

STATE OF NEBRASKA
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

**APPLICATION FOR A RECURRENT AUTHORIZATION TO OPERATE A
POSTSECONDARY INSTITUTION IN NEBRASKA**

For Institutions Applying to Offer One or More Courses or Programs

Date: 5/7/19

Name of Institution: CHI Health School of Radiologic Technology

Street Address: 6901 North 72nd St.

City/State/Zip Code: Omaha, NE 68122

Name of Owner of Institution: CHI Health - Immanuel Medical Center

Owner's Mailing Address (if
different from above): _____

Name of Contact person: Robert Hughes

Title: Program Director

Telephone Number: 402-572-3654

Fax Number: 402-398-6650

E-mail Address: robert.hughes@ Alegent.org
chihealth.org/

Web Site for Institution: school-of-radiologic-technology

Proposed location in Nebraska: Omaha

Will this be a new campus
(owned by the institution or
under long-term lease) yes no

Proposed offerings: Course/s only (list courses below) Program/s
(please provide a copy of the institutional catalog)

Course/s:
(if not offering a program)

**Programs to be offered and
Awards to be conferred:**

Radiologic Technology
Bachelor of Science

Legal Status of the Institution:

- a. Nonprofit (please provide documents of incorporation, and if available §501(c)(3) status documentation, that provide business name and address; names, titles, and business addresses of all principals in the business)
- b. For-profit (please provide documents of incorporation or other legal documents that provide business name and address; names, titles, and business addresses of all principals in the business)

Is ownership: proprietorship, partnership, corporation?

Has the business, a principal officer in the business, or a shareholder with 25% or more ownership interest in the business filed for bankruptcy during the preceding five years? yes no

1. Financial Soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations.

The institution has been in operation for over 70 years. The financial operations of the institute have fulfilled all requirements and needs in that time. The budget available is approximately 300,000 with minimal overall expenses. The program is backed by CHI Health, which is a multi-billion dollar, non-profit, regional health system that is part of Catholic Health Initiatives. While the program is not in jeopardy of closing, there are three other radiography programs in Omaha with the resources to complete the education of any currently enrolled students. Specifically, the program at the University of Nebraska Medical Center has the same overall academic structure and could seamlessly incorporate CHI Health students. Though not specific to this scenario, the program currently has affiliations with two of those institutions for acceptance of students, post-graduation, for degree and/or specialty education.

Items included:

- Tuition and fees information form
- 2018 fiscal year budget
- 2019 proposed/YTD budget
- Management letter from recent audits
- Student loan default rates

2019 Tuition and Fees

\$125 per credit hour

1st Semester: 24.5 credit hours

2nd Semester: 26 credit hours

3rd Semester: 25 credit hours

4th Semester: 24 credit hours

Approximate Total Tuition: \$12,437.50

A \$25.00 APPLICATION FEE MUST ACCOMPANY THE APPLICATION FORM.

Tuition rates are the same for Nebraska residents and non-residents. Tuition is due at the beginning of each semester. The refund policy is effective at the start of each semester. The application fee is non-refundable. For financial aid purposes, the student must complete 3670 total clock hours (99.5 credit hours) with 936 clock hours (24.5 credit hours) completed at 1st year midpoint and 2771 clock hours (75.5 credit hours) completed at 2nd year midpoint before funds will be released. With pre-requisite transfer credits, students graduate with a minimum of 123.5 credits hours which meets the Nebraska Department of Education requirements for an Associate of Applied Science in Radiologic Technology degree. The program must be completed in a maximum time of 150% of the scheduled program length. If financial aid from another institution was received, a financial aid transcript must be submitted. If no aid was received, a financial aid statement must be submitted identifying that no aid was received. An exit interview/counseling is required. For first time financial aid recipients, new federal guidelines require enrollment and attendance in a program for 30 days prior to release of funds.

The School will provide to you a list of all required books for the 2 years. The student may purchase these on www.amazon.com, www.bn.com, or on eBay at half.com. The student may also purchase their books through RittenHouse Book Distributing Company at www.rittenhouse.com. Students may also purchase used books from previous graduates. When purchasing used books, be **sure** you are getting the **newest edition**. The student may expect to pay approximately \$1100-\$1300 for all books for the 2 years.

Upon acceptance to the program, the student must remit \$100.00 tuition deposit within two weeks to reserve their placement in the class. This deposit applies directly to the first semester's tuition.



Imagine better health.SM



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Report of Independent Auditors

The Board of Stewardship Trustees
Catholic Health Initiatives

We have audited the accompanying consolidated financial statements of Catholic Health Initiatives, which comprise the consolidated balance sheets as of June 30, 2018 and 2017, and the related consolidated statements of operations, changes in net assets and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in conformity with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of Catholic Health Initiatives as of June 30, 2018 and 2017, and the consolidated results of its operations and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

Ernst & Young LLP

September 27, 2018

2. *The quality and adequacy of teaching faculty, library services, and support services.*

The institution employs 3 full time faculty. The faculty members instruct all professional courses in the radiology program. Guest lecturers from a variety of modalities and outside programs/organizations also instruct specific items. Each FT faculty member holds an ARRT certification/registration, state license, a minimum of a Bachelor's degree, and all appropriate credentials. The Radiology Program is able to utilize the support services of the CHI Health system, including but not limited to: libraries, online database access, print center, computer centers, counseling services, occupational health, and finance.

Items included:

- CVs for instructors

3. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution's ability to generate and sustain enrollment.

Current AAS curricular plan and new proposed BSRS curricular plan are attached. All professional courses are completed within the program and based on faculty expertise, and general education pre-requisites are completed at other institutions. All course descriptions for new proposal are attached. The program is currently accredited by the Joint Review Committee for the Education of Radiologic Technology (JRCERT), which is the professional, programmatic accreditor recognized by the United States Department of Education.

The program is housed in its own facility on the Immanuel Medical Center Campus. Within the facility, there is a classroom with projector, models, equipment examples, and viewboxes; a non-energized x-ray lab for exam practice and instruction; study room with computer, film library, and textbook library.

Enrollments are maintained at 8-10 students dependent on the applicant pool and clinical assignment availability. Enrollment has been consistent at this number for the previous 10 years with no indication of change. These numbers are based on the clinical availability of resources and technologists at the three largest CHI Health facilities in Omaha. Clinical availability is maintained within the Omaha Metro CHI Health facilities: Immanuel Medical Center, CUMC-Bergan Mercy, Lakeside Hospital, Midland's Hospital, and Mercy-Council Bluffs. In compliance with JRCERT requirements, this allows for the placement of 15 students in the clinical facilities. Students also have observational experience at Children's Memorial Hospital in Omaha, and will have clinical experience available at Nebraska Spine Hospital located at Immanuel Medical Center. Affiliation agreements are attached.

Credit hours were calculated based on the industry standard of 16 clock hours per semester credit for didactic coursework and 50 clock hours per semester credit for clinical hours.

Items included:

- Curriculum layout
- Course descriptions
- Clinical affiliation agreement

Pre-Requisites **45 credits**

English/Literature	6 credits
College Algebra	3 credits
Biology or Chemistry	4 credits
A&P	4-8 credits
Other Science	4 credits – include Physics for UNMC modalities
Cultural/Global Studies	3 credits
Speech/Communications	3 credits
Medical Terminology	1-6 credits
Social Science	6 credits
Humanities	6 credits – include Ethics and Critical Thinking
Electives	remaining credits – include Statistics for UNMC modalities

Semester 1 (Aug 21 to Dec 22 – 18 weeks)

Patient Care I	2
Radiation Protection	1
Radiographic Exposure	2
Radiographic Anatomy I	2
Procedures I (and Lab)	4
Clinical I	8

Semester 4 (Aug 20 to Dec 21 – 18 weeks)

Pathology III	2
Research Methods	2
X-Sectional Anatomy	2
Procedures IV (and Lab)	4
Special Procedures II	1
Clinical IV	8

Semester 2 (Jan 8 to May 20 – 18 weeks)

Patient Care II	2
Radiation Biology	1
Radiographic Pathology I	2
Radiographic Equipment	2
Radiographic Anatomy II	2
Procedures II (and Lab)	4
Clinical II	8

Semester 5 (Jan 7 to May 19 – 18 weeks)

CT Physics	2
Radiographic Seminar	3
QA and Image Analysis	1
Procedures V (and Lab)	4
Clinical V	8

Semester 3 (May 21 to Aug 12 – 12 weeks)

Radiographic Pathology II	1
Digital Imaging Systems	1
Imaging Modalities	1
Procedures III (and Lab)	3
Special Procedures I	1
Clinical III	7

Semester 6 (May 20 to June 29 – 6 weeks)

Pharmacology	1
Procedures VI (and Lab)	2
Clinical VI	3

**CHI HEALTH SCHOOL OF RADIOLOGIC TECHNOLOGY
ACADEMIC CURRICULUM
2017-2018**

First Semester		
Course#	Course	Credit Hours
RAD 110	Fundamentals of Radiologic Tech	0.5
RAD 120	Patient Care/Management	2.0
RAD 140	Radiation Protection I	2.0
IMA 110	Radiographic Exposure	4.0
ANA 110	Anatomy & Physiology	2.0
POS 110	Radiographic Positioning I & Lab	3.0
RAD 190	Clinical Education I	<u>11.0</u>
		24.5

Third Semester		
Course#	Course	Credit Hours
IMA 310	Imaging Modalities	2.0
IMA 440	Pathology	2.0
ANA 310	Anatomy & Physiology	2.0
ANA 410	Cross-Sectional Anatomy	1.0
POS 310	Positioning III & Lab	3.0
POS 320	Special Procedures II	1.0
RAD 340	Ethics & Law	1.0
RAD 470	Independent Research	2.0
RAD 390	Clinical Education III	<u>11.0</u>
		25.0

Second Semester		
Course#	Course Title	Credit Hours
RAD 220	Patient Care/Management	2.0
RAD 240	Radiation Biology	2.0
IMA 210	Radiographic Equipment	3.0
IMA 340	Pathology	2.0
ANA 210	Anatomy & Physiology	2.0
POS 210	Radiographic Positioning II & Lab	3.0
POS 220	Special Procedures I	1.0
RAD 290	Clinical Education II	<u>11.0</u>
		26.0

Fourth Semester		
Course#	Course	Credit Hours
IMA 430	CT Physics & Equipment	3.0
ANA 420	Cross-Sectional Anatomy	1.0
IMA 250	Quality Assurance	2.0
POS 410	Positioning IV & Lab	3.0
RAD 360	Radiographic Seminar	3.0
RAD 430	Pharmacology	1.0
RAD 440	Ethics & Law	1.0
RAD 490	Clinical Education IV	<u>11.0</u>
		25.0

Sub-Total = 100.5
 Minimum Pre-requisite Transfer Credits = +30.0
Total = 130.5

4. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered.

The program will be housed in the Heritage Plaza building on the Immanuel Medical Center Campus. The facility houses a classroom, offices, and a non-energized x-ray lab. It meets the requirements and needs of the program and students. There is no specific lease agreement as the building is part of the Immanuel Medical Center Campus and owned by CHI Health.

Items included:

- Facility floor plan

5. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representation about the transferability of credits to other institutions located in Nebraska and elsewhere.

The program has specific affiliation agreements or transfer guides with The University of Nebraska at Kearney, University of Nebraska Medical Center, Clarkson College, and Metropolitan Community College. Other institutions across the state and region accept credit from the program, primarily as elective courses or general credit toward a university specific program degree.

Items included:

- Affiliation agreements Clarkson and UNK, MoU with UNMC
- Program transfer guide for Metropolitan Community College

6. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the U.S. Department of Education.

The program is currently, and continually, accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). The JRCERT is the programmatic accrediting agency recognized by the U.S. Department of Education for Radiography. Accreditation records are attached. The last program accreditation was complete in 2014 and the program is currently scheduled for the next accreditation cycle to be completed in 2019.

Items included:

- JRCERT accreditation
- Current State Department of Education Authorization to Operate (AAS Degree)

7. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices.

Attached is the program handbook that contains all student related policies and procedures. Admissions are completed in the spring of each year for a fall start. Admissions are completed on a point basis determined by previous college grades, experience, shadowing, volunteer work, references, and an entrance exam. Positions are offered to the 8-10 students that have the highest point total, with alternate status given to the next 6. Admissions are completed in a non-discriminatory and fair method as stated in the admissions portion of the handbook. The program currently participates in Title IV of the Higher Education Act of 1965 for processing of student aid. Such procedures are also included in the Student Handbook.

Items included:

- Handbook
- Admissions criteria

8. The tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965 as such act existed on January 1, 2011.

The program is fully accredited and participates in the Title IV Program. Student refund policies are included in the Student Handbook and follow all State Department of Education rules and regulations.

Items included:

- See items for # 7