENUES FOR THE FIRST FIVE YEARS  
As reported by UNO**

PROJECTED COSTS		ANTICIPATED REVENUES	
Faculty and Staff	\$128,166	Reallocated Funds	\$142,449
General Operating	\$5,682	New State Funds	
Library		New Local Funds	
Equipment	\$8,601	Tuition and Fees	\$46,451
Five-Year TOTAL	\$142,449	Five-Year TOTAL	\$188,900

**Committee Recommendation: Approve**

**First Program Review Date: Due June 30, 2015**

## 2009-10 EXISTING PROGRAM REVIEW

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR							
Institution	Program	5 yr Average (2004-2009)					
		SCH/FTE	Baccalaureate Degrees awarded		Masters Degrees awarded		Doctorate Degrees awarded
UNO	Accounting	587	BSBA	70.0	MAcc	7.0	
UNO	Business Administration	610			MBA	81.2	
					MBE	12.4	
UNO	Economics	584	BA	2.0			
			BGS	0.8	MA	1.4	
			BS	3.0			
			BSBA	7.6	MS	16	
	Business Economics		BSBA	1.0			
	Real Estate & Land Use Economics						
UNO	Banking	517	BSBA	0.6			
	Banking & Financial Markets		BSBA	0.4			
	Banking & Finance		BSBA	74.4			
	Business Finance		BSBA	13.6			
	Investment Science & Portfolio Management		BSBA	28.4			
UNO	Entrepreneurship	616	BSBA	0.8			
	Small Business Management		BSBA	15.4			
	Personnel Management		BSBA	16.0			
	Management		BSBA	79.4			
	Human Resources Management		BSBA	4.2			
UNO	Marketing		BSBA	95.0			

COMMUNITY COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR							
Institution	Program	5 yr Average (2004-2009)					
		SCH/ FTE	Associate		Diploma	Certificate	Total Awards
NECC	Administrative Assistant	387	AAS	22.0	18.0	1.0	43.0
			AA	2.0			
CCC	Business Technology	584	AAS	26.4	36.6	47.4	110.4
MPCC	Business Technology	324	AAS	13	1.4	1.2	15.6
MCC	Administrative Assistant	858	AAS	11.4			23
	Office Professional		AAS	6.2			
	Office Technology					5.4	
SCC	Office Professional	551	AAS	41.4			41.4
SCC	Motorcycle, ATV & Personal Watercraft Technology	449			17.4		17.4

### Commission Thresholds

#### Number of Degrees/Awards in this Program (the mean of the prior 5 years)

Less Than Two Years and Associate	10
Baccalaureate and First Professional	7
Masters Degree	5
Specialist	4
Doctoral Degree	3

#### Student Credit Hour Production by Department Per Full-Time Equivalent Faculty (the mean of the prior 5 years)

All credit hours produced at the baccalaureate levels and all credit hours at the associate level or below except those described below. 300

All credit hours produced at the associate level and below in programs which utilize contact hours that are converted to credit hours for purposes of determining full-time equivalency pursuant to Neb. Rev. Stat. § 85-1503 (2008) 275

**Library Information Management—BA, BSE  
(formerly Library Media Specialist BSE and Information Resource Management BA)  
Chadron State College  
In-Depth Review**

**Background/Timeline:**

- § **1994-** During the first seven-year review cycle, the Commission asked for an **in-depth review** focusing on the adequacy of faculty resources and on the demand for the program in the service region.
- § **1995-** The in-depth review reported that the governing board had given the program three years to develop and produce the required number of graduates. The Commission asked for a **follow-up report** in three years.
- § **1998-** CSC reported flat numbers and asked for additional time to evaluate the program, especially in light of an upcoming accreditation visit. The Commission asked for a **report on program status following the accreditation visit**.
- § **2000-** **CSC reported that they had discontinued the program; it was reinstated later in the year with curricular changes.**
- § **2001-** The Commission reviewed the BA and BSE as part of the second seven-year review cycle. The five-year average for student credit hours per full-time equivalent faculty (SCH/FTE) was below threshold at 191, and the number of graduates was also below, at .6 for the BA and 1.8 for the BSE. The Commission **postponed its decision, requesting a report on enrollments and number of graduates.**
- § **2004-** CSC reported a slight increase in SCH/FTE (232) and number of graduates (2.8). The college planned to migrate the program to an online and off-campus format. The Commission **accepted the report, with a progress report** regarding the implementation of the online format and the program=s progress in reaching the internal productivity thresholds, including the number of graduates.
- § **2006-** CSC's report stated:
- § the program was offered completely online and was the only online library media program in the state\*
  - the Wyoming State Department of Education recognized the program for full accreditation in their state\*
  - SCH/FTE was 397. There were no graduates of the online program, but the number of majors had grown from 6 in 2001 to 15 in 2006. Each online course enrolled from 14 to 19 students each year in the previous two years.
- § A new Director of Library and Learning Resources was hired in 2006. He was working with the community colleges to develop a state-wide 2+2 program in library media.
- § The Commission **accepted the report** and commended CSC for their analysis and action in modifying the program to meet the needs of the students and the communities in the region.

\* Items repeated in current in-depth review

- § **2008-** The third regular program review was received in June 2008. CSC reported an average of 1.2 graduates and 331 SCH/FTE. The Academic Programs Committee **twice tabled** action on the review in 2009.
- § **2010-** CSC provided updated information:
- § The program averaged 2.4 graduates and 453 SCH/FTE. There were 20 majors enrolled in the program in spring 2010.
- § The program meets teacher certification in Nebraska, South Dakota, and Wyoming. Wyoming has no comparable program and relies on Nebraska graduates. \*
- § The program articulates with the community colleges' AA in Library and Information Science. \*
- § There is no additional cost to offer the program because teaching is part of the job description for librarians. Other courses are part of other academic programs and would be offered as part of the curriculum in other departments. \*
- § The Commission called for **an in-depth review with the possibility of eliminating the program.**

**Summary of CSC's In-depth Review Report:**

*(items above marked with a \* were reiterated in this report)*

- The number of graduates from 2005-06 through 2009-10 averaged 3.2 and the SCH/FTE averaged 457.
- There are 20 majors (two freshmen, five sophomores, three juniors, eight seniors, two post-baccalaureate). This data supports the idea that students come to the major late in their academic career and often add it as a second major or endorsement. There are also seven students seeking a minor. In addition to the majors and minors, 138 students (duplicated headcount) have taken library information management courses.
- Of the 20 majors, 13 are taking the program online. Six are from outside Nebraska.
- Many students in the program are part-time and often place-bound, so CSC offers two to three courses per semester for the eleven-course major.
- Seven of the eleven courses are taught by six of the CSC librarians. Other courses are offered by faculty in the English, Business, and Management Information departments. Thus, CSC asserts that the program requires no additional resources.
- The program has experienced almost 67% growth in the last five years, making it one of the fastest growing programs at CSC.
- An act before Congress will require all schools to have a state-certified library media specialist (currently only 60% of schools have them).
- Nebraska and national demands for librarians is expected to grow by 3.6% beyond the replacement needs.
- Eleven of the program's recent graduates completed a placement survey. Nine were employed in libraries, five of them in Nebraska and three in nearby states. Of the nine, three were library directors. In addition, three were enrolled in an MLS program (Master of Library Science).
- Graduate students in the Masters of Education program can also choose areas of concentration in library media. In 2009-10 there were seven graduate students pursuing this option.

- CSC “respectfully requests continuation of this program.”
- The cover letter from the Nebraska State College System stated that they concur with Chadron’s recommendation and that the college “has the resources and has demonstrated the need and demand for the...program.”

**Staff Notes:**

The number of graduates at CSC has been steadily increasing since the conversion to the online format in 2006. In 2008 CSC reported an average of 1.2 graduates; the average is currently near 3.0. The SCH/FTE has been above Commission threshold in every report since 2004 and now stands at 457.

The only other library media program at a Nebraska public institution is at UNO. The UNO program averages about 7 graduates per year from its BEd and BGS degrees in Library Media. There are additional students at UNO who earn the library media endorsement along with an endorsement in another content area who are not reflected in the number of graduates reported.

**Committee Comment:**

Information on the unmet need for people with these credentials, especially in Nebraska, would be helpful as would an explanation for the low enrollments in a program that is now available nation-wide.

**Committee Recommendation:**

Continue the program and encourage Chadron State College to further their efforts to increase enrollments and graduates. Move the next regular program review to June 30, 2013 (currently scheduled for June 30, 2015.)

**Public AdministrationcBGS, PhD  
University of Nebraska at Omaha  
Follow-up Report**

***Background:***

- In **1999** the Commission reviewed and continued the public administration programs at UNO.
- During the next regular program review in **2007**, UNO reported that one of the baccalaureate degrees had been discontinued. The remaining baccalaureate degree (BGS) averaged 1.6 graduates over the previous five years; the master's averaged 55 graduates; and the PhD averaged 1.8 students. The average SCH/FTE was 304. UNO also reported that the graduate program committee had developed policies and practices that would assist students in completing the program.
- The Commission **continued the programs and called for a report on the success of the new practices as they related to the BGS and PhD programs.**

***Summary of UNO's Report.***

- The BGS is no longer offered.
- The PhD program is technically still below Commission threshold, but there have been nine graduates in the last three years, five of whom completed the program in 2009-10.
- The number of majors has steadily increased: 13 in fall 2007, 16 in fall 2008, and 23 in fall 2009.

***Committee Comment:***

The changes appear to have had an impact on retention and completion rates. The average number of graduates for the most recent three year period is 3.0, which meets the Commission threshold.

***Committee Recommendation:***

Continue the program.

[The next regular program review is due June 30, 2012.]

## **Myotherapy Institute Annual Report**

### ***Background***

Myotherapy Institute opened in 1993 in Lincoln as a school to train massage therapists. In 1998 Myotherapy Institute sought and received accreditation from the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCCT). In 2004 the Commission approved Myotherapy Institute as a new two-year institution offering an Associate of Applied Science degree in Massage Therapy, with annual reports as required by Commission Rule 2. The school also offers a diploma program, although the enrollments in that program have been small since the inception of the degree program.

Commission Rule 2 also requires that an institution's authorization to offer degree programs be reviewed at the end of the second academic year. If the review is favorable, authorization is to be extended for five years, at which time the programs will again be reviewed. In December 2006 the Commission extended the authorization to offer the associate degree program for five years and changed the annual reporting date to November 1.

### ***Summary of Institution's Report***

- § During 2009, 39 students were enrolled at Myotherapy Institute.
- § Thirteen students graduated (33% graduation rate) and 26 continued in the program (100% retention rate).
- § During 2010, 49 students were enrolled. Seventeen students graduated (35% graduation rate) and 32 continued in the program (100% retention rate).
- § A new financial aid director was hired in 2010 and a Doctor of Chiropractic began teaching anatomy in 2009.

### ***Committee Comment:***

The number of students enrolled is less than in the first years of the program, but seems to have stabilized and increased significantly from 2009 to 2010.

The Commission has not received any complaints about the school in the past two years.

### ***Committee Recommendation:***

Accept the report. The next report is due November 1, 2011.

# Annual Report January 2011

A Report by the  
Coordinating  
Commission for  
Postsecondary  
Education



**SURVEY  
Of Programs and Courses  
Offered in Nebraska  
By  
Out-of-State Institutions  
2009-2010**

**SURVEY OF PROGRAMS AND COURSES OFFERED IN NEBRASKA  
BY OUT-OF-STATE INSTITUTIONS  
Annual Report**

**January 2011**

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State statute and the Coordinating Commission's Rule 1 require any out-of-state institution wishing to offer courses or programs in Nebraska to receive Commission approval. This report provides information on the current course and program offerings as well as a historical perspective that includes institutions approved in the past but no longer offering courses or programs in the state (available online only). Some institutions were approved over twenty years ago and have not offered programs in Nebraska for many years. State statutes, however, do not include a sunset provision for approvals that become inactive in subsequent years.

## I. Summary

### Number of Courses and Number of Students\* Served in Nebraska by Out-of-State Institutions 2005-2010

Institution	2005-06		2006-07		2007-08		2008-09		2009-2010	
	# of Courses	# of Students								
Central Michigan Univ.	n/r	n/r	7	86	8	34	8	33	7	24
Crown College (MN)					0	0	0	0	0	0
Embry-Riddle Aeronautical University (FL)	66	402	58	404	37	375	36	375	47	131
Kaplan Univ.-Lincoln					739	716	625	879	653	600
Kaplan Univ.-Omaha					866	2108	683	1426	930	904
La Sierra University (CA)	6	68	5	30	5	64	6	14	5	27
Lesley University (MA)	16	193	21	251	2	13	0	0	0	0
Morningside College (IA)							4	58	10	69
Oglala Lakota College (SD)			4	43	n/r	n/r	2	39	0	0
Omaha School of Massage and Healthcare of Herzing University									127	200
Strayer University (VA)									9	47
Univ. of Missouri-Columbia	13	134	9	89	11	45	11	63	13	42
University of Oklahoma	n/r	n/r	18	249	15	71	15	57	11	63
University of Phoenix			134	167	238	143	122	70	38	82
<b>Total</b>	<b>124</b>	<b>976</b>	<b>265</b>	<b>1400</b>	<b>1921</b>	<b>3569</b>	<b>1512</b>	<b>3014</b>	<b>1850</b>	<b>2189</b>

\* Unduplicated headcount  
n/r = no report

Notes: Kaplan University is an out-of-state institution that entered the Nebraska market by purchasing existing in-state institutions. Therefore, they have only been reporting as a out-of-state institution for three years.

Herzing University purchased Omaha School of Massage Therapy in 2008 and began reporting as an out-of-state institution in 2009.

## II. Number of Students Admitted into Out-of-State Programs for 2009-10

Institution	Program	Location	Number of Newly Admitted in 2009-10 Academic year	Total Number of Students in Program
Central Michigan Univ.	MS in General Administration	Offutt Air Force Base, Bellevue, NE	1	9
	MS in Human Resources Administration		4	15
Embry-Riddle Aeronautical University	BS in Professional Aeronautics	Offutt Air Force Base, Bellevue, NE	18	41
	BS in Technical Management		3	3
	AS in Technical Management		1	**
	BS in Aviation Maintenance		2	1
	Masters in Aeronautical Science		23	83
	Masters in Science in Management		1	1
	Masters in Project Management		0	1
	Non Degree Professional Development		3	1
Kaplan University-Lincoln	AS in Accounting	Lincoln, NE	20	27
	AS in Business Administration		83	73
	AS in Information Technology Systems		65	64
	AS in Criminal Justice		88	82
	AS in Interdisciplinary Studies		28	25
	AS in Human Services		5	5
	AS in Medical Assistant		143	169
	AS in Medical Office Management		0	0
	AS in Medical Transcription		4	4
	AS in Paralegal Studies		35	33
	Administrative Assistant		0	2
	General Office Skills		0	2
	Secretarial/Word Processing		0	3
	Tour and Travel		0	7
	Practical Nursing Diploma		89	68
	Computer Systems Technician Certificate		16	4
	Office Management Certificate		27	9
	Adv. Start BS in Business Administration		28	26
	Adv. Start BS in Criminal Justice		28	29
	Adv. Start BS in Health Science		13	8
	Adv. Start BS in Human Services		1	1
	Adv. Start BS in Information Technology		8	7
	BS in Business Administration		0	1
BS in Criminal Justice	1	1		
BS in Health Science	2	4		

\*\* - Students in this program are also in BS Prof. Aeronautics

Institution	Program	Location	Number of Newly Admitted in 2009-10 Academic year	Total Number of Students in Program
Kaplan University-Omaha	BS in Accounting	Omaha, NE	12	14
	AAS in Accounting		29	32
	BS in Business Admin/Management		58	63
	AAS in Business Admin/Management		77	66
	Business Office Mgmt. Certificate		36	22
	BS in Criminal Justice		37	37
	AAS in Criminal Justice		122	102
	BS in Health and Wellness		2	2
	AAS in Medical Assisting		300	282
	AAS in Medical Transcription		4	2
	BS in Information Technology		9	7
	AAS in Information Technology		30	30
	Computer Systems Tech. Certificate		23	15
	BS in Human Services		1	2
	AAS in Interdisciplinary Studies		18	9
	Practical Nursing Diploma		164	121
AAS in Paralegal Studies	40	33		
Dental Assistant Diploma	81	65		
La Sierra University	MA in Administration and Leadership	Union College, Lincoln, NE	6	10
	MA in Curriculum and Instruction		2	6
Omaha School of Massage and Healthcare of Herzing University	Therapeutic Massage Diploma	Omaha, NE	132	132
	AS in Therapeutic Massage		62	39
	Medical Assisting Diploma		15	15
	AS in Medical Assisting		2	1
	Medical Billing & Ins. Coding Diploma		10	10
	AS in Medical Billing & Ins. Coding		2	2
BS in Health Information Management	1	1		
Strayer University	AA in Business Administration	Lincoln, NE	3	3
	BBA in Business Administration		29	29
	MBA in Business Administration		14	14
University of Missouri	MA in Information Science & Learning Technologies	UNO, Omaha, NE	23	62
University of Oklahoma	MA with a Major in Economics	Offutt Air Force Base, Bellevue, NE	14	20
	Master of Human Relations		17	29
University of Phoenix	BSB in Business	Omaha, NE	26	58
	MBA in Business Administration		17	20

**III. Enrollment in Courses\* Offered in Nebraska by Out-of-State Institutions**  
 (Duplicated Headcount)  
**2009 - 2010**

<b>Institution</b>	<b>Course</b>	<b>Location</b>	<b>Total Number of Students Enrolled</b>
Morningside College	TEACCH Training	South Sioux City, NE	12
	American Sign		3
	School Safety		1
	Co-Teaching Using KU Strategies		4
	All American Band		6
	Principles of Sales II	Omaha, NE	2
	Principles of Management II		3
	Introduction to Sales		3
	Teaching to Make the Grade	Lincoln, NE	14
	Teaching to Make the Grade	Scottsbluff, NE	21

\*Approved for individual courses only.

**IV. Institutions Approved for Operation in Nebraska**

This appendix can be found in the online version of this report at [www.ccpe.state.ne.us](http://www.ccpe.state.ne.us)

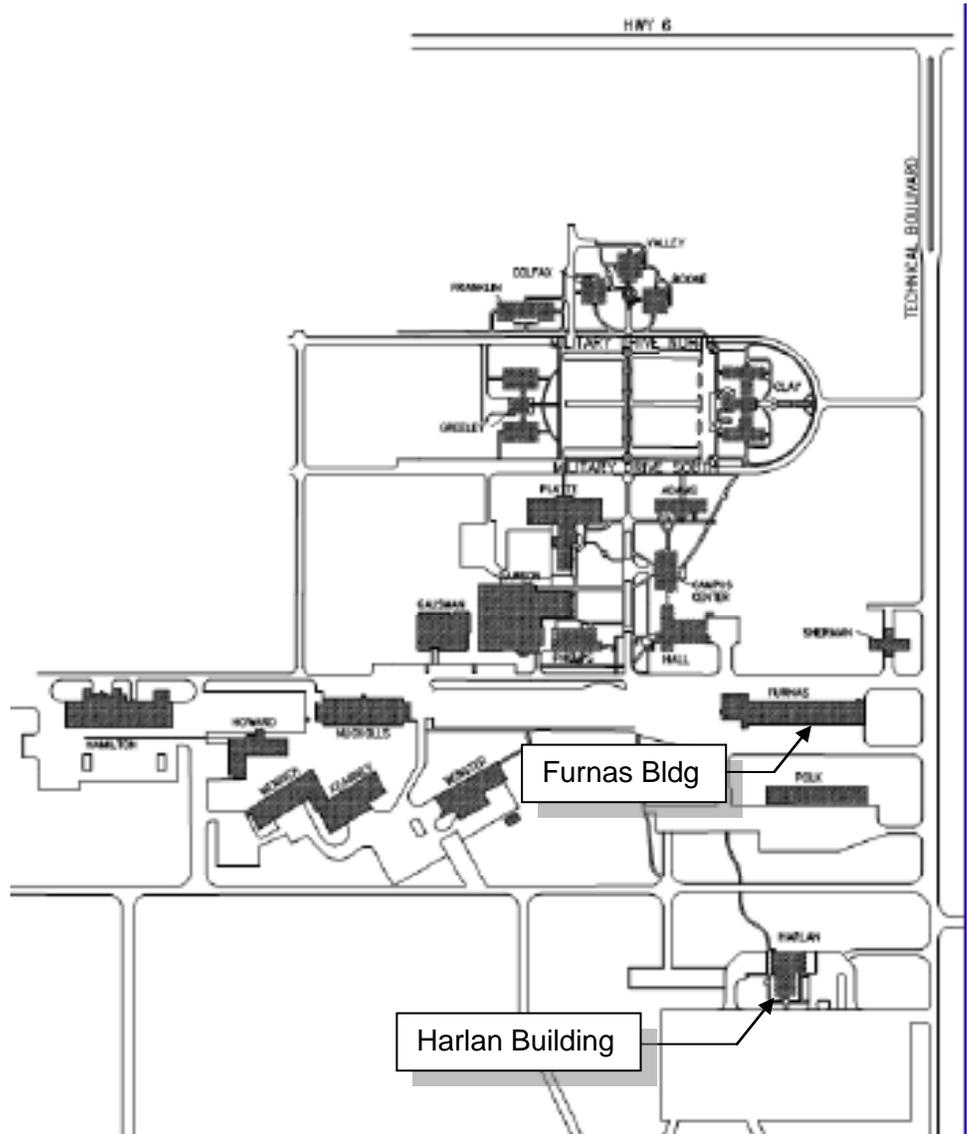
## Information Items

### **Reasonable and Moderate Extensions**

1. NECC – AA degree- concentration in Mass Communication
2. NECC – AA degree- concentration in Personal Training
3. NECC – AA degree- concentration in Human Services

**Institution/Campus:** Central Community College / Hastings Campus  
**Project Name:** Harlan Building Diesel Technology Addition  
**Date of Governing Board Approval:** January 20, 2011  
**Date Complete Proposal Received:** January 21, 2011  
**Date of Commission Evaluation:** March 8, 2011

**Project Description:** Central Community College is proposing to construct a 14,200 gross square foot (gsf) addition to the north side of the Hastings Campus' Harlan Building and construct additional parking in an existing adjacent parking lot on the east side of the building. A site plan of the CCC Hastings Campus is provided below.



The Diesel Technology program would be relocated from the 38,435 gsf Furnas Building, where it currently shares space with the Automotive Technology, Auto Body, and Parts Sales & Management programs, to an expanded Harlan Building, which currently houses the Truck Driving program.

The Furnas building was originally constructed in 1942 as part of the former Naval Ammunition Depot. A remodeling/addition project was completed in 1996 to relocate the Diesel Technology program from the Gosper Building. The Gosper Building has since been demolished. The remaining three transportation programs in the Furnas Building would reuse the space vacated by Diesel Technology with minimal remodeling needed.

The 11,200 gsf Harlan Building was constructed in 2007 to accommodate an expanding Truck Driving program. In 2008, Werner Enterprise withdrew its corporate sponsorship that financed student costs for about 160 of the 200 students in the program. The current smaller Truck Driving program allows a portion of the existing space in the Harlan Building to be used for Diesel Technology classroom, class laboratory and faculty office space. The proposed 14,200 gsf building addition would provide eight lab spaces for vehicle assembly, dynamometer testing, engine rebuild, automotive electrical, battery test, hydraulics, welding and computer training. The addition would also include space for a vehicle wash bay and tool storage.

The total project cost is estimated to be \$2,667,157 (\$187.83/gsf) with Capital Improvement Funds proposed as the source of funding. Facility operating and maintenance (O&M) costs are projected to increase by \$75,430/year (\$5.31/gsf/year) with General Operating Funds being the source of funds.

1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

Yes

No

*Comments:* Page 1-7 of the Commission's *Comprehensive Statewide Plan for Postsecondary Education* states:

“Nebraska public institutions are accountable to the State for making wise use of resources for programs, services, and facilities as well as for avoiding unnecessary duplication.” This project would provide an efficient use of facilities to meet the needs of increasing diesel technology enrollment.

Page 7-7 of the *Plan* outlining the community colleges’ role and mission states: “Community colleges provide educational options for students seeking entry-level career training. The education program may culminate in an applied technology

associate degree, diploma, or certificate; or an associate of arts or associate of science degree from an academic transfer program.” Space associated with this project would affect Central Community College’s five transportation programs that offer associate degrees, diplomas and certificates.

2. **The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.**

Yes

No

*Comments:* This proposal largely demonstrates compliance and consistency with the Commission's *Statewide Facilities Plan* as outlined in the following criteria.

2.A **The proposed project includes only new or existing academic programs approved by the Commission.**

Yes

No

*Comments:* The following academic programs were approved for continuation by the Commission’s Executive Director and reported to the Commission as follows:

- Truck Driving certificate program on June 1, 2006,
- Automotive Technology Associate of Applied Science (AAS) degree, diploma and certificate programs on August 7, 2008,
- Auto Body AAS degree, diploma and certificate programs on August 7, 2008,
- Parts Sales and Management AAS degree, diploma and certificate programs on March 5, 2009, and
- Diesel Technology AAS degree, diploma and certificate programs on December 9, 2010.

**2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.**

High . . . . . Low

*Comments:* The Central Community College 2006 Physical Master Plan was last updated and presented to the CCC Board of Governors on February 15, 2007. Page 43 and 44 of the 2006 Plan identifies the expansion of the transportation program as the college’s highest priority. The 2006 Plan identified a \$3.0 million renovation and addition to the Furnas Building as a means of accommodating growth in the transportation programs. An update to the 2006 Plan is expected to be completed by the Spring 2011.

**2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.**

High . . . . . Low

*Comments:* Not applicable to this proposal as the Harlan Building was constructed in 2007, and is in good condition with no rehabilitation needs identified in the program statement.

**2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).**

High . . . . . Low

*Comments:* Several functional deficiencies with Diesel Technology’s existing space in the Furnas Building were identified in the program statement as follows:

- The Furnas Building does not have overhead doors large enough to accommodate commercial trucks and agriculture equipment;
- lack of vehicle lift stations;
- lighting in several areas needs to be improved due to the increase in specialized tool requirements;
- there is no secure area for tool storage to protect

student and college investments; and

- environmental requirements for proper storage and management of hazardous waste and recyclables needs to be incorporated into the daily operation of the instructional programs.

**2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.**

High . . . . . Low

*Comments:* The types of lab space proposed for the building addition are not readily applicable to standard space guidelines. Each of the laboratories proposed would be utilized to meet specific needs associated with the Diesel Technology program.

Existing classroom and faculty office space in the Harlan Building that was originally designed for a larger Truck Driving program would be reutilized by Diesel Technology students and faculty.

**2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.**

High . . . . . Low

*Comments:* The college stated that square footage projections were based on input provided by the college dean, associate dean, and department faculty. The department reviewed its current needs and the anticipated growth or changes affecting their curriculum. Room types and square footages were then calculated based on room layouts that take into account instructional equipment needs.

**2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.**

High . . . . . Low

*Comments:* The 13,660 net assignable square feet (nasf) addition would provide about 7,030 nasf more space for the Diesel Technology program than is currently available. This increased space would allow for a substantial increase in student enrollment for this program.

About 8,200 assignable square feet of space would be vacated by Diesel Technology in the Furnas Building. This vacated space would be made available to the Automotive Technology and Auto Body programs that are currently housed in the Furnas Building. The additional space would improve current crowded conditions and allow for increased enrollment in these programs.

**2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.**

High . . . . . Low

*Comments:* The college anticipates that little to no demolition would be needed to utilize the vacated space in the Furnas Building for the Automotive Technology and Auto Body programs. It is anticipated that some improvements will be needed to the Furnas Building to improve environmental safety and technology usage. Increased ongoing facility operating and maintenance costs associated with the new addition are within the college's general operating fund's budget capacity given existing levy limits.

**2.I Evidence is provided that this project is the best of all known and reasonable alternatives.**

High . . . . . Low

*Comments:* Relocation of the Diesel Technology program to an expanded Harlan Building allows for improved utilization of existing classroom, office and lab space available from reduced enrollment in the Truck Driving program. The college also states that vacated space in the Furnas Building would allow the Automotive Technology and Auto Body programs to alleviate overcrowding and improve safety conditions.

**2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.**

High . . . . . Low

*Comments:* The proposed project would not provide cost efficiencies. However, the project would consolidate the functions for the Diesel Technology program into a single facility. New laboratory spaces would enhance the ability of the Diesel Technology’s program to adequately serve its students.

**2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.**

High . . . . . Low

*Comments: Construction Costs* - The college’s estimate for construction of a building addition and additional parking is \$2,667,157 (\$187.83/gsf). Commission staff’s estimate of the total project cost is \$2,240,300 (\$157.77/gsf) for construction of vocational school space per *R.S. Means Square Foot Costs*. The college’s estimate is \$426,857 (19.0%) higher than Commission staff’s estimate for the project. The primary difference between these estimates is in the contingency and construction costs. The college stated that if bids come in lower than anticipated they would return unused funds to the Capital Improvement Fund for use on other projects.

**Operating and Maintenance Costs** - The college is estimating an increase in ongoing facility operating and

maintenance (O&M) costs of \$75,430 per year (\$5.31/gsf/year) to support the new addition and parking. Commission staff's estimate to provide ongoing facility O&M for this project is \$70,300 per year (\$4.95/gsf/year). The college's estimate is \$5,150 (7.3%) higher than Commission staff's estimate. The primary difference between these estimates is facilities management administration and utilities costs.

**2.L Source(s) of funds requested are appropriate for the project.**

High . . . . . Low

*Comments:* The use of capital improvement property tax funds by a community college to construct instructional space is appropriate. CCC had a Capital Improvement Fund balance of \$6,215,393 as of June 30, 2010. It is the Commission's understanding that a portion of these funds come from a shift of tuition into the Capital Improvement Fund.

CCC presently collects 1.0¢ per \$100 property valuation for the Capital Improvement Fund, which is the maximum capital improvement levy limit allowed by statute. The 1.0¢ per \$100 property valuation capital improvement levy will generate about \$2.76 million in the current fiscal year.

The college is projecting a Capital Improvement Fund balance of about \$3.74 million on June 30, 2013, after completion of this project. This would include tuition transfers into the Capital Improvement Fund that would total \$9.5 million during this three-year period.

**3. The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes

No

*Comments:* The college has demonstrated that this project would not unnecessarily duplicate instructional facilities at Central Community College's Hastings Campus.

**3.A Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High . . . . . Low

*Comments:* The types of laboratory space needs for this proposal are unique to the transportation programs and are not suitable for use by other campus academic programs.

**COMMISSION ACTION AND COMMENTS:**

Approve  Disapprove

*Action:* Pursuant to the Nebraska Revised Statutes (2008), Section 85-1414, the **Budget, Construction and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of Central Community College’s proposal for the Hastings Campus Harlan Building Diesel Technology addition and parking expansion as outlined in the program statement dated January 10, 2011 and supplemental information provided, including the attached letter dated March 1, 2011.

*Comments:* The consolidation of the Diesel Technology program into a single facility would improve efficiency for both faculty and students in this program. The improved utilization of existing underutilized classroom, lab and office space in the Harlan Building is a good use of existing resources.

Commission approval of this project is based on the understanding that excess project costs will be returned to the Capital Improvement Fund should construction bids come in below the program statement estimate submitted to the Commission for review.

Nebraska’s community colleges are limited to a statutory maximum 1.0¢ per \$100 property valuation for its capital improvement levy. To meet new construction needs resulting from student enrollment growth and remodel/repair of existing facilities, community colleges have looked for additional funding sources. With this project, three community college areas (Central Community College, Metropolitan Community College and Southeast Community College) have

supplemented capital improvement property tax funds in recent years by shifting tuition and/or fee revenue into their Capital Improvement Fund. Several community colleges have also attempted to find private donations to supplement this shortfall.

Central Community College originally proposed that General Operating Fund revenues would be shifted into their Capital Improvement Fund. General Operating Funds include three primary sources of revenue: tuition and fees, state-aid appropriations and general operating property tax funds. The Commission believes that CCC would have been the only community college area that would have been transferring General Operating Funds (including all three sources of revenue) into their Capital Improvement Fund.

Based on discussions with Central Community College staff, the Commission understands that the college now proposes to limit transfers into the Capital Improvement Fund to tuition per the attached letter. It is the understanding of the Commission that state-aid appropriations and general operating property tax funds would not be transferred to the Capital Improvement Fund.



**Central**  
COMMUNITY  
COLLEGE

Toll-free, all locations:  
1-877-CCC-0780  
www.cccneb.edu

Coordinating Commission for Post Secondary Facilities  
Attn: Mr. Mike Wemhoff  
PO Box 95005  
Lincoln, NE 68509

March 1, 2011

Dear Mike:

*Administrative Office*  
3134 West Highway 34  
Post Office Box 4903  
Grand Island, NE 68802-4903  
Phone: (308) 398-4222  
Fax: (308) 398-7399

*Columbus*  
4500 - 63rd Street  
Post Office Box 1027  
Columbus, NE 68602-1027  
Phone: (402) 564-7132  
Fax: (402) 562-1201

*Grand Island*  
3134 West Highway 34  
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Grand Island, NE 68802-4903  
Phone: (308) 398-4222  
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*Hastings*  
550 South Technical Blvd  
Post Office Box 1024  
Hastings, NE 68902-1024  
Phone: (402) 463-9811  
Fax: (402) 461-2454

*Holdrege*  
1308 - 2nd Street  
Post Office Box 856  
Holdrege, NE 68949-0856  
Phone: (308) 995-8133  
Fax: (308) 995-5695

*Kearney*  
3519 - 2nd Avenue  
Kearney, NE 68847-2911  
Phone: (308) 338-4000  
Fax: (308) 338-4022

*Lexington*  
608 North Lincoln  
Post Office Box 827  
Lexington, NE 68850-0827  
(308) 324-5936  
Fax: (308) 324-5885

I want to clarify what dollars will be transferred from the General Operational Fund to the Capital Improvement Fund. The college will be transferring only student tuition dollars from the General Operational Fund to the Capital Improvement Fund. State appropriations or local property tax revenues will not be transferred. Estimated tuition revenue for 2010-11 is \$10,027,709 and for 2011-12 is \$11,026,658.

Please let me know if you need any further clarification or additional information.

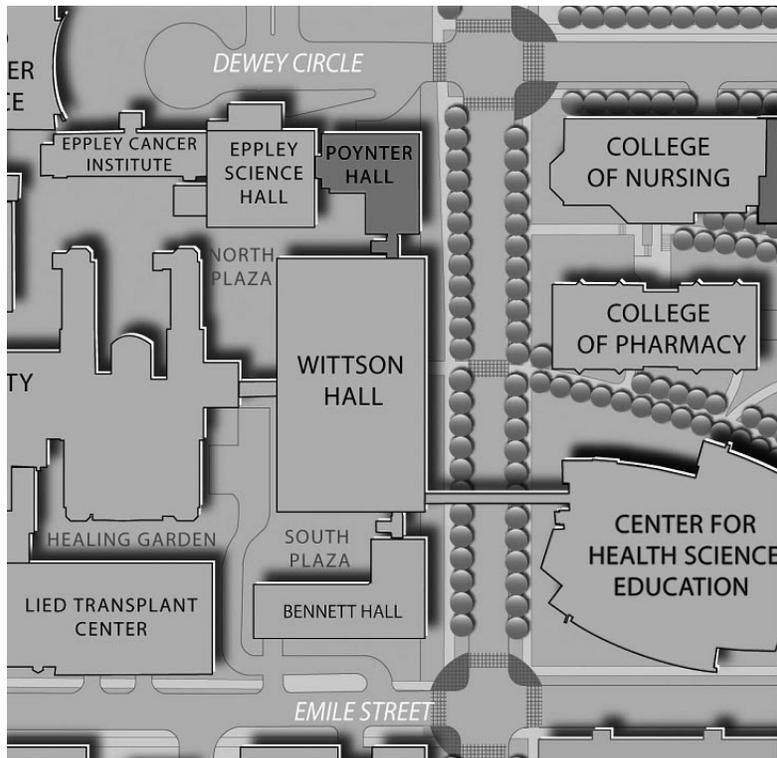
Sincerely,

Larry C Glazier  
College Business Officer

cc: Dr Greg Smith  
Bill Hitesman

**Institution/Campus:** University of Nebraska Medical Center  
**Project Name:** Poynter Hall Renovation  
**Date of Governing Board Approval:** September 8, 2006/ Revised December 2, 2010  
**Date Complete Proposal Received:** December 13, 2010  
**Date of Commission Evaluation:** March 8, 2011

**Project Description:** The University of Nebraska Medical Center is proposing to renovate Poynter Hall to relocate the Department of Psychiatry from off-campus leased space. A site plan showing the facility on the southwest corner of 42<sup>nd</sup> and Dewey Streets is provided below.



Poynter Hall is a six-story building, originally constructed in 1912, that contains about 43,125 gross square feet (gsf). Poynter Hall was the first building constructed on the Medical Center’s campus and originally housed the College of Medicine. More recently, levels 3 through 6 housed research labs that are now unsuitable and in poor condition. The first two levels provide operational space for the Nebraska Anatomical Board and research support space. Prior renovation work included replacement of the building’s windows and a portion of the mechanical system in 2000.

The Department of Psychiatry has been leasing off-campus space for over 20 years. The department currently leases about 27,720 rentable square feet of converted general hospital

*(UNMC / Poynter Hall renovation evaluation continued)*

space about 20 blocks east of campus. The Geriatric Psychiatry section of the department was recently moved to the new Home Instead Center for Successful Aging facility on the southeast corner of UNMC's campus, co-locating with Geriatric Medicine.

The renovation of levels 2 through 6 of Poynter Hall would provide about 22,800 net assignable square feet (nasf) of space for the majority of the College of Medicine's Department of Psychiatry. Renovation would provide space for the Adult, Child and Consultation divisions of the Psychiatry Department, in addition to the Education and Research sections, Psychiatry Administration, and patient clinics.

The building would continue to house the operations space for the Nebraska Anatomical Board on level one. A microsurgery class lab used by the Ear Nose and Throat (E.N.T.) Department would be relocated from level 6 to the southeast corner of level 2. Other campus functions temporarily occupying space on levels 3-6 in the building would be relocated to more suitable locations.

A new entrance and lobby would be located on the building's east side on level 2, allowing street level pedestrian access. A new elevator appropriately sized to accommodate current accessibility requirements would be installed to serve the new lobby.

The proposed project is estimated to cost \$9,100,000 (\$211.01/gsf). The source of funds used to renovate the facility would be LB 605 bond fund proceeds. The Legislature passed LB 605 in 2006 to create a partnership utilizing state and institutional resources to finance needed facility repair, renovation and replacement projects. This legislation permits annual appropriations and matching institutional tuition and fees to fund facilities corporation bonds through the fiscal year ending June 30, 2020. The university does not anticipate facility operating and maintenance (O&M) costs increasing as a result of this project.

1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

Yes

No

*Comments:* Page 2-12 of the Commission's *Comprehensive Statewide Plan for Postsecondary Education* outlines the following two strategies to create safe and accessible campuses:

- "Institutions continue efforts to provide safe and accessible campuses that are responsive to changing student needs and supportive of a learning environment."
- "Campus facilities are well maintained to assure the safety of students."

This proposal would address life safety, accessibility and

(UNMC / Poynter Hall renovation evaluation continued)

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deferred maintenance issues with Poynter Hall.

Page 4-3 of the *Plan* outlines the following strategy to support the important role of research in Nebraska:

- “Public institutions with major research roles, including the University of Nebraska-Lincoln and the University of Nebraska Medical Center, set goals and prioritize areas of research to become more prominent and nationally competitive for research funding and to meet the health and economic needs of the state.”

UNMC has identified the Psychiatry Departments strong research history in attention-deficit hyperactivity disorder (ADHD) that has attracted federal funding. Proximity to the on-campus magneto encephalogram (MEG) scanner, one of only a dozen clinical sites in the country to have this new technology, would allow for translational research to investigate childhood psychiatric problems in a non-invasive manner.

Page 7-34 of the *Plan* outlines the following University of Nebraska Medical Center’s role and mission assignment related to instruction: “University of Nebraska Medical Center is the University of Nebraska’s primary unit for programs in health-related disciplines. This includes responsibility for educating dentists, nurses, pharmacists, physicians, the allied health professions, and biomedical scientists such as toxicologists and pharmacologists.”

Page 7-34 of the *Plan* also outlines the following University of Nebraska Medical Center’s role and mission assignment related to research:

“Medical research is vital to the role and mission of the University of Nebraska Medical Center. Its research has brought it national recognition and has benefitted medical advancement. It has also provided a valuable health service to people of Nebraska and surrounding states.

- UNMC maintains its excellence in research and in health-related services. It continues to prioritize research in emerging sciences in which UNMC has the potential to address Nebraska health-care needs and become nationally prominent in the field.”

**2. The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.**

Yes  No

*Comments:* This proposal largely demonstrates compliance and consistency with the Commission's *Statewide Facilities Plan* as outlined in the following criteria.

**2.A The proposed project includes only new or existing academic programs approved by the Commission.**

Yes  No

*Comments:* The Bachelor of Science and Medical Doctor degree program in Medicine was approved for continuation by the Commission's Executive Director and reported to the Commission on February 1, 2007. Psychiatry is one of several areas of specialization M.D.'s choose for their residency program after graduation.

**2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.**

High . . . . . Low

*Comments:* The Board of Regents approved the UNMC *Facilities Development Plan 2006-2015* on September 8, 2006. Page 23 of the *Plan* states: "The planned renovation of Poynter Hall, funded by LB 605, will provide a home for patient-oriented research." Since 2006, UNMC has relocated programs identified in the original proposal to other suitable space on campus. Psychiatry is not specifically discussed in the *Plan*.

Page 46 of the *Plan* identified Poynter Hall as an LB 605 project that would require programmatic or infrastructure renovation during the plan period.

(UNMC / Poynter Hall renovation evaluation continued)

**2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.**

High . . . . . Low

*Comments:* The renovation would renew 40-80 year old finish materials; update common space and corridors; and restore the building to code and life safety standards. The building's outdated mechanical distribution system would be replaced. The electrical service would be updated and brought into compliance with current building codes.

**2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).**

High . . . . . Low

*Comments:* A primary functional deficiency identified in the program statement is the dislocation of the Department of Psychiatry from other departments in the College of Medicine. Poynter Hall also currently lacks updated telecommunications infrastructure. In addition, the building renovation would meet current accessibility code requirements, including new handicap accessible restrooms and elevator. A new fire alarm and fire sprinkler system would be installed throughout the building to meet current life safety codes.

**2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.**

High . . . . . Low

*Comments:* University of Nebraska Space Guidelines was utilized in determining office and laboratory space needs. The clinic currently receives about 16,000 outpatient visits annually. Other utilization information is not available for the types of space used by the Department of Psychiatry.

(UNMC / Poynter Hall renovation evaluation continued)

**2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.**

High . . . . . Low

*Comments:* Where space guidelines are not available, architectural planning practices and equipment needs were considered in determining individual room sizes.

**2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.**

High . . . . . Low

*Comments:* The Psychiatry Resident program enrollment has remained stable over the past five years, ranging between 29 and 36 residents. The project would provide some expansion capabilities to meet additional staff, research and clinical needs in the future.

**2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.**

High . . . . . Low

*Comments:* This project does not create the need for a future project. The university does not anticipate facility operating and maintenance (O&M) costs increasing as a result of this project.

**2.I Evidence is provided that this project is the best of all known and reasonable alternatives.**

High . . . . . Low

*Comments:* The building has been well maintained and appears to be structurally sound. The estimated replacement cost of Poynter Hall is about \$11 million. The proposed renovation appears to be the most economical option to meet current and future needs for the proposed programs outlined in the proposal.

*(UNMC / Poynter Hall renovation evaluation continued)*

**2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.**

High . . . . . Low

*Comments:* Relocating the Department of Psychiatry from leased off-campus space to Poynter Hall would result in ongoing savings of \$437,000 per year. In addition, an on-campus modern facility would help the department recruit students to address the shortage of psychiatrists in the state.

**2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.**

High . . . . . Low

*Comments: **Construction Costs*** - The university's estimate for renovation of Poynter Hall is \$9,100,000 (\$211.01/gsf). Commission staff's estimate of the total project cost is \$8,981,100 (\$208.26/gsf) for construction of college classroom space per *R.S. Means Square Foot Costs* modified to account for local conditions. The university's estimate is \$118,900 (1.3%) higher than Commission staff's estimate for the project. The primary difference between these estimates is in professional fees and telecommunications costs.

**Operating and Maintenance Costs** - The university does not anticipate an increase in ongoing facility operating and maintenance (O&M) costs as a result of this renovation. Commission staff agrees that additional O&M costs should not be needed for this project.

(UNMC / Poynter Hall renovation evaluation continued)

**2.L Source(s) of funds requested are appropriate for the project.**

High . . . . . Low

*Comments:* The use of state and institutional funding to renovate public postsecondary institutional space for academic and research use is appropriate. State appropriations and student tuition and fees in equal amounts are being used to fund a larger bond issue (\$258.5 million) pursuant to LB 605, enacted by the Legislature in 2006. Debt service on the facilities corporation bonds is being financed over a 15-year period through June 30, 2020.

**3. The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes                      No  
                     

*Comments:* This project would not unnecessarily duplicate other similar facilities within the Medical Center campus.

**3.A Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High . . . . . Low

*Comments:* Moving the Psychology Department from off-campus leased space to an existing on-campus facility promotes both cost and programmatic efficiencies. Poynter Hall is well suited for renovation to suit Psychology's office and clinical research functions. This provides a good adaptation of an older facility to meet current needs.

*(UNMC / Poynter Hall renovation evaluation continued)*

**COMMISSION ACTION AND COMMENTS:**

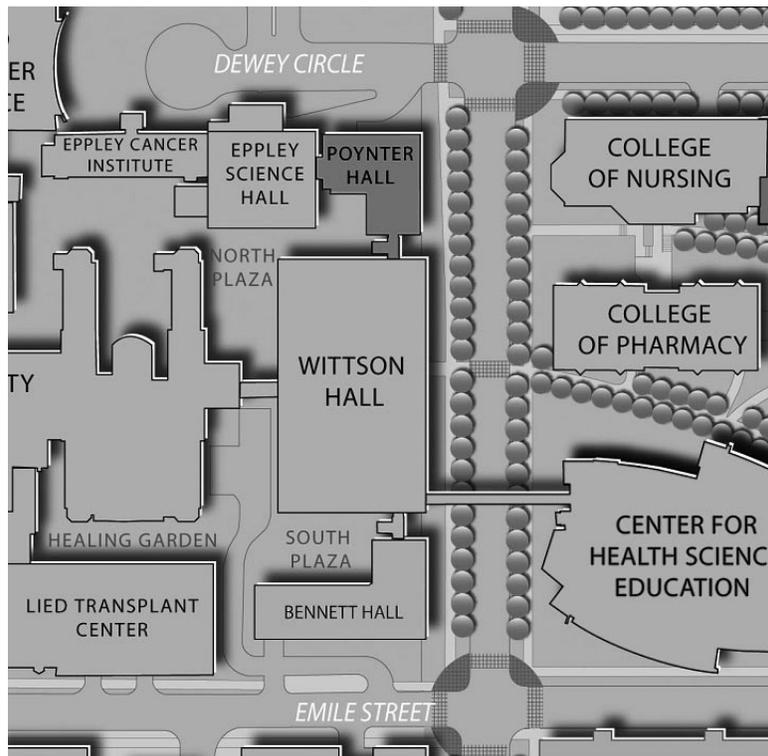
Approve      Disapprove

*Action:* Pursuant to the Nebraska Revised Statutes (2008), Section 85-1414, the **Budget, Construction and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of the University of Nebraska Medical Center's proposal to renovate Poynter Hall as outlined in the revised program statement dated November 3, 2010 and subsequent information submitted for review.

*Comments:* The renovation of Poynter Hall to bring the Department of Psychiatry back on-campus is a good use of resources that would also serve to bring disciplines within the College of Medicine closer together and promote greater collaboration. Eliminating the need to lease off-campus space also provides long-term savings that can be redirected on campus. Increased use of telecommunications by the Department of Psychiatry are planned to enhance rural primary care and provide needed mental health services in underserved areas of Nebraska.

**Institution/Campus:** University of Nebraska Medical Center  
**Project Name:** Wittson Hall renovation – phase 2  
**Date of Governing Board Approval:** January 28, 2011  
**Date Complete Proposal Received:** February 3, 2011  
**Date of Commission Evaluation:** March 8, 2011

**Project Description:** The University of Nebraska Medical Center is proposing to renovate a portion of Wittson Hall to address life safety and deferred repair needs on levels 3 and 4 of the facility. A site plan showing the facility on the west side of 42<sup>nd</sup> Street between Dewey and Emile Streets is provided below.



Wittson Hall is an eight-story building, originally constructed in 1971, that contains about 208,000 gross square feet (gsf). The building houses research labs assigned to College of Medicine faculty, research support facilities, class labs, the McGoogan Library of Medicine and faculty and administrative offices. Prior renovation work included renovation of McGoogan Library space on levels 6-8 in 2000. Several subsequent life safety, ADA and deferred repair projects have been completed over the past ten years, including: replacement of the building's fire detection and fire alarm system, addition of a fire sprinkler system, upgrading the building electrical distribution capacity, emergency electrical distribution upgrades, replacement of

*(UNMC / Wittson Hall renovation – phase 2 evaluation continued)*

mechanical infrastructure on levels 5-8, renovation of the Gross Anatomy Lab, and elevator upgrades.

Phase 1 of this project, funded from LB 605 bond proceeds, renovated mechanical infrastructure on level 2 at a cost of \$1,956,000. Phase 2 work would include replacing the partial roof over level 4 and replacing heating ventilating and air conditioning (HVAC) equipment serving the north half of level 3 and all of level 4. HVAC equipment would be installed in two new mechanical rooms on the roof above level 4, increasing the area of level 5 by about 2,800 gross square feet. Ceilings and lighting fixtures would be replaced after HVAC work is completed. Additionally, stairwells and egress pathways throughout the building would be modified to comply with current fire and life-safety codes.

Phase 2 of this project is estimated to cost \$6,104,000 (\$143.29/gsf). The source of funds used to renovate the facility would be LB 605 bond fund proceeds. The Legislature passed LB 605 in 2006 to create a partnership utilizing state and institutional resources to finance needed facility repair, renovation and replacement projects. This legislation permits annual appropriations and matching institutional tuition and fees to fund facilities corporation bonds through the fiscal year ending June 30, 2020. The university does not anticipate facility operating and maintenance (O&M) costs increasing as a result of this project.

1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

Yes

No

*Comments:* Page 2-12 of the Commission's *Comprehensive Statewide Plan for Postsecondary Education* outlines the following two strategies to create safe and accessible campuses:

- “Institutions continue efforts to provide safe and accessible campuses that are responsive to changing student needs and supportive of a learning environment.”
- “Campus facilities are well maintained to assure the safety of students.”

This proposal would address both life safety and deferred maintenance issues with Wittson Hall.

Page 4-3 of the *Plan* outlines the following strategy to support the important role of research in Nebraska:

- “Public institutions with major research roles, including the University of Nebraska-Lincoln and the University of Nebraska Medical Center, set goals and prioritize areas

*(UNMC / Wittson Hall renovation – phase 2 evaluation continued)*

of research to become more prominent and nationally competitive for research funding and to meet the health and economic needs of the state.”

Levels 3 and 4 of Wittson Hall are primarily used for research laboratory space. A new heating ventilating and air conditioning (HVAC) system would improve working conditions in these spaces.

Page 7-34 of the *Plan* outlines the following University of Nebraska Medical Center’s role and mission assignment related to instruction: “University of Nebraska Medical Center is the University of Nebraska’s primary unit for programs in health-related disciplines. This includes responsibility for educating dentists, nurses, pharmacists, physicians, the allied health professions, and biomedical scientists such as toxicologists and pharmacologists.”

Page 7-34 of the *Plan* also outlines the following University of Nebraska Medical Center’s role and mission assignment related to research:

“Medical research is vital to the role and mission of the University of Nebraska Medical Center. Its research has brought it national recognition and has benefitted medical advancement. It has also provided a valuable health service to people of Nebraska and surrounding states.

- UNMC maintains its excellence in research and in health-related services. It continues to prioritize research in emerging sciences in which UNMC has the potential to address Nebraska health-care needs and become nationally prominent in the field.”

2. **The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.**

Yes

No

*Comments:* This proposal largely demonstrates compliance and consistency with the Commission’s *Statewide Facilities Plan* as outlined in the following criteria.

*(UNMC / Wittson Hall renovation – phase 2 evaluation continued)*

**2.A The proposed project includes only new or existing academic programs approved by the Commission.**

Yes  No

*Comments:* Not applicable to this proposal as the project does not directly involve new or existing academic program space.

**2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.**

High . . . . . Low

*Comments:* The Board of Regents approved the UNMC *Facilities Development Plan 2006-2015* on September 8, 2006. Page 23 of the *Plan* states: “Renovation or re-adaptation of labs in older buildings will also be required during the plan period. This includes labs in Wittson Hall, Eppley Institute, Swanson Hall, the College of Pharmacy and the Eppley Hall of Science, in order to maintain their usefulness to conduct competitive research.”

Page 46 of the *Plan* identified Wittson Hall as an LB 605 project that would require programmatic or infrastructure renovation during the plan period.

**2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.**

High . . . . . Low

*Comments:* Information provided by the university outlines the following rehabilitation needs for Wittson Hall that is included in the scope of this proposed project:

- The partial roof over level 4 is beyond reasonable repair and has developed numerous leaks; and
- HVAC systems serving class and research labs on Levels 3 and 4 are original to the building, inefficient, and deteriorated beyond reasonable renovation.

Remaining rehabilitation work on Wittson Hall that would not be included within the scope of this project because of budget limitations includes:

- Exterior joint caulking of the precast concrete panels;

*(UNMC / Wittson Hall renovation – phase 2 evaluation continued)*

- replace the domestic hot water system;
- replace the building’s main steam-condensate pump;
- renovation of restrooms on levels 3-8 to meet ADA compliance;
- replace HVAC equipment, ceilings and lighting on the south half of level 3; and
- renovation of laboratory, education and administrative office space on levels 3-5 and 8.

**2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).**

High . . . . . Low

*Comments:* Information provided by the university states that stairwells and egress pathways throughout the building do not comply with current fire and life-safety codes. Work to correct these code issues would include guardrail and handrail modifications, increased fire-rated construction at stairwells, exit signage modifications, and reworking the south stairwell egress.

**2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.**

High . . . . . Low

*Comments:* Not applicable to this proposal as program spaces would not be altered as part of this project.

**2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.**

High . . . . . Low

*Comments:* Not applicable to this proposal as program spaces would not be altered as part of this project.

(UNMC / Wittson Hall renovation – phase 2 evaluation continued)

**2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.**

High . . . . . Low

*Comments:* Completion of this project would allow for levels 3 and 4 of Wittson Hall to continue to be used for institutional research space.

**2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.**

High . . . . . Low

*Comments:* Remaining rehabilitation work needed on Wittson Hall, as previously outlined, will be completed as additional funding becomes available. Potential sources of funding for this work would include Task Force for Building Renewal funding, private donations or institutional operating funds. Minimal operating and maintenance (O&M) funding may be needed to accommodate small mechanical room expansions associated with this project.

**2.I Evidence is provided that this project is the best of all known and reasonable alternatives.**

High . . . . . Low

*Comments:* The building has been well maintained and consequently has many years of useful life remaining. The estimated replacement cost of Wittson Hall is at least \$30 million. The proposed renovation appears to be the most economical option to meet current and future needs.

**2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.**

High . . . . . Low

*Comments:* No cost savings would be realized by this proposal. A safe and well maintained facility would provide an asset to assist in recruiting faculty and students to campus and allow for continued growth of research at UNMC.

**2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.**

High . . . . . Low

*Comments: **Construction Costs*** - The university's estimate for renovation of levels 3 and 4 of Wittson Hall is \$6,104,000 (\$143.29/gsf). Commission staff's estimate of the total project cost is \$6,216,400 (\$145.92/gsf) for construction of college laboratory space per *R.S. Means Square Foot Costs* modified to account for local conditions. The university's estimate is \$112,400 (1.8%) lower than Commission staff's estimate for the project. The primary difference between these estimates is in the contingency costs.

**Operating and Maintenance Costs** - The university does not anticipate an increase in ongoing facility operating and maintenance (O&M) costs to support the small mechanical room additions. Commission staff's estimate to provide ongoing facility O&M for this project is \$10,000 per year (\$0.23/gsf/year). The university anticipates that energy savings from the upgraded HVAC systems would offset increased costs from expanding two existing mechanical rooms. Should minimal O&M funding be needed, UNMC would have sufficient funds available.

**2.L Source(s) of funds requested are appropriate for the project.**

High . . . . . Low

*Comments:* The use of state and institutional funding to renovate public postsecondary institutional space for academic and research use is appropriate. State appropriations and student tuition and fees in equal amounts are being used to fund a larger bond issue (\$258.5 million) pursuant to LB 605, enacted by the Legislature in 2006. Debt service on the facilities corporation bonds is being financed over a 15-year period through June 30, 2020.

(UNMC / Wittson Hall renovation – phase 2 evaluation continued)

3. **The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes  No

*Comments:* This project would not unnecessarily duplicate other similar facilities within the Medical Center campus.

3.A **Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High . . . . . Low

*Comments:* The purpose of this project is to upgrade mechanical systems to meet current standards, perform deferred repair work and address life safety code issues. Improving existing research lab space would assist UNMC from losing research space in which there is a growing need.

**COMMISSION ACTION AND COMMENTS:**

Approve  Disapprove

*Action:* Pursuant to the Nebraska Revised Statutes (2008), Section 85-1414, the **Budget, Construction and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of the University of Nebraska Medical Center’s proposal to complete the Wittson Hall renovation – phase 2 as outlined in the agenda dated January 28, 2011 and subsequent detailed budget information submitted for review.

*Comments:* This project would bring the total renovation of Wittson Hall nearer to completion. The academic, research and public service space that Wittson Hall provides is vital to accomplishing UNMC’s role and mission adequately.