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COORDINATING COMMISSION
FOR POSTSECONDARY EDUCATION

COMMUNITY COLLEGE GAP ASSISTANCE PROGRAM

2020-21 Annual Report

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Introduction

The Community College Gap Assistance program was established by the Nebraska Legislature in 2015 to address identified skilled workforce shortages and an identified affordability and workforce preparation "gap." The program provides financial aid to low-income community college students enrolled in credit or non-credit programs of study that prepare them for jobs in high-need fields but are not eligible for Pell or state Nebraska Opportunity Grants, which serve only students enrolled in for-credit courses leading to certificates or degrees.

With the passage of LB 528 (2021), eligible institutions were expanded to include accredited, not-for-profit, two-year postsecondary institutions with a physical presence in Nebraska. References to community colleges in this report include these institutions.

STUDENT ELIGIBILITY

Pursuant to Neb. Rev. Stat. § 85-2003, to be eligible for community college Gap Assistance, an applicant:

a) Shall have a family income which is at or below two hundred fifty percent of the U.S. Department of Health and Human Services income poverty guidelines; and
b) Shall be a resident of Nebraska as provided in Neb. Rev. Stat. § 85-502.

Applicants must complete an initial assessment, administered by their community colleges in accordance with Neb. Rev. Stat. § 85-2007, to determine the applicants' readiness to complete a Gap Assistance program of study. The community colleges shall make the determination of readiness based on:

a) The ability to be accepted into and complete a Gap program of study;
b) The ability to be accepted into and complete a postsecondary certificate, diploma, or degree program for credit;
c) The ability to obtain full-time employment; and
d) The ability to maintain full-time employment over time.

ELIGIBILE STUDENT COSTS

Pursuant to Neb. Rev. Stat. § 85-2006 eligible student costs include, but are not limited to:

a) Tuition;
b) Direct training costs;
c) Required books and equipment; and
d) Fees, including, but not limited to, fees for industry testing services and background check services.

ELIGIBILE COMMUNITY COLLEGE COSTS

Pursuant to Neb. Rev. Stat. § 85-2009 (amended by LB 528 (2021), community colleges may use up to ten (10) percent of their allocation to assist in defraying the costs of direct staff support services, including, but not limited to, marketing, outreach, applications, interviews, and assessments.

ELIGIBILE PROGRAMS

A Gap Assistance program of study means a program offered by a community college that (a) either (i) is not offered for credit and has a duration of not less than sixteen contact hours in length, or (ii) is offered for credit but is of insufficient clock, semester, or quarter hours to be eligible for Federal Pell Grants, and (b) does any of the following:

- Offers a state, national, or locally recognized certificate;
- Offers preparation for a professional examination or licensure;
- Provides endorsement for an existing credential or license;
- Represents recognized skill standards defined by an industrial sector; or
- Offers similar credential or training.

A Gap Assistance program of study offered by a community college must also be aligned with training programs with stackable credentials that lead to a program awarding either college credit, an associate's degree, a diploma, or a certificate in an in-demand occupation. The aligned training program must be for credit.

In-demand occupations must be in one of the following areas:

- Financial services;
- Transportation, warehousing, and distribution logistics;
- Precision metals manufacturing;
- Biosciences;
- Renewable energy;
- Agriculture and food processing;
- Business management and administrative services;
- Software and computer services;
- Research, development, and engineering services;
- Health services;
- Hospitality and tourism;
- Construction;
- Education (committee designated July 2020); and
- Any other industry designated as an in-demand occupation by the committee.

GAP ASSISTANCE FUNDING

As required by Neb. Rev. Stat. § 9-812[5][c], funding for the Gap Assistance program is provided through a quarterly transfer of 9% from the Education Improvement fund, which receives 44.5% of lottery proceeds. The first transfer to the Gap Assistance program took place in October 2016, with the first transfer to the community colleges occurring shortly after.

GAP ASSISTANCE REPORTING

The Nebraska Community College Student Performance and Occupational Education Grant Committee provides direction for the Gap Assistance program, and the Coordinating Commission for Postsecondary Education administers the program. At the direction of the committee, community colleges are required to report basic demographic, program, and employment data for each participant to gauge the effectiveness of the Gap Assistance program.

Summary

The fifth year of the Gap Assistance program shows an increase in both applications and participants accepted into the program likely as a result of Covid-19. Metropolitan Community College led the way with 49% of the total number of approved participants in 2020-21 followed by Southeast Community College with 19%.

Cumulative Statistics (2016-17 through 2020-21)

Training Status (as of fiscal year end)	*2016-17*	*2017-18*	*2018-2019*	*2019-20*	*2020-21*	*Cumulative*
Number of Completed Applications	144	184	265	208	464	1,265
Number of Approved Participants	127	170	238	197	439	1,171

Training Status (as of June 30, 2021)	*CCC*	*MCC*	*MPCC*	*NECC*	*SCC*	*WNCC*	*Total*
Number of Completed Applications	217	549	107	150	187	55	1,265
Number of Approved Participants	184	548	72	142	173	52	1,171
As of June 30, 2021							
Total Allocation	$787,002	$2,622,710	$325,816	$641,805	$1,651,387	$349,361	$6,378,081
Remaining Balance	$145,779	$626,749	$186,723	$443,013	$1,286,510	$241,880	$2,930,654

As of July 28, 2021, there were 340 approved programs in the 13 in-demand occupational areas eligible for Gap Assistance funding [See Appendix A]. Health services and transportation, warehousing, and distribution logistics were the most utilized programs in FY2020-21 followed by business management and administrative services programs. [See Table 5 for FY2020-21 figures and Table 13 for cumulative figures.]

Of the 439 approved participants of the Gap Assistance program during FY2020-21, 170 (38.7%) were male and 269 (61.3%) were female compared to FY2018-19 when 58.8% were male and 41.2% were female. Males and females 31-35 years of age years of age took the greatest advantage of the program during its fifth year. [See Table 7 for FY2019-20 figures and Table 15 for cumulative figures.]

The top in-demand fields of male participants during FY2020-21 were transportation, warehousing, and distribution logistics. The top in-demand field for female participants for the fifth year in a row was health services. [See Table 8 for FY2019-20 figures and Table 16 for cumulative figures.]

Of the approximately $921,500 in direct costs incurred by the community colleges during FY2020-21, 79% was used for tuition, 19% was used for direct training costs, 2% was used for books and equipment, and <1% was used for fees. This compares with the first year of the program when $175,377 of costs were incurred and 59% was used for tuition, 30% was used for direct training costs, 10% was used for books and equipment, and 1% was used for fees.

Table 1: Gap Assistance Program Summary
All Community Colleges - 2020-21

Fiscal Year Budget	
Carry Forward from Prior Fiscal Year	$3,344,274
Current Year Allocation	$608,293
Total Available for Current Fiscal Year	$3,952,567

Community College Line Item Expenses	***Quarter 1***	***Quarter 2***	***Quarter 3***	***Quarter 4***	***Year End Total***
Direct Costs:					
Tuition	$75,234	$206,729	$224,723	$218,177	$724,863
Direct training costs	$38,561	$40,595	$45,974	$53,825	$178,955
Required books and equipment	$6,000	$3,410	$3,123	$2,656	$15,189
Fees	$18	$619	$809	$1,111	$2,557
Subtotal	$119,813	$251,353	$274,629	$275,769	$921,564
Administrative Costs:					
Staff support/admin	$30,384	$24,593	$22,129	$23,243	$100,349
Total	$150,197	$275,946	$296,758	$299,012	$1,021,913
Carried Forward to Next Fiscal Year					$2,930,654

Training Status	***Quarter 1***	***Quarter 2***	***Quarter 3***	***Quarter 4***	***Year End ****
Number of Completed Applications	122	92	163	87	464
Number of Approved Participants	114	86	159	80	439
Status of Approved Participants					
Waiting to Participate	10	17	16	12	29
Enrolled, not completed	100	50	104	55	122
Completed Training	53	73	59	91	276
Completion Rate (cumulative)	85%	81%	68%	81%	78%
Did Not Complete Training	9	17	28	22	76

* As of June 30, 2021

Employment Status	***Year End Total***
New Employment within their Field	54
Retained Employment	47
Unemployed but Continuing Further Education	39
Looking for Work/Unemployed	66
Deceased	0
No Response/Unable to Contact	70
Overall Employment Rate of Respondents *	60%
Overall New Employment Rate of Respondents *	32%

* Employment rate based on program completers who responded to survey attempts and are not continuing with further education. Actual employment rates may be higher or lower than indicated in the table.

Table 2: Gap Assistance Program Summary by College - 2020-21

College	Fiscal Year Allocation	Available Funds *	Total Expenditures	Completed Applications	Approved Participants
Central Community College	$0	$335,182	$189,403	70	61
Metropolitan Community College	$608,293	$1,214,610	$587,861	216	215
Mid-Plains Community College	$0	$225,150	$38,427	44	31
Northeast Community College	$0	$482,444	$39,431	36	36
Southeast Community College	$0	$1,418,501	$131,991	86	84
Western Nebraska Community College	$0	$276,680	$34,800	12	12
Total	$608,293	$3,952,567	$1,021,913	464	439

*Available funds include unspent funds from prior fiscal years.

Table 3: Gap Assistance Program Expenditures by College - 2020-21

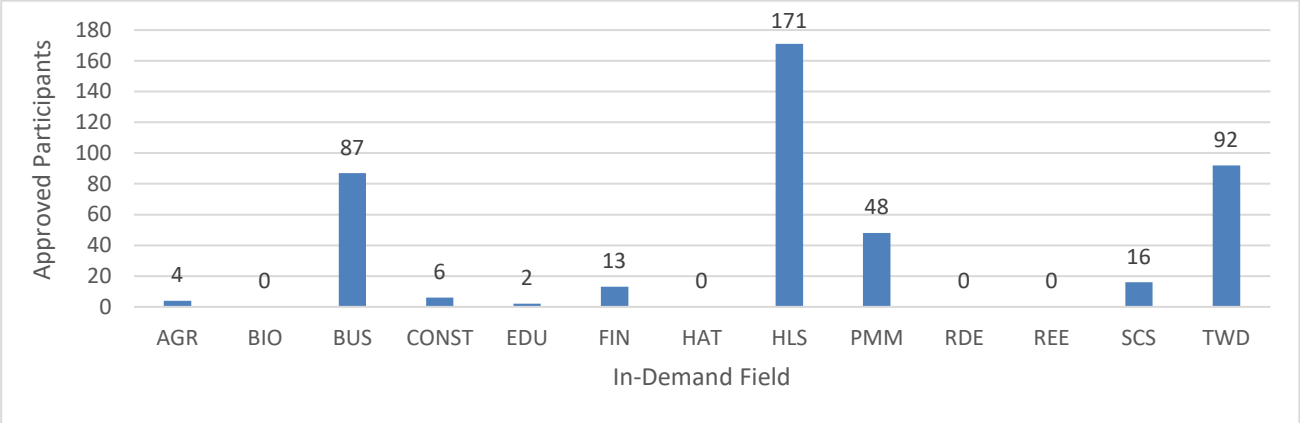
College	Tuition	Direct Training Costs	Books and Equipment	Fees	Staff Support & Admin.
Central Community College	$0	$178,955	$0	$0	$10,448
Metropolitan Community College	$527,032	$0	$0	$0	$60,829
Mid-Plains Community College	$25,054	$0	$7,133	$0	$6,240
Northeast Community College	$32,415	$0	$4,312	$2,557	$147
Southeast Community College	$105,562	$0	$3,744	$0	$22,685
Western Nebraska Community College	$34,800	$0	$0	$0	$0
Total	$724,863	$178,955	$15,189	$2,557	$100,349

Table 4: Gap Assistance Program Completers by College - 2020-21

College	Completed Training *	Did Not Complete	Completion Rate	Cost per Completion
Central Community College	30	11	73%	$6,313
Metropolitan Community College	159	43	79%	$3,697
Mid-Plains Community College	16	12	57%	$2,402
Northeast Community College	19	7	73%	$2,075
Southeast Community College	38	3	93%	$3,473
Western Nebraska Community College	14	0	100%	$2,486
Total	276	76	78%	$3,703

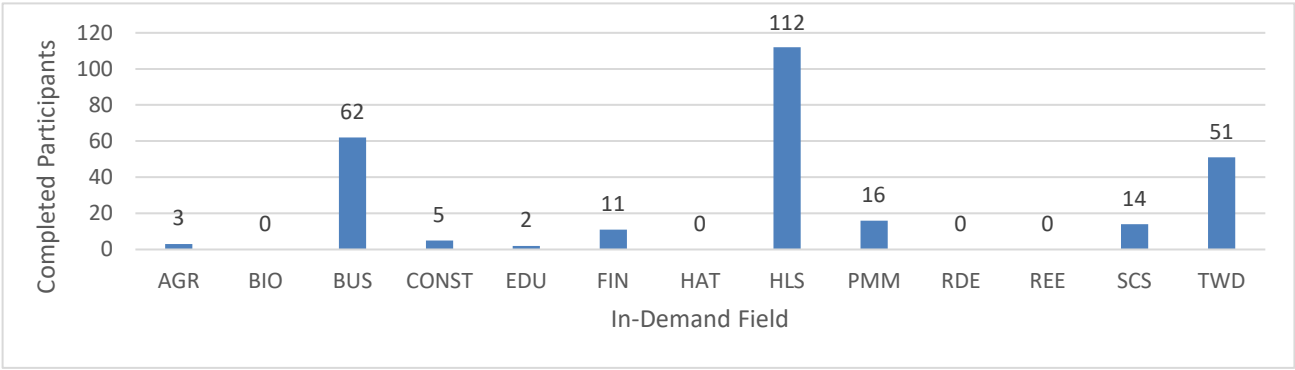
* As of June 30, 2021. Does not include students enrolled but not completed as of June 30, 2021.

Table 5: Gap Assistance Program Approved Participants
In-Demand Programs of Study Enrolled - 2020-21



AGR	Agriculture and food processing
BIO	Biosciences
BUS	Business management and administrative services
CONST	Construction
EDU	Education
FIN	Financial services
HLS	Health services
HAT	Hospitality and tourism
PMM	Precision metals manufacturing
REE	Renewable energy
RDE	Research, development, and engineering services
SCS	Software and computer services
TWD	Transportation, warehousing, and distribution logistics

Table 6: Gap Assistance Program Completed Participants
In-Demand Programs of Study Completed - 2020-21



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PMM	Precision metals manufacturing
REE	Renewable energy
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SCS	Software and computer services
TWD	Transportation, warehousing, and distribution logistics

Table 7: Gap Assistance Program Approved Participants by Age and Gender - 2020-21

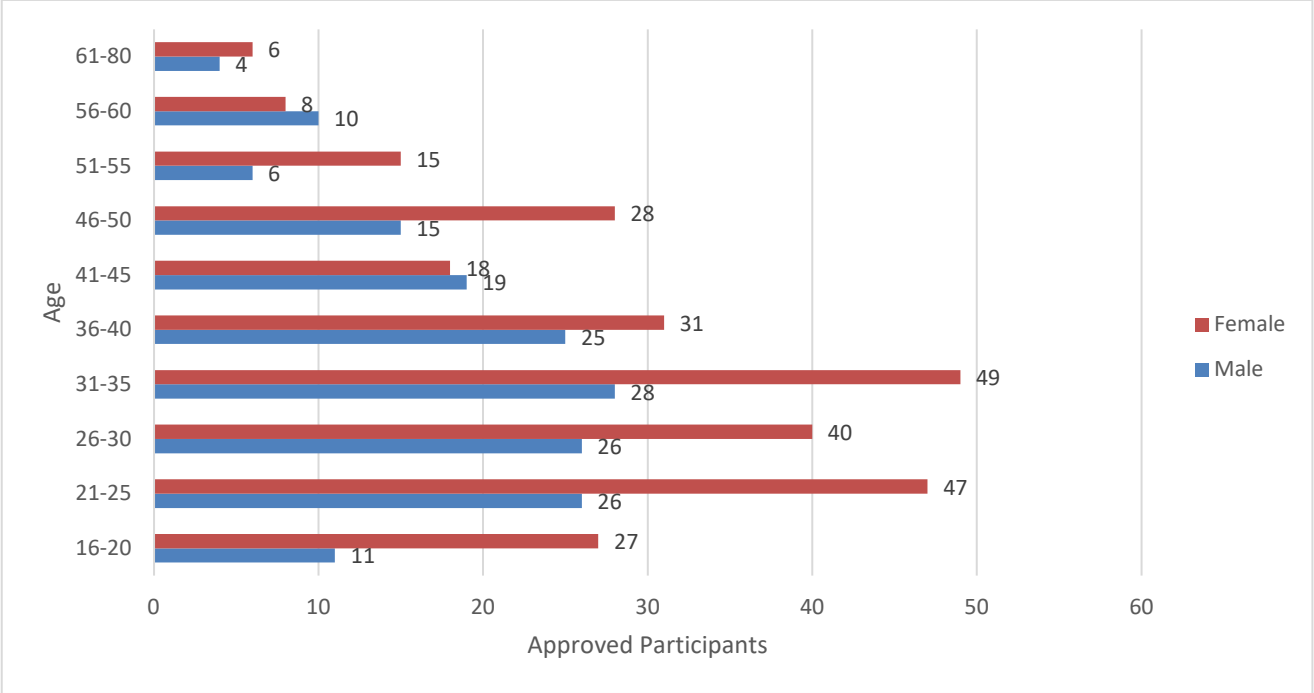
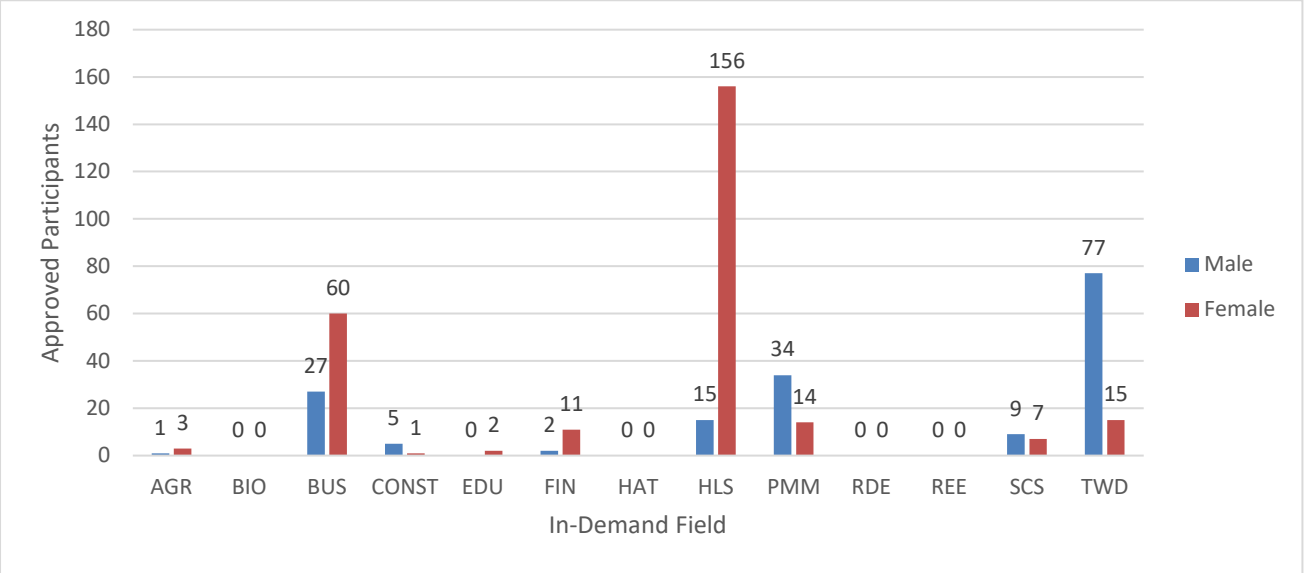


Table 8: Gap Assistance Program Approved Participants In-Demand Field by Gender - 2020-21



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PMM	Precision metals manufacturing
REE	Renewable energy
RDE	Research, development, and engineering services
SCS	Software and computer services
TWD	Transportation, warehousing, and distribution logistics

Table 9: Gap Assistance Program Summary
All Community Colleges - Cumulative

Fiscal Year Budget	*2016-17*	*2017-18*	*2018-2019*	*2019-20*	*2020-21*	*Cumulative*
Total Appropriated	$1,463,247	$1,464,827	$1,466,290	$1,466,992	$1,467,708	$7,329,064
CCPE Administrative Costs	$49,651	$17,158	$9,137	$11,395	$5,964	$93,305
Allocated to Community Colleges	$1,413,596	$1,446,000	$1,458,200	$1,451,992	$608,293	$6,378,081

Community College Line Item Expenses	*2016-17*	*2017-18*	*2018-2019*	*2019-20*	*2020-21*	*Cumulative*
Direct Costs:						
Tuition	$97,482	$228,483	$554,034	$640,991	$724,863	$2,245,853
Direct training costs	$75,711	$130,984	$141,660	$43,395	$178,955	$570,705
Required books and equipment	$38,551	$14,765	$21,426	$9,419	$15,189	$99,350
Fees	$2,479	$988	$1,202	$1,137	$2,557	$8,363
Subtotal	$214,223	$375,220	$718,322	$694,942	$921,564	$2,924,271
Administrative Costs:						
Staff support/admin	$97,156	$107,098	$111,848	$106,705	$100,349	$523,156
Total	$311,379	$482,318	$830,170	$801,647	$1,021,913	$3,447,427
Carried Forward to Next Fiscal Year						$2,930,654

Training Status (as of fiscal year end)	*2016-17*	*2017-18*	*2018-2019*	*2019-20*	*2020-21*	*Cumulative*
Number of Completed Applications	144	184	265	208	464	1,265
Number of Approved Participants	127	170	238	197	439	1,171
Status of Approved Participants						
Waiting to Participate	3	4	11	4	29	15
Enrolled, not completed	33	42	39	65	122	83
Completed Training	72	122	194	126	276	790
Completion Rate	77%	76%	81%	78%	78%	78%
Did Not Complete Training	21	39	46	36	76	218

Employment Status	*Cumulative*
New Employment within their Field	238
New Employment outside their Field	26
Retained Employment	165
Unemployed but Continuing Further Education	81
Looking for Work/Unemployed	91
Deceased	0
No Response/Unable to Contact	215
Overall Employment Rate of Respondents *	82%
Overall New Employment Rate of Respondents *	48%

* Employment rate based on program completers who responded to survey attempts and are not continuing with further education. Actual employment rates may be higher or lower than indicated in the table.

Table 10: Gap Assistance Program Summary by College - Cumulative

College	Cumulative Allocation	Total Expenditures	Remaining Funds*	Completed Applications	Approved Participants	Completed Training **
Central Community College	$787,002	$641,223	$145,779	217	184	122
Metropolitan Community College	$2,622,710	$1,995,961	$626,749	549	548	389
Mid-Plains Community College	$325,816	$139,093	$186,723	107	72	41
Northeast Community College	$641,805	$198,792	$443,013	150	142	104
Southeast Community College	$1,651,387	$364,877	$1,286,510	187	173	93
Western Nebraska Community College	$349,361	$107,481	$241,880	55	52	41
Total	$6,378,081	$3,447,427	$2,930,654	1,265	1,171	790

* Remaining funds include unspent funds from prior fiscal years.
** As of June 30, 2021. Does not include students enrolled but not completed as of June 30, 2021.

Table 11: Gap Assistance Program Expenditures by College - Cumulative

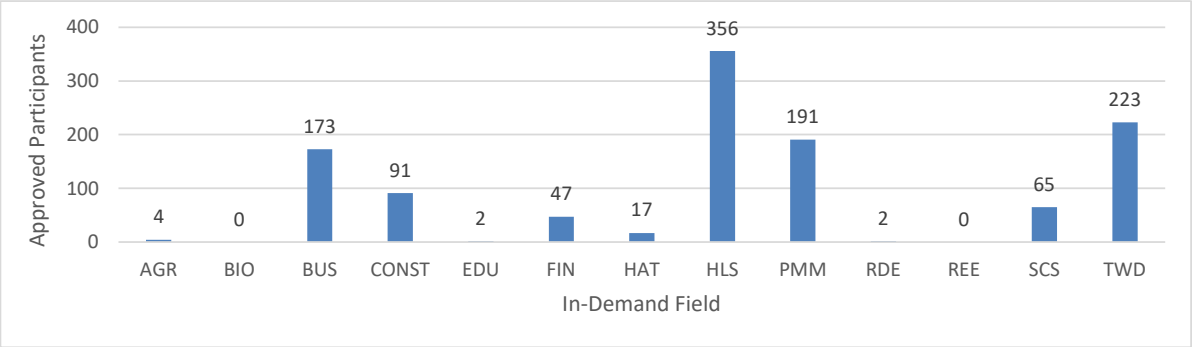
College	Tuition	Direct Training Costs	Books and Equipment	Fees	Staff Support & Admin.	Total Expenditures
Central Community College	$0	$522,820	$0	$353	$118,050	$641,223
Metropolitan Community College	$1,673,220	$8,431	$53,411	$350	$260,549	$1,995,961
Mid-Plains Community College	$88,847	$3,015	$19,571	$115	$27,545	$139,093
Northeast Community College	$165,147	$1,316	$13,853	$7,545	$10,931	$198,792
Southeast Community College	$217,549	$35,123	$9,041	$0	$103,164	$364,877
Western Nebraska Community College	$101,090	$0	$3,474	$0	$2,917	$107,481
Total	$2,245,853	$570,705	$99,350	$8,363	$523,156	$3,447,427

Table 12: Gap Assistance Program Completers by College - Cumulative

College	Completed Training *	Did Not Complete	Completion Rate	Total Expenditures	Cost per Completion
Central Community College	122	39	76%	$641,223	$5,256
Metropolitan Community College	389	105	79%	$1,995,961	$5,131
Mid-Plains Community College	41	25	62%	$139,093	$3,393
Northeast Community College	104	25	81%	$198,792	$1,911
Southeast Community College	93	15	86%	$364,877	$3,923
Western Nebraska Community College	41	9	82%	$107,481	$2,621
Total	790	218	78%	$3,447,427	$4,364

* As of June 30, 2021. Does not include students enrolled but not completed as of June 30, 2021.

Table 13: Gap Assistance Program Approved Participants In-Demand Programs of Study Enrolled - Cumulative



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BIO	Biosciences
BUS	Business management and administrative services
CONST	Construction
EDU	Education
FIN	Financial services
HLS	Health services
HAT	Hospitality and tourism
PMM	Precision metals manufacturing
REE	Renewable energy
RDE	Research, development, and engineering services
SCS	Software and computer services
TWD	Transportation, warehousing, and distribution logistics

Table 14: Gap Assistance Program Completed Participants In-Demand Programs of Study Completed - Cumulative

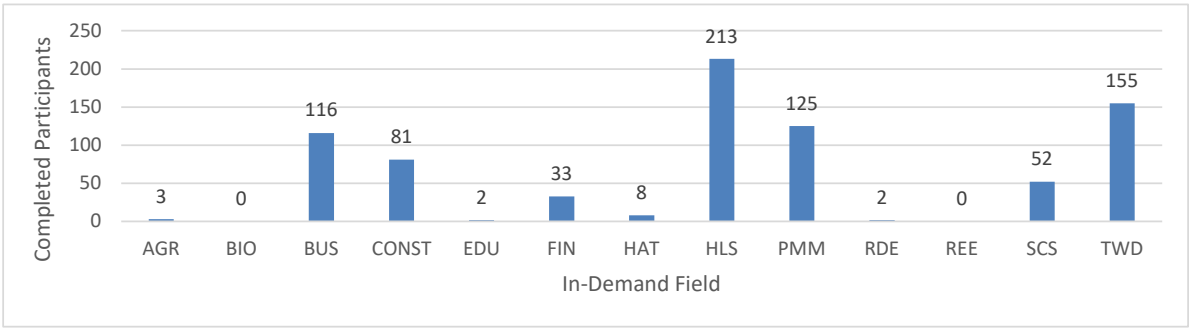

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Table 15: Gap Assistance Program Approved Participants by Age and Gender - Cumulative

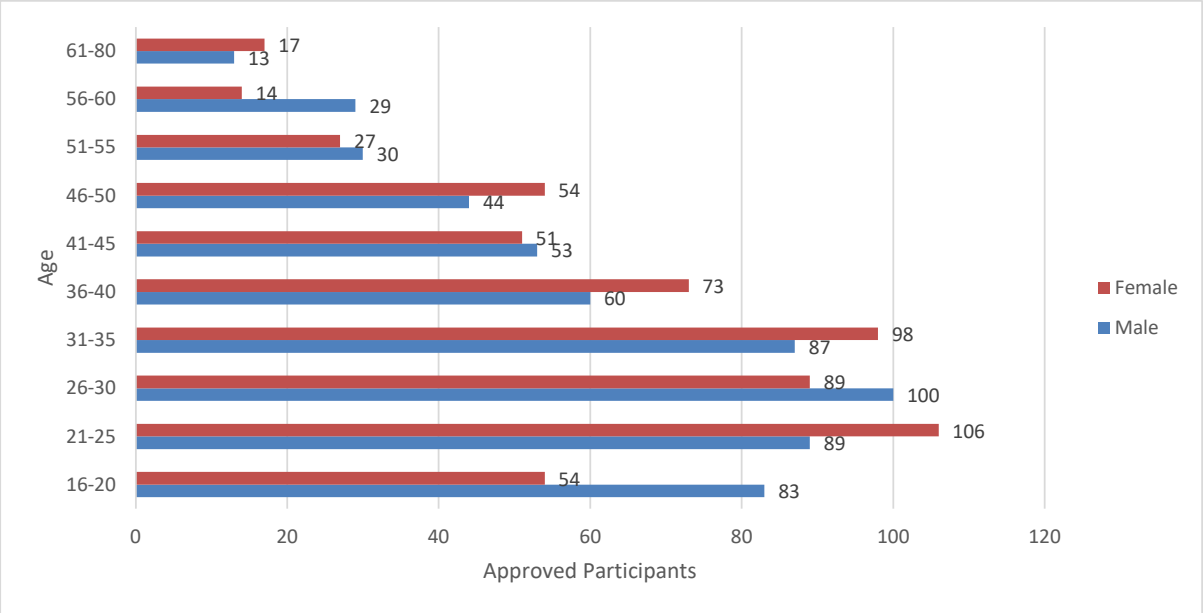
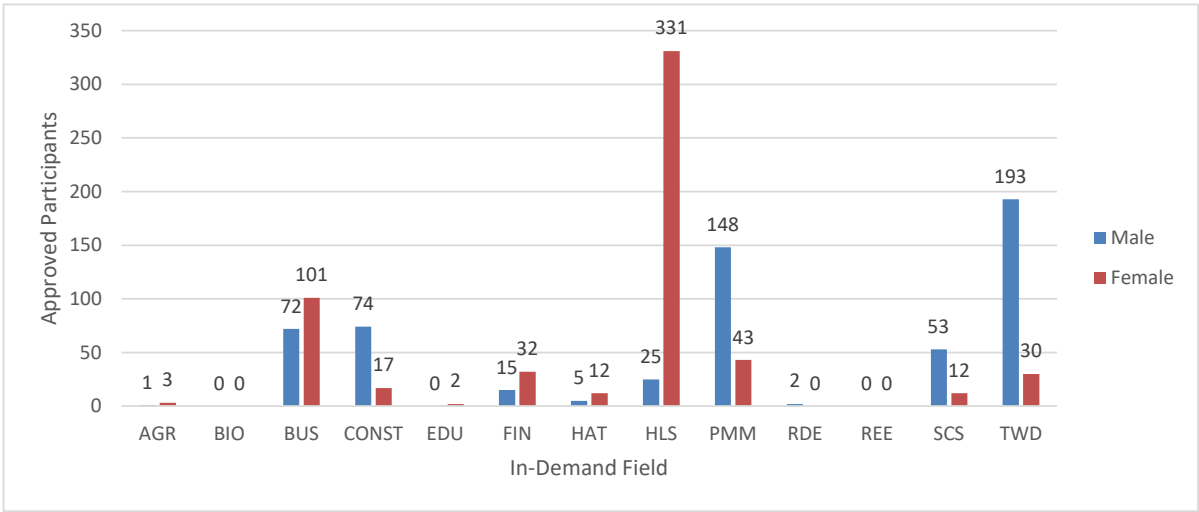


Table 16: Gap Assistance Program Approved Participants In-Demand Field by Gender - Cumulative



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HLS	Health services
HAT	Hospitality and tourism
PMM	Precision metals manufacturing
REE	Renewable energy
RDE	Research, development, and engineering services
SCS	Software and computer services
TWD	Transportation, warehousing, and distribution logistics

Appendix A

Approved Gap Assistance Programs of Study
As of July 28, 2021

Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours	
MCC	Veterinary Assistant	Agriculture and food processing	140		
SCC	Precision Agriculture Certificate	Agriculture and food processing		24	
SCC	Biotechnology Certificate	Biosciences		15	
CCC	Intro to Microsoft Office	Business management and administrative services	40		
CCC	Leadership Series	Business management and administrative services	56		
CCC	Micro Soft Office/Leadership Series	Business management and administrative services	80		
MCC	Associate Project Professional Business Analysis Emphasis	Business management and administrative services	191		
MCC	Associate Project Professional Quality Manager Emphasis	Business management and administrative services	258		
MCC	Customer Experience Leadership	Business management and administrative services	40	22.5	*
MCC	Customer Service Representative	Business management and administrative services		22.5	
MCC	Certified Site Supervisor	Business management and administrative services	66		
MCC	Digital Marketing Program	Business management and administrative services	240		
MCC	Digital Marketing + Career Placement Program	Business management and administrative services	280		
MCC	Lean Six Sigma Green Belt CPP	Business management and administrative services	128		
MCC	Project Professional	Business management and administrative services	170		
MCC	Project Professional Business Analysis Emphasis	Business management and administrative services	191		
MCC	Project Professional Quality Manager Emphasis	Business management and administrative services	258		
MCC	Workplace Technology Program	Business management and administrative services		22.5	
MPCC	Accounting Fundamentals	Business management and administrative services	24		
MPCC	Administrative Assistant	Business management and administrative services	32		
MPCC	Administrative Assistant with Accounting Fundamentals and Microsoft Excel	Business management and administrative services	80		
MPCC	Business Software Specialist Certificate	Business management and administrative services		12	
MPCC	Medical Administrative Assistant (Medical Admin Assistant with Electronics Health Record Software bundled with Basic QuickBooks) (hybred course)	Business management and administrative services	291		
MPCC	Medical Terminology/Coding 1	Business management and administrative services		6	
MPCC	Entrepreneurship Certificate	Business management and administrative services	48		
MPCC	Entrepreneurship Business Plan	Business management and administrative services		3	
MPCC	Paralegal Certificate	Business management and administrative services	90		
MPCC	QuickBooks Training	Business management and administrative services	16		
MPCC	Records Management Certificate	Business management and administrative services	180		
NECC	Administrative Assistant	Business management and administrative services	30		
NECC	Entrepreneurship	Business management and administrative services	24		
SCC	Business Certificate	Business Management and Administrative Services		15	
SCC	Client Relations Certificate	Business Management and Administrative Services		15	
SCC	Entrepreneurship Certificate	Business Management and Administrative Services		15	
SCC	Event Venue Operations Certificate	Business Management and Administrative Services		15	
SCC	Leadership Success Certificate	Business management and administrative services	48		
SCC	Green Belt with Leadership Success Certificate	Business management and administrative services	104		
SCC	Leadership Success Certificate and Microsoft Applications Basic and Intermediate	Business management and administrative services	78		
SCC	LEAN Manufacturing with Fiber Optics Systems and six sigma green belt certification	Business management and administrative services	143		
SCC	Lean Transactional Training	Business management and administrative services	24		
SCC	Six Sigma Green Belt Certification	Business management and administrative services	63		
WNCC	Microsoft Office Specialist	Business management and administrative services		13	
WNCC	Microsoft Office Specialist Certification Prep	Business management and administrative services	80		
WNCC	Bookkeeping for Small Business	Business management and administrative services		12	
WNCC	Management Specialist	Business management and administrative services		12	
CCC	Concrete Finishing Certificate	Construction	56		
CCC	Concrete Refinisher	Construction	40		
CCC	Concrete Refinisher	Construction	32		
CCC	Concrete Refinisher/Forklift Training	Construction	46		
CCC	Concrete Refinisher/Forklift Training	Construction	38		
CCC	Electrical Fundamentals	Construction		12	
CCC	Heating, Air Conditioning & Basic Refrigeration Certificate	Construction		12	
CCC	Interior Finish Carpentry Certificate	Construction		13	
CCC	Residential Framing Certificate	Construction		12	
CCC	Residential Wiring Certificate	Construction		12	
MCC	Carpet Floor Installer	Construction	52		
MCC	Commercial Custodian Certificate	Construction	44		
MCC	Facilities Maintenance + Career Placement Program	Construction	160		
MCC	Hard Surface Floor Installer	Construction	56		
MCC	Professional Floor Installation Technician	Construction	98		
MCC	Sheet Metal Program	Construction	116		
MPCC	Heating, Ventilation, Air Conditioning and Refrigeration Technology Heat Pump Certificate	Construction		15	
MPCC	Plumbing Apprenticeship Certificate	Construction	47		

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Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours
MPCC	Tile Installation Program	Construction	20	
SCC	Building Construction Tech Certificate	Construction		16
SCC	Commercial Design and Estimating	Construction		6.5
SCC	Concrete in Practice	Construction	34	
SCC	Construction Process Certificate	Construction		12
SCC	Drafting and Design Technology/Technician	Construction		15
SCC	Electrical Construction Certificate	Construction		23
SCC	Electrical Construction/Residential Certificate	Construction		20
SCC	Electrical, Electronic and Communications Engineering Technology/Technician	Construction		20
SCC	Residential Design and Estimating	Construction		7
MPCC	Child Development	Education		3
MPCC	Early Childhood Ed Student Teaching/Positive Guidance/Child Development	Education		9
MPCC	Intro to Early Childhood Ed/Early Childhood Curriculum Planning/Child Development	Education		9
MPCC	Intro to Professional Education	Education		3
MPCC	Issues of Unity and Diversity	Education		3
MPCC	Local Substitute Teacher Requirements: Issues of Unity and Diversity/Intro to Professional Education	Education		6
NECC	Local Substitute	Education		6
NECC	Local Substitute Plus	Education		12
NECC	Child Development Associate (CDA) - Family Child Care	Education		11.5
NECC	Child Development Associate (CDA) - Infant & Toddler	Education		9
NECC	Child Development Associate (CDA) - Preschool	Education		8
SCC	Infant/Toddler Option	Education		17
SCC	In-Home Care Provider Option	Education		16
SCC	Preschool Option	Education		16
WNCC	Coaching Career Pathways Certificate	Education		15
WNCC	Para-Educator Certificate	Education		9
WNCC	Para-Educator Career Pathways Certificate	Education		15
WNCC	Infant/Toddler Child Development Career Pathways Certificate	Education		15
MCC	Insurance Producer Career Placement Program: Life & Health	Financial services	58	
MCC	Insurance Producer Career Placement Program	Financial Services	100	
CCC	Nurse Assisting	Health Services	76	
CCC	Medication Aide	Health Services	40	
CCC	Basic Healthcare Pathway (Nurse Assisting and Medication Aide)	Health Services	116	
MCC	Medical Services Representative	Health services		22.5
MCC	Medical Services Representative + Career Placement Program	Health services	40	22.5
MCC	Pharmacy Technician	Health services	200	
MPCC	Emergency Medical Technician I with CPR/First Aid/AID	Health services	75	4
MPCC	Fire Fighter I	Health services	108	
MPCC	Fire Fighter I + Hazmat Operations	Health services	140	
MPCC	Fire Fighter II	Health services	24	
MPCC	Fire Fighter I, II + Hazmat Operations	Health services	164	
MPCC	Fundamentals of Phlebotomy	Health services		2
MPCC	Medical Administrative Assistant	Health services	200	
MPCC	Medical Coding and Billing	Health services	638	
MPCC	Medical Transcription & Editing	Health services	640	
MPCC	Medication Aide Course	Health services		3
MPCC	Medication Aide AND Nursing Assistant Course	Health services		7
MPCC	Medication Aid/Nursing Assistant/Math for Health Occupations	Health services		9
MPCC	Nursing Assistant Course	Health services		4
MPCC	Nursing Concepts V/Clinical V/American Heart BLS	Health services		8.5
NECC	Certified Pharmacy Technician Exam Preparation	Health services	16	
NECC	CNA (Certified Nurse Aide)	Health services		3
NECC	Emergency Medical Responder	Health services		3.5
NECC	EMT I and EMT II	Health services		9.5
NECC	Healthcare Aide	Health services	121	
NECC	Healthcare Aide - Lapsed CNA License	Health services	49	
NECC	Medication Aide	Health services		3
NECC	Pre-hospital Emergency Care for Nurses	Health services		3
NECC	Paramedic Simulations/Exam Prep	Health services		1
SCC	Dental Terminology Course	Health services		3
SCC	Electrocardiogram Tech Course	Health services		3
SCC	EMT Course	Health services		8
SCC	Healthcare Services Certificate	Health services		12
SCC	LPN C Course (upgrade in pay if completed)	Health Services	70	
SCC	LPN Refresher and RN/LPN Clinical Course	Health Services	200	
SCC	LPN Refresher and RN/LPN Clinical Course and Leadership Success	Health Services	240	

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Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours
SCC	LPN Refresher Course (renew license)	Health Services	110	
SCC	Medication Aide	Health Services	100	
SCC	Medication Aide Course	Health services		2.5
SCC	Nursing Assistant Course	Health services		4
SCC	Nutrition Aide Course	Health services		3.5
SCC	Paramedic Refresher (renew license)	Health Services	40	
SCC	Personal Care Aide Course	Health services		3.5
SCC	Phlebotomist Course	Health services		2
SCC	Physical Therapy Aide Course	Health services		3.5
SCC	RN Refresher Course (renew license)	Health Services	120	
SCC	RN/LPN Clinical	Health services	90	
SCC	Sterile Processing Tech Course	Health services		6
WNCC	Basic Nursing Assistant Training	Health services	80	
WNCC	Basic Nursing Assistant Training	Health services		4.5
WNCC	Basic Nursing Assistant Training and Medication Aide	Health services	120	
WNCC	Basic Nursing Assistant Training and Medication Aide	Health services		7.5
WNCC	Emergency Medical Technician	Health services	152	
WNCC	Emergency Medical Technician	Health services	90	
WNCC	Emergency Medical Technician	Health services		8
WNCC	Medical Assisting	Health services	345	
WNCC	Medical Assisting	Health services	375	
WNCC	Pharmacy Technician Certification Prep	Health services	68	
MPCC	Certificate in Customer Service	Hospitality and tourism	32	
NECC	Food Service and Dietary Management Certificate	Hospitality and tourism	26	
SCC	Culinary/Hospitality Certificate	Hospitality and tourism		15.5
SCC	Dietary Manager Certificate	Hospitality and tourism		12
CCC	10 Hour OSHA General Industry and Forklift	Precision metals manufacturing	16	
CCC	24 Hour Hazwoper	Precision metals manufacturing	24	
CCC	30 hour OSHA Construction 29 CFR 1926	Precision metals manufacturing	30	
CCC	30 Hour OSHA General Industry 29 CFR 1910	Precision metals manufacturing	30	
CCC	40 hour Emergency Response	Precision metals manufacturing	40	
CCC	Advanced Programmable Logic Controls	Precision metals manufacturing	24	
CCC	Basic and Electrical Pneumatics	Precision metals manufacturing	32	
CCC	Basic Electrical	Precision metals manufacturing	24	
CCC	Basic Programmable Logic Controls RS 500	Precision metals manufacturing	24	
CCC	Basic RS 5000 logic PLC	Precision metals manufacturing	24	
CCC	Basic Welding Training	Precision metals manufacturing	120	
CCC	Basic Welding Training & Basic Welding Training Level II	Precision metals manufacturing	200	
CCC	Basic Welding Training Level II	Precision metals manufacturing	80	
CCC	Comprehensive Industrial Maintenace Series	Precision metals manufacturing	184	
CCC	Decoupled Molding	Precision metals manufacturing	24	
CCC	Drafting & Design Technology Certificate	Precision metals manufacturing		12
CCC	Environmental Health & Safety Generalist Certificate	Precision metals manufacturing		12
CCC	General Manufacturing Certificate	Precision metals manufacturing		12
CCC	Industrial Maintenance Series	Precision metals manufacturing	136	
CCC	Industrial Maintenance - Series 1	Precision metals manufacturing	64	
CCC	Industrial Maintenance - Series 2	Precision metals manufacturing	56	
CCC	Industrial Maintenance - Series 3	Precision metals manufacturing	40	
CCC	Industrial Maintenance - Series 1 & 2	Precision metals manufacturing	120	
CCC	Industrial Maintenance - Series 1, 2 & 3	Precision metals manufacturing	160	
CCC	Industrial Maintenance - Series 2 & 3	Precision metals manufacturing	96	
CCC	Industrial Technology Certificate	Precision metals manufacturing		14
CCC	Injection Molding Series	Precision metals manufacturing	64	
CCC	Injection Molding Series Complete	Precision metals manufacturing	144	
CCC	Instrumentation Certificate	Precision metals manufacturing		13
CCC	Intro to Technical Diagrams	Precision metals manufacturing	16	
CCC	Intro to Welding & Blueprint Reading	Precision metals manufacturing	96	
CCC	Manual Welding Certificate	Precision metals manufacturing		14
CCC	Mechanical Systems	Precision metals manufacturing	24	
CCC	Molding Essentials	Precision metals manufacturing	16	
CCC	Master Molding 1	Precision metals manufacturing	80	
CCC	Motor Controls and Relay logic	Precision metals manufacturing	24	
CCC	Production Welding Certificate	Precision metals manufacturing		13
CCC	Quality Inspection Certificate	Precision metals manufacturing		12
CCC	Systematic Molding	Precision metals manufacturing	24	
CCC	Variable Frequency Drive	Precision metals manufacturing	16	
MCC	Manufacturing & Production Career Placement Program	Precision metals manufacturing	44	
MPCC	Basic Arc & Gas Welding	Precision metals manufacturing	24	
MPCC	Basic Arc and Gas Welding	Precision metals manufacturing	24	
MPCC	Basic Welding & Safety	Precision metals manufacturing	24	

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Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours
MPCC	Basic Welding Techniques & Safety	Precision metals manufacturing	24	
MPCC	Oxyacetylene Welding	Precision metals manufacturing	80	
MPCC	Ready to Work: MIG Welding Skills	Precision metals manufacturing	28	
NECC	*NC3 Precision Measurement Certification	Precision metals manufacturing	30	
NECC	24 Hr. Hazwoper	Precision metals manufacturing	24	
NECC	Diversified Manufacturing Boot Camp	Precision metals manufacturing	72	
NECC	Gas Metal Arc Welding (GMAW) MIG	Precision metals manufacturing	73	
NECC	Gas Metal (Mig) and Flux Cored Arc Welding	Precision metals manufacturing	90	
NECC	Manufacturing Maintenance	Precision metals manufacturing	390	
NECC	Manufacturing Maintenance - Electrical & Instrumentation Pathway	Precision metals manufacturing	180	
NECC	Manufacturing Maintenance - Electrical & Instrumentation Pathway Level 1	Precision metals manufacturing	120	
NECC	Manufacturing Maintenance - Electrical & Instrumentation Pathway Level 2	Precision metals manufacturing	60	
NECC	Manufacturing Maintenance - Mechanical Pathway	Precision metals manufacturing	230	
NECC	Manufacturing Maintenance - Mechanical Pathway Level 1	Precision metals manufacturing	155	
NECC	Manufacturing Maintenance - Mechanical Pathway Level 2	Precision metals manufacturing	75	
NECC	OSHA 10 Hour and Safety (10 hour card)	Precision metals manufacturing	30	
NECC	OSHA 30 Hour and Safety (30 hour card)	Precision metals manufacturing	32	
NECC	Precision Measurement	Precision metals manufacturing	18	
SCC	Advanced Allen-Bradley PLC	Precision metals manufacturing	24	
SCC	Advanced Automation Direct PLC Programming	Precision metals manufacturing	24	
SCC	Advanced Precision Machining	Precision metals manufacturing	24	
SCC	Basic Allen Bradley PLC	Precision metals manufacturing	24	
SCC	Basic Automation Direct PLC	Precision metals manufacturing	24	
SCC	Basic Precision Machining	Precision metals manufacturing	24	
SCC	Basic RS5000/LOGIX	Precision metals manufacturing	24	
SCC	Basic Welding	Precision metals manufacturing	30	
SCC	Basic Welding with Variable Frequency Drives (VFD)	Precision metals manufacturing	46	
SCC	Electrical Code	Precision metals manufacturing	30	
SCC	Electrical Fundamentals	Precision metals manufacturing	24	
SCC	Electrical Fundamentals and Troubleshooting with Motor Controls and Relay Logic	Precision metals manufacturing	72	
SCC	Electrical Series	Precision metals manufacturing	344	
SCC	Electrical Troubleshooting	Precision metals manufacturing	24	
SCC	Gas Metal Arc Welding	Precision metals manufacturing	60	
SCC	High Pressure Engineering	Precision metals manufacturing	144	
SCC	Industrial Measurement, Sensors & Controls	Precision metals manufacturing	24	
SCC	Industrial Pneumatics	Precision metals manufacturing	32	
SCC	Introduction to Manufacturing Skills	Precision metals manufacturing	16	
SCC	Lean Manufacturing	Precision metals manufacturing	24	
SCC	Manufacturing Technician Level 1	Precision metals manufacturing	46	
SCC	Motor Controls and Relay Logic	Precision metals manufacturing	24	
SCC	PLC Operator Interface Programming	Precision metals manufacturing	24	
SCC	Production Welding	Precision metals manufacturing	36	
SCC	Variable Frequency Drives	Precision metals manufacturing	16	
SCC	Welding Essentials Course	Precision metals manufacturing	560	
SCC	Welding Technology Certificate	Precision metals manufacturing		16.5
WNCC	Mechanical Drafter Career Pathways Certificate	Precision metals manufacturing		15
WNCC	Stick Welding Certificaiton	Precision metals manufacturing		6
WNCC	Technical Designer Career Pathways Certificate	Precision metals manufacturing		15
WNCC	TIG Welding Certification	Precision metals manufacturing		6
WNCC	Welding I	Precision metals manufacturing	135	
WNCC	Welding II	Precision metals manufacturing	240	
WNCC	Wire Welding Certification	Precision metals manufacturing		6
CCC	Solar Power Certificate	Renewable energy		12
CCC	Wind Power Certificate	Renewable energy		12
NECC	*NC3 Building Performance Certificate, NC3 = National Coalition of Cert. Centers	Renewable energy	16	
NECC	*NC3 Torque Certification	Renewable energy	30	
NECC	608 FREON Certification ESCO Institute	Renewable energy	16	
NECC	Vibralign Laser Alignment Certification	Renewable energy	30	
SCC	Energy Generations Operations Certificate	Renewable energy		15
NECC	Drafting-Architectural	Research, development, and engineering services	21	
MCC	3D and Virtual Reality Designer and Developer Program	Software and computer services	159	
MCC	Cisco Certified Network Technician	Software and computer services		18
MCC	Code School	Software and computer services	432	
MCC	Code School + CPP	Software and computer services	472	
MCC	Fiber Optics Technician	Software and computer services	152	

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Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours
MCC	IT Desktop Support Technician	Software and computer services		18
MCC	IT Operations Specialist	Software and computer services	284	
MCC	Red Hat Certified System Administrator	Software and computer services	72	
MPCC	A+ Network Programming Certificate	Software and computer services	64	
MPCC	CompTIA A+	Software and computer services	24	
MPCC	Digital Arts	Software and computer services	32	
MPCC	Digital Arts Certificate	Software and computer services	360	
MPCC	Network +/A+ Certificates	Software and computer services	96	
MPCC	Network Technology Certificate	Software and computer services		15
MPCC	PC Support Certification	Software and computer services		15
NECC	Cisco Networking I	Software and computer services	75	
NECC	Cisco Networking II	Software and computer services	75	
NECC	Cisco Networking III	Software and computer services	75	
NECC	Cisco Networking IV	Software and computer services	75	
NECC	Microsoft Certified Programming	Software and computer services	60	
SCC	A+ (IT Technician)	Software and computer services	42	
SCC	Backend Software Developer Coding Bootcamp	Software and computer services	27	
SCC	CCNA 1-2, 3-4 with A+	Software and computer services	250	
SCC	CCNA 1-2, 3-4 with A+ and Fiber Optics Systems	Software and computer services	306	
SCC	CCNA 1-2, 3-4 with A+, N+ and Fiber Optics Systems	Software and computer services	341	
SCC	CCNA 1 & 2	Software and computer services	104	
SCC	CCNA 3 & 4	Software and computer services	104	
SCC	Certified Fiber Optic Specialist/Testing & Maintenance	Software and computer services	16	
SCC	Certified Fiber Optic Technician	Software and computer services	24	
SCC	Certified Fiber Optics Specialist/Splicing	Software and computer services	16	
SCC	CompTIA N+	Software and computer services	35	
SCC	Data Engineering Bootcamp	Software and computer services	39	
SCC	Designer Software Certificate	Software and computer services		20.5
SCC	Fiber Optics Systems	Software and Computer Services	56	
SCC	Fiber Optics Systems with Basic Welding and Variable Drives	Software and computer services	102	
SCC	Fiber Optics Systems with CCNA 1-2 and 3-4	Software and Computer Services	264	
SCC	Fiber Optics Systems with CompTIA N+	Software and Computer Services	91	
SCC	Fiber Optics Systems with CompTIA N+ and A+	Software and Computer Services	133	
SCC	Fiber Optics Systems with Leadership Success Certificate	Software and Computer Services	97	
SCC	Fiber Optics Systems with LEAN Manufacturing	Software and Computer Services	80	
SCC	Fiber Optics Systems with LEAN Manufacturing and Networking	Software and Computer Services	288	
SCC	Front End Software Developer Bootcamp	Software and computer services	27	
SCC	Geographic Info System (GIS) Tech Certifcate	Software and computer services		18
SCC	Microsoft Applications: Basic (Word, Excel, PowerPoint)	Software and computer services	21	
SCC	Microsoft Applications: Basic and Intermediate	Software and Computer Services	38	
SCC	Microsoft Applications: Basic and Intermediate with Leadership Success Certificate	Software and Computer Services	78	
SCC	Microsoft Applications: Intermediate (Word, Excel, Adobe Acrobat DC Pro)	Software and computer services	17	
SCC	Residential Designer Certificate	Software and computer services		17.5
WNCC	CompTIA A+ and Network+ Certification	Software and computer services	128	
WNCC	CompTIA A+ Certification	Software and computer services	48	
WNCC	CompTIA Network+ Certification	Software and computer services	48	
CCC	Automotive Technology Certificate	Transportation, warehousing, and distribution logistics		12
CCC	Truck Driving	Transportation, warehousing, and distribution logistics		12
MCC	Automotive Express Lane Technician Certificate	Transportation, warehousing, and distribution logistics	120	
MCC	CDL A Certification	Transportation, warehousing, and distribution logistics	113	
MCC	CDL A With E Restrictions CPP	Transportation, warehousing, and distribution logistics	280	
MCC	Class A CDL Driver Training + Career Placement Program	Transportation, warehousing, and distribution logistics	40	15.5
MCC	Class A CDL w/E Restrictions + CPP	Transportation, warehousing, and distribution logistics	80	6
MCC	CDL Class B Certificate	Transportation, warehousing, and distribution logistics	60	
MPCC	Commercial Driver License Basics-Class B	Transportation, warehousing, and distribution logistics	20	
MPCC	Commercial Driver's License (CDL) Prep Course	Transportation, warehousing, and distribution logistics	16	
MPCC	Basic Engine & Electrical Certificate	Transportation, warehousing, and distribution logistics		14
MPCC	Basic Engine & Electrical Repair Certificate	Transportation, warehousing, and distribution logistics		12
MPCC	Fuel Systems Certificate	Transportation, warehousing, and distribution logistics		15
MPCC	Fuel Systems Certificate + Commercial Driver's License (CDL) Prep Course	Transportation, warehousing, and distribution logistics	16	15
MPCC	Logistics Certificate	Transportation, warehousing, and distribution logistics		15
MPCC	Powertrain Certificate	Transportation, warehousing, and distribution logistics		15
MPCC	Transmission & Drive Line Certificate	Transportation, warehousing, and distribution logistics		12
MPCC	Tune-Up Certificate	Transportation, warehousing, and distribution logistics		15
NECC	*NC3 Automotive Scanner Diagnostics Certification	Transportation, warehousing, and distribution logistics	30	
NECC	*NC3 Electrical Meter Certification	Transportation, warehousing, and distribution logistics	30	

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Community College	Gap Program of Study	In-demand Occupation Selection	Length Contact Hours	Length Credit Hours
NECC	60-Hour CDL Training with Transport Quality Assurance Certification (TQA)	Transportation, warehousing, and distribution logistics	60	
NECC	Basic CDL Theory and Lab (A or B CDL)	Transportation, warehousing, and distribution logistics	56	
NECC	Professional Truck Driving Training	Transportation, warehousing, and distribution logistics	240	
NECC	Remedial CDL Training	Transportation, warehousing, and distribution logistics	40	
SCC	Professional Truck Driving Training Course	Transportation, warehousing, and distribution logistics		9
WNCC	Commercial Truck Driver Class A	Transportation, warehousing, and distribution logistics	110	
WNCC	Commercial Truck Driver Class A	Transportation, warehousing, and distribution logistics	150	
WNCC	Commercial Truck Driver Class A 20 Hour	Transportation, warehousing, and distribution logistics	20	
WNCC	Commercial Truck Driver Class A 40 Hour	Transportation, warehousing, and distribution logistics	40	
WNCC	Commercial Truck Driver Class B	Transportation, warehousing, and distribution logistics	140	

* MCC credit hours are on a quarter basis. All other colleges credit hours are semester credit hours.