



Door to College Scholarship Program Institution Application to Participate

I attest that the college/university listed below intends to participate in the Door-to-College Program (DTC) and to comply with the following conditions:

- Advertise the availability of the Door to College Scholarship and identify potential eligible students through their participation in on- and off-campus programs and partnerships to the extent allowed by law.
- Receive and process applications for awards under the Door to College Scholarship Act. The application will include certification by the student that the scholarship will be used only for eligible expenses.
- Determine eligibility of students based on criteria set forth in the act except for verification of YRTC status.
- Make recommendations to the Commission for awards to eligible students, including but not limited to the name and social security number of each eligible student, within 30 days of receiving an application.
- Notify award recipients of their awards and apply the awards to their campus charges and/or refund the remainder to the award recipients for the sole purpose of meeting educational expenses.
- Not reduce institutional scholarships, grants, or tuition or fee waivers that a student would otherwise be eligible to receive if such student did not receive a Door to College Scholarship award. For example, a Door to College Scholarship award cannot be used to reduce an institutionally funded promise scholarship.
- The Coordinating Commission for Postsecondary Education (CCPE) will not submit payment for classes until after the institution's 100% drop/add period to assure the student remains enrolled in class.
- Not assess any late fees to the student after the notification is received from the CCPE that the student will receive funding through the Act.
- Return DTC Scholarship funds to the CCPE according to the institution's refund policy should the student withdraw from the class.

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Institution	
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Authorizing Official Name (Printed)	Title
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Signature	Date
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E-mail	Phone
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Contact Person (if different from above)	Title
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E-mail	Phone
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Secondary Contact Person (if applicable)	Title
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E-mail	Phone
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The CCPE certifies that any personally identifiable student information requested from the institution will not be disclosed to any other party, except as provided under State law, without the prior written consent of the student.

Please return this form via mail to J. Ritchie Morrow, Financial Aid Officer, CCPE, PO Box 95005, Lincoln, NE 68509-5005, or email at Ritchie.Morrow@nebraska.gov.

Dr. Mike Baumgartner, CCPE Executive Director