
MINUTES

COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

December 8, 2011
Nebraska State Capitol, Room 1113
Lincoln, Nebraska

Public notice of meeting

Public notice of time and place of regular meeting was given to Commission members, institutional representatives, news media, the Legislative Fiscal Office and the Department of Administrative Services.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON DECEMBER 8, 2011. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 11:30 A.M.

AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8TH STREET, SUITE 300, LINCOLN, NEBRASKA.

DR. JOYCE D. SIMMONS, CHAIR

Meeting called to order at 8:47 a.m.

CALL TO ORDER AND INTRODUCTIONS

Chair Joyce Simmons called the meeting to order at 8:47 a.m. and asked for introductions.

Commissioners Present

Colleen Adam	Clark Anderson
Riko Bishop	Dr. Ron Hunter
Mary Lauritzen	Eric Seacrest
Dr. Joyce Simmons	W. Scott Wilson
John Winkleblack	Carol Zink

Commissioners Absent

Dr. Dick Davis

Commission Staff Present

Miste Adamson-DaMoude	Dr. Kathleen Fimple
Katherine Green	Dr. Marshall Hill
Jason Keese	Kadi Lukesh
Dr. Carna Pfeil	Mike Wemhoff

*Minutes of September 29, 2011
Commission meeting approved*

MINUTES OF SEPTEMBER 29, 2011 COMMISSION MEETING

Commissioner Adam moved that the September 29, 2011 minutes be approved. Commissioner Lauritzen seconded the motion. A roll call vote was taken with all Commissioners present voting yes.

CHAIRPERSON'S REPORT

Chair Simmons thanked everyone for their support during her term as Commission Chair.

Chair Simmons announced Commissioner Zink will head 20th Anniversary commemoration committee

Chair Simmons announced that Commissioner Zink has volunteered to head the Coordinating Commission for Postsecondary Education's 20th Anniversary commemoration committee in 2012.

NOMINATING COMMITTEE

Committee Chair Seacrest announced nominations for 2012 Commission Chair, Vice Chair and Executive Committee members

Committee Chair Seacrest announced the Committee's nominations for Commission Chair, Vice Chair, and two other members to make up the 2012 Executive Committee.

The Nominating Committee recommended approval of Dr. Ron Hunter to serve as Commission Chair from January 1 through December 31, 2012; Riko Bishop to serve as Commission Vice Chair from January 1 through December 31, 2012; and, Colleen Adam and Dr. Joyce Simmons to serve on the Executive Committee from January 1 through December 31, 2012.

2012 Commission Chair approved

Committee Chair Seacrest, on behalf of the Nominating Committee, moved to approve the nomination of Dr. Ron Hunter to serve as Commission Chair. A roll call vote was taken Commissioner Hunter abstained with all other commissioners present voting yes.

2012 Commission Vice Chair approved

Committee Chair Seacrest, on behalf of the Nominating Committee, moved to approve the nomination of Riko Bishop to serve as Commission Vice Chair. A roll call vote was taken Commissioner Bishop abstained with all other commissioners present voting yes.

2012 Executive Committee members approved

Committee Chair Seacrest, on behalf of the Nominating Committee, moved to approve the nominations of Colleen Adam and Joyce Simmons to serve on the Executive Committee along with the newly-elected Chair and Vice Chair. A roll call vote was taken Commissioners Simmons and Adam abstained with all other commissioners present voting yes.

Dr. Hill speaks about out-of-service area authorizations

EXECUTIVE DIRECTOR'S REPORT

Dr. Marshall Hill, Executive Director, reported that the following out-of-service area applications have been authorized:

1. Offered by Central Community College
Interactive two-way video originated from Cozad High School in Cozad, NE
Delivered to Anselmo-Merna High School in Merna, NE
 - MATH 1150 College Algebra (3 cr.) 1/3/12-5/19/12
2. Offered by Central Community College
Interactive two-way video originated from St. Paul High School in St. Paul, NE. Delivered to Dodge High School in Dodge, NE
 - MATH 2020 College Statistics (3 cr.) 1/9/12-5/3/12

-
3. Offered by Central Community College
Interactive two-way video originated from ESU #10 in Kearney, NE
Delivered to Loup County High School in Taylor, NE
 - ENGL 2340 American Literature (3 cr.) 1/9/12-5/3/12
 4. Offered by Central Community College
Interactive two-way video originated from CCC in Columbus, NE
Delivered to Wahoo High School in Wahoo, NE
 - MATH 1150 College Algebra (3 cr.) 1/9/12-5/3/12
 5. Offered by Central Community College
Interactive two-way video originated from CCC in Columbus, NE
Delivered to Wahoo High School in Wahoo, NE
 - HIST 2020 American History After 1877 (3 cr.) 1/9/12-5/3/12
 6. Offered by Central Community College
Interactive two-way video originated from CCC in Columbus, NE
Delivered to Wahoo High School in Wahoo, NE
 - ECON 2110 Principles of Macroeconomics (3 cr.) 1/9/12-5/3/12
 7. Offered by Central Community College
Interactive two-way video originated from David City High School in David City, NE. Delivered to Wahoo High School in Wahoo, NE
 - ENGL 2100 Introduction to Literature (3 cr.) 1/9/12-5/3/12
 8. Offered by Central Community College
Interactive two-way video originated from Madison High School in Madison, NE. Delivered to Sargent high School in Sargent, NE
 - ENGL 1010 English Composition (3 cr.) 1/9/12-5/3/12
 9. Offered by Central Community College
Traditional delivery by a CCC Leadership Trainer at Adams Land & Cattle Facility in Broken Bow, NE
 - BSAD 1920 Leading & Motivating (3 cr.) 3/8/12-5/3/12
 10. Offered by Central Community College
Interactive two-way video originated from CCC in Columbus, NE
Delivered to West Point-Beemer High School in West Point, NE
 - SOCI 1010 Introduction to Sociology (3 cr.) 1/9/12-5/3/12
 11. Offered by Central Community College
Interactive two-way video originated from Madison High School in Madison, NE. Delivered to Pope John High School in Elgin, NE
 - ENGL 2100 Introduction to Literature (3 cr.) 1/9/12-5/3/12
 12. Offered by Central Community College
Traditional delivery at Madison High School in Madison, NE
 - ENGL 2100 Introduction to Literature (3 cr.) 1/9/12-5/3/12

Kadi Lukesh speaks about 1st quarter budget report

Ms. Kadi Lukesh, Bookkeeper/Budget Coordinator & Office Manager, briefed Commissioners on the Commission's first quarter report for fiscal year 2011-12. Ms. Lukesh explained statutes require us to pay out unused vacation time earned by an employee who no longer works at the Commission within two weeks of the final work day.

Dr. Pfeil reported on NCTA's new Education Center and other activity on the campus

Dr. Carna Pfeil, Associate Director for Finance & Administration, gave an oral presentation on the dedication of Nebraska College of Technical Agriculture's (NCTA) new Education Center. Dr. Pfeil participated in a tour that covered the new education facility, as well as the newly constructed

Dr. Hill updates Commissioners on term expirations and those reappointed

dorm facility. The veterinary technician program has remodeled its barn, which now includes a clinic for students to practice in. Dr. Pfeil anticipates receiving a budget request from NCTA to add new faculty members in order to increase enrollment and use the new facilities to their full potential.

Dr. Hill informed Commissioners that Riko Bishop, Carol Zink, Joyce Simmons, and Dick Davis' Commissioner terms are due to expire December 31, 2011. The Governor has reappointed Riko Bishop, Carol Zink, and Joyce Simmons to new six-year terms. Dr. Dick Davis was not reappointed by the Governor. Dr. Hill expects an announcement from the Governor on Dr. Davis' replacement before the end of December.

Dr. Hill announced that the person who had been hired as a part-time replacement in the Executive Assistant position decided not to take the job. Since the Commission has saved some money by not paying someone in that position, a portion of the funds are going to be used to replace old and outdated computers for some of the staff.

Public Hearing on matters of general concern

PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN

There was no testimony regarding Matters of General Concern.

Chair Simmons closed the public hearing on Matters of General Concern.

Dan Duncan presents information about progress and plans at Nebraska's Innovation Campus

NEBRASKA INNOVATION CAMPUS

Dan Duncan, Executive Director of Nebraska's Innovation Campus, discussed strategic partnerships with private industry and provided the following information. There are three elements within UNL that are working on these partnerships. First is a company called New Tech Ventures owned by the University of Nebraska. New Tech helps develop support systems for start-up companies. The second entity is Industry Relations. Industry Relations is approximately three years old with one employee. This entity helps small businesses access the University. The "third leg of the stool" is Innovation Campus, which enables companies to work in very unique situations along with the University.

The three broad themes for Innovation Campus are food, fuel, and water. One of the grandest challenges to mankind is the ability to feed people with quality food. Since Nebraska is 93% agricultural, this makes the University a great fit for the challenge. However, other industries will also be welcome at Innovation Campus, not just those involved in these three themes.

Mr. Duncan believes that many companies that come to Innovation Campus will use the Nebraska Advantage Act to match funds for internships for undergraduate as well as graduate students.

The Industrial Arts Building is still standing at its original site. The hope is to come up with a good compromise between preservation and modern usage of the building. The need for marketable space is really what is driving how

this building is renovated. Complete restoration of the building would be too costly to be able to recoup the investment.

There are currently over 600 university research parks in operation. The University of Nebraska has taken bits and pieces from several different research parks in an effort to benchmark what has worked well in some parks while also avoiding becoming only a real estate development area. Every tenant recruited into Innovation Campus must be approved by the Innovation Campus Board of Directors.

Innovation Campus' agreement with its developer is that once a facility is 50% committed, they build it. The developer's past experience has been that by the time the building is complete and ready to open, all of the space is leased.

PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS

Ron Withem from UNL

Ron Withem, Associate Vice President of University Affairs and Director of Government Relations at University of Nebraska-Lincoln, announced that Linda Major and Nancy Mitchell from University of Nebraska-Lincoln were present in the audience to answer any questions regarding the Civic Engagement undergraduate certificate proposal.

Commissioner Zink closed the public hearing on Academic Programs Committee items.

ACADEMIC PROGRAMS COMMITTEE

Creative Center

Creative Center's Application for Renewal of Authorization to Operate in Nebraska

The Academic Programs Committee recommended approval of the proposed renewal application to operate in Nebraska.

Dr. Fimple summarizes changes resulting from LB 637

Dr. Kathleen Fimple, Academic Programs Officer, gave a summary of the changes resulting from LB 637, which was passed in an effort to simplify the reporting regulations and eliminate overlaps for postsecondary institutions between the Nebraska Department of Education and the Coordinating Commission for Postsecondary Education. This bill had an emergency clause, which means it went into effect in May 2011 when it was signed by the Governor. Because there were institutions waiting in the wings, staff wrote up interim procedures, but formal rules need to be drafted and eventually approved by the Commissioners.

Dr. Fimple explains the Postsecondary Institution Act

The Postsecondary Institution Act, which was part of LB 637, required all institutions that had previously been approved as a new or out-of-state institution to apply for renewal between October 1, 2011 and December 31, 2011. Any institution that does not apply for renewal between those dates is not authorized to operate in Nebraska after December 31, 2011. Statutes specify that the renewal "may be on such terms and conditions as the commission may specify" and "shall be for a five-year period unless the

commission determines that a shorter period of time is appropriate...”

Dr. Hill comments on the rule writing process

Dr. Hill spoke of the time-consuming and complex nature of writing these rules. This is a difficult process that will be challenging, however, worth the effort in the end.

Dr. Fimple reviews the application

Dr. Fimple presented the application to Commissioners and answered general questions.

Creative Center’s application for renewal of authorization to operate in Nebraska approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve Creative Center’s application for renewal of authorization to operate in Nebraska. They are authorized to offer one or more complete degree programs at the associate and baccalaureate level, limited to the AOS in Design Illustration and Computer Graphics and BFA in Graphic Design through December 31, 2016. A roll call vote was taken, with all Commissioners present voting yes.

Strayer University

Strayer University’s Application for Renewal of Authorization to Operate in Nebraska

The Academic Programs Committee recommended approval of the proposed renewal application to operate in Nebraska.

Dr. Fimple discusses the application

Dr. Fimple presented the application to Commissioners and answered general questions.

Strayer University’s application for renewal of authorization to operate in Nebraska approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve Strayer University’s application for renewal of authorization to operate in Nebraska. They are authorized to offer one or more complete degree programs at the associate, baccalaureate, and master’s levels, limited to programs in business administration through December 31, 2016. A roll call vote was taken, with all Commissioners present voting yes.

Central Michigan State University

Central Michigan State University’s Application for Renewal of Authorization to Operate in Nebraska

The Academic Programs Committee recommended approval of the proposed renewal application to operate in Nebraska.

Dr. Fimple presents the application

Dr. Fimple presented the application to Commissioners. The majority of students are active or retired military; however, civilian students occasionally attend their programs. Because the University chooses to open their programs to the general public, they must receive the Commission’s approval to operate.

Central Michigan State University’s application for renewal of authorization to operate in Nebraska approved

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve Central Michigan State University’s application for renewal of authorization to operate in Nebraska. They are authorized to offer one or more complete degree programs at the master’s level, limited to the Master of Science in Administration through December 31, 2016. A roll call vote was taken, with all Commissioners present

voting yes.

Adjourned for break at 10:20 a.m. Meeting resumed at 10:35 a.m.

*UNL – Civic Engagement
(Undergraduate Certificate)*

University of Nebraska-Lincoln’s proposal for a new instructional program: Civic Engagement (Undergraduate Certificate)

The Academic Programs Committee recommended approval of the proposed request to offer a new instructional program, Civic Engagement (Undergraduate Certificate), with a report on the number of students enrolled and the courses selected by them to meet the program requirements due June 30, 2014.

Dr. Fimple discusses the proposal

Dr. Fimple presented the proposal to Commissioners. This certificate would be available across campus with a huge number of courses that could meet the requirements. This can be in any discipline, any field of study.

Dr. Hill comments on the proposal

Dr. Hill commented that this is a common practice across the country. He commends the University of Nebraska for bringing this forward as an example of something that can add value for students.

Linda Major from UNL

Linda Major, Assistant to the Vice Chancellor for Student Affairs at University of Nebraska-Lincoln, stated that the university has not been recruiting for this program before it is approved by the Commission. Currently there are four colleges that have students that supply assistance and services to the public for which they don’t receive classroom credits; it is these students that will benefit from this new program. For instance, business students supplying income tax services, and cross-cultural mentors serving teen refugees at North Star High School.

Nancy Mitchell from UNL

Nancy Mitchell, Director of Undergraduate Education at University of Nebraska-Lincoln, commented that the proposed program will allow students to apply their area of study to “real life.”

*UNL Civic Engagement
(Undergraduate Certificate)
approved*

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve the proposal from University of Nebraska-Lincoln for a new instructional program: Civic Engagement (Undergraduate Certificate), with a report on the number of students enrolled and the courses selected by them to meet the program requirements due June 30, 2014. A roll call vote was taken, with all Commissioners present voting yes.

*Existing Program Review
approved by the Executive
Director*

Existing Program Review

Executive Director Dr. Marshall Hill approved continuation of the following existing programs, whose productivity fell within Commission thresholds.

University of Nebraska at Omaha

Chemistry – BA, BS

Geography – BA, BS, BGS, MA

Environmental Studies-Geography and Planning – BS

Geographic Information System – Graduate Certificate

Central Community College
Early Childhood Education – AAS, Diploma, Certificate

Metropolitan Community College
Early Childhood Education – AAS, Certificate

Northeast Community College
Early Childhood Education – AA, Diploma

Southeast Community College
Early Childhood Education – AAS

Action Items for Existing Program Reviews

*MPCC Medical Laboratory
Technician program*

The Academic Programs Committee recommended continuation of the Medical Laboratory Technician (AAS) program at Mid-Plains Community College, with a report on enrollment and productivity due September 30, 2013.

Mid-Plains Community College
Medical Laboratory Technician – AAS

*MPCC Medical Laboratory
Technician program continued*

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve continuation of the Medical Laboratory Technician (AAS) program at Mid-Plains Community College, with a report on enrollment and productivity due September 30, 2013. A roll call vote was taken, with all Commissioners present voting yes.

*UNO Geology
UNO Environmental Studies-
Earth Science*

The Academic Programs Committee recommended continuation of the programs at the University of Nebraska at Omaha – Geology (BS, BA); Environmental Studies-Earth Science (BS), with a report on enrollments and graduation rates due October 15, 2013.

University of Nebraska at Omaha
Geology – BS, BA
Environmental Studies-Earth Science - BS

*UNO Geology and
Environmental Studies-Earth
Science continued*

Commissioner Zink, on behalf of the Academic Programs Committee, moved to approve continuation of the following programs from the University of Nebraska at Omaha – Geology (BS, BA); Environmental Studies-Earth Science (BS), with a report on enrollments and graduation rates due October 15, 2013. A roll call vote was taken, with all Commissioners present voting yes.

PSC Mathematics

Peru State College's Follow-up Report on Mathematics (BS, BA)

The Academic Programs Committee encourages Peru State College to pursue strategies for increasing the number of math majors and retaining them through graduation. The Committee recommended continuation of the program, with a report on the college's efforts and on enrollments and graduation rates, due September 30, 2013.

Dr. Fimple presents the report

Dr. Fimple presented information from the report and answered general

PSC Mathematics program continued

questions from Commissioners.

Commissioner Zink, on behalf of the Academic Programs Committee, moved to continue the Mathematics program at Peru State College with a report on the college's efforts and on enrollments and graduation rates, due September 30, 2013. A roll call vote was taken, with all Commissioners present voting yes.

UNO Sociology

University of Nebraska at Omaha's Follow-up Report on Sociology (MA)

The Academic Programs Committee recommended continuation of the program, with the next regular program review due June 30, 2014.

Dr. Fimple reviews the report

Dr. Kathleen Fimple presented the report.

UNO Sociology program continued

Commissioner Zink, on behalf of the Academic Programs Committee, moved to continue the Sociology program at University of Nebraska at Omaha, with the next regular program review due June 30, 2014. A roll call vote was taken, with all Commissioners present voting yes.

WSC Special Education

Wayne State College's Follow-up Report on Special Education (MSE)

The Academic Programs Committee concurs with the institution's decision to discontinue the program.

Dr. Fimple reported that Wayne State College is actively recruiting undergraduate majors in special education.

WSC Special Education program discontinued

Commissioner Zink, on behalf of the Academic Programs Committee, moved to concur with the institution's decision to discontinue the program. A roll call vote was taken, with all Commissioners present voting yes.

Program Deletion

Information Items: Program Deletion

SCC – Laboratory Science Technology (AAS)

Center Eliminations

Center Eliminations

UNL – Lentz Center for Asian Culture

UNL – Center for Albanian Studies

Institution Location Change

Institution Location Change

ITT Technical Institute – Effective December 2011 will move from 9814 M Street, Omaha, NE, to 1120 North 103rd Plaza, Suite 200, Omaha, NE

Public Hearing on Planning and Consumer Information Committee items

PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION COMMITTEE ITEMS

There was no testimony regarding Planning and Consumer Information Committee items.

Commissioner Lauritzen moved that the Public Hearing on Planning and Consumer Information committee items be closed.

PLANNING AND CONSUMER INFORMATION COMMITTEE

Dual Enrollment and Career Academies report

LB 637 Study of Dual Enrollment and Career Academies in Nebraska

The Planning and Consumer Information Committee recommended approval of the report.

Dr. Hill comments on the report

Dr. Marshall Hill commented on the success of dual enrollment and other factors that prompted the study. Dr. Hill stated that Nebraska's data regarding dual enrollment is inadequate as compared to other states. There were wide differences of opinion as to uniform policy and standards for dual enrollment among members of the Commission's advisory committee.

Jason Keese presents the report

Jason Keese, Public Information and Special Projects Coordinator, reported highlights from the LB 637 Study of Dual Enrollment and Career Academies in Nebraska in a PowerPoint presentation.

Motion to amend report to include student problems

Commissioner Seacrest moved to amend the recommendation portion of the report with revisions (stated prior to the recommendations) to include a summary of student problems that have arisen in regard to dual enrollment. Commissioner Adam seconded the motion. A roll call vote was taken, with all Commissioners present voting yes.

Dual Enrollment and Career Academies report approved

Commissioner Adam, on behalf of the Planning and Consumer Information Committee, moved to approve the report. A roll call vote was taken, with all Commissioners present voting yes.

EXECUTIVE COMMITTEE

Consent Agenda

Consent Agenda

The Executive Committee recommends that the Commission begin use of a consent agenda at the first meeting of 2012 and that the usefulness of the procedure be evaluated at the end of 2013 to determine whether it should be continued.

Dr. Hill discusses consent agenda

Dr. Marshall Hill presented the process of employing a consent agenda and answered general questions from Commissioners.

Consent Agenda approved

Chair Simmons, on behalf of the Executive Committee, moved to begin using a consent agenda at the first meeting of 2012. A roll call vote was taken, with all Commissioners present voting yes.

*Next Commission Meeting:
January 19, 2012*

FUTURE MEETINGS

The next meeting of the Commission is scheduled for Thursday, January 19, 2012. The meeting will be a videoconference meeting originating from NET in Lincoln, Nebraska, with participation sites to be announced.

*Commissioner Zink discusses
latest MHEC meeting*

*Chair Simmons is presented a
commemorative plaque*

Meeting adjourned 12:19 p.m.

COMMISSIONER COMMENTS

Commissioner Zink announced that she and Dr. Hill attended the latest MHEC meeting in Iowa November 13 – 15, 2011. During the meeting, representatives from each state spoke about progress within their states.

Commissioner Hunter, on behalf of the Coordinating Commission for Postsecondary Education, presented Chair Simmons with a plaque commemorating her two years of service as the Chair of the Commission.

ADJOURNMENT

The meeting adjourned at 12:19 p.m.

Coordinating Commission General Fund - Program 640

	2011-2012 General Fund Budget	2011-2012 Current Expenditures	% of Budget Expended Time Elapsed 50.41%
PERSONAL SERVICES			
Permanent Salaries	\$747,084	\$366,249	49.0%
Temporary Salaries			
Overtime			
Subtotal	\$747,084	\$366,249	49.0%
PSL	\$844,420	\$366,249	43.4%
Benefits	\$214,000	\$104,099	48.6%
Subtotal	\$961,084	\$470,348	48.9%
OPERATING EXPENSES			
Postage	\$3,400	\$1,911	56.2%
Communication	\$15,000	\$5,494	36.6%
Freight	\$100		0.0%
Data Processing	\$2,000	\$886	44.3%
Publication & Printing	\$9,500	\$3,481	36.6%
Awards Expense	\$350	\$235	67.1%
Dues & Subscriptions	\$13,800	\$12,763	92.5%
Conference Registration Fees	\$2,000	\$969	48.5%
Electricity	\$2,790	\$1,470	52.7%
Rent Expense	\$40,000	\$20,996	52.5%
Repair & Maintenance	\$100		0.0%
Office Supplies	\$1,900	\$848	44.6%
Food Expenses	\$1,100	\$254	23.1%
Education Supplies	\$300	\$52	17.3%
Account & Auditing Services	\$6,705	\$6,705	100.0%
Other Cont. Srvs & Travel Exp.	\$500		0.0%
Other	\$1,500	\$1,192	79.5%
Subtotal	\$101,045	\$57,256	56.7%
STAFF TRAVEL			
Board & Lodging	\$5,056	\$4,485	88.7%
Commercial Transportation	\$2,500	\$1,825	73.0%
State-Owned Transportation	\$1,750	\$992	56.7%
Mileage	\$750	\$461	61.5%
Other	\$500	\$313	62.6%
Subtotal	\$10,556	\$8,076	76.5%
COMMISSIONER TRAVEL			
Board & Lodging	\$2,000	\$588	29.4%
Commercial Transportation			0.0%
Mileage	\$6,500	\$3,809	58.6%
Other	\$25		0.0%
Subtotal	\$8,525	\$4,397	51.6%
CAPITAL OUTLAY			
Office Equipment	\$500		0.0%
Hardware	\$5,000	\$303	6.1%
Software	\$500	\$30	6.0%
Subtotal	\$6,000	\$333	5.6%
MHEC Dues	\$95,000	\$95,000	100.0%
TOTAL EXPENDITURES			
	\$1,182,210	\$635,410	53.7%
General Fund	\$1,170,872	\$1,170,872	
Cash Fund	\$11,338	\$11,338	
TOTAL APPROPRIATION	\$1,182,210	\$1,182,210	
Remaining Balance	\$0	\$546,800	46.3%



Facility Operating and Maintenance Costs Inflationary Adjustment *January 1, 2012 through December 31, 2013*

COMMITTEE DRAFT

Background: The Commission reviews, approves or disapproves, and monitors capital construction projects submitted by public postsecondary education institutions. Included are new capital structures, or any proposed addition, renovation, or acquisition of an existing capital structure financed with tax funds above a minimum threshold.

Legislation: LB 440, signed by the Governor on May 22, 2009, revised the definition of capital construction project to include increases in the threshold amounts for capital construction projects to \$2,000,000 in tax funds and an incremental increase in tax funds used for facility operations and maintenance (O&M) costs of \$85,000/year. The \$2,000,000 threshold for capital construction costs does not include an inflationary adjustment. The facility O&M costs threshold requires the Commission to review and make adjustments for inflation biennially.

Statutory language: Section 85-1402 of Statutes defines the threshold for facility operations and maintenance (O&M) costs as a base amount of eighty-five thousand dollars (\$85,000) for any one fiscal year. The base amount for facility O&M costs shall be subject to any inflationary or market adjustments made by the Commission. The Commission shall adjust the base amount on a biennial basis beginning January 1, 2010. The adjustments shall be based on percentage changes in a construction cost index and any other published index relevant to operations and utilities costs, as selected by the Commission in cooperation with the public institutions. The index or indices shall reflect inflationary or market trends for the applicable operations and maintenance costs.

Review Process: Commission staff submitted recommendations to representatives of the University of Nebraska, Nebraska State Colleges and Nebraska Community College Areas on December 14, 2011, requesting comments, suggestions or questions. No comments or questions have been provided by the institutions at this time.

Methodology: LB 440's \$85,000 facility O&M costs threshold took effect in August 2009. The Commission has previously used the Commonfund Institute's annual *Higher Education Price Index* (HEPI) to measure facility O&M costs inflation. Sub-indices within HEPI that are relevant to facility O&M costs include: personnel compensation, supplies & materials costs, and utilities costs. The 2009 HEPI data is proposed to serve as the starting point to measure inflationary increases for purposes of LB 440. Over the following two years the weighted facilities O&M cost index *decreased* by 0.53% (see attached table).

Recommendation: It is recommended that the facility O&M costs threshold remain an incremental increase in tax funds of \$85,000/year for the biennial period of January 1, 2012 through December 31, 2013.

Biennial Revision to "Minimum Capital Expenditure"
Facility Operating and Maintenance Costs Inflationary Adjustment
January 1, 2012 through December 31, 2013

Committee Draft
January 10, 2012

	Sub-Indices of the Higher Education Price Index								Higher Educ.		
	Reporting Period	Personnel Index ¹		Supplies & Mtl. Index ²		Utilities Index ³		Facility O&M Index ⁴		Price Index ⁵	
	July 2011	297.3	1.83%	193.9	8.14%	201.5	4.03%	239.1	3.24%	288.4	2.34%
	July 2010	292.0	1.40%	179.3	-1.21%	193.7	-9.49%	231.6	-3.65%	281.8	0.90%
	July 2009	287.9		181.5		214.0		240.3		279.3	
<i>Total Change Since 2009</i>			3.25%		6.83%		-5.84%		-0.53%		3.26%
<i>Avg. Annual Change</i>			1.61%		3.47%		-2.73%		-0.20%		1.62%

2009 Facility O&M Base Amount per LB 440

Incremental increase of \$85,000/year in facility O&M

2011 Facility O&M Base Amount Inflated by HEPI Sub-Indices

\$84,552

Proposed Facility O&M Base for 1/1/12 thru 12/31/13

Incremental increase of \$85,000/year in facility O&M

¹ Weighted Total Personnel Compensation Index per [Commonfund Institute - Higher Education Price Index: 2011 Update, page 4.](#)

² Supplies & Materials Cost Index per *Commonfund Institute - Higher Education Price Index: 2011 Update*, page 4.

³ Utilities Cost Index per *Commonfund Institute - Higher Education Price Index: 2011 Update*, page 4.

⁴ Weighting for Combined Facility O&M Cost Index = 40% of Personnel Index + 10% of Supplies & Materials Index + 50% of Utilities Index.

⁵ Most recent *Commonfund Institute - Higher Education Price Index: 2011 Update*, page 3.

Commission Thresholds

Student Credit Hour Production by Department Per Full-Time Equivalent Faculty (the mean of the prior 5 years)

Number of Degrees/Awards in this Program
(the mean of the prior 5 years)

Less Than Two Years and Associate	10	All credit hours produced at the baccalaureate
Baccalaureate and First Professional	7	levels and all credit hours at the associate
Masters Degree	5	level or below except those described below.
Specialist	4	300
Doctoral Degree	3	All credit hours produced at the associate level and below in programs which utilize contact hours that are converted to credit hours for purposes of determining full-time equivalency pursuant to Neb. Rev. Stat. § 85-1503 (2008)

275

2010-2011 Programs Requiring Additional Review **** (Item in bold is under Commission Threshold)**

		Five Year Average (2005-10)								
Institution	Program	Degree	Degrees Awarded	SCH	FTE	SCH/ FTE	Need (selected summarized comments from institutional reviews)	Governing Board Action	Recommend CCPE Action	CCPE Comments
UNK	Art & Art History	MAE	0.8	6134	15	405	MAE majors continue to increase now that the program is available online. The last two years there have been 30-40 majors per semester. We anticipate an increase in degrees conferred once greater numbers have had a chance to complete the online program.	Continue	Continue, with a report on enrollments and graduation rates due 9/30/2014.	
PSC	Music	BA/BS	3.6	1233	2.6	481	As of October 2010, there are 28 students majoring in Music. In addition, some proportion of the growing number of Liberal Arts majors select Music as one of their areas of concentration. Peru has consistently played an important role in supplying rural schools with Music teachers, a "teacher shortage" area. Renovations to the Jindra Fine Arts Building are nearly complete. The improvements will be marketing assets that can be leveraged for future growth.	Continue	Continue, with a report on enrollments and graduation rates due 9/30/2014.	

**Master of Arts in Education—Music Specialization
University of Nebraska at Kearney
Follow-up Report**

Background:

- In **2005** the Commission reviewed all music programs at UNK. The master's program averaged 2.0 graduates over the previous five years. The music department was attempting to revitalize the MAEd program
- The Commission **postponed their decision**, asking for a report on any program changes resulting from an internal UNK review in 2004-05.
- UNK reported that all of the music graduate courses were offered online during the summer of 2005. Graduation rates improved from zero in 2001-02 and 2002-03 to two in 2003-04, and four in 2004-05.
- In **2006 the Commission continued the program**, with a report on enrollments and number of graduates.
- In **2009** UNK reported:
 - Since 2004 there had been at least five declared majors every year.
 - The number of graduates averaged 1.6, but three students were expected to graduate in 2009-10
 - In August 2009 the program became available entirely online and enrollment increases followed immediately.
- The Commission **continued the program**, with information on student demand as evidenced by enrollments and number of majors included in the next regular program review due in 2011.

Summary of Institution's Report:

- There is no other program of this kind entirely online in Nebraska.
- The average number of graduates was 1.2, but two students were expected to graduate in 2010-11 and three in 2011-12.
- The average number of majors was 5.6, but nine students were already enrolled for fall 2011 with seven more completing applications. With the program taking a minimum of three years to complete, UNK expects the increased number of majors to result in increased graduations in 2013-14.

Committee Comment:

The number of graduates has remained steady. The nine majors enrolled in 2011 is the highest in recent years; with the seven additional, 16 majors could result in a significant increase in graduation rates.

Committee Recommendation:

Continue the program, with a report due September 30, 2014 on enrollments and graduation rates.

[The next regular program review is due June 30, 2018.]

~~TITLE 281, NEBRASKA ADMINISTRATIVE CODE, CHAPTER 1~~
~~COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION~~
~~RULES AND REGULATIONS CONCERNING AUTHORIZATION FOR~~
~~OUT-OF-STATE INSTITUTIONS TO OFFER COURSES AND~~
~~DEGREE PROGRAMS IN THE STATE OF NEBRASKA~~

~~12/11/2008 Adoption~~

~~TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION
CHAPTER 1 – RULES AND REGULATIONS CONCERNING AUTHORIZATION FOR
OUT-OF-STATE INSTITUTIONS TO OFFER COURSES AND DEGREE
PROGRAMS IN THE STATE OF NEBRASKA~~

NUMERICAL TABLE OF CONTENTS

SUBJECT	STATUTORY AUTHORITY	CODE SECTION
Application	Neb. Rev. Stat. §§ 85-1101 to 85-1103.01	001
Statutory Authority	Neb. Rev. Stat. §§ 85-1411, 85-1412, and 85-1101 to 85-1104	002
Definitions	Neb. Rev. Stat. §§ 85-1101, 85-1102, and 85-1103.01	003
Application Procedure	Neb. Rev. Stat. §§ 85-1102, 85-1103, and 85-1103.02	004
Criteria for Approval	Neb. Rev. Stat. § 85-1103	005
Public Hearing	Neb. Rev. Stat. § 85-1103.02	006
Commission Action	Neb. Rev. Stat. § 85-1101 to 85-1104	007
Reporting Requirements	Neb. Rev. Stat. §§ 85-1102, 85-1103	008
Revocation or Suspension Of Permission to Offer Courses or Programs In the State	Neb. Rev. Stat. § 85-1103	009

TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION
 CHAPTER 1 – RULES AND REGULATIONS CONCERNING AUTHORIZATION FOR
 OUT-OF-STATE INSTITUTIONS TO OFFER COURSES AND DEGREE
 PROGRAMS IN THE STATE OF NEBRASKA

ALPHABETICAL TABLE OF CONTENTS

SUBJECT	STATUTORY AUTHORITY	CODE SECTION
Application	Neb. Rev. Stat. §§ 85-1101 to 85-1103.01	001
Application Procedure	Neb. Rev. Stat. §§ 85-1102, 85-1103, and 85-1103.02	004
Commission Action	Neb. Rev. Stat. § 85-1101 to 85-1104	007
Criteria for Approval	Neb. Rev. Stat. § 85-1103	005
Definitions	Neb. Rev. Stat. §§ 85-1101, 85-1102, and 85-1103.01	003
Public Hearing	Neb. Rev. Stat. § 85-1103.02	006
Reporting Requirements	Neb. Rev. Stat. §§ 85-1102, 85-1103	008
Revocation or Suspension Of Permission to Offer Courses or Programs In the State	Neb. Rev. Stat. § 85-1103	009
Statutory Authority	Neb. Rev. Stat. §§ 85-1411, 85-1412, and 85-1101 to 85-1104	002

~~TITLE 281 - COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION
CHAPTER 1 - RULES AND REGULATIONS CONCERNING AUTHORIZATION FOR
OUT-OF-STATE INSTITUTIONS TO OFFER COURSES AND DEGREE
PROGRAMS IN THE STATE OF NEBRASKA~~

~~001 - APPLICATION~~

~~001.01 Prior to offering any course or degree program in the State of Nebraska, out-of-state institutions shall apply to the Commission for authorization to operate in the State. The provisions of this rule shall also apply to courses or degree programs delivered in the State by an out-of-state institution via telecommunications-based instruction if the institution will have a physical presence in Nebraska.~~

~~001.02 The provisions of this rule shall not apply to out-of-state institutions which offer:~~

~~001.02A Courses or programs on a military installation solely for military personnel or civilians employed on such installation; or~~

~~001.02B A short course or seminar in which instruction for the segment takes no more than twenty classroom hours, including a single short course or seminar offered multiple times or a series of short courses or seminars, provided that the series of courses cannot reasonably be construed as leading to a complete academic award (certificate, diploma, or degree).~~

002 — STATUTORY AUTHORITY

~~This rule is adopted pursuant to authority vested in the Coordinating Commission for Postsecondary Education in Neb. Rev. Stat. §§ 85-1411, 85-1412, and 85-1101 through 85-1104.~~

003 — DEFINITIONS

~~003.01 Commission shall mean the Coordinating Commission for Postsecondary Education.~~

~~003.02 Out-Of-State Institution shall mean any college, university, community college, technical community college, technical institute, junior college, or the equivalent that offers college credit courses or awards an associate or higher degree and is controlled by a public or private body organized outside the boundaries of the State of Nebraska.~~

~~003.03 Course shall mean a college-level course offered for credit with specific curriculum, educational objectives and course requirements.~~

~~003.04 Degree Program shall mean a sequence or combination of courses which, upon satisfactory completion thereof, lead to an award of an educational certificate, diploma, or degree.~~

~~003.05 Telecommunications-based instruction shall mean any course delivered by a synchronous method, in which instructor and students meet at the same time but a portion of the students are physically separated in place from the instructor, including, but not limited to, live transmission via satellite, ITFS, T-1 or T-3, fiber optics, radio, audio/phone conferencing, audiographics, desktop video conferencing, and real time discussion (chat room). For purposes of this chapter, courses delivered asynchronously, in which the instructor and students are separated in both time and place, are excluded (e.g. prerecorded video or audio, CD-ROM based, Web-based).~~

~~003.06 Physical Presence in Nebraska shall be evidenced by arrangements for sites where an out-of-state institution offers one or more courses for college credit on an established schedule at locations other than the personal residence of individual students.~~

~~004 APPLICATION PROCEDURE~~

~~004.01 Out-of-state institutions of higher education shall apply to the Coordinating Commission for Postsecondary Education to request authorization to offer courses or degree programs in the State of Nebraska.~~

~~004.02 The Commission will adopt an application procedure describing the specific information which institutions shall submit to demonstrate compliance with the criteria prescribed in this rule.~~

~~004.03 Application Format. The request shall be made in a form as specified by the Commission for this purpose. Copies of the required forms are included in Appendix A and Appendix B. The applicant shall provide all information requested before the application may be reviewed by the Commission. Separate applications shall be required for each degree program. Multiple individual courses not intended as a degree program may be submitted simultaneously.~~

~~004.04 Application Fee. A non-refundable application fee for administrative costs shall be submitted with each application. Resubmission of an application following its withdrawal by the out-of-state institution or reapplication requires an additional application fee.~~

~~Cooperative arrangements (i.e., co-sponsorship) for the delivery of courses or degree programs within the State of Nebraska between a Nebraska institution and an out-of-state institution through an exchange of faculty and/or students may be authorized without payment of an administrative fee as long as the courses and programs are within the established role and~~

~~mission of the Nebraska public institution, or within the accredited curriculum of the Nebraska independent institution, and written notification is received by the Commission before such a course or program is offered. Such courses and programs must be considered as a part of the regular instructional program of the Nebraska institution.~~

~~004.05 Review. Following the receipt of a complete application, the Commission will hold a public hearing and review the application pursuant to the criteria in Section 005 of this rule and approve or disapprove the authorization.~~

~~005~~ CRITERIA FOR APPROVAL

~~005.01 Demonstrated Need and Demand for the Course or Program in the Area to be Served. The institution shall demonstrate the need for the program in the area to be served.~~

~~005.02 The Quality of Courses, Programs of Instruction, and Degrees to be Offered in the State. The institution shall demonstrate that the courses or degree program are of sufficient depth, breadth and rigor to provide the knowledge, skills and abilities which are expected of course completers or program graduates or completers and to merit award of the proposed certificate, diploma or degree.~~

~~The quality of the course or degree program to be offered in the State shall be comparable to that offered on the main campus of the institution. There shall be a reasonable relationship between the hours of instruction and credits awarded.~~

~~005.03 The Quality of Teaching Faculty, Library and Support Services, Commensurate with Tuition or Fees Charged. The institution shall demonstrate that faculty who will teach the courses to be offered in Nebraska are appropriately qualified to teach such courses.~~

~~The institution shall demonstrate that the library and learning resources are made available and are of an appropriate breadth, depth and quality to support the courses or degree program to meet the needs of Nebraska students enrolled in such courses or programs.~~

~~The institution shall demonstrate that local support services for faculty and student services are adequate and appropriate to support the students and faculty.~~

~~The quality of teaching faculty, library and support services which are part of courses or programs to be offered in Nebraska shall be comparable to the quality of such offered on the main campus of the institution.~~

~~005.04 Legal Form and Ownership. The applicant shall specify the ownership and legal organization of the institution (non-profit, corporation, partnership, etc.). If the institution is affiliated with any other institution, such relationship shall be defined.~~

~~005.05 Financial Soundness and Ability to Fulfill Commitments to Students. The institution shall demonstrate financial stability and financial capability to support its programs for Nebraska students.~~

~~005.06 Program or Course Location. The institution shall identify the specific location or locations (by street address) where courses or degree programs will be offered and demonstrate that the facilities are adequate at such location or locations for the courses or programs to be offered. When an out-of-state institution designates a planned program location, approval shall be contingent upon designation of a specific location or locations where programs will be offered within a reasonable period of time following Commission approval.~~

~~005.07 Affiliations. The institution shall identify relationships with Nebraska postsecondary institutions for transfer of credit; use of joint faculty and/or facilities; or other supportive relationships.~~

~~005.08 Transferability of Credits. The institution shall affirm that course credits earned by students in Nebraska are reasonably transferable to the main campus of the institution and to other postsecondary education institutions. Advertisements of courses or programs in Nebraska shall indicate the extent to which course credits are transferable.~~

~~005.09 Accreditation. The institution shall demonstrate it holds appropriate accreditation from an accrediting body recognized by the United States Department of Education. If accreditation of the program to be offered in the State is commonly recognized as an essential indicator of program quality and a valid predictor of student employment placement, then the institution shall also demonstrate that it holds such program accreditation.~~

~~005.10 Additional Information. The institution shall comply with any reasonable request of the Commission for information in addition to the above criteria that the Commission deems necessary to complete the application and review process.~~

~~006 PUBLIC HEARING~~

~~Pursuant to the Administrative Procedures Act and 281 NAC Chapter 12, the Commission will hold a public hearing prior to making a determination to approve or deny the application of an out-of-state institution to offer courses or degree programs in the State. Following receipt of a complete application, the Commission will publish notice of such public hearing in a newspaper with general circulation at least thirty but not more than sixty days prior to the date set for such hearing. A representative of the out-of-state institution shall be present for such public hearing.~~

~~007 — COMMISSION ACTION~~

~~All contacts with the Commission shall be through the Executive Director or his/her designee. The Executive Director or his/her designee shall notify the applicant institution of action by the Commission.~~

~~008 — REPORTING REQUIREMENTS~~

~~008.01 Each approved out-of-state institution shall provide an annual report to the Commission in a form prescribed by the Commission.~~

~~008.02 Reasonable prior notification to the Commission is required when an out-of-state institution approved to offer courses or degree programs in Nebraska (a) changes its name; (b) changes the location where the approved courses or degree programs are offered; or (c) undergoes a change in ownership or business organization. Notification of a change in ownership or business organization must be accompanied by evidence of financial soundness.~~

~~009 — REVOCAION OR SUSPENSION OF PERMISSION TO OFFER COURSES OR PROGRAMS IN THE STATE~~

~~The Commission may, based on documented substantial evidence that an out-of-state institution no longer meets the requirements of this rule, revoke or temporarily suspend the authorization of such institutions to offer a course or degree program in the State. Prior to any such revocation or suspension, the Commission will hold a public hearing pursuant to the procedures described in Section 006 of this rule.~~

APPENDIX A: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER DEGREE PROGRAMS IN NEBRASKA

STATE OF NEBRASKA
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

**APPLICATION FOR OUT-OF-STATE INSTITUTION TO OFFER
DEGREE PROGRAMS IN NEBRASKA**

(Nebraska Administrative Code Title 281, Chapter 1)

Date

Name of Institution

Street Address

City State Zip Code

Name of contact person Title

Telephone Number Fax Number

Email Address

APPENDIX A: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER DEGREE PROGRAMS IN NEBRASKA

1. ~~Legal Status of Institution~~

- a. ~~Owned and operated by the State or a political subdivision of the State~~
- b. ~~Nonprofit (please provide documents of incorporation and, if available, § 501(c)(3) status documentation, that include the organization name and address in Section 1 of your application)~~
- c. ~~For profit (please provide documents of incorporation or other legal status documents that include the business name and address and the names, titles, and business addresses of all principals in the business as Section 1 of your application)~~

~~_____~~
~~_____~~ How is the business organized:

~~_____~~ ~~Sole Proprietorship~~ ~~Partnership~~ ~~Corporation~~ ~~Other~~ _____

~~_____~~ Has the business, a principal officer in the business, or a shareholder with a 25% or more ownership interest in the business filed for bankruptcy during the preceding five years?

~~_____~~ ~~Yes~~ ~~No~~

2. ~~Program to be Offered~~

~~A separate application must be submitted for each degree program.~~

~~In Section 2, please provide the following information: the degree program title and the number and title of each course, course descriptions, the street address of the location where the courses will be held, copies of leases or facility use agreements, the starting and ending dates, and the estimated enrollment.~~

3. ~~Need and Demand for the Courses or Program~~

~~_____~~ In Section 3, please provide appropriate data and other evidence regarding the need and demand for the program in the area to be served. The information provided should address issues such as the purpose of the instruction, employment opportunities for graduates, the basis for the projected

APPENDIX A: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER DEGREE PROGRAMS IN NEBRASKA

enrollments, and the availability of similar programs from other institutions serving the geographical area within a thirty mile radius of the proposed location of the program.

4. Quality of Programs to be Offered

In Section 4, please provide evidence that the instruction will be of sufficient depth, breadth, and rigor to provide students with the opportunity to attain the knowledge, skills, and abilities expected of completers and to merit the award of the diploma, certificate, or degree. If there are licensure or certification requirements, provide evidence that students who complete the program will be prepared to meet such requirements. Provide evidence that the quality of the program will be comparable to the quality offered on the main campus of the institution and evidence that there is a reasonable relationship between the hours of instruction and the credits awarded. Identify any admission requirements.

Provide a copy of the institutional catalog and reference the page numbers and sections particularly relevant to the proposed program and related courses.

Identify any other locations, other than the main campus, where the program has been offered.

5. Quality of Faculty

In Section 5, please provide evidence that the faculty who will teach the courses are appropriately qualified. Include a vita for each faculty member. For courses to be taught by telecommunications, provide evidence that faculty are trained and/or experienced in telecommunication instruction.

6. Library and Academic Support Services

In Section 6, please provide information regarding student access to library and learning resources that are of appropriate depth, breadth, quality, and availability to meet the needs of the Nebraska students enrolled in the proposed program. Include copies of any written agreements assuring student access to such resources. Also provide information about the availability of other support services for students and faculty such as academic or career advising, computer equipment, copying services, etc.

APPENDIX A: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER DEGREE PROGRAMS IN NEBRASKA

7. ~~Financial Soundness and Ability to Fulfill Commitments to Students~~

~~In Section 7, please provide information to demonstrate the financial stability and financial capability to support the program to be offered in Nebraska. Provide the most recent audited financial statement and the proposed tuition and fee charges. In addition, provide evidence of:~~

- ~~a. Adequate budgeting, accounting, and auditing procedures that are consistent with the standards of the National Association of College and University Business Officers;~~
- ~~b. Adequate proposed annual budget identifying all sources of income and all categories of educational and general expenditures for its off-campus programs in Nebraska;~~
- ~~c. Appropriate refund policies, and financial capabilities to provide refunds through adequate revenues, credit, bonding or insurance; and,~~
- ~~d. Explanation of how the interests of students will be protected if the institution were to discontinue its courses in Nebraska. The institution shall demonstrate that it has a policy that allows students a reasonable time to complete a degree program in the event that the program is discontinued in Nebraska.~~

8. ~~Affiliations and Transfer of Credits~~

~~In Section 8, please identify any affiliations with Nebraska postsecondary institutions regarding the transfer of credits, joint use of faculty or facilities, or other supportive relationships. The applicant institution shall affirm that course credits earned by students in Nebraska are reasonably transferable to the main campus of the institution and to other postsecondary education institutions.~~

9. ~~Accreditation~~

~~In Section 9, please provide evidence that the institution holds appropriate accreditation from an accrediting organization recognized by the United States Department of Education. If accreditation of the program to be offered in Nebraska is commonly recognized as an essential indicator of program quality and a valid predictor of student employment placement, then the institution shall also demonstrate that it holds such program accreditation.~~

APPENDIX A: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER DEGREE PROGRAMS IN NEBRASKA

10. Other Information

— The institution may provide any other information not requested above that is relevant to its application to offer programs in Nebraska.

APPENDIX B: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER COURSES IN NEBRASKA

STATE OF NEBRASKA
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

**APPLICATION FOR OUT-OF-STATE INSTITUTION TO OFFER
COURSES IN NEBRASKA**

(Nebraska Administrative Code Title 281, Chapter 1)

Date

Name of Institution

Street Address

City

State

Zip Code

Name of contact person

Title

Telephone Number

Fax Number

Email Address

APPENDIX B: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER COURSES IN NEBRASKA

1. Legal Status of Institution

- a. Owned and operated by the State or a political subdivision of the State
- b. Nonprofit (please provide documents of incorporation and, if available, § 501(c)(3) status documentation, that include the organization name and address in Section 1 of your application)
- c. For profit (please provide documents of incorporation or other legal status documents that include the business name and address and the names, titles, and business addresses of all principals in the business as Section 1 of your application)

How is the business organized:

Sole Proprietorship Partnership Corporation Other

Has the business, a principal officer in the business, or a shareholder with a 25% or more ownership interest in the business filed for bankruptcy during the preceding five years?

Yes No

2. Courses to be Offered

In Section 2, please provide the following information: the number and title of each course, course descriptions, the starting and ending dates, and the estimated enrollment.

3. Need and Demand for the Courses

In Section 3, please provide appropriate data and other evidence regarding the need and demand for the courses or courses in the area to be served. The information provided should include the availability of similar courses from other institutions serving the geographical area within a thirty mile radius of the proposed location of the courses.

APPENDIX B: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER COURSES IN NEBRASKA

4. ~~Quality of Courses to be Offered~~

~~— In Section 4, please provide evidence that the instruction will be of sufficient depth, breadth, and rigor to provide students with the opportunity to attain the knowledge, skills, and abilities expected of completers. Provide evidence that the quality of the course will be comparable to the quality offered on the main campus of the institution and evidence that there is a reasonable relationship between the hours of instruction and the credits awarded. Identify any course pre-requisites.~~

5. ~~Quality of Faculty~~

~~— In Section 5, please provide evidence that the faculty who will teach the courses are appropriately qualified. Include a vita for each faculty member.~~

6. ~~Library and Academic Support Services~~

~~— In Section 6, please provide information regarding student access to library and learning resources that are of appropriate depth, breadth, quality and availability to meet the needs of the Nebraska students enrolled in the proposed courses. Also provide information about the availability of other support services for students and faculty such as computer equipment, copying services, etc.~~

7. ~~Financial Soundness and Ability to Fulfill Commitments to Students~~

~~— In Section 7, please provide information to demonstrate the financial stability and financial capability to support the courses to be offered in Nebraska. Provide the most recent audited financial statement and the proposed tuition and fee charges.~~

8. ~~Affiliations and Transfer of Credits~~

~~— In Section 8, please identify any affiliations with Nebraska postsecondary institutions regarding the transfer of credits, joint use of faculty or facilities, or other supportive relationships. The applicant institution shall affirm that course credits earned by students in Nebraska are reasonably transferable to the main campus of the institution and to other postsecondary education institutions.~~

APPENDIX B: SAMPLE APPLICATION FOR OUT-OF-STATE INSTITUTION TO
OFFER COURSES IN NEBRASKA

9. Accreditation

— In Section 9, please provide evidence that the institution holds appropriate accreditation from an accrediting organization recognized by the United States Department of Education.

10. Location

In Section 10, provide the street address of the location where the courses will be held and copies of leases or facility use agreements, if applicable.

11. Other Information

— The institution may provide any other information not requested above that is relevant to its application to offer courses in Nebraska.

~~TITLE 281, NEBRASKA ADMINISTRATIVE CODE, CHAPTER 2~~
~~COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION~~
~~RULES AND REGULATIONS CONCERNING IN-STATE PRIVATE INSTITUTIONS~~

~~12/11/2008 Adoption~~

~~TITLE 281 — COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION~~
~~CHAPTER 2 — RULES AND REGULATIONS CONCERNING IN-STATE PRIVATE~~

INSTITUTIONS

NUMERICAL TABLE OF CONTENTS

SUBJECT	STATUTORY AUTHORITY	CODE SECTION
Application	Neb. Rev. Stat. § 85-1105	001
Statutory Authority	Neb. Rev. Stat. §§ 85-1105 to 85-1110.01, 85-1411, 85-1412, 85-1603, and 85-1620	002
Definitions	Neb. Rev. Stat. §§ 85-1105, 85-1108, 85-1603, 85-1604	003
Application Procedure To Establish a New Two-Year or Four-Year Private College	Neb. Rev. Stat. §§ 85-1106 to 85-1109	004
Application Procedure to Extend Program Offerings	Neb. Rev. Stat. §§ 85-1105 to 85-1109, 85-1620	005
Criteria for Approval	Neb. Rev. Stat. § 85-1108	006
Public Hearing	Neb. Rev. Stat. § 85-1107	007
Commission Action	Neb. Rev. Stat. §§ 85-1105 to 85-1109	008
Review of Authorization	Neb. Rev. Stat. §§ 85-1105 to 85-1109, 85-1620	009
Reporting Requirements	Neb. Rev. Stat. §§ 85-1105, 85-1108	010

TITLE 281—COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION
 CHAPTER 2—RULES AND REGULATIONS CONCERNING IN-STATE PRIVATE
 INSTITUTIONS

ALPHABETICAL TABLE OF CONTENTS

SUBJECT	STATUTORY AUTHORITY	CODE SECTION
Application	Neb. Rev. Stat. § 85-1105	001
Application Procedure To Establish a New Two-Year or Four-Year Private College	Neb. Rev. Stat. §§ 85-1106 to 85-1109	004
Application Procedure to Extend Program Offerings	Neb. Rev. Stat. §§ 85-1105 to 85-1109, 85-1620	005
Commission Action	Neb. Rev. Stat. §§ 85-1105 to 85-1109	008
Criteria for Approval	Neb. Rev. Stat. § 85-1108	006
Definitions	Neb. Rev. Stat. §§ 85-1105, 85-1108, 85-1603, 85-1604	003
Public Hearing	Neb. Rev. Stat. § 85-1107	007
Reporting Requirements	Neb. Rev. Stat. §§ 85-1105, 85-1108	010
Review of Authorization	Neb. Rev. Stat. §§ 85-1105 to 85-1109, 85-1620	009
Statutory Authority	Neb. Rev. Stat. §§ 85-1105 to 85-1110.01, 85-1411, 85-1412, 85-1603, and 85-1620	002

~~TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION
CHAPTER 2 – RULES AND REGULATIONS CONCERNING IN-STATE PRIVATE
INSTITUTIONS~~

~~001 – APPLICATION~~

~~This rule implements statutory authority for the Coordinating Commission for Postsecondary Education to approve or disapprove the establishment of a two- or four-year private college in the state of Nebraska, including private colleges or private postsecondary career schools which expand degree offerings to the baccalaureate or higher degree level. The rule does not apply to four-year private colleges in existence on September 1, 1999, that expand degree offerings to graduate or professional level degree programs after such date.~~

~~002 – STATUTORY AUTHORITY~~

~~This rule is adopted pursuant to authority vested in the Coordinating Commission for Postsecondary Education in Neb. Rev. Stat. §§ 85-1105 through 85-1110.01 and 85-1411, 85-1412, 85-1603, and 85-1620.~~

~~003 – DEFINITIONS~~

~~003.01 Commission shall mean the Coordinating Commission for Postsecondary Education.~~

~~003.02 Private College shall mean a for-profit, regionally accredited institution, a not-for-profit institution of postsecondary education not created by the Nebraska Legislature, or a regulated institution as defined in this rule, which offers degrees, diplomas, or certificates to students upon the successful completion of a prescribed course of study. Private colleges do not include private postsecondary career schools.~~

~~003.03 A two-year private college shall mean a private college that offers degree programs leading to associate degrees, but may include one-year diplomas and certificates based on the award of college credit.~~

~~003.04 Four-year private college shall mean a private college that offers degree programs which lead to baccalaureate, graduate or professional degrees, but may include associate degree programs, diplomas and certificates based on the award of college credit.~~

~~003.05 Associate degree programs shall mean degree programs which typically require completion of an organized program of study of at least 60 semester credit hours or the equivalent.~~

~~003.06 Baccalaureate degree programs shall mean degree programs which typically require completion of an organized program of study of at least 120 semester credit hours or the equivalent.~~

~~003.07 Graduate or professional degree programs shall mean the post-baccalaureate certificate, the graduate certificate, the master's degree, the post-master's certificate (specialist), the first professional degree, and the doctoral degree.~~

~~003.07A Post-baccalaureate or graduate certificate programs shall mean certificate programs beyond the baccalaureate degree but less than a master's degree which require completion of a cohesive group of graduate level courses, typically ranging from 18 to 21 semester credit hours or the equivalent.~~

~~003.07B Master's degree programs shall mean degree programs which typically require completion of an organized program of study of at least 30 semester credit hours or the equivalent beyond the baccalaureate degree.~~

~~003.07C Post-master's or specialist degree programs shall mean degree programs which typically require completion of an organized program of study of at least 24 semester credit hours or~~

the equivalent beyond the master's degree and typically include a research and writing project or component as a capstone to the degree.

~~003.07D First professional degree programs shall mean degree programs which require completion of the academic requirements to begin practice in the profession, including but not limited to dentistry, medicine, optometry, osteopathic medicine, pharmacy, podiatry, veterinary medicine, chiropractic, law, theology and architecture, and which typically require completion of an organized program of study of at least 60 semester credit hours or the equivalent prior to entering the program and at least a total of 150 semester credit hours or the equivalent to complete the program, including prior college work plus the professional program itself.~~

~~003.07E Doctoral degree programs shall mean the highest degree a student may earn for graduate study in a particular field. Doctoral degree programs typically require completion of an organized program of study of at least 90 semester credit hours or the equivalent beyond the baccalaureate degree or 60 semester credit hours or the equivalent beyond the master's degree and include a research and writing project or component as a capstone to the degree.~~

~~003.08 Private Postsecondary Career School shall mean any organization or business enterprise, as defined under Neb. Rev. Stat. § 85-1603, that offers courses or subjects for which tuition is charged, and at the place of business of which a course of instruction is available through classroom instruction, home study, or both for the purpose of training, preparing, or improving the person for an occupation even though the organization's or business enterprise's principal efforts may not be exclusively educational in nature.~~

~~003.09 Regulated Institutions shall mean schools or organizations offering education or instruction which are licensed and regulated by~~

agencies of this state other than the Department, as defined in Neb. Rev. Stat. § 85-1604(7).

~~003.10 Regionally Accredited Institution shall mean an institution accredited by one of the six regional accreditors recognized by the United States Secretary of Education: the Commission on Higher Education of the Middle States Association of Colleges and Schools; the Commission on Institutions of Higher Education or the Commission on Technical and Career Institutions of the New England Association of Schools and Colleges; the Higher Learning Commission of the North Central Association of Colleges and Schools; the Northwest Commission on Colleges and Universities; the Commission on Colleges of the Southern Association of Colleges and Schools; the Accrediting Commission for Senior Colleges and Universities or the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.~~

~~003.11 Department shall mean the Nebraska Department of Education.~~

~~003.12 Commissioner shall mean the Commissioner of Education.~~

~~004~~ APPLICATION PROCEDURE TO ESTABLISH A NEW TWO-YEAR OR FOUR-YEAR PRIVATE COLLEGE

~~004.01 Individuals or organizations sponsoring a proposed institution shall petition the Coordinating Commission for Postsecondary Education for authority to establish a private college by completing the application form and paying the application fee.~~

~~004.02 Application Form. The application will be in a form as specified by the Commission for this purpose. A copy of the form is included in Appendix A. The applicant will provide all information requested as a part of the application procedure before the application will be reviewed by the Commission.~~

~~004.03 Application Fee.~~ A non-refundable application fee for administrative costs is required. Re-submission of an application following its withdrawal by individuals or organizations sponsoring a new private college requires an additional fee.

~~004.04 Review.~~ Following the receipt of a complete application, the Commission will hold a public hearing and review the application pursuant to the criteria in Section 006 and approve or disapprove the authorization.

~~005~~ APPLICATION PROCEDURE TO EXTEND PROGRAM OFFERINGS

~~005.01 Private Colleges.~~ A private college must petition the Commission for authorization to extend its program offerings to the baccalaureate or higher degree level by completing the application form and paying the application fee.

~~005.01A Application Form.~~ A private college must complete an application form prescribed by the Commission that will provide current information on the institution and a detailed description of the proposed degree program. A copy of the form is included in Appendix B.

~~005.01B Application Fee.~~ A non-refundable application fee for administrative costs is required. Re-submission of an application following its withdrawal by the private college requires an additional fee.

~~005.01C Review.~~ Following the receipt of a complete application, the Commission will hold a public hearing, review the application pursuant to the criteria in Section 006, and approve or disapprove the authorization.

~~005.02 Private Postsecondary Career Schools.~~ No private postsecondary career school shall extend its program offerings to the baccalaureate or

higher degree level or offer additional degrees at an approved level without the approval of the Commission.

~~005.02A Application form. The application will be in a form specified by the Commission for this purpose. A copy of the form is included in Appendix C.~~

~~005.02B Application Fee. A non-refundable application fee for administrative costs is required. Re-submission of an application following its withdrawal by the career school requires an additional fee.~~

~~005.02C Review of extension to a higher degree level. Following a public hearing, the Commission shall approve or disapprove the proposed degree program within 90 days after the receipt of a completed application. The review shall be pursuant to the criteria in Section 006. The Commission will report its determination to the Commissioner, specifying the programs for which the degree may be awarded.~~

~~005.02D Review of additional degrees at an approved level. When the career school requests authority to offer additional degrees at a degree level currently authorized by the Commission, the Commission shall approve or disapprove the proposed degree program within 90 days after the receipt of a completed application. The review shall be pursuant to the criteria in Section 006. The Commission will report its determination to the Commissioner, specifying the programs for which the degree may be awarded. Separate applications are required for each degree program.~~

006 — CRITERIA FOR APPROVAL

006.01 Need Statement. ~~The applicant shall include appropriate data and objective evidence to establish the need for such an institution.~~

006.02 Role and Mission Statement. ~~The role and mission of the proposed institution should be concisely expressed and appropriate to achieve the need established in 006.01.~~

006.03 Proposed Instructional Program. ~~The proposed instructional program shall be appropriate for the role and mission. Each proposed curriculum, and the courses to meet the requirements of the curriculum, shall be explicitly described. Courses shall be appropriate to achieve the objectives of the curriculum.~~

~~The applicant shall demonstrate that the instructional program is of sufficient depth, breadth and rigor. There shall be a reasonable relationship between the hours of instruction and credits awarded.~~

006.04 Legal Form and Ownership. ~~The applicant shall specify the ownership and legal organization of the institution (non-profit, corporation, partnership, etc.). The legal organization of the proposed institution shall be acceptable in the state of Nebraska and suitable to the institution's role and mission.~~

006.05 Personnel Qualifications. ~~The qualifications and number of faculty which will be sought to meet the objectives of the proposed instructional program shall be clearly identified. The qualifications shall be appropriate to the role and mission of the institution and the proposed instructional program.~~

006.06 Financial Soundness and Ability to Fulfill Commitments to Students. ~~The institution must have a sound financial condition with resources available to meet the institution's financial obligations to provide adequate service to its students and prospective students, and for the use~~

~~and support of the institution. The Commission may require a review of financial statements by independent accountants acceptable to the Commission, with a report of findings provided directly to the Commission with payment of fee for said accountants by the institution.~~

~~006.07 Student Qualifications. The admissions standards of the proposed institution shall be provided with the proposed procedures for implementing the standards. Said standards shall be appropriate to the role and mission of the institution.~~

~~006.08 Institutional Location(s). The institution shall identify the specific location or locations (by street address) where the administrative offices and instructional programs will be offered.~~

~~006.09 Facilities. The plan for providing adequate classroom, laboratory, library, student services, office and other space shall be appropriately detailed. The building(s) shall comply with local fire, building, health, ADA and safety requirements, and be adequate to accommodate the educational program(s) of the institution.~~

~~006.10 The Quality of Instructional Equipment, Library and Support Services. The institution shall demonstrate that instructional equipment, library and learning resources are of an appropriate breadth, depth and quality to support the instructional program and meet the needs of students and faculty.~~

~~The institution shall demonstrate that support services for faculty and student services are adequate and appropriate to support the students and faculty.~~

~~006.11 Accreditation. The institution shall certify it intends to seek appropriate accreditation from an accrediting body recognized by the United States Department of Education with the scope to accredit institutions offering degree programs at the highest degree level to be offered by the institution. If accreditation of the program to be offered in the state is commonly recognized as an essential indicator of program~~

quality and a valid predictor of student employment placement, then the institution shall also demonstrate that it shall seek such program accreditation.

~~006.12 Additional Information. The institution shall comply with any reasonable request of the Commission for additional information that the Commission deems necessary to complete the application and review process.~~

~~007~~ — PUBLIC HEARING

~~Upon receipt and review of a complete application with supporting documentation, the Commission shall set a time and a place for a public hearing and shall cause notice to be published in one or more newspapers of general circulation, not less than thirty and not more than sixty days prior to the date set for the hearing. Such hearing shall be held as provided in the Nebraska Administrative Procedure Act and 281 NAC Chapter 12. The applicant or a representative of the applicant shall be present during the public hearing and provide information as requested.~~

~~008~~ — COMMISSION ACTION

~~All contacts with the Commission will be made through the Executive Director or his/her designee. The Executive Director or his/her designee shall notify the applicant of the action by the Commission.~~

~~009~~ — REVIEW OF AUTHORIZATION

~~009.01 If authorized by the Commission, the authorization will be reviewed at the end of the second academic year. If the review shows the institution continues to meet the criteria under Section 006, authorization will be extended for five years upon which time the courses and degree programs will be reviewed again.~~

~~009.02~~ Authorization for a private postsecondary career school to offer a baccalaureate degree or higher shall continue as long as the school remains accredited by the Department.

010 ————— REPORTING REQUIREMENTS

~~010.01~~ Each approved institution shall provide an annual report in a form prescribed by the Commission until regional accreditation has been achieved, or a period of seven years whichever is longer.

~~010.02~~ Reasonable prior notification to the Commission is required when a private college or private postsecondary career school (a) changes its name; (b) changes the location where the approved courses or degree programs are offered; or (c) undergoes a change in ownership or business organization.

APPENDIX A: SAMPLE APPLICATION TO ESTABLISH A NEW TWO-YEAR OR
FOUR-YEAR PRIVATE COLLEGE IN NEBRASKA

STATE OF NEBRASKA
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

**APPLICATION TO ESTABLISH A NEW TWO-YEAR OR FOUR-YEAR PRIVATE COLLEGE IN
NEBRASKA**

(Nebraska Administrative Code Title 281, Chapter 2)

-
-
-

Date:

- -

- -

Name of Proposed Institution:

- -

- -

**Name of Organization
Submitting the Proposal:**

- -

- -

Street Address:

- -

- -

City/State/Zip Code:

- -

- -

Name of Contact Person:

- -

- -

Title:

- -

- -

Address if different than above:

- -

- -

Telephone Number:

- -

- -

Fax Number:

- -

- -

E-mail Address:

- -

- -

APPENDIX A: SAMPLE APPLICATION TO ESTABLISH A NEW TWO-YEAR OR
FOUR-YEAR PRIVATE COLLEGE IN NEBRASKA

1. Legal Status of Proposed Institution

a. Nonprofit (in section 1 of your application please provide documents of _____ incorporation, and if available §501(c)(3) status documentation, that _____ provide business name and address; names, titles, and business _____ addresses of all principals in the business)

b. Forprofit (in section 1 of your application please provide documents of _____ incorporation or other legal documents that provide business name and _____ address; names, titles, and business addresses of all principals in the _____ business)

_____ Is business organization:

Sole proprietorship Partnership Corporation Other _____

_____ Has the business, a principal officer in the business, or a shareholder
_____ with 25% or more ownership interest in the business filed for bankruptcy
_____ during the preceding five years?

yes _____ no

2. Need for the Institution

In section 2, please provide appropriate data and evidence regarding the need for the institution in Nebraska. The information provided should address issues such as employment opportunities for graduates, the projected enrollments and the basis for the projections, and the availability of similar courses or programs from other institutions serving the area.

3. Role and Mission

In section 3, please provide a concise statement of the role and mission of the proposed institution, with particular reference to the needs identified in section 2.

APPENDIX A: SAMPLE APPLICATION TO ESTABLISH A NEW TWO-YEAR OR
FOUR-YEAR PRIVATE COLLEGE IN NEBRASKA

4. Proposed Instructional Program

-

In section 4, please provide a complete description of the degrees, certificates, and diplomas to be offered, the curriculum, and the courses which are designed to meet the requirements of the curriculum. The description should be explicit about the subject matter covered, the method of instruction, and the method of assessing student achievement. Provide evidence that the instruction will be of sufficient depth, breadth, and rigor to provide students with the opportunity to attain the knowledge, skills, and abilities expected of completers and to merit the award of the diploma, certificate, or degree. Provide evidence that there is a reasonable relationship between the hours of instruction and the credits awarded.

-

Provide a copy of the institutional catalog and reference the page numbers and sections particularly relevant to the proposed courses or program.

-

-

5. Personnel Qualifications

-

In section 5, please provide information about the qualifications and the number of faculty who will teach courses for the institution. Include a vita or resume for each faculty member who has been retained at the time of the submission of the application. For courses to be taught by distance learning technology, provide evidence that faculty are appropriately trained and/or experienced in distance learning technology instruction.

-

Provide resumes of all those who, at the time of application, constitute the administrative/governing board/ownership structures of the institution.

-

APPENDIX A: SAMPLE APPLICATION TO ESTABLISH A NEW TWO-YEAR OR
FOUR-YEAR PRIVATE COLLEGE IN NEBRASKA

6. Financial Soundness and Ability to Fulfill Commitments to Students

In section 6, please provide information to demonstrate the financial stability and financial capability of the institution to support the courses and programs to be offered in Nebraska. Provide the most recent financial statement and balance sheet. In addition, provide evidence of the following:

- a) Adequate budgeting, accounting, and auditing procedures which are consistent with the standards of the National Association of College and University Business Officers;
- b) Revenue and expense projections;
- c) Appropriate tuition and fee charges, refund policies, and financial capabilities to provide refunds through adequate revenues, credit, bonding, or insurance.

7. Student Qualifications

In section 7, please describe the admission standards and the procedures for implementing the standards. Explain the relevance of the standards to the role and mission of the institution and to the probability of completing successfully the course of studies.

8. Facilities

In section 8, please provide the street address for the location or locations where the instructional programs will be taught and where the administrative offices will be located. Include copies of leases or facility use agreements. Describe in detail the plan for providing adequate classroom, laboratory, library, student services, offices, and other space necessary for an effective educational institution. Provide independent third party evidence that the buildings meet fire, structure, ADA and relevant safety codes.

9. Instructional Equipment, Library, and Support Services

In section 9, please provide a thorough description of the instructional equipment and the library and learning resources that will be provided. Provide evidence that they are of appropriate quality to support the instructional programs and meet the needs of students and faculty. Include any written agreements with local libraries regarding shared resources and student access.

APPENDIX A: SAMPLE APPLICATION TO ESTABLISH A NEW TWO-YEAR OR
FOUR-YEAR PRIVATE COLLEGE IN NEBRASKA

10. Accreditation

-

~~In section 10, please provide evidence that the institution intends to seek appropriate accreditation from an accrediting organization recognized by the United States Department of Education. If accreditation of the programs to be offered in Nebraska is commonly recognized as an essential indicator of program quality and a valid predictor of student employment placement, then the institution shall also demonstrate that it plans to seek such program accreditation. Identify the accrediting agencies with which the institution plans to affiliate and describe any current relationships with the agencies.~~

-

11. Other Information

-

~~The applicant may provide any other information not requested above that is relevant to its application to establish a private college in Nebraska.~~

-

APPENDIX B: SAMPLE APPLICATION TO EXTEND PROGRAM OFFERINGS

STATE OF NEBRASKA
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

APPLICATION FOR A PRIVATE COLLEGE TO EXTEND PROGRAM OFFERINGS
(Title 281, Nebraska Administrative Code, Chapter 2)

-
-
-

- -
Date: - _____

- -
Name of Institution: - _____

- -
Proposed New Degree or Program Offering: _____

- -
Street Address: - _____

- -
City/State/Zip Code: - _____

- -
Name of Contact Person: - _____

- -
Title: - _____

- -
Address if different than above: - _____

- -
Telephone Number: - _____

- -
Fax Number: - _____

- -
E-mail Address: - _____

-

APPENDIX B: SAMPLE APPLICATION TO EXTEND DEGREE OFFERINGS

1. Legal Status of Proposed Institution

a. Nonprofit (in section 1 of your application please provide documents of incorporation, and if available §501(c)(3) status documentation, that provide business name and address; names, titles, and business addresses of all principals in the business)

c. Forprofit (in section 1 of your application please provide documents of incorporation or other legal documents that provide business name and address; names, titles, and business addresses of all principals in the business)

Is business organization:

Sole proprietorship Partnership Corporation Other _____

Has the business, a principal officer in the business, or a shareholder with 25% or more ownership interest in the business filed for bankruptcy during the preceding five years?

yes no

2. Need for the Degree

In section 2, please provide appropriate data and evidence regarding the need for the proposed degree in Nebraska. The information provided should address issues such as employment opportunities for graduates, the projected enrollments and the basis for the projections, and the availability of similar courses or programs from other institutions serving the area.

3. Role and Mission

In section 3, please provide a concise statement of the role and mission of the institution, with particular reference to the needs identified in section 2.

APPENDIX B: SAMPLE APPLICATION TO EXTEND DEGREE OFFERINGS

4. Proposed Instructional Program

-

In section 4, please provide a complete description of the degrees, certificates, or diplomas to be offered, the curriculum, and the courses which are designed to meet the requirements of the curriculum. The description should be explicit about the subject matter covered, the method of instruction, and the method of assessing student achievement. Provide evidence that the instruction will be of sufficient depth, breadth, and rigor to provide students with the opportunity to attain the knowledge, skills, and abilities expected of completers and to merit the award of the diploma, certificate, or degree. Provide evidence that there is a reasonable relationship between the hours of instruction and the credits awarded.

-

Provide a copy of the institutional catalog and reference the page numbers and sections particularly relevant to the proposed courses or program.

-

5. Personnel Qualifications

-

In section 5, please provide information about the qualifications and the number of faculty who will teach courses for the institution. Include a vita or resume for each faculty member who has been retained at the time of the submission of the application. For courses to be taught by distance learning technology, provide evidence that faculty are appropriately trained and/or experienced in distance learning technology instruction.

If there are no changes to the following subsection from the original application, check here and continue with the next section.

-

Provide resumes all those who, at the time of application constitute the administrative/governing board/ownership structures of the institution.

-

APPENDIX B: SAMPLE APPLICATION TO EXTEND DEGREE OFFERINGS

6. ~~Financial Soundness and Ability to Fulfill Commitments to Students~~

-

~~In section 6, please provide information to demonstrate the financial stability and financial capability of the institution to support the courses and programs to be offered. Provide the most recent financial statement and balance sheet. In addition, provide evidence of the following:~~

- ~~a) Revenue and expense projections;~~
- ~~b) Appropriate tuition and fee charges, refund policies, and financial capabilities to provide refunds through adequate revenues, credit, bonding, or insurance;~~

~~**If there are no changes to the following subsection from the original application, check here and continue with the next section.**~~

- ~~c) Adequate budgeting, accounting, and auditing procedures which are consistent with the standards of the National Association of College and University Business Officers.~~

-

7. ~~Student Qualifications~~

-

~~In section 7, please describe the admission standards for the proposed degree and the procedures for implementing the standards. Explain the relevance of the standards to the role and mission of the institution and to the probability of completing successfully the course of studies.~~

-

8. ~~Facilities~~

-

~~**If there are no changes to this section from the original application, check here and continue with the next section.**~~

~~In section 8, please provide the street address for the location or locations where the instructional programs will be taught and where the administrative offices will be located. Include copies of leases or facility use agreements. Describe in detail the plan for providing adequate classroom, laboratory, library, student services, offices, and other space necessary for an effective educational institution. Provide independent third party evidence that the buildings meet fire, structure, ADA and relevant safety codes.~~

-

APPENDIX B: SAMPLE APPLICATION TO EXTEND DEGREE OFFERINGS

9. Instructional Equipment, Library, and Support Services

-

In section 9, please provide a thorough description of the instructional equipment and the library and learning resources that will be provided.

Provide evidence that they are of appropriate quality to support the instructional programs and meet the needs of students and faculty. Include any written agreements with local libraries regarding shared resources and student access.

-

10. Accreditation

-

If there are no changes to this section from the original application, check here and continue with the next section.

In section 10, please provide evidence that the institution intends to seek appropriate accreditation for the program from an accrediting organization recognized by the United States Department of Education. If accreditation of the program to be offered in Nebraska is commonly recognized as an essential indicator of program quality and a valid predictor of student employment placement, then the institution shall also demonstrate that it plans to seek such program accreditation. Identify the accrediting agencies with which the institution plans to affiliate and describe any current relationships with the agencies.

-

11. Other Information

-

The applicant may provide any other information not requested above that is relevant to its application to extend its program offerings.

APPENDIX C: SAMPLE APPLICATION FOR PRIVATE POSTSECONDARY CAREER SCHOOLS TO EXTEND DEGREE OFFERINGS OR OFFER ADDITIONAL DEGREES

Nebraska Department of Education Coordinating Commission for Postsecondary Education	Private Postsecondary Career School and Veterans Education 301 Centennial Mall South Lincoln, NE 68509-4987	Joint Application for New Baccalaureate Degree Program
---	--	---

Note: This application must be submitted to the Department for approval prior to the start of each degree program. No such degree program shall be started before authorization.

BASIC INFORMATION:

Name of Institution	Name of Contact Person	
Location of Institution: _____ <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 100px;"> _____ City _____ State </div> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 100px;"> _____ Zip </div>		
Mailing Address of Institution: _____ (if different from above) _____ City _____ State _____ Zip		
Telephone Number	Fax Number	Email
1. Program Title: _____		
2. Degree: <input type="checkbox"/> BA <input type="checkbox"/> BS <input type="checkbox"/> BAS <input type="checkbox"/> BOS _____		
3. Tuition: \$ _____		
4. Total Number of Credit Hours: _____		
5. Total Number of Clock Hours: _____ <input type="checkbox"/> Semester <input type="checkbox"/> Quarter <input type="checkbox"/> Term (if applicable)		
6. Proposed Start Date of Degree Program: _____		
7. Description of Proposed Degree Program: <i>PLEASE COMPLETE THE ATTACHED TABLE</i>		
a) List the number of classroom lectures, laboratory, and/or externship clock hours and credit hours for each course, phase or module in the degree program, and attach a brief course description that includes the method of assessing student achievement for each class.		
b) If the program is not to be delivered by traditional delivery, specify the delivery format.		

APPENDIX C: SAMPLE APPLICATION FOR PRIVATE POSTSECONDARY CAREER SCHOOLS TO EXTEND DEGREE OFFERINGS OR OFFER ADDITIONAL DEGREES

8. Need and demand:
Provide appropriate data and evidence regarding the need for the program. The information provided should address issues such as employment opportunities for graduates, the basis for the projected enrollments, the availability of similar courses or programs from other institutions serving the area.
9. Role and mission:
Describe how the program fits the role and mission of the institution.
10. Facilities:
Describe in detail the plan for providing adequate classroom, laboratory, library, and other space necessary for an effective program. (If the location is different from the primary campus, provide the street address where the instructional program will be taught. Include copies of leases or facility use agreements and provide independent third party evidence that the building meets fire, structure, ADA, and relevant safety codes.)
11. Library resources:
Provide a description of library resources that will be available to those enrolled in the degree program and what new resources will be required. Provide evidence that the resources are of appropriate quality to support the program and meet the needs of students and faculty.
12. Accreditation:
If professional accreditation of the program to be offered is commonly recognized as an essential indication of program quality and a valid predictor of student employment placement, then the institution shall demonstrate that it plans to seek such program accreditation.
13. Additional attachments to be sent with this application:
 - a) Copies of proposed catalog drafts.
 - b) List of equipment and instructional material required for the program.
 - c) Education and experience qualification form for all administrators and instructors teaching courses in this degree program.
 - d) Copies of all advertising and other promotional materials for this program.
 - e) Fee of \$200 (make check payable to Nebraska Department of Education).

APPENDIX C: SAMPLE APPLICATION FOR PRIVATE POSTSECONDARY CAREER
SCHOOLS TO EXTEND DEGREE OFFERINGS OR OFFER ADDITIONAL DEGREES

CERTIFICATION

Authorization to Award a Baccalaureate Degree

I certify that the information herein and attached hereto is correct and that this degree program has not been advertised or awarded to students.

Name of School Official

Date

Signature

Title

APPENDIX C: SAMPLE APPLICATION FOR PRIVATE POSTSECONDARY CAREER SCHOOLS TO EXTEND DEGREE OFFERINGS OR OFFER ADDITIONAL DEGREES

DESCRIPTION OF PROPOSED DEGREE PROGRAM

	COURSE NUMBER	COURSE NAME	LECTURE CONTACT HOURS	LAB CONTACT HOURS	INTERN/ EXTERN CONTACT HOURS	TOTAL CREDIT HOURS
GENERAL ED. COURSES						
COURSES IN THE MAJOR						
COURSES IN THE MINOR (If applicable)						
RELATED/ELECTIVE COURSES						
	TOTAL					



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: Kaplan University (Lincoln)

Nebraska Street Address: 1821 K Street, Lincoln, Nebraska

Name of Owner: Kaplan Higher Education Corporation

Corporate Address: 6301 Kaplan University Avenue, Fort Lauderdale, Florida

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Institutional Accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Business Program Accreditation: Association of Collegiate Business Schools and Programs (ACBSP)

Medical Assisting Program: Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Last accreditation review and result: HLC - comprehensive evaluation in 2008-09; next evaluation in 2015-16. A progress report to show that students enrolled in online and blended courses achieve the learning outcomes at comparable levels as students who take the courses on ground was received 08/31/2011.
ACBSP- candidacy status achieved
CAAHEP - comprehensive review and site visit in March 2006; next review in 2015

Date initially approved by CCPE: May 13, 2004

Student Data

Academic year: July 1, 2010 – June 30, 2011			
	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Institution:	885		247
Program/s:			
Associate Degree in Accounting	24		10
Associate Degree in Business	99		23
Associate Degree in Criminal Justice	107		32

	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Associate Degree in Human Services	34		1
Associate Degree in Information Technology	70		6
Associate Degree in Interdisciplinary Studies	27		2
Associate Degree in Medical Assisting	213		77
Associate Degree in Medical Office Management	12		0
Associate Degree in Medical Transcription	7		0
Associate Degree in Nursing			
Associate Degree in Paralegal Studies	36		12
Bachelor Degree in Business	42		15
Bachelor Degree in Criminal Justice	38		14
Bachelor Degree in Health Care Administration	7		0
Bachelor Degree in Health Sciences	17		1
Bachelor Degree in Human Services	4		0
Bachelor Degree in Information Technology	10		1
Bachelor Degree in Psychology	3		0
Certificate in Computer Support Technician	6		1
Certificate in Office Management	8		6
Diploma in Practical Nursing	121		46

* for the Nebraska location

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for years ending December 31, 2010 and 2009 for Kaplan Higher Education Corporation and Subsidiaries were reviewed by Commission staff.

- The corporation has increased operating revenue for the past three years. Expenses have also increased, but at a slower rate, resulting in increased net worth.
- Kaplan University has met the U.S. Department of Education requirements that no more than 90% of an institution's revenue can be from federal (Title IV) financial aid funds. The percentage, however, is quite high and apparently rising: 87.2% in 2009 and 88.7% in 2010.
- Of some concern is the late return of student refunds. When an institution has made Title IV refunds later than the time prescribed by the Department for two consecutive years, the Department requires the institution to post a letter of credit. As of December 2009 Kaplan Corporation had outstanding letters of credit totaling \$3.3 million. In 2010, the total was \$1.4 million.

- The U.S. Department of Education conducted a program audit in 2008 with initial findings issued in 2009. Kaplan stated that they have provided all requested documentation and are awaiting resolution. However, “the review did not include evaluation or comment on the ground based campuses whether in Nebraska or elsewhere.”
- The Kaplan Corporation’s composite financial score, according to the U.S. Department of Education, is 2.4, falling within the Department’s acceptable rating scale of -1.0 to 3.0. The 2009 score was 2.41. (The scale is based on financial soundness, operating funds, and debt. The higher the score, the better the institution’s financial status. The Department does not provide scores for individual institutions within a corporation.)

Tuition and fees:

Program	Tuition	Fees	Books	Other	Total
Certificate	\$5,109 per term	\$25 registration fee (first semester only)	Included in tuition	\$20 application fee	\$14,637 - \$23,676
Diploma (nursing)	\$5,109 per term		Approx. \$1,385 per program		\$23,410
Associate Degree (AAS)	\$5,109 per term		Included in tuition		\$30,654 - \$35,763
Bachelor’s Degree	\$5,109 per term		Included in tuition		\$66,417

Student loan default rate: 17.3 % for 2009; 17.2% for 2008; 13.3% for 2007.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes	√		no	

The Associate Degree in Nursing was added in 2011. It was approved by the Nebraska Board of Nursing.

The Kaplan University catalog for 2011-12 was included in the application.

Credit – One documented in-class hour and two documented out-of-class hours per week for ten weeks is equivalent to one quarter credit hour.

Meets minimum standards				
yes	√		no	

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

Information for 27 full and part-time Lincoln faculty members was provided.

A new Learning Resource Center opened in 2009 when the building remodel was complete. The application included a list of academic databases available to students.

Meets minimum standards				
yes	√		no	

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

The university provided copies of articulation agreements with four Nebraska community colleges and two tribal colleges. They also provided copies of dozens agreements for student placement in facilities for medical assisting, nursing, and non-medical programs.

G. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes	√		no	

The university has implemented the Kaplan Commitment. All first-time students are conditionally enrolled for three to five weeks (depending on the program of study). Students can opt-out without any obligation during this time period, except for their application fee. If they earn a grade of at least 65% in all courses at the end of the period they can be formally admitted, at which time tuition is charged and they become eligible for financial aid.

The catalog with addendum describing the policy was provided.

Meets minimum standards				
yes	√		no	

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: Kaplan University (Lincoln)
Owner: Kaplan Higher Education Corporation
Level of authorization: Authorized to offer one or more complete degree programs at the associate and baccalaureate levels, limited to the programs identified on pages 1 and 2 and to any programs in CIP series 11, 30, 42, 43, 44, and 52.
Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: Kaplan University (Omaha)

Nebraska Street Address: 5425 North 103rd Street, Omaha, Nebraska

Name of Owner: Kaplan Higher Education Corporation

Corporate Address: 6301 Kaplan University Avenue, Fort Lauderdale, Florida

Legal Status: Nonprofit; For-profit;
 sole proprietorship partnership corporation

Institutional Accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Medical Assisting Program: Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Dental Assisting Program: Commission on Dental Accreditation (CODA)

Last accreditation review and result: HLC - comprehensive evaluation in 2008-09; next evaluation in 2015-16. A progress report to show that students enrolled in online and blended courses achieve the learning outcomes at comparable levels as students who take the courses on ground was received 08/31/2011.
CAAHEP - comprehensive review in 2003; next review in 2013
CODA- February 2010 awarded status of approval without reporting requirements; next review in 2015

Date initially approved by CCPE: May 13, 2004

Student Data

Academic year: July 1, 2010 – June 30, 2011			
	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Institution:	1275		337
Program/s:			
Associate Degree in Accounting	35		10
Associate Degree in Business	106		28
Associate Degree in Criminal Justice	133		31

	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Associate Degree in Human Services	22		0
Associate Degree in Information Technology	46		18
Associate Degree in Interdisciplinary Studies	15		3
Associate Degree in Medical Assisting	355		77
Associate Degree in Medical Office Management	24		0
Associate Degree in Medical Transcription	6		0
Associate Degree in Paralegal Studies	49		14
Bachelor Degree in Accounting	22		9
Bachelor Degree in Business	70		15
Bachelor Degree in Communication	1		0
Bachelor Degree in Criminal Justice	39		13
Bachelor Degree in Health and Wellness	7		0
Bachelor Degree in Health Care Administration	5		0
Bachelor Degree in Human Services	7		0
Bachelor Degree in Information Technology	15		1
Certificate in Computer Support Technician	9		5
Certificate in Medical Billing and Coding	18		0
Certificate in Office Management	8		2
Diploma in Dental Assistant	113		50
Diploma in Practical Nursing	170		61

* for the Nebraska location

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for years ending December 31, 2010 and 2009 for Kaplan Higher Education Corporation and Subsidiaries were reviewed by Commission staff.

- The corporation has increased operating revenue for the past three years. Expenses have also increased, but at a slower rate, resulting in increased net worth.
- Kaplan University has met the U.S. Department of Education requirements that no more than 90% of an institution’s revenue can be from federal (Title IV) financial aid funds. The percentage, however, is quite high and apparently rising: 87.2% in 2009 and 88.7% in 2010.
- Of some concern is the late return of student refunds. When an institution has made Title IV refunds later than the time prescribed by the Department for two consecutive years, the Department requires the institution to post a letter of credit. As of December 2009 Kaplan Corporation had outstanding letters of credit totaling \$3.3 million. In 2010, the total was \$1.4 million.

- The U.S. Department of Education conducted a program audit in 2008 with initial findings issued in 2009. Kaplan stated that they have provided all requested documentation and are awaiting resolution. However, “the review did not include evaluation or comment on the ground based campuses whether in Nebraska or elsewhere.”
- The Kaplan Corporation’s composite financial score, according to the U.S. Department of Education, is 2.4, falling within the Department’s acceptable rating scale of -1.0 to 3.0. The 2009 score was 2.41. (The scale is based on financial soundness, operating funds, and debt. The higher the score, the better the institution’s financial status. The Department does not provide scores for individual institutions within a corporation.)

Tuition and fees:

Program	Tuition	Fees	Books	Other	Total
Certificate	\$5,109 per term	\$25 registration fee (first semester only)	Included in tuition	\$20 application fee	\$14,637 - \$23,676
Diploma (nursing)	\$5,109 per term		Approx. \$1,385 per program		\$23,410
Associate Degree (AAS)	\$5,109 per term		Included in tuition		\$30,654 - \$35,763
Bachelor’s Degree	\$5,109 per term		Included in tuition		\$66,417

Student loan default rate: 17.3 % for 2009; 17.2% for 2008; 13.3% for 2007.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes			no	√

The Kaplan University catalog for 2011-12 was included in the application.

Credit – One documented in-class hour and two documented out-of-class hours per week for ten weeks is equivalent to one quarter credit hour.

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

Information for 49 full and part-time Omaha faculty members was provided.

The application included information on the Kaplan University Library and resources available to students.

Meets minimum standards				
yes	√		no	

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

The application included a listing of program specific labs.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

The university provided copies of affiliation agreements with dozens of organizations and businesses to provide opportunities for externships and clinical experiences for students.

G. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes	√		no	

The university has implemented the Kaplan Commitment. All first-time students are conditionally enrolled for three to five weeks (depending on the program of study). Students can opt-out without any obligation during this time period, except for their application fee. If they earn a grade of at least 65% in all courses at the end of the period they can be formally admitted, at which time tuition is charged and they become eligible for financial aid.

Meets minimum standards				
yes	√		no	

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: Kaplan University (Omaha)
 Owner: Kaplan Higher Education Corporation
 Level of authorization: Authorized to offer one or more complete degree programs at the associate and baccalaureate levels, limited to the programs identified on pages 1 and 2 and to any programs in CIP series 09, 11, 30, 43, 44, and 52.
 Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: University of Phoenix

Nebraska Street Address: 13321 California St., Suite 200, Omaha, Nebraska

Name of Owner: Apollo Group, Inc.

Corporate Address: 4025 Riverpoint Parkway, Phoenix, Arizona

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Institutional Accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Business Program Accreditation: Association of Collegiate Business Schools and Programs (ACBSP)

Last accreditation review and result: HLC- comprehensive evaluation in 2001-02; accredited for ten years with next evaluation in 2011-12
ACBSP- initial accreditation in April 2007; 10-year reaffirmation in 2017

Date initially approved by CCPE: April 26, 2005

Student Data

Academic year: July 1, 2010 – June 30, 2011		*for the Nebraska location	
	Enrollment (headcount)*	Enrollment (FTE)*	Graduates*
Institution:	123		
Program/s:			
Bachelor of Science in Business	89		
Bachelor of Science in Business – Management concentration			6
Bachelor of Science in Management			1
Bachelor of Science in Information Technology			
Master of Business Administration	34		12
Master of Information Systems			
Master of Management			

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for years ending August 31, 2011 and 2010 for the Apollo Group, Inc. were reviewed by Commission staff. (University of Phoenix represented 91% of the total consolidated net revenue of the Apollo Group in 2011.)

- Net revenues were down about 4% for 2011, but up 14% over 2009. The 2011 decrease is due largely to a decrease in tuition revenue.
- When an institution has made Title IV refunds later than the time prescribed by the U.S. Department of Education for two consecutive years, the Department requires the institution to post a letter of credit. In 2010, University of Phoenix posted a \$126 million letter of credit in compliance with the Department’s rules. In 2011, the Department released the letter of credit.
- Approximately 14% of the institution’s revenue is from sources other than federal (Title IV) financial aid funds, putting them in compliance with U.S. Department of Education requirements (90/10 rule). This is the same percentage as 2009 and down from 2010.
- The institution’s composite financial score, according to the U.S. Department of Education, is 2.2, falling within the Department’s acceptable rating scale of -1.0 to 3.0. (The scale is based on financial soundness, operating funds, and debt. The higher the score, the better the institution’s financial status. The Department did not provide scores for individual entities within the group.)

Tuition and fees:

Program	Tuition	Fees	Books	Other	Total
Undergraduate level 1-2	\$380 per credit hour	\$45 application fee	varies	Where applicable: directed study fee; electronic course materials charge	varies
Undergraduate level 3-4	\$415 per credit hour		varies		varies
Graduate	\$515 per credit hour		varies		varies

Student loan default rate: 2009: 18.8%; 2008: 12.9%; 2007: 9.3%.

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes			no	√

Complete program and course descriptions were submitted for the six approved programs.

Credit – Undergraduate classes meet for five weeks, while graduate courses are six weeks long. Students meet in both large and small group settings, with each meeting lasting a full 60 minutes. Time in class totals 40 clock hours for a three-credit-hour undergraduate class.

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

Information for the 15 current Nebraska faculty members was provided.
The 2011 Library Handbook was included.

Meets minimum standards				
yes	√		no	

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

The University provided copies of articulation agreements with five Nebraska community colleges, one four-year institution, two private two-year institutions, and the Nebraska Law Enforcement Training Center.

G. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: University of Phoenix
Owner: Apollo Group, Inc.
Level of authorization: Authorized to offer one or more complete degree programs at the baccalaureate and master's levels, limited to BS degrees in business, management, and information technology, and master's degrees in business administration, management, and information systems.
Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: Baker University

Nebraska Street Address: None established to date; planned location is Omaha, Nebraska

Name of Owner: Baker University Board of Trustees

Corporate Address: 618 Eighth Street, Baldwin City, Kansas

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Accreditation: Higher Learning Commission of the North Central Association of Colleges and Schools

Last accreditation review and result: 2001-02; accredited for ten years with next review due in 2011-12

Date initially approved by CCPE: August 5, 2010

Program/s:	
Business	AA
Business Administration	BBA MBA
Education	MAE

The Commission approved Baker University's application in 2010 with the following conditions: 1) Baker University provide annual audited financial statements at the time they submit their annual report to the Commission for a period of three years, 2) an adequate facility is located and Commission staff visit the location prior to offering courses, 3) vitae for staff hired for the Omaha location are submitted to the Commission, and 4) approval is received from the Higher Learning Commission.

Baker has not yet initiated on-ground offerings in Nebraska, so conditions 2-4 have not been met. They submitted their financial records for 2010 and 2011 (see page 2).

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for years ending June 30, 2011 and 2010 were reviewed by Commission staff.

- Liabilities decreased 14.7% from 2010 to 2011. During the same period net assets increased 18.8% and 34.3% over the past two years.
- When Baker was approved by the Commission in 2010 it had been required by the U.S. Department of Education to establish a \$3.3 million letter of credit. That letter of credit was released in November 2010 because Baker had met its financial responsibility ratios.
- The institution’s composite financial score, according to the U.S. Department of Education, is 2.7, falling within the Department’s acceptable rating scale of -1.0 to 3.0. (The scale is based on financial soundness, operating funds, and debt. The higher the score, the better the institution’s financial status.)

Committee Recommendation: Approve the renewal of the authorization to operate, retaining the 2010 conditions listed on page 1.

Institution: Baker University
 Owner: Baker University Board of Trustees
 Level of authorization: Authorized to offer one or more complete degree programs at the associate, baccalaureate, and master’s levels, limited to the AA in Business, the Bachelor of Business Administration, the Master of Business Administration, and the Master of Arts in Education.
 Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: University of Oklahoma

Nebraska Street Address: 106 Peacekeeper Drive, Suite 806, Offutt AFB, Nebraska

Name of Owner: The University of Oklahoma

Corporate Address: 1610 Asp Avenue, Norman, Oklahoma

Legal Status: Nonprofit; For-profit;
 sole proprietorship partnership corporation

Accreditation: Higher Learning Commission of the North Central Association of Colleges and Schools

Last accreditation review and result: 2001-02 (next evaluation in 2012)

Date initially approved by CCPE: May 18, 1993

Student Data

Academic year: September 1, 2010 – May 31, 2011			
	Enrollment (headcount)*	Enrollment (FTE)*	Graduates* (verification pending)
Institution:	51	All part-time	12
Program/s:			
Master of Arts			
Economics emphasis	19		7
International Relations emphasis	6		
Master of Human Relations	26		5

* for the Nebraska location

Note: The majority of students are active or retired military or civilian employees of the military. However, the programs are open to others who occasionally enroll. If it were not for the occasional outside enrollee, the institution would be exempt from Nebraska requirements by statute.

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for years ending June 30, 2011 and 2010 were reviewed by Commission staff.

- The University of Oklahoma’s financial position, as a whole, improved during fiscal year 2011. Net assets increased in both 2010 and 2011.
- Operating revenues increased by about \$20 million more than operating expenses. This is attributed to an increase in tuition and a deliberate attempt to reduce expenses to better match anticipated revenues.
- State appropriations have remained relatively stable since 2009.

Tuition and fees:

Program	Tuition	Fees	Books	Other	Total
	\$335 / credit hour	\$50 application		\$25 fee for graduation	Varies

Student loan default rate: 2009 – 3.8%

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes	√		no	

Two 12-credit hour graduate certificates are offered under the Master of Human Relations: Helping Skills in Human Relations and Human Resource Diversity and Development.

Both can be applied to the master’s degree. Program and course descriptions for the master’s degrees and the certificates were provided.

Credit – The three credit courses offered in Nebraska are taught in an intensive format that requires advanced class preparation, a one week (7 days) class session, and post-class work. The courses are identical to their counterparts offered on the main campus except for the format.

Meets minimum standards				
yes	√		no	

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes	√		no	

The application included short resumes for 23 faculty and administrators in the economics program and about 92 resumes for the human relations program.

Meets minimum standards				
yes	√		no	

A description of the University of Oklahoma libraries was provided, including holdings, memberships, online services, and accessibility for off-campus students.

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page 1 for location.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes			no	√

G. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: University of Oklahoma
 Owner: The University of Oklahoma
 Level of authorization: Authorized to offer one or more complete degree programs at the master's level, limited to the Master of Arts with emphases in economics and international relations and the Master of Human Relations with corresponding graduate certificates.
 Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.



**POSTSECONDARY INSTITUTION
RENEWAL APPLICATION
For AUTHORIZATION to OPERATE in
NEBRASKA**

Institution: BryanLGH College of Health Sciences

Nebraska Street Address: 5035 Everett Street, Lincoln, Nebraska

Name of Owner: BryanLGH Medical Center

Corporate Address: 1600 S. 48th Street, Lincoln, NE

Legal Status: Nonprofit; For-profit:
 sole proprietorship partnership corporation

Institutional accreditation: Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools

Nurse anesthesia program: Council on Accreditation for Nurse Anesthesia Educational Programs (COA)

Nursing program: National League for Nursing Accrediting Commission (NLNAC)

Sonography program: Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Last accreditation review and result: HLC- Initial accreditation in October 2008
COA – continued accreditation, 11-5-10
NLNAC – initial accreditation in March 2009
CAAHEP – continued accreditation in July 2011

Date initially approved by CCPE: July 17, 2001

Student Data

Academic year: 2010-2011 for graduates; fall 2011 for enrollments			
	Enrollment (headcount)	Enrollment (FTE)	Graduates
Institution:	636	453.3	121
Program/s:			
Adult Cardiac Sonography AS*	27	23.7	5
Diagnostic Medical Sonography AS*	37	29.7	0
Health Professions Completion BS	10	4	0
Healthcare Management Certificate	3	1	0

		Enrollment (headcount)	Enrollment (FTE)	Graduates
Nurse Anesthesia (Doctor of Nurse Anesthesia Practice has been approved)	MS	43	43	11
Nursing	BSN	418	307.3	75
Nursing (BSN Completion)		26	10	7
Simulation Education graduate certificate		30	10	17
Student at Large		17	6.33	
Vascular Sonography Invasive	AS*	25	18.3	5 1

* AS degree through 2013; BS degree beginning with graduates in 2014

REVIEW CRITERIA

A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations (and the tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965...as such act existed on January 1, 2011)

Meets minimum standards				
yes	√		no	

Financials for BryanLGH Health Systems for the year ending May 31, 2010 were reviewed by Commission staff with comments below. The audit ending May 31, 2011 was not available at the time the application was submitted.

- BryanLGH lost significant dollars in 2008-09 due to a decrease in investment revenues and value of investments. Net assets increased from 2008-09 to 2009-10, although they have not returned to the 2007-08 level.
- The College of Health Sciences had a 21% increase in tuition and fee revenue from 2010 to 2011.
- The institution's composite financial score for 2009-10, according to the U.S. Department of Education, is 2.9, falling within the Department's acceptable rating scale of -1.0 to 3.0. (The scale is based on financial soundness, operating funds, and debt. The higher the score, the better the institution's financial status.)
- Although the composite score may change following a review of the 2010-11 audit, it is unlikely to fall outside the Department's acceptable range.

Tuition and fees:

Program	Tuition	Fees	Books	Other	Total
undergraduate	\$426 per credit hour	\$23 per credit hour		application \$40; enrollment \$150	varies
Graduate cert	\$518 per cr hr	\$23 per cr hour		enrollment \$75	\$4,944
Graduate nursing	\$500 per credit hour	\$37 per credit hour		application \$75; enrollment \$150	varies
Graduate anesthesia	\$704 per credit hour	\$37 per credit hour		application \$75; enroll \$800; clinical \$200 per semester	varies

Student loan default rate: 2008: 0%; 2009 draft figure: 2.2%

B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment

Changes since previous reporting?				
yes	√		no	

Prior to the passage of LB 637 BryanLGH was not required to report associate degrees to the Commission or seek approval for new baccalaureate degrees. The application included the most recent college catalog with complete program and course descriptions.

Credit - One semester credit hour is equivalent to 15 clock hours of face-to-face instruction plus a reasonable amount of time spent outside of class. A clock hour is 50 minutes. One laboratory credit hour corresponds to a two or three hour meeting per week for fifteen weeks. One credit hour in a clinical or practicum corresponds to 45 contact hours per semester.

Meets minimum standards				
yes	√		no	

C. The quality and adequacy of teaching faculty, library services, and support services

Changes since previous reporting?				
yes			no	√

The college provided information on 78 faculty members: 6 in the nurse anesthesia program, 35 in nursing, 6 in health professions, and 31 teaching general education courses or serving as adjunct faculty. A description of the library resources, equipment, and facilities was also included.

D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered

Changes since previous reporting?				
yes			no	√

See page1 for location.

E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education

Meets minimum standards				
yes	√		no	

See page 1 for details.

F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere

Changes since previous reporting?				
yes	√		no	

The college reported that they have recently entered into a dual admissions agreement with Southeast Community College. A similar agreement with Mid Plains Community College is being developed. A list of contracts with facilities for clinical sites was provided.

Meets minimum standards				
yes	√		no	

G. The institution’s policies and procedures related to students, including, but not limited to, recruiting and admissions practices

Changes since previous reporting?				
yes			no	√

Committee Recommendation: Approve the renewal of the authorization to operate.

Institution: BryanLGH College of Health Sciences
 Owner: BryanLGH Medical Center
 Level of authorization: Authorized to offer one or more complete degree programs at the associate, baccalaureate, master’s, and doctoral levels, limited to nursing, sonography, health care management, simulation education, and health professions completion at the associate and baccalaureate levels, and nurse anesthesia at the master’s and doctoral levels.
 Length of authorization: Five years (valid through January 31, 2017)

Reporting requirements: Annual reports will be required in a form provided by the Commission. The institution will be notified when the process and forms have been finalized.

2010-11 EXISTING PROGRAM REVIEW

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR									
Institution	Program	SCH/FTE	5 yr Average (2005-2010)				Masters Degrees awarded	Doctorate Degrees awarded	
			Baccalaureate Degrees awarded	Masters Degrees awarded		Doctorate Degrees awarded			
CSC	Art	384	BA	8.6					
			BSE	1.6					
PSC	Art	481	BA/BS	5.6					
WSC	Art	423	BA	.2					
			BS	14.2					
UNK	Art & Art History	405	BA	3.0					
			BFA	14.6					
			BAE	4.6					
UNL	Art	527	BA	13.2	MFA	9.6			
			BFA	37.4					
			BA	10.8					
CSC	Music	297	BA	4.6					
WSC	Music	309	BSE	2.8					
			BA	0.8					
UNL	Music	425	BS	5.0					
			BA	9.2	MM	27.0	DMA	10.6	
			BM	11.2					
UNK	Dance	273	BMED	24.8					
			BA	4.0					
UNK	Music	273	BA	2.8					
			BAE	5.8					
			BFA	0.2					
			BM	8.0					

**Improving Teacher Quality
State Grant Program**

**2011 - 2012 Allocation
to the State Agency for Higher Education**

Project Summaries, 2011-2012 2

Recommendations 3

Panel Members 7

Coordinating Commission for Postsecondary Education

IMPROVING TEACHER QUALITY STATE GRANTS: SUMMARY SHEET – 2011-2012

Projects in bold are recommended for funding by the Independent Review Panel

PROJECT TITLE	INSTITUTION/DIRECTOR	DESCRIPTION	AMOUNT
1. Geography Education Professional Development Workshops	WSC / Bertolas	Provide geography content in one-week workshops; one workshop on geography of the frontier and one on historical geography of the city; four workshops over two summers with 80 total participants	\$67,400.00
2. Going the Distance: An Interactive Online Teacher Development Project for Teachers of World Languages	UNL / Moeller	Continuation (year 3) of pilot project to design online graduate course to help teachers develop technology skills while improving their target language skills and cultural knowledge; focus on French	\$79,554.00
3. Connecting for Change: Multiple Literacies for Multiple Teachers	UNO / Edwards	Continue to develop and support a network of teacher leaders devoted to literacy teaching and learning in the Omaha area, especially in middle and high schools; focus on multiple literacies using iPads	\$154,491.00
4. Nebraska Blast! Improving Teacher Quality through STEM workshops	UNO / Barker	Four different workshops across the state: earth and space science, robotics engineering, aeronautics and aviation, and high-altitude ballooning. Approximately 60 teachers	\$99,882.00
5. Mathematics: Learning the Power of Mathematical Computation	UNO / Hodge	Omaha area teachers of grades 6 – 12 will learn how to express mathematics symbols and processes in words so that they can help students better understand the concepts behind mathematical computations	\$79, 846.00
6. New Literacies in Elementary Classrooms Today	UNL / Trainin	Workshops for teachers to learn the content of the new literacies and ways to integrate the content and technology effectively in their classrooms; 85 teachers teamed with 100 preservice teachers, and 25 teacher educators	\$66,045.00
7. Engaging Learners Across Nebraska	NETA / Blankenship	Increase reading content knowledge and strategies for incorporating reading into other curricular areas; 15 teams state-wide with 5 teachers each	\$62,872.00
TOTAL REQUESTED			\$610,090.00

IMPROVING TEACHER QUALITY STATE GRANT PROGRAM

The purpose of the Improving Teacher Quality State Grant Program is to increase student academic achievement by helping to ensure that highly qualified teachers, paraprofessionals, and principals have access to sustained and intensive high quality professional development in core academic subjects. The program provides grants to partnerships comprised of Nebraska institutions of higher education and high-need local educational agencies (LEAs) for projects to improve the skills of teachers, paraprofessionals, and principals.

RECOMMENDATIONS OF THE INDEPENDENT EVALUATION PANEL December 12, 2011

The evaluation panel met on December 12, 2011 at the Coordinating Commission office in Lincoln. Seven proposals were submitted by partnerships that involved four different institutions (UNL, UNO, Wayne State College, and Doane College), Nebraska Educational Technology Association, Nebraska Department of Education, NASA Nebraska Space Grant Consortium, and a variety of school districts and educational service units (ESUs).

At this time, the total amount of funds available for awards in 2011-2012 is \$346,194. The total amount recommended for the following five projects is \$351,567. While this exceeds the current amount available, every year previously funded projects come in under budget, returning funds to the Commission at the end of the grant. Such funds can be applied to the next year's grants and would cover the small difference between 2011-2012 funds available and the recommended funding. If there should then be remaining funds, those will be available for projects that may have more participant applications than slots funded or other unexpected costs or will be carried forward for use in the 2012-2013 competition.

Below are synopses of the five proposals the panel has recommended for funding. The title of the project is listed, followed by the project director, the required federal partners, and any other partners. Projects that are open state-wide may not have all additional partners identified until after their recruitment phase.

Committee Recommendation: Committee concurs with the panel's recommendations.

Engaging Learners Across Nebraska

Project Director: Sandy Blankenship

- **Higher education partner (teachers college): Doane College**
- **Higher education partner (arts and sciences): Doane College**
- **High-need LEAs: Walthill Public School, Santee Community Schools, Niobrara Public Schools, Rock County Public Schools, Paxton Consolidated Schools, Chambers Public Schools, Southern Valley Schools, Wheeler Central Public Schools, Keya Paha Public Schools,**
- **Other identified partners: Aurora Public Schools, Schuyler Public Schools, St. Edward Public Schools, Columbus Public Schools, Mead Public Schools, Palmyra Bennet Schools, ESU #1, ESU #2, ESU #4, ESU #6, ESU #7, ESU #8, ESU #9, ESU #10, ESU #11, ESU #16, ESU #17, and Nebraska Educational Technology Association (NETA)**

This project has been funded several times, each time focusing on a different subject area. This year the project directors will focus on improving the reading skills of Nebraska students. To accomplish this, teachers from 15 teams across the state will learn how to apply new technologies and instructional strategies to their reading curriculum as well as applying reading skills to other content areas. Regional summer institutes will be held in three locations and ESU personnel will provide onsite support to teachers throughout the year. In addition to the high-need LEAs, five of the schools listed are also low-performing. And the average reading test scores for every participating school are well below the state average.

Amount Requested: \$62,872

Amount Recommended: \$62,872

Geography Education Professional Development Workshops

Project Director: Dr. Randy Bertolas

- **Higher education partner (teachers college): Wayne State College, School of Education and Counseling**
- **Higher education partner (arts and sciences): Wayne State College, School of Natural and Social Sciences**
- **High-need LEA: Crawford Public Schools, Omaha Public Schools**
- **Other identified partners: Geographic Educators of Nebraska; workshops will be open to teachers statewide**

This project was first funded in 2010 with workshops held in Scottsbluff and Lincoln in 2010 and 2011. The current proposal would hold new workshops in Chadron and Omaha with priority given to teachers who have not participated in previous activities. Geography teachers and those interested in integrating geography into their curriculum will be eligible

to apply for the one-week workshops held in the summer of 2012 and repeated in 2013. One workshop will be “Geography of the Frontier – Northwest Nebraska,” focusing on Sandhills and Black Hills settlement, the fur trade, and geography within the literature of Mari Sandoz. The second workshop will be “Historical Geography of the City – Omaha,” focusing on historic growth and change, ethnic neighborhoods, heritage landmarks, and urban planning. Each workshop is planned for 20 teachers, with the four workshops reaching at least 80 teachers over two years.

Amount Requested: \$67,400
Amount Recommended: \$67,400

New Literacies in Elementary Classrooms Today

Project Director: Dr. Guy Trainin

- **Higher education partner (teachers college): UNL, College of Education and Human Sciences**
- **Higher education partner (arts and sciences): UNL, College of Arts and Sciences**
- **High-need LEA: Banner County Public Schools**
- **Other identified partners: Concordia University, Lincoln Public Schools, Seward Elementary School, Concordia Academy, Trinity Lutheran School, St. John Lutheran School**

New literacies are the skills, strategies, and thought processes necessary to use and adapt to the changing information and communication technologies and contexts rapidly emerging in today’s world. Nebraska education standards include several that focus on “technology and new literacies”. This project will offer four professional development conferences in which 85 teachers teamed with 100 preservice teachers, and 25 teacher educators, will learn the content of the new literacies and ways to integrate the content effectively in their classrooms.

Amount Requested: \$66,045
Amount Recommended: \$66,045

Nebraska Blast! Improving Teacher Quality through STEM workshops

Project Director: Dr. Bradley Barker

- **Higher education partner (teachers college): UNO, College of Education**
- **Higher education partner (arts and sciences): UNL, Institute of Agricultural Sciences and Natural Resources**
- **High-need LEA: Santee Community Schools**
- **Other identified partners: Nebraska Department of Education, NASA Nebraska Space Grant Consortium**

Leveraging existing resources within the Nebraska Department of Education (21st Century Community Learning Centers) and the University of Nebraska at Omaha (NASA Nebraska Space Grant Consortium), this project will offer four different workshops, one at each of four locations across the state. If future funding is secured, the same workshops would be offered in subsequent summers, rotating to different locations. The topics will be earth and space science, robotics engineering, aeronautics and aviation, and high-altitude ballooning. The ballooning workshop will last five days, with the others lasting three days; all will include supplemental online activities. Approximately 60 teachers will receive instruction in implementing hands-on STEM curriculum with on-going support after the workshops.

Amount Requested: \$99,882*
Amount Recommended: \$85,448
Reason for Reduction: Lowered instructional costs, consultant fees, travel expenses, and indirect costs.

Mathematics: Learning the Power of Mathematical Computation

Project Director: Dr. Angela Hodge

- **Higher education partner (teachers college): UNO, College of Education**
- **Higher education partner (arts and sciences): UNO, College of Arts and Sciences**
- **High-need LEA: Omaha Public Schools**
- **Other identified partners: some activities will be open to other area schools**

Mathematics teachers in grades 6 through 12 will be participants in this professional development activity. It will introduce a new concept called *Mathemantics*, loosely defined as the art and science of translating between English and mathematics. Teachers will learn how to express mathematics symbols and processes in words so that they can help their students better understand the concepts behind mathematical computations. Twenty teachers will participate in a summer workshop, followed by monthly meetings during the school year.

Amount Requested: \$79,846*
Amount Recommended: \$69,802
Reason for Reduction: Lowered consultant and guest lecturer fees, travel costs, and supplies

*The review panel requested these project directors to reduce their budgets without eliminating participants. The recommended amounts were calculated by the project directors to meet the panel's request.

Panel for Evaluating Improving Teacher Quality Proposals

December 12, 2011

Voting Members

Jim McGahan
Grand Island Northwest High School
Chemistry and Physics (Retired)
Grand Island

Pat Madsen
Teacher Education Program Specialist
Nebraska Department of Education
Lincoln/Stuart

Mike Musil
9-12 Language Arts
Lincoln North Star High School
Lincoln

Mattie Olsen
Instructional Technologist/Social Science
Creighton Preparatory School
Omaha

Staff

Kathleen Fimple
Academic Programs Officer

Miste Adamson-DaMoude
Administrative Assistant

Kadi Lukesh
Office Manager

Program Review Activity for 2011

Existing Programs

Approved	84
Returned for additional review	13
Reported as discontinued	6 + 3 centers
Follow-up review	12

New Programs

Programs Approved	14
Centers Approved	2
Reasonable and moderate extensions reviewed	9

Information Items

Reasonable and Moderate Extension

1. UNL – Early Literacy (Graduate Certificate)

Department Elimination

1. UNL – Department of Industrial and Management Systems Engineering

Program Deletions

1. UNL – Plant Protection Sciences
2. UNL – Industrial Engineering
3. UNL – Industrial & Management Systems Engineering
4. UNL – Manufacturing Systems Engineering