



MEETING MINUTES
Coordinating Commission for Postsecondary Education
Nebraska State Capitol
Room 1113
Lincoln, NE
Thursday, December 10, 2009
8:30 a.m.

PUBLIC NOTICE:

Public notice of the time and place of the regular meeting was posted to the state's public meeting calendar and was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services. A copy of the Open Meetings Act was made available at each location and its location was announced.

Commissioners Present:

Colleen Adam
Clark Anderson
Riko Bishop
Dr. Dick C. E. Davis
Eric Seacrest
Dr. Joyce Simmons
W. Scott Wilson
John Winkleblack
Carol Zink

Commissioners Present by phone:

Dr. Ron Hunter
Mary Lauritzen
Due to the Nebraska Open Meetings Act, Commissioner attendees by phone are unable to vote.

Commission Staff Present:

Angela Dibbert, Executive Assistant
Dr. Kathleen Fimple, Academic Programs Officer
Katherine Green, Planning and Policy Coordinator
Dr. Marshall Hill, Executive Director
Jason Keese, Public Information and Special Projects Coordinator
Carna Pfeil, Associate Director for Finance & Administration
Mike Wemhoff, Facilities Officer

I. CALL TO ORDER

Commission Chairman Colleen Adam called the meeting to order at 8:30 a.m. at the Nebraska State Capitol, Room 1113 in Lincoln, Nebraska on December 10, 2009. Attendance is indicated above.

II. WELCOME

Introductions

III. MINUTES

A. Action item Approve the October 21, 2009 meeting minutes

Motion Motion by Commissioner SIMMONS and second by Commissioner ANDERSON to approve the October 21, 2009 meeting minutes as presented.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

B. Action item Approve the October 22, 2009 meeting minutes

Motion Motion by Commissioner ANDERSON and second by Commissioner ZINK to approve the October 22, 2009 meeting minutes as presented.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

IV. CHAIRMAN'S REPORT

A. Updates and other reports

V. NOMINATING COMMITTEE

A. Commissioner Anderson announced the nominating committee's recommended items:

Motion Motion by Commissioner ANDERSON on behalf of the committee to nominate Joyce Simmons for Chair, Ron Hunter for Vice Chair, and Colleen Adam and Dick Davis as members of the 2010 Executive Committee, along with the newly-elected Chair and Vice Chair.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

VI. EXECUTIVE DIRECTOR'S REPORT

A. Out-of-service area authorizations

1. Offered by Mid-Plains Community College via two-way video originated from Brady High School in Brady, NE, delivered to Randolph High School in Randolph, NE:
 - *ENGL 1520, Creative Writing (3 credits) (January 5 – May 7, 2010)*

B. Updates and other reports

VII. PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

VIII. PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

No testimony.

IX. ACADEMIC PROGRAMS COMMITTEE

Dr. Fimple explained the proposals and answered questions from Commissioners.

A. Proposal for a private postsecondary career school to offer additional baccalaureate degrees

1. Action item ITT Technical Institute, Omaha, NE
 - **Project Management (BS)**

Motion Motion by Commissioner SIMMONS on behalf of the Committee to approve the ITT Technical Institute, Omaha, NE – Project Management bachelor of science.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

- **Software Applications Development (BS)**

Motion Motion by Commissioner SIMMONS on behalf of the Committee to approve the ITT Technical Institute, Omaha, NE – Software Applications Development bachelor of science.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

B. Existing Program Review

1. Information Items Program continuations approved by the Executive Director:

- University of Nebraska at Kearney: Criminal Justice (BS)
- University of Nebraska at Omaha: Criminal Justice (BCJ/BSCJ, BGS, MA, MS, PhD)
- Chadron State College: Justice Studies (BA)
- Peru State College: Criminal Justice (BA/BS)
- Wayne State College: Criminal Justice (BA/BS)
- Central Community College: Criminal Justice (AAS)
- Metropolitan Community College: Criminal Justice (AAS, Specialist Diploma); Nebraska Law Enforcement program discontinued
- Southeast Community College: Criminal Justice (AAS)

C. Report on name changes, deletions, reasonable and moderate extensions, and other institutional activities relating to existing programs.

1. Reasonable and Moderate Extensions

NECC – Agribusiness (AAS)

NECC – Agronomy (AAS)

NECC – Animal Science (AAS)

NECC – Diversified Agriculture (AAS)

UNMC – Nanomedicine for Diagnosis and Therapy (Graduate Certificate)

2. Center Dissolutions

UNL – Center for Communication and Information Science

UNL – Center for Infrastructure Research

UNL – Center for Laser-Analytical Studies of Trace Gas Dynamics

UNL – Center for Microelectronic and Optical Materials Research

UNMC – Nebraska Informatics Center for the Life Sciences

UNMC – Nebraska Center for Biosecurity

UNMC – Health Professions Tracking Center

3. Center Mergers

UNMC – Center for Rural Health Research to be merged into the Center for Health Services Research

UNMC – Rural Policy Research Institute Great Plains Center for Health Statistics to be merged into the Center for Health Services Research

UNMC – Center for Clinical Research to be merged into the Center for Clinical and Translational Research

UNMC – Center for Molecular Genetics and Genomics to be merged into the Center for Clinical and Translational Research

4. Rules have been approved and are now in effect

Rule 1 – Authorization for Out-of-State Institutions to Offer Courses in Nebraska

Rule 2 – Establishment of a 2-Year or a 4-Year Private College

X. PUBLIC HEARING ON LB 340 COMMUNITY COLLEGE STUDY COMMITTEE ITEMS

Commissioner Seacrest introduced the LB 340 Committee members and opened the floor for individuals to speak.

Mr. Gordon Jensen, Coordinator of Budget and Projects for Metropolitan Community College, summarized comments from a handout titled Initial LB 340 Study Report Comments from Metropolitan Community College and answered questions from Commissioners.

XI. LB 340 COMMUNITY COLLEGE COMMITTEE

A. Presentation of the LB 340 Community College Study report by Committee Chair Eric Seacrest and the LB 340 Committee

Committee Chair Seacrest gave a brief explanation of the LB 340 study.

B. Action item Approve the LB 340 Community College Study report

Motion

Motion by Commissioner SEACREST on behalf of the committee to approve LB 340 Community College Study report and authorize the Executive Director to make any additional editing changes as needed.

NOTE: Commissioner Davis and Winkleblack stepped out.

NOTE: Commissioner Davis returned.

Dr. Marshall Hill recommends replacing the words “best practices” with “proven or promising practices” throughout the report and executive summary.

Page 30, second paragraph, fourth sentence, Dr. Hill proposes that the sentence should read as follows: “In spite of that direction, because of its disagreements with NCCA the Metropolitan Community College governing board refused to pay in full its NCCA dues (\$73,648 for 2009), and in response the Board of Directors of NCAA removed Metro from the association.”

Page 46, second to last paragraph, second to last sentence should read as follows: “That dissatisfaction related to: 1) recent disagreements over data submitted by the colleges for the calculation of the current year’s aid, in particular, the matter of reported tuition and fees, and 2) broader concerns about the current formula — its philosophical underpinnings, and its underlying policies and statutory provisions.

NOTE: Commissioner Winkleblack returned.

Committee has proposed to strike the last sentence of the last paragraph on page 34. ~~“Institutional dues for membership in NCCA or its successor should come from funds raised through local property taxes.”~~

Motion Motion by Commissioner DAVIS and second by Commissioner SIMMONS to amend the main motion by approving all changes to the LB 340 Community College Study report.

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

Commission Seacrest restated the main motion.

Dr. Hill recommends that the auditor’s report be an appendix as part of the report that will be available online.

Motion Amended the main motion by Commissioner SIMMONS and second by Commissioner SEACREST to add the auditor’s report to the web version of the LB 340 Community College Study report and amended the language on page 27, fifth paragraph to read as follows: “The State Auditor has released a review of the process for allocation of state aid to the community colleges; the findings and recommendations are largely parallel to the Commission’s views as expressed above.”

Result A roll-call vote was taken, with all Commissioners present voting yes. Motion carried.

Commission Seacrest restated the main motion.

Result A roll-call vote was taken on the main motion as amended, with all Commissioners present voting yes. Motion carried.

XII. FUTURE MEETINGS

The next Commission meeting will be January 20, 2010 and will be held at State Capitol, Room 1113, Lincoln, Nebraska.

XIII. COMMISSIONER COMMENTS

XIV. ADJOURNMENT of regular Commission meeting

There being no further business, the meeting was adjourned at 10:44 a.m.

Coordinating Commission General Fund - Program 640

	2009-2010 General Fund Budget	2009-2010 Current Expenditures	% of Budget Expended Time Elapsed 50.41%
PERSONAL SERVICES			
Permanent Salaries	\$839,000	\$417,938	49.8%
Temporary Salaries	\$0	\$0	
Overtime	\$0	\$0	
Subtotal	\$839,000	\$417,938	49.8%
PSL	\$872,210	\$417,938	47.9%
Benefits	\$237,000	\$122,973	51.9%
Subtotal	\$1,076,000	\$540,911	50.3%
OPERATING EXPENSES			
Postage	\$2,500	\$1,700	68.0%
Communication	\$14,000	\$7,622	54.4%
Freight	\$100	\$0	0.0%
Data Processing	\$2,000	\$960	48.0%
Publication & Printing	\$11,000	\$5,404	49.1%
Awards Expense	\$100	\$31	31.0%
Dues & Subscriptions	\$13,909	\$10,978	78.9%
Conference Registration Fees	\$3,000	\$2,379	79.3%
Electricity	\$3,500	\$1,357	38.8%
Rent Expense	\$45,500	\$22,599	49.7%
Repair & Maintenance	\$0	\$0	0.0%
Office Supplies	\$2,000	\$902	45.1%
Food Expenses	\$2,000	\$802	40.1%
Education Supplies	\$150	\$185	123.3%
Account & Auditing Services	\$7,001	\$7,001	100.0%
Other Cont. Srvs & Travel Exp.	\$0	\$0	0.0%
Other	\$1,500	\$1,253	83.5%
Subtotal	\$108,260	\$63,173	58.4%
STAFF TRAVEL			
Board & Lodging	\$4,000	\$3,787	94.7%
Commercial Transportation	\$2,000	\$1,673	83.7%
State-Owned Transportation	\$2,000	\$1,038	51.9%
Mileage	\$500	\$593	118.6%
Other	\$350	\$258	73.7%
Subtotal	\$8,850	\$7,349	83.0%
COMMISSIONER TRAVEL			
Board & Lodging	\$2,000	\$738	36.9%
Commercial Transportation	\$0	\$0	0.0%
Mileage	\$10,500	\$3,536	33.7%
Other	\$50	\$0	0.0%
Subtotal	\$12,550	\$4,274	34.1%
CAPITAL OUTLAY			
Office Equipment	\$0		0.0%
Hardware	\$0	\$0	0.0%
Software	\$1,600	\$1,532	95.8%
Subtotal	\$1,600	\$1,532	95.8%
MHEC Dues	\$95,000	\$95,000	100.0%
TOTAL EXPENDITURES			
	\$1,302,260	\$712,239	54.7%
General Fund Appropriation	\$1,278,523	\$1,278,523	
Cash Fund Appropriation	\$17,714	\$17,714	
Federal Fund (old acct)	\$6,023	\$6,023	
Encumbrances & Carryover	\$0	\$0	
TOTAL APPROPRIATION	\$1,302,260	\$1,302,260	
Remaining Balance	\$0	\$590,021	45.3%



Facility Operating and Maintenance Costs Inflationary Adjustment *January 1, 2010 through December 31, 2011*

COMMITTEE DRAFT

Background: The Commission reviews, approves or disapproves, and monitors capital construction projects submitted by public postsecondary education institutions. Included are new capital structures, or any proposed addition, renovation, or acquisition of an existing capital structure financed with tax funds above a minimum threshold.

Legislation: LB 440, signed by the Governor on May 22, 2009, revised the definition of capital construction project to include increases in the threshold amounts for capital construction projects to \$2,000,000 in tax funds and an incremental increase in tax funds used for facility operations and maintenance (O&M) costs of \$85,000/year. The \$2,000,000 threshold for capital construction costs does not include an inflationary adjustment. The facility O&M costs threshold requires the Commission to review and make adjustments for inflation biennially.

Statutory language: Section 85-1402 of Statutes defines the threshold for facility operations and maintenance (O&M) costs as a base amount of eighty-five thousand dollars (\$85,000) for any one fiscal year. The base amount for facility O&M costs shall be subject to any inflationary or market adjustments made by the Commission. The Commission shall adjust the base amount on a biennial basis beginning January 1, 2010. The adjustments shall be based on percentage changes in a construction cost index and any other published index relevant to operations and utilities costs, as selected by the Commission in cooperation with the public institutions. The index or indices shall reflect inflationary or market trends for the applicable operations and maintenance costs.

Review Process: Commission staff submitted recommendations to representatives of the University of Nebraska, Nebraska State Colleges and Nebraska Community College Areas on December 18, 2009, requesting comments, suggestions or questions by January 4, 2010. Commission staff has heard no objections to the following recommendations.

Recommendations: Based on the fact that LB 440's \$85,000 facility O&M costs threshold has only been in effect since August 2009, it is recommended that the threshold remain at \$85,000 through December 31, 2011. Beginning with the next biennial review beginning January 1, 2012, sub-indices within the *Higher Education Price Index* (HEPI) prepared annually by Commonfund Institute would be used to measure facility operations and maintenance costs inflation. The 2009 HEPI data (published each fall) would serve as the starting point to measure future inflationary increases.

**Improving Teacher Quality
State Grant Program**

**2009-2010 Allocation
to the State Agency for Higher Education**

Project Summaries, 2009-2010 2

Recommendations 3

Panel Members 7

Coordinating Commission for Postsecondary Education

IMPROVING TEACHER QUALITY STATE GRANTS: SUMMARY SHEET – 2009-2010

Projects in bold are recommended for funding by the Independent Review Panel

PROJECT TITLE	INSTITUTION/DIRECTOR	DESCRIPTION	AMOUNT
1. Metropolitan English Teacher Link: Connecting for Change	UNO / Sarah Edwards	develop teacher leaders and sustain them through a formal network of professionals devoted to literacy teaching and learning in the Omaha area	\$79,257.00
2. Geography Education Professional Development Workshops Coordinated by the Geographic Educators of Nebraska	WSC / Randy Bertolas	provide geography content in two-week workshops; one workshop on rural geography and one on urban; four workshops over two summers with 80 participants	\$59,800.00
3. Improving the State of Nebraska's K-12 Teacher Quality through National Board Certification	UNL / Elizabeth Lewis	provide scholarships to 20 teachers to assist in paying for National Board Certification testing; five 6-hour support workshops for teachers to complete required assessment portfolios and prepare for testing	\$67,369.00
4. Going the Distance: A Interactive On Line Teacher Development Project for Teachers of World Languages	UNL / Ali Moeller	online graduate course to help 15 teachers develop technology skills while improving their target language skills (German, Spanish, French) and cultural knowledge	\$69,094.00
5. Writing Ways Out West: Better Writing Instruction by Trails, Rails, & Rivers	MPCC / Anne Schmit	improve the teaching of writing skills for 24 teachers and improve student writing proficiency via workshops and online discussion groups	\$26,123.20
6. A Statewide Project for Creative & Challenging Classrooms	NETA / Sandy Blankenship	increase creativity in the classroom by focusing on curriculum standards, technology, brain research, and content in the fields of art and language arts; 14 teams state-wide with 5 teachers each; one- and two-day workshops	\$59,975.00
TOTAL REQUESTED			\$361,618.20

The panel felt that proposal 3 had objectives that would benefit Nebraska teachers but did not meet the federal criteria.

IMPROVING TEACHER QUALITY STATE GRANT PROGRAM

The purpose of the Improving Teacher Quality State Grant Program is to increase student academic achievement by helping to ensure that highly qualified teachers, paraprofessionals, and principals have access to sustained and intensive high quality professional development in core academic subjects. The program provides grants to partnerships comprised of Nebraska institutions of higher education and high-need local educational agencies (LEAs) for projects to improve the skills of teachers, paraprofessionals, and principals.

RECOMMENDATIONS OF THE INDEPENDENT EVALUATION PANEL December 8, 2009

The evaluation panel met on December 8, 2009 at the Coordinating Commission office in Lincoln and by conference call. Six proposals were submitted by partnerships that involved four different institutions, an association, and a variety of school districts and educational service units (ESUs). The institutions were UNL, UNO, Wayne State College, and Mid-Plains Community College. The association was the Nebraska Educational Technology Association.

In recent years the Commission has routinely received 8 to 12 proposals. Projects did not receive funding for more than one year, but project directors frequently resubmitted proposals for extensions of funded projects or for funding of “new” projects that were closely related to one previously funded. At the suggestion of the 2008-09 review panel, the RFP for 2009-10 included a new priority (as well as additional points) for projects that “are new, creative, or innovative and, ideally, not previously or recently funded through this grant.” Three of the six proposals submitted clearly met this priority. While it was interesting to see new ideas, it is possible that the Commission’s attempt to encourage new projects and/or project directors ultimately resulted in our receiving fewer proposals (six) than ever before.

The total amount of funds available for awards in 2009-2010 is \$373,508. The total amount recommended for the following five projects is \$290,955. The remaining funds will be available for projects that may have more participant applications than slots funded or other unexpected costs or will be carried forward for use in the 2010-2011 competition.

Below are synopses of the five proposals the panel has recommended for funding. The title of the project is listed, followed by the project director, the required federal partners, and any other partners. Projects that are open state-wide may not have all additional partners identified until after their recruitment phase.

Commission staff and the Academic Programs Committee concur with the panel’s recommendations.

Metropolitan English Teacher Link: Connecting for Change

Project Director: Dr. Sarah Edwards

- **Higher education partner (teachers college): University of Nebraska at Omaha, Teacher Education Department**
- **Higher education partner (arts and sciences): University of Nebraska at Omaha, English Department**
- **High-need LEA: Omaha Public Schools**
- **Other identified partner: MOAC (Metropolitan Omaha Educational Consortium)**

The goal of this project is to develop teacher leaders and to sustain those leaders through a formal network of professionals devoted to literacy teaching and learning. Since much previous attention and funding have focused on early literacy, this project will emphasize literacy in the middle and high school grades. Teachers in the Omaha metro area will be invited to a workshop on the UNO campus, have access to a Web site, and be involved in a mentoring project. Project directors hope to ultimately reach 500 Omaha English/language arts teachers.

Amount Requested: \$79,257

Amount Recommended: \$79,257

Geography Education Professional Development Workshops Coordinated by the Geographic Educators of Nebraska

Project Director: Dr. Randy Bertolas

- **Higher education partner (teachers college): Wayne State College, School of Education and Counseling**
- **Higher education partner (arts and sciences): Wayne State College, School of Natural and Social Sciences**
- **High-need LEA: Scottsbluff Public Schools**
- **Other identified partner: Lincoln North Star High School**

Geography teachers and those interested in integrating geography into their curriculum will be eligible to apply for one of two two-week workshops. "Geography of the Frontier – and Beyond," to be held in Scottsbluff, will focus on rural geography topics. "Geography of the City –Lincoln," held in Lincoln, will focus on urban geography topics. Each workshop is planned for 20 teachers and the proposal is for workshops to be held in summer 2010 and 2011, i.e., four workshops reaching 80 teachers.

Amount Requested: \$59,800

Amount Recommended: \$59,800

Going the Distance: A Interactive On Line Teacher Development Project for Teachers of World Languages

Project Director: Ali Moeller

- **Higher education partner (teachers college): University of Nebraska-Lincoln, College of Education and Human Sciences**
- **Higher education partner (arts and sciences): University of Nebraska-Lincoln, Department of Modern Languages and Literatures**
- **High-need LEA: Omaha Public Schools**
- **Other identified partners: none to date**

This project will help 15 teachers develop technology skills while improving their target language skills (German, Spanish, French) and cultural knowledge. A two-day workshop in Lincoln will provide the foundation for the use of technology. Through a subsequent online graduate course teachers will become proficient in the use of technology in the language classroom and subsequently serve as trainers for other teachers. The online format will allow teachers around the world to access to modules developed in the course. An added benefit will be the opportunity for Nebraska teachers to communicate with native speakers worldwide.

Amount Requested: \$69,094

Amount Recommended: \$61,640

Rational for decreased funding: reduce costs for materials, lodging, and substitute teachers

Writing Ways Out West: Better Writing Instruction by Trails, Rails, & Rivers

Project Director: Anne Schmit

- **Higher education partner (teachers college): University of Nebraska-Lincoln**
- **Higher education partner (arts and sciences): Mid-Plains Community College**
- **High-need LEAs: Dundy County Stratton High School, Medicine Valley Jr.-Sr. High School, Thedford High School**
- **Other identified partners: St. Luke's Elementary School, Platte Valley Christian Academy, Our Redeemer Lutheran School, St. Paul's Lutheran Elementary School, North Platte Catholic Schools**

Associated with the Nebraska Writing Project, this activity will start with pre-workshop reading assignments coupled with a weeklong online discussion and conclude with an eight day hands-on work session. The work session will be held at sites in west central Nebraska that relate to the workshop theme. Over half of the participants will be from high-need and/or low-performing schools in south central Nebraska. Funding is recommended for up to 24 teachers.

Amount Requested: \$26,123.20

Amount Recommended: \$30,283

Rationale for increased funding: provide for up to four additional teachers

A Statewide Project for Creative & Challenging Classrooms

Project Director: Sandy Blankenship

- **Higher education partner (teachers college): Doane College**
- **Higher education partner (arts and sciences): Doane College**
- **High-need LEAs: Santee Community Schools, Chambers Public Schools, Southern Valley Schools, Franklin Public Schools, Wausa Public Schools, Niobrara Public Schools**
- **Other identified partners: ESU #1, ESU #2, ESU #4, ESU #6, ESU #7, ESU #8, ESU #9, ESU #10, ESU #11, ESU #16, ESU #17, and Nebraska Educational Technology Association (NETA)**

This project will focus on curriculum standards, technology, brain research, and content in the fields of art and language arts to help teachers put creativity back into their classrooms. Fourteen learning teams from across Nebraska with five teachers on each team will be created with team members eventually sharing model projects with their ESUs, districts, and schools. Two 2-day activities, one day working with creative technology, a conference presentation, and a minimum of four online chats will compose the formal training. The meetings and activities will be held at three locations across the state to make attendance possible for all participants.

Amount Requested: \$59,975

Amount Recommended: \$59,975

Panel for Evaluating Improving Teacher Quality Proposals

December 8, 2009

Voting Members

Tricia Parker
Language Arts Curriculum
Nebraska Department of Education

Dr. Jim McGahan
Past President
Nebraska Academy of Science, Inc.
Grand Island

Pat Madsen
Adult Program Services
Nebraska Department of Education

Staff

Kathleen Fimple
Academic Programs Officer

Miste Adamson-DaMoude
Administrative Assistant

Kaplan University-Omaha Fifth Annual Report

Background

In 2004 the Commission approved an application from Hamilton College-Omaha to establish a new four-year private institution offering a Bachelor of Science (BS) degree in management. Hamilton College, based in Cedar Rapids, Iowa, was subsequently acquired by Kaplan University, an Iowa-based institution accredited by the Higher Learning Commission of the North Central Association.

Commission Rule 2 requires annual reports from new institutions. In 2005 the Commission accepted Hamilton-Omaha's first annual report. In 2007 the Commission authorized Hamilton-Omaha to continue as a four-year institution until receipt and review of the fourth annual report which was due May 31, 2008. In October 2008 the Commission accepted the fourth report and extended authorization to operate through May 31, 2011.

Summary of Institution's Report

Baccalaureate Programs

Program	Current Students	Graduates	Placement rate
Business Admin	19	*	*
Business Mgt	24	23	75%
Criminal Justice	15	*	*
Information Technology	0	*	*

*New program—not applicable

- Kaplan replaced their Bachelor of Science in Management with a Bachelor of Science in Business Administration. In early 2009 the college began offering a Bachelor of Science in Criminal Justice and a Bachelor of Science in Information Technology.
- The Commission on Dental Accreditation (CODA) conducted a site visit and granted the dental assisting program the accreditation status of "Approval with Reporting Requirements." All suggested changes have been made and reported to CODA.
- Dr. Martha Munoz, the Academic Dean, returned to her home state and the former dean of the Council Bluffs campus, Jon Dobernecker is serving as acting dean.
- During the last year, 12 faculty members have taught in the baccalaureate programs: two with a Ph.D., five with J.D.s, and five with master's degrees.

Kaplan University-Lincoln Fifth Annual Report

Background

In 2004 the Commission approved an application from Hamilton College-Lincoln to establish a new four-year private institution offering a Bachelor of Science (BS) degree in management. Hamilton College, based in Cedar Rapids, Iowa, was subsequently acquired by Kaplan University, an Iowa-based institution accredited by the Higher Learning Commission of the North Central Association.

Commission Rule 2 requires annual reports from new institutions. In 2005 the Commission accepted Hamilton-Lincoln's first annual report. In 2007 the Commission authorized Hamilton-Lincoln to continue as a four-year institution until receipt and review of the fifth annual report, due May 31, 2009.

Summary of Institution's Report

Baccalaureate Programs

Program	Current Students	Graduates	Placement rate
Business Admin	7	*	*
Business Mgt	18	14	64%
Criminal Justice	15	*	*
Information Technology	2	*	*

*New program—not applicable

- Kaplan replaced their Bachelor of Science in Management with a Bachelor of Science in Business Administration. In early 2009 the college began offering a Bachelor of Science in Criminal Justice and a Bachelor of Science in Information Technology.
- Dr. Bruce Mallard was named campus president and Karen Maiorano was hired as campus dean.
- During the last year, nine faculty members have taught in the baccalaureate programs, all holding master's degrees.
- Construction began on a new campus building to house additional classrooms and state-of-the-art technology.

Comment

In the past year the Commission has received no complaints about Kaplan-Lincoln.

Recommendation

Accept the report and extend authorization to operate through May 31, 2011. The next annual report is due May 31, 2010.

Comment

In the past year the Commission received one complaint about Kaplan-Omaha from the parent of a student who had already spoken to the campus president. Staff provided contact information for Kaplan's corporate office.

Recommendation

Accept the annual report. The next annual report is due May 31, 2010.

**Mount Marty College
Yankton, South Dakota
Annual Report**

In July 2006 the Commission approved Mount Marty College's application to offer a degree program in Nebraska. The college proposed to offer the Bachelor of Arts in Business Administration in Norfolk. Their primary goal was to offer the last two years of the program to students who had completed an associate degree elsewhere.

Commission Rule 1 requires annual reports from out-of-state institutions.

Background

- Once the college received approval from the Commission, they needed approval from the Higher Learning Commission of the North Central Association to offer a degree program outside their state. This approval was received in November 2006.
- The college hired a Norfolk Coordinator and advertised in the Norfolk area.
- The relatively late approval date hampered Mt. Marty in recruiting for the January 2007 semester. Only four students were identified as possible enrollees in the program. They were informed that the classes would start no earlier than August 2007.
- By the summer of 2007, 15 students had expressed interest in the program but none were ready to commit to the fall 2007 term.
- The college believed that they had fostered interest in the program in the area and that a critical mass of students would appear.

Summary of Institution's Report

- The college continues to support a Norfolk-based coordinator.
- The program was advertised on a limited basis, but no students enrolled.
- The college continues its association with Northeast Community College.
- Mt. Marty is optimistic that the program will eventually be successful and requests permission to keep the program in place.

Recommendation

Accept the report. The next annual report is due September 30, 2010.

2008-2009 EXISTING PROGRAM REVIEW

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR								
Institution	Program	5 yr Average (2003-2008)						
		SCH/FTE	Baccalaureate Degrees awarded		Masters Degrees awarded		Doctorate Degrees awarded	
UNL	Accountancy	868			MPA	28.4		
UNL	Accounting	868	BSBA	81.6				
UNL	Actuarial Science	1188	BA BS BSBA	0.0 6.4 10.8	MS	11.0		
UNL	Business	**			MA MBA	8.0 73.0	PhD	13.8
UNK	Business Administration	484	BA/BS BS	23.4 132.8	MBA	17.8		
UNL	Business Administration	**	BSBA	170.8				
CSC	Business	531	BA BSE	80.4 3.2				
PSC	Business Administration	577	BA, BS BAS	64 60				
WSC	Business Administration	574	BA BS	2.6 135.6				
UNK	Economics	627	BA BS	4.6 5.0				
UNL	Economics	1404	BA/BS BSBA	22.2 23.8	MA	4.6	PhD	1.6
UNL	Finance	1188	BSBA	156.6				
UNL	International Business	**	BSBA	28.0				
UNL	Management	957	BSBA	129.6				
UNL	Marketing	875	BSBA	131.2				

** Interdisciplinary

COMMUNITY COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR							
Institution	Program	5 yr Average (2003-2008)					
		SCH/ FTE	Associate		Diploma	Certificate	Total Awards
MCC	Accounting	783	AAS	29.8			29.8
NECC	Accounting	495	AA AAS	3.2 7.8	0.4	0.2	11.6
MCC	Bookkeeping	783				7.8	7.8
MPCC	Business	438	AAS	17.8		0.8	18.6
NECC	Business	495	AAS	27.2	1.8	0.8	29.8
CCC	Business Administration	596	AAS	59	31.2	62.6	152.8
NECC	Business Administration	495	AA	33.8			33.8
SCC	Business Administration	925	AAS	200.2			200.2
MCC	Business Management	939	AAS	48	5.0*	0	53
MCC	Business Transfer	939	AS	81.4			81.4
SCC	Computer Aided Design Drafting	402	AAS	21			21
CCC	Drafting	320	AAS	22.4	14.8	28.2	65.4
NECC	Drafting	335	AAS	14.4			14.4

* 3 Year average (new program)

PROGRAMS DISCONTINUED by the INSTITUTIONS			
Institution	Program	Degree(s)	Comments
PSC	Business Administration Technology	BT	Replaced by BAS

Commission Thresholds

Number of Degrees/Awards in this Program
(the mean of the prior 5 years)

Less Than Two Years and Associate	10
Baccalaureate and First Professional	7
Masters Degree	5
Specialist	4
Doctoral Degree	3

Student Credit Hour Production by Department
Per Full-Time Equivalent Faculty
(the mean of the prior 5 years)

All credit hours produced at the baccalaureate levels and all credit hours at the associate level or below except those described below.	300	All credit hours produced at the associate level and below in programs which utilize contact hours that are converted to credit hours for purposes of determining full-time equivalency pursuant to Section 79-2637 (R.R.S.)	275
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2008-2009 Programs Requiring Additional Review

**** (Item in bold is under Commission Threshold)**

			Five Year Average (2003-08)							
Institution	Program	Degree	Degrees Awarded	SCH	FTE	SCH/ FTE	Need (selected summarized comments from institutional reviews)	Governing Board Action	Recommend CCPE Action	CCPE Comments
MCC	Financial Planning	Certificate	1.2	2443	3.63	675	This is the only undergraduate program in the state, and is the only program offered both on-campus and online. The program fulfills the educational component of the CFP Certification Examination and is registered with the CFP Certified Financial Board Planner Board of Standards, Inc. The certificate will be redesigned within this academic year to assure that more students complete the program.	Continue	Continue, with a report on number of graduates due 11/1/2013.	

**Theatre—BA, BS
Wayne State College
Follow-up Report**

Background

- In **1997** the Commission reviewed the theater program at WSC. The bachelor's programs averaged 2.6 graduates per year. The SCH/FTE was 381. The Commission called for a system-wide review that focused on the need and demand for theater programs.
- In **2000** WSC reported a slight increase in the average number of graduates. The Commission continued the theater program.
- In **2005** the Commission reviewed the theater program at WSC during its regular review cycle. The program averaged 2.8 graduates per year. The SCH/FTE average was 444. WSC reported that there was a significant increase in the number of theater majors in fall 2003 and the number of graduates in 2004-05 was the largest in seven years.
- The Commission deferred their decision, encouraged WSC to maximize efforts to increase enrollments, and called for a report on enrollments and number of graduates.
- In **2007**, WSC reported an average of 2.6 graduates but an increase in number of majors, from 11 in 1998 to 21 in 2006, with a high of 24 in 2003. The increased enrollments were reflected in the increased SCH/FTE, which averaged 461. WSC had eliminated their 48 hour major and redesigned their 36 hour major to comply with the National Association of Schools of Theatre curricular standards.
- The Commission continued the program, with a report on enrollment and graduation rates. It was noted that the 2009 report would not likely reflect the full impact of the changes made to the program.

Summary of WSC's Report

- The average number of graduates was 3.0 and the average SCH/FTE was 454.
- The program is the only public one in northeast Nebraska and the graduates are successful in the theater field.
- The program serves as an essential resource to the surrounding school districts.
- The curricular revisions were fully in place in fall 2008. Unfortunately, the program lost one of its faculty members and experienced disruption to the program in the aftermath.

Staff Comment

The average number of graduates has increased slightly in the last two years. The SCH/FTE has essentially remained flat.

The theater program is clearly engaged with the local high school community. The productivity numbers, however, are relatively low and not showing significant improvement. It may be that a "specialized" program of this type and in this location will not be able to meet the Commission threshold for number of graduates.

Staff Recommendation

Continue the program, with the expectation that the next regular program review (due June 30, 2011) will provide evidence of increased demand for the program.

**Theatre—BA, BSE
Chadron State College
Follow-up Report**

Background

- In **1997** the Commission reviewed the theater program at CSC. The bachelor's programs averaged 1.4 graduates per year. The SCH/FTE was 419. The Commission called for a system-wide review that focused on the need and demand for theater programs.
- In **2000** CSC reported a slight increase in the average number of graduates. The number of majors, however, increased from 6 in 1991 to 38 in 1998. The Commission continued the theater program.
- In **2005** the Commission reviewed the theater program at CSC during its regular review cycle. The program averaged 3.6 graduates per year. The SCH/FTE averaged 367 and the number of majors averaged 25-29.
- The Commission deferred their decision, encouraged CSC to maximize efforts to increase enrollments, and called for a report on enrollments and number of graduates.
- In **2007** CSC reported that the program continued to average 3.6 graduates. Six students graduated in 2005-06 and four were expected to graduate in 2006-07. The SCH/FTE average was 436. The department was actively working on improving retention of majors. Of the recruits from 2001-02 and 2002-03, 100% were still in the program.
- The Commission continued the program, with a report on enrollment and graduation rates.

Summary of CSC's Report

- The average number of graduates was 3.8 and average SCH/FTE was 442. Six students graduated in 2005-06 and 2007-08 and five were expected to graduate in 2008-09. The number of majors averaged 25 to 29.
- In support of the general education curriculum, the Elements of Theatre course enrolls about one of every five students at CSC.
- The program fills an artistic and cultural need in western Nebraska, including a partnership with the Post Playhouse at Ft. Robinson.
- A comprehensive recruitment plan was instituted four years ago including a revised curriculum. In addition, CSC has made substantial improvements to facilities and equipment, including the addition of design software, mixer with speaker and amps, sound design software, wireless mikes, and two makeup labs.
- Retention is good, with 87% of the 2008-09 recruits still in the program.

Staff Comment

The average number of graduates has increased slowly. The SCH/FTE declined in 2005 but has rebounded to the 1997 level. The SCH produced in 2007-08 was 611, significantly lower than the 782 reported in 2003-04 and the 844 in 1998-99. While the number of graduates in 2005-06 and 2007-08 was six, nearing Commission threshold, in the year in between, only 2 students completed the program.

Although the recruitment plan has been actively pursued, the number of majors reported in 2009 is identical to the number reported in 2005 and considerably less than the 38 reported in 1998.

The theater program is clearly active and engaged with the local community. The productivity numbers, however, are relatively low and not showing significant improvement. It may be that a “specialized” program of this type and in this location will not be able to meet the Commission threshold for number of graduates.

Staff Recommendation

Continue the program, with the expectation that the next regular program review (due June 30, 2011) will provide evidence of increased demand for the program.

**Art—Bachelor of Science
Peru State College
Follow-up Report**

Background:

- The Commission first reviewed the art program at PSC in **1997**. The program averaged 2.8 graduates, 427 SCH/FTE, and 987 total SCH.
- In **2005** the Commission again reviewed the art program as part of its regular review cycle. The program averaged 4.4 graduates over the previous five years and averaged 390 SCH/FTE.
- The Commission deferred their decision, encouraged PSC to maximize efforts to increase enrollments, and asked for a report on enrollments and number of graduates.
- In **2007**, PSC reported an average of 4.0 graduates and 421 SCH/FTE, with a total of 40 majors and 1,271 SCH in 2005-06, the highest the program ever reported.
- The Commission continued the program and asked for a report on enrollments, credit hour production, and graduation rates.

Summary of Institution's Report:

- There are currently 52 majors and 13 minors in the program.
- The average number of graduates between 2003 and 2008 was 4.4, with seven graduates in 2003-04 and 2007-08.
- The average SCH/FTE was 452, with a high of 469 in 2007-08. The average SCH was 1,262, with a high of 1,450 in 2006-07.
- Many marketing students are selecting a graphic design minor. Efforts are underway to bring the minor online. Adding a graphic arts course to the requirements for marketing is also under consideration.
- Art teaching is an area of teacher shortage. The program offers a K-12 endorsement.
- The program contributes to the general education curriculum, offering Art Appreciation every semester including summer.
- Faculty members are working artists and maintain two art galleries on campus.

Staff Comment:

The department is increasing its SCH/FTE and total credit hour production. The 1,450 SCH in 2006-07 is the highest the PSC art program has reported since the Commission began reviewing programs in 1992. In addition, the number of graduates in 2003-04 and 2007-08 reached the Commission threshold of seven.

Staff Recommendation:

Continue the program.

[The next regular program review is due June 30, 2011.]

Information Items

1. Reasonable and Moderate Extensions

- a. NECC – Banking Services (AAS)
- b. NECC – Business – Insurance Option (AAS)

2. Programs Discontinued by the Institution

- a. PSC – Business Administration Technology (BT)
(replaced by BAS)