

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** \_\_\_\_\_ **Program:** \_\_\_\_\_

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

	12-13	13-14	14-15	15-16	16-17	5 yr avg
<b>Student Credit Hours (SCH)</b>						
<b>Faculty Full-time Equivalency (FTE)</b>						
<b>SCH/Faculty FTE</b>						
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>						

**Evidence of Need** (provide a detailed explanation below or attach documentation)

**Justification if the program is below either of the CCPE thresholds—complete page 2**

\_\_\_\_\_  
For CCPE use: reviewer/date

**Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document**

- Program is critical to the role and mission of the institution (detailed explanation).
  
- Program contains courses supporting general education or other programs (detailed explanation).
  
- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).
  
- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).
  
- Program provides unique access to an underserved population or geographical area (explain).
  
- Program meets a unique need in the region, state, or nation (explain).
  
- Program is newly approved within the last five years (no additional justification needed).
- Other (detailed explanation).