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# MINUTES

## COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION December 1, 2017 Lincoln Public Schools District Office Building Lincoln, Nebraska

Public notice of this meeting was given by posting notice on the Commission's website; posting notice on the State of Nebraska's online public meeting calendar; e-mailing news media; and keeping a current copy of the agenda in the Coordinating Commission for Postsecondary Education's office, listing the date, time, and location of the meeting.

*Public notice of meeting*

<p style="text-align: center;"><b>NOTICE OF MEETING</b></p> <p>NOTICE IS HEREBY GIVEN THAT THE COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION WILL HOLD A MEETING ON DECEMBER 1, 2017. THE MEETING WILL BEGIN AT 8:30 A.M. AND ADJOURN AT APPROXIMATELY 12:30 P.M.</p> <p>AN AGENDA IS MAINTAINED IN THE COMMISSION OFFICE, 140 N. 8<sup>TH</sup> STREET, SUITE 300, LINCOLN, NEBRASKA.</p> <p style="text-align: right;">W. SCOTT WILSON, CHAIR</p>
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*Meeting called to order at 8:30 a.m.*

### **CALL TO ORDER AND INTRODUCTIONS**

Chair W. Scott Wilson called the meeting to order at 8:30 a.m. and asked for introductions.

#### **Commissioners Present**

Colleen Adam	Dr. Joyce Simmons
Dr. John Bernthal	Dr. Paul Von Behren
Dr. Deborah Frison	W. Scott Wilson
Mary Lauritzen	Carol Zink
Dwayne Probyn	

#### **Commissioners Absent**

Gwenn Aspen  
Dr. Ron Hunter

#### **Commission Staff Present**

Miste Adamson	Helen Pope
Dr. Michael Baumgartner	Gary Timm
Dr. Kathleen Fimple	Mike Wemhoff
Jill Heese	

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*Lt. Governor Foley speaks and presents plaque to Commissioner Zink*

### **PRESENTATION**

Chair Wilson introduced Lt. Governor Mike Foley, who spoke on the importance of the Commission and the valuable service its members perform for postsecondary education in Nebraska. He then presented Carol Zink, who is leaving the Commission, with a plaque honoring her with Admiralship in the Nebraska Navy. He commented on her many contributions to the State of Nebraska and thanked her for her dedicated service. Commissioner Zink thanked Lt. Governor Foley, fellow Commissioners and staff, and indicated it has been an honor and privilege to work on the Commission.

*Commissioner Von Behren takes oath of office*

### **COMMISSIONER OATH OF OFFICE**

The Secretary of State's office requires newly appointed Commissioners to take and sign an oath of office. Dr. Paul Von Behren of Ames, Nebraska was sworn in as a new Commissioner by Chair W. Scott Wilson.

*Minutes of October 12, 2017 Commission Meeting approved*

### **MINUTES OF OCTOBER 12, 2017, COMMISSION MEETING**

**Commissioner Simmons moved that the October 12, 2017, minutes be approved. Commissioner Adam seconded the motion. A roll call vote was taken. Commissioner Zink abstained. The remaining eight Commissioners present voted yes. The motion carried.**

*Chair Wilson discussed changes to committees*

### **CHAIR'S REPORT**

Chair Wilson reported that with Commissioner Zink's departure, there are changes to the committees. Commissioner Hunter will be added to the Executive Committee, and Commissioner Von Behren will serve on the Planning and Consumer Information Committee.

*Chair Wilson recognized Commissioner Zink with Resolution 17-01*

Chair Wilson read Resolution 17-01, recognizing Commissioner Zink for her leadership, dedication, and unwavering commitment to Nebraska's Coordinating Commission for Postsecondary Education for over 10 years.

*Dr. Baumgartner reports on out-of-area service authorization*

### **EXECUTIVE DIRECTOR'S REPORT**

Dr. Michael Baumgartner, Executive Director, reported the following out-of-service area application has been authorized:

1. Offered by Mid-Plains Community College  
Interactive two-way video originated at MPCC in North Platte, NE  
Delivered to Burwell High School in Burwell, NE
  - MATH 1900 Calculus II (5 cr.)  
1/15//18-5/10/18

*Dr. Baumgartner noted Public Information & Special Projects Coordinator position will not be filled*

Dr. Baumgartner stated that due to recent budget cuts we currently are not able to fill Jason Keese's position. The duties of that position are being distributed among several staff members.

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*Dr. Baumgartner reported attending Nebraska Lottery briefing*

Dr. Baumgartner reported that he, J. Ritchie Morrow, Financial Aid Officer, along with Commissioners Frison, Von Behren, and Probyn participated in a lottery briefing on November 7, along with other lottery beneficiaries: Nebraska Department of Education, State Fair, and Environmental Trust. They received an overview of the lottery industry, a review of sales and profitability, a tour of the lottery warehouse, and a review of transfers to beneficiaries. Dr. Baumgartner was pleased to report the Nebraska Opportunity Grant (NOG) has received \$101 million of lottery funding since 2003.

*Dr. Baumgartner and Commissioner Zink attended MHEC annual meeting.*

Commissioner Zink and Dr. Baumgartner attended the Midwestern Higher Education Compact (MHEC) annual meeting November 13-14 in Overland Park, KS. Others present representing Nebraska were Sen. Sue Crawford, Randy Ferlich, John Dunning from Wayne State College, and Dr. Charles Snare from Chadron State College. They spent the first day on MHEC business, including annual reports on major activities (MCMC, student exchange, technology program, insurance, research, SARA) and hearing reports from each member state. The second day was devoted to national speakers on state funding and affordability.

*Dr. Baumgartner attended Education Commission of the States Dual Enrollment Policy Academy*

Dr. Baumgartner joined Education Commissioner Matthew Blomstedt, State Board Liaison Ryan Foor, and WNCC Associate Dean Ellen Dillon at the Education Commission of the States Dual Enrollment Policy Academy this week in Denver, CO. In a facilitated context, they discussed ways to improve the availability and quality of dual credit in Nebraska and will be developing a plan to move forward with other stakeholders to make improvements. They were joined by teams from North Dakota, South Dakota, and Kansas.

*Dr. Baumgartner stated he and other staff recently attended Education of the States financial aid technology meeting*

On November 30, Dr. Baumgartner, Mr. Morrow, Dr. Kathleen Fimple, Academic Programs Officer, and Gary Timm, Chief Finance and Administrative Officer, participated in an Education Commission of the States financial aid technical assistance meeting that was convened by Sen. Adam Morfeld. There were 20 participants representing the state colleges, university, community colleges, the legislature, and EducationQuest. Topics of discussion included need-based aid and transfer in Nebraska in the context of best practices nationwide. Mr. Morrow attended a planning meeting in Washington, DC on November 2.

*Dr. Baumgartner noted an upcoming ACT State Organization Council meeting that he will attend*

An ACT State Organization Council Meeting will be held December 11. Dr. Baumgartner noted he was asked to and will replace Jason Keese as a council member.

*Dr. Baumgartner spoke about the upcoming legislative session and CCPE priorities*

The start of the legislative session will be January 3, 2018. Our legislative priority is to expand the number of programs eligible for the Community College Gap Assistance program by expanding programs to include short-term for-credit courses. Dr. Baumgartner noted this was discussed at the October Commission meeting and he has recently met with Sen. Kate Bolz to share our proposed change to the statute.

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*Public Comment on Matters of General Concern*

**PUBLIC COMMENT ON MATTERS OF GENERAL CONCERN**

There was no testimony on Matters of General Concern.

**Chair Wilson closed the public hearing on Matters of General Concern.**

*Public Hearing on Academic Programs Committee Items*

*Dr. David Jackson, University of Nebraska*

**PUBLIC HEARING ON ACADEMIC PROGRAMS COMMITTEE ITEMS**

Dr. David Jackson, Vice Provost at the University of Nebraska, came forward to state there are representatives present from all of the university campuses that have programs listed on the APC agenda, who are available to discuss each proposal and answer Commissioners' questions.

**Chair Wilson closed the public hearing on Academic Programs Committee items.**

*Commissioner Adam chaired the committee*

**ACADEMIC PROGRAMS COMMITTEE**

Commissioner Adam chaired the Academic Programs Committee as Committee Chair Bernthal was unable to attend the recent committee conference call.

*Southeast Community College – Milford Campus*

*Dr. Fimple presented the proposal*

**Southeast Community College – Proposal for a New Instructional Program – Academic Transfer (AA and AS), Milford Campus**

Dr. Fimple presented the proposal, noting that early in the Commission's history, several campuses were identified to offer general academic transfer programs in statute. Southeast Community College – Milford Campus was not among those due to its highly technical focus. Southeast Community College did extensive research and concluded that there is a demand for an academic transfer program at their Milford campus. Dr. Fimple stated most courses can be offered in general classrooms, but a science lab would need to be added.

*Mr. Bob Morgan, Southeast Community College*

Mr. Bob Morgan, Vice President for Program Development at Southeast Community College, answered Commissioners' questions and commented that a large population of students in the technical programs at the Milford campus come from the 15 surrounding counties. Adding the Arts and Science associate degrees would expand the availability of the program to a large geographical area in the college's service area. Mr. Morgan also noted that SCC's dual credit program has strong participation from the surrounding four-county area. Dr. Carolee Ritter, Dean of Arts and Sciences, discussed adding a science lab for students interested in health occupations so they may complete prerequisites at the Milford campus. With a large female population in health related studies, it would increase diversity on the predominately male campus.

*Dr. Carolee Ritter, Southeast Community College*

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*APC Committee recommendation*

Commissioner Adam stated the Committee recommendation is to approve the program, with the first program review due June 30, 2020. Ordinarily this would report a single figure for the academic transfer programs on all campuses. In 2020 only, SCC's review will also break out the figures for the Milford campus.

*Southeast Community College  
Proposal for a New Instructional  
Program – Academic Transfer (AA  
and AS) Milford Campus approved*

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve Southeast Community College's Proposal for a New Instructional Program – Academic Transfer (AA and AS), Milford Campus. A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

*University of Nebraska Medical  
Center*

*Dr. Fimple presented the proposal*

**University of Nebraska Medical Center – Proposal for a New Instructional Program – Occupational Therapy (doctorate)**

Dr. Fimple presented the proposal, stating that Nebraska statutes require occupational therapists to be licensed, graduated from a program accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), and to have passed a national board for certification. She noted there would be clinical practice and fieldwork involved with the program. In determining the need for the program, Dr. Fimple stated the U. S. Department of Labor estimates 36 to 40 annual job openings in Nebraska, but the number of graduates from existing programs is upward of 135. Letters of support from employers note an increasing shortage of occupational therapists and the state of Nebraska has declared 32 counties as areas with shortages.

*Dr. Kyle Meyer, UNMC*

Dr. Kyle Meyer, Dean of the College of Allied Health Professions at UNMC, noted if this proposal is approved, students will be offered occupational therapy courses at the new Health Sciences Building on the University of Nebraska at Kearney campus also. He stated they have had a significant amount of input and feedback from individuals in rural communities indicating a great need for occupational therapists. This program would give students the opportunity to train and complete their clinical studies in the central and western part of the state and not have to relocate to Omaha. Dr. Meyer answered questions from the Commissioners.

*APC Committee recommendation*

Commissioner Adam stated the Committee recommendation is to approve the Occupational Therapy Doctorate at UNMC, with the first regular program review due June 30, 2022.

*University of Nebraska Medical  
Center Proposal for a New  
Instructional Program –  
Occupational Therapy (doctorate)  
approved*

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska Medical Center's Proposal for a New Instructional Program – Occupational Therapy (doctorate). A roll call vote was taken. Commissioner Von Behren voted no. The remaining eight Commissioners present voted yes. The motion carried.**

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University of Nebraska Medical Center

Dr. Fimple presented the proposal

**University of Nebraska Medical Center – Proposal for a New Instructional Program – Health Administration (master’s)**

Dr. Fimple presented the proposal, stating the program was designed to meet the standards of the Commission on Accreditation of Healthcare Management Education (CAHME). The degree would be from the University of Nebraska Medical Center but it is also offered in partnership with UNK, UNO, and UNL with a combination of delivery methods. Dr. Fimple discussed the demand for the program, noting there are other programs offered in the state but without training in hospital or clinic-oriented management.

Dr. Fernando Wilson, UNMC

Dr. Fernando Wilson, Associate Professor, Department of Health Services Research and Administration, College of Public Health, spoke briefly on a recent survey on healthcare leadership in Nebraska surveying 59 hospitals and medical centers in the state. Two-thirds of the executives surveyed held Master of Health Administration degrees, and 60 percent of those surveyed indicated the need to hire personnel that have the MHA degree. Dr. Jackson added that this program is a good example of using the full spectrum of expertise and educational resources across all of the campuses creating an excellent package for the students.

Dr. David Jackson, University of Nebraska

APC Committee recommendation

Commissioner Adam stated the Committee recommendation is to approve the program with the first regular program review due June 30, 2019.

University of Nebraska Medical Center Proposal for a New Instructional Program – Health Administration (master’s) approved

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska Medical Center’s Proposal for a New Instructional Program – Health Administration (master’s). A roll call vote was taken. All nine Commissioners present voted yes. The motion carried.**

University of Nebraska-Lincoln

Dr. Fimple presented the proposal

**University of Nebraska-Lincoln – Proposal for a New Instructional Program – Finance (MS)**

Dr. Fimple presented the proposal, noting a consultant who was commissioned to conduct a survey determined the need does exist for a MS in Finance. The consultant’s report was based on a national level, so it is difficult to determine the demand for the program in our state, although letters of support were provided by local businesses. Dr. Fimple stated this program would be offered completely online, in five eight-week sessions, and could be completed in one year.

Dr. Tammy Beck, and Dr. Richard DeFusco, UNL

Dr. Tammy Beck, Associate Dean for Graduate Programs and Research, College of Business, and Dr. Richard DeFusco, Chair, Department of Finance, College of Business, answered questions from the Commissioners on student and corporate demand for the program.

APC Committee recommendation

Commissioner Adam stated the Committee recommendation is to approve the program with the first review date June 30, 2023.



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*University of Nebraska-Lincoln  
Proposal for a New Instructional  
Program – Finance (MS) approved*

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska-Lincoln’s Proposal for a New Instructional Program – Finance (MS). A roll call vote was taken. Commissioners Probyn and Bernthal abstained. The remaining seven Commissioners present voted yes. The motion carried.**

*University of Nebraska-Lincoln*

**University of Nebraska-Lincoln – Proposal for a New Instructional Program – Business Analytics (MS)**

*Dr. Fimple presented the proposal*

Dr. Fimple presented the proposal, commenting that the same consultant’s report indicated job postings for business analytics increasing. The university reported that enrollments skyrocketed in the business analytics graduate certificate from nine students in 2014 to 48 students enrolled in 2016.

*Dr. Jennifer Ryan, UNL*

Dr. Jennifer Ryan, Chair, Department of Supply Chain and Analytics, College of Business, discussed need and demand for the program, and answered questions from the Commissioners.

*APC Committee recommendation*

Commissioner Adam stated the Committee recommendation is to approve the program with the first review date June 30, 2023.

*University of Nebraska-Lincoln  
Proposal for a New Instructional  
Program – Business Analytics (MS)  
approved*

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska-Lincoln’s Proposal for a New Instructional Program – Business Analytics (MS). A roll call vote was taken. Commissioner Probyn abstained. The remaining eight Commissioners present voted yes. The motion carried.**

*University of Nebraska at Omaha*

**University of Nebraska at Omaha – Proposal for a New Organizational Unit – Leonard and Shirley Goldstein Center for Human Rights**

*Dr. Fimple presented the proposal*

Dr. Fimple presented the proposal, noting that faculty at UNO have been involved in teaching courses or conducting research on human rights for many years. In 2015, Shirley Goldstein donated \$2 million to the NU Foundation for the purpose of endowing a Center for Human Rights in the College of Arts and Sciences at UNO. Currently courses related to human rights are being taught in sociology, anthropology, political science, religious studies, and more. The center would unify those activities and provide a focal point of support, expand research and collaboration, and bring topics forward to the community in a structured fashion.

*Dr. Curtis Hutt, Dr. Paul Williams,  
and Dr. David Boocker, University of  
Nebraska at Omaha*

Dr. Curtis Hutt, Associate Professor, Department of Religious Studies, College of Arts and Sciences, Dr. Paul Williams, Associate Professor and Chair, Department of Religious Studies, College of Arts and Sciences, and Dr. David Boocker, Dean, College of Arts and Sciences, came forward to present testimony in support of the center and answer Commissioners’ questions. Dr. Jackson also noted this center would bring together a wide variety of academic disciplines devoted to the study of issues related to human rights.

*Dr. David Jackson, University of  
Nebraska*

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*APC Committee recommendation*

Commissioner Adam stated the Committee recommendation is to approve the proposed Leonard and Shirley Goldstein Center for Human Rights at UNO. Approval of the Center does not constitute approval of any new programs now or in the future.

*University of Nebraska at Omaha  
Proposal for a New Organizational  
Unit – Leonard and Shirley Goldstein  
Center for Human Rights approved*

**Commissioner Adam, on behalf of the Academic Programs Committee, moved to approve the University of Nebraska at Omaha’s Proposal for a New Organizational Unit – Leonard and Shirley Goldstein Center for Human Rights. A roll call vote was taken. Commissioner Von Behren voted no. The remaining eight Commissioners present voted yes. The motion carried.**

Chair Wilson called for a break at 11:00 a.m. The meeting resumed at 11:10 a.m.

*Existing Program Review*

**Existing Program Review**

Dr. Fimple presented the Existing Program Review, stating institutions are required to give a justification if they fall below threshold. A listing of accepted justifications is included in the report.

*Annual Reports for Institutions  
Holding a Recurrent Authorization to  
Operate in Nebraska*

**Annual Reports for Institutions Holding a Recurrent Authorization to Operate in Nebraska**

*Dr. Fimple presented the report*

Dr. Fimple presented the report, stating the authorizations for Hope International University (Nebraska Christian College) and the University of South Dakota reports are on a different timetable than most institutions.

*Off-Campus and Distance Education  
Report*

**Off-Campus and Distance Education Report**

*Dr. Fimple presented the report*

Dr. Fimple gave a PowerPoint presentation on Off-Campus and Distance Education at Nebraska Public Institutions, noting there are three types of delivery: traditional, synchronous, and asynchronous, with asynchronous being the most popular method of delivery. Dr. Fimple provided a summary of course offerings, and how information is reported by Nebraska public institutions. Dr. Fimple also reviewed how high school students are being served through dual enrollment delivery methods by the community colleges. She noted the report will be available on the Commission’s website [www.ccpe.nebraska.gov](http://www.ccpe.nebraska.gov).

*Reasonable and Moderate  
Extensions*

**Reasonable and Moderate Extensions, New Department, Center  
Dissolution**

**A. Reasonable and Moderate Extensions**

1. UNK – Spanish (graduate certificate)
2. UNMC – Applied Biostatistics (graduate certificate)
3. UNO – Nonprofit Management (graduate certificate)

*New Department*

**B. New Department**

1. UNMC – Department of Neurosurgery

*Center Dissolution*

**C. Center Dissolution**

1. UNL – Center for Applied Rural Innovations



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*Public Hearing on Planning and  
Consumer Information Committee  
Items*

## **PUBLIC HEARING ON PLANNING AND CONSUMER INFORMATION COMMITTEE ITEMS**

There was no testimony on Planning and Consumer Information Items.

**Chair Wilson closed the public hearing on Planning and Consumer Information Committee items.**

*Commissioner Lauritzen*

## **PLANNING AND CONSUMER INFORMATION COMMITTEE**

Commissioner Lauritzen, Committee Chair, introduced Jill Heese, Research Coordinator, to give a presentation on measuring accomplishments. She pointed out that there are maps at the end of the report that indicate the location of peers for Nebraska's public postsecondary institutions.

*2017 Measuring Accomplishments,  
Companion Piece to Chapter One of  
the Comprehensive Statewide Plan  
for Postsecondary Education*

## **2017 Measuring Accomplishments, Companion Piece to Chapter One of the Comprehensive Statewide Plan for Postsecondary Education**

*Jill Heese, Research Coordinator,  
presented the report*

Ms. Heese presented a PowerPoint report, noting that this is the second edition of *Measuring Accomplishments*, which is a companion piece to Chapter One of the *Comprehensive Statewide Plan for Postsecondary Education*. The report includes national and peer comparisons as well as non-comparative measures, and will be updated on an annual basis. Ms. Heese stated that Nebraska is ranked in the top 25 for educational attainment by age group and degree level, college continuation rates, enrollment rates, and six-year completion rates. Nebraska also ranks in the top 10 for high school graduation rates and ACT college readiness benchmarks. Ms. Heese gave an update on national comparisons, peer comparisons, and non-comparative measures, and answered questions from the Commissioners.

*Next Commission meeting is  
January 25, 2018*

## **FUTURE MEETINGS**

The next Commission meeting will be Thursday, January 25, 2017, at the Apothecary Building, 5<sup>th</sup> Floor loft, Lincoln, Nebraska

*Chair Wilson comments*

## **COMMISSIONER COMMENTS**

Chair Wilson indicated there is cake for all to enjoy after the meeting commemorating 25 years of the Coordinating Commission for Postsecondary Education.

Chair Wilson recognized Commissioner Zink for her knowledge, professionalism, and grace brought to the Commission and stated she will be missed.

*Commissioner Probyn comments*

Commissioner Probyn brought forward an editorial article of interest from the November 23 *Omaha World-Herald* titled *The case for the three-year bachelor's degree*.

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*Chair Wilson acknowledges Jason Keese*

Jason Keese, former Public Information & Special Projects Coordinator, was present and Chair Wilson thanked him for his contributions to the CCPE.

*Meeting adjourned at 12:19 p.m.*

**ADJOURNMENT**

Chair Wilson adjourned the meeting at 12:19 p.m.

# Quarterly Report as of December 31, 2017

## Administrative Funds (Program 640)

	2017-2018 Appropriations	2017-2018 Current Expenditures	Balance Remaining	% of Budget Expended Time Elapsed 50.00%
<b>PERSONAL SERVICES</b>				
Permanent Salaries	\$848,118	\$390,210	\$457,908	46.0%
Subtotal	\$848,118	\$390,210	\$457,908	46.0%
PSL	\$848,118			
Benefits	\$231,294	\$107,908	\$123,386	46.7%
Subtotal	\$1,079,412	\$498,118	\$581,294	46.1%
<b>OPERATING EXPENSES</b>				
Postage	\$2,621	\$556	\$2,065	21.2%
Communication	\$13,654	\$5,143	\$8,511	37.7%
Freight	\$200		\$200	0.0%
Data Processing	\$26,984	\$17,986	\$8,998	66.7%
Publication & Printing	\$9,763	\$2,485	\$7,278	25.5%
Awards Expense	\$225	\$83	\$142	36.9%
Dues & Subscriptions	\$5,000	\$350	\$4,650	7.0%
MHEC Dues	\$115,000	\$115,000	\$0	100.0%
Conference Registration Fees	\$1,000	\$955	\$45	95.5%
Electricity	\$2,745	\$1,288	\$1,457	46.9%
Rent Expense	\$51,706	\$23,680	\$28,026	45.8%
Repairs & Maintenance	\$100	\$32	\$68	32.0%
Office Supplies	\$2,966	\$1,207	\$1,759	40.7%
Non-Capitalized Equipment	\$500	\$31	\$469	6.2%
Food Expenses	\$4,004	\$422	\$3,582	10.5%
Education Supplies	\$750		\$750	0.0%
Account & Auditing Services	\$4,325	\$4,325	\$0	100.0%
Purchasing Assessment	\$424	\$216	\$208	50.9%
HRMS Assessment	\$743	\$372	\$371	50.1%
Insurance Expense	\$200	\$63	\$137	31.5%
Other	\$834	\$306	\$528	36.7%
Subtotal	\$243,744	\$174,500	\$69,244	71.6%
<b>STAFF TRAVEL</b>				
Board & Lodging	\$2,026	\$969	\$1,057	47.8%
Commercial Transportation	\$577	-\$506	\$1,083	-87.7%
State-Owned Transportation	\$1,577	\$1,502	\$75	95.2%
Mileage	\$500	\$341	\$159	68.2%
Other	\$700	\$196	\$504	28.0%
Subtotal	\$5,380	\$2,502	\$2,878	46.5%
<b>COMMISSIONER TRAVEL</b>				
Board & Lodging	\$3,500	\$461	\$3,039	13.2%
Commercial Transportation	\$0		\$0	0.00%
Mileage	\$9,500	\$1,898	\$7,602	20.0%
Other	\$200		\$200	0.0%
Subtotal	\$13,200	\$2,359	\$10,841	17.9%
<b>TOTAL EXPENDITURES</b>	<b>\$1,341,736</b>	<b>\$677,479</b>	<b>\$664,257</b>	<b>50.5%</b>
General Fund	\$1,300,713	\$671,549	\$629,164	
Cash Fund	\$35,000	\$5,930	\$29,070	
Federal Fund	\$6,023	\$0	\$6,023	
<b>Total</b>	<b>\$1,341,736</b>	<b>\$677,479</b>	<b>\$664,257</b>	<b>50.5%</b>

**Note: The percentage of budget spent without including the MHEC dues is 45.9%.  
The MHEC dues are paid in full (\$115,000) during the first month of the fiscal year.**

# Quarterly Report as of December 31, 2017

## Nebraska Opportunity Grant Program (NOG)

	<i>2017-2018 Appropriations</i>	<i>2017-2018 Current Expenditures</i>	<i>Balance Remaining</i>	<i>% of Budget Expended Time Elapsed 50.00%</i>
<b>GOVERNMENT AID</b>				
Other Government Aid	\$17,448,302	\$6,503,632	\$10,944,670	37.3%
<b>TOTAL EXPENDITURES</b>	<b>\$17,448,302</b>	<b>\$6,503,632</b>	<b>\$10,944,670</b>	<b>37.3%</b>
General Fund	\$6,868,156	\$831,747	\$6,036,409	
Cash Fund	\$10,580,146	\$5,671,885	\$4,908,261	
<b>Total</b>	<b>\$17,448,302</b>	<b>\$6,503,632</b>	<b>\$10,944,670</b>	<b>37.3%</b>

## Improving Teacher Quality (ITQ) Grant

	<i>2017-2018 Appropriations</i>	<i>2017-18 Current Expenditures</i>	<i>Balance Remaining</i>	<i>% of Budget Expended Time Elapsed 50.00%</i>
<b>PERSONAL SERVICES</b>				
Permanent Salaries	\$18,834	\$4,230	\$14,604	22.5%
Subtotal	\$18,834	\$4,230	\$14,604	22.5%
PSL	\$18,834			
Benefits	\$6,194	\$1,353	\$4,841	21.8%
Subtotal	\$25,028	\$5,583	\$19,445	22.3%
<b>OPERATING EXPENSES</b>				
Communication	\$100	\$0	\$100	0.0%
Data Processing	\$50	\$0	\$50	0.0%
Dues & Subscriptions	\$500	\$0	\$500	0.0%
Auditing Services	\$500	\$460	\$40	92.0%
Subtotal	\$1,150	\$460	\$690	40.0%
<b>STAFF TRAVEL</b>				
Board & Lodging	\$1,324	\$136	\$1,188	10.3%
Commercial Transportation	\$200	\$22	\$178	11.0%
State-Owned Transportation	\$250	\$84	\$166	33.6%
Mileage	\$50	\$37	\$13	74.0%
Misc. Travel	\$50	\$39	\$11	78.0%
Subtotal	\$1,874	\$318	\$1,556	17.0%
<b>GOVERNMENT AID</b>				
Subrecipient Payment	\$373,685	\$196,133	\$177,552	52.5%
<b>TOTAL EXPENDITURES</b>	<b>\$401,737</b>	<b>\$202,494</b>	<b>\$199,243</b>	<b>50.4%</b>
Federal Fund	\$401,737	\$202,494	\$199,243	
<b>Total</b>	<b>\$401,737</b>	<b>\$202,494</b>	<b>\$199,243</b>	<b>50.4%</b>

# Quarterly Report as of December 31, 2017

## Community College GAP Program

	<i>2017-2018 Appropriations</i>	<i>2017-18 Current Expenditures</i>	<i>Balance Remaining</i>	<i>% of Budget Expended Time Elapsed 50.00%</i>
<b>PERSONAL SERVICES</b>				
Permanent Salaries	\$60,000	\$8,754	\$51,246	14.6%
Subtotal	\$60,000	\$8,754	\$51,246	14.6%
PSL	\$60,000			
Benefits	\$24,666	\$1,513	\$23,153	6.1%
Subtotal	\$84,666	\$10,267	\$74,399	12.1%
<b>OPERATING EXPENSES</b>				
Data Processing	\$800	\$0	\$800	0.0%
Communications	\$100	\$9	\$91	
Pub. & Printing	\$500	\$0	\$500	0.0%
Non-Capitalized Equipment	\$2,000	\$0	\$2,000	0.0%
Subtotal	\$3,400	\$9	\$3,391	0.3%
<b>STAFF TRAVEL</b>				
Personal Vehicle Mileage	\$200	\$0	\$200	0.0%
<b>GOVERNMENT AID</b>				
Other Government Aid	\$1,614,363	\$697,802	\$916,561	43.2%
<b>TOTAL EXPENDITURES</b>	<b>\$1,702,629</b>	<b>\$708,078</b>	<b>\$994,551</b>	<b>41.6%</b>
Cash Fund	\$1,702,629	\$708,078	\$994,551	
<b>Total</b>	<b>\$1,702,629</b>	<b>\$708,078</b>	<b>\$994,551</b>	<b>41.6%</b>

## Access College Early Scholarship (ACE)

	<i>2017-2018 Appropriations</i>	<i>2017-2018 Current Expenditures</i>	<i>Balance Remaining</i>	<i>% of Budget Expended Time Elapsed 50.00%</i>
<b>GOVERNMENT AID</b>				
Other Government Aid	\$989,315	\$266,709	\$722,606	27.0%
<b>TOTAL EXPENDITURES</b>	<b>\$989,315</b>	<b>\$266,709</b>	<b>\$722,606</b>	<b>27.0%</b>
General Fund	\$989,315	\$266,709	\$722,606	
<b>Total</b>	<b>\$989,315</b>	<b>\$266,709</b>	<b>\$722,606</b>	<b>27.0%</b>



## Application to Modify a Recurrent Authorization to Operate

<b>Institution:</b>	<b>Crown College, Saint Bonifacius, Minnesota</b>
<b>Legal Status:</b>	<b>Non-profit (§501(c) (3))</b>
<b>Site for Programs:</b>	<b>Christ Community Church 404 South 108<sup>th</sup> Avenue, Omaha</b>
<b>Programs:</b>	<b>Biblical Studies, BS Christian Ministry, BS Psychology Counseling, BS Christian Studies, MA Counseling, MA Global Leadership, MA</b>
<b>Institution's Existing Degree in Same or Similar Discipline:</b>	<b>All degree programs are offered on the main campus</b>
<b>Proposed Start Date:</b>	<b>Spring 2018</b>

### Introduction

Crown College is a private, non-profit institution associated with the Christian and Missionary Alliance, a missionary denomination headquartered in Colorado Springs, Colorado. It offers associate, baccalaureate, and master's degrees and enrolls approximately 1,150 students each year in face-to-face and online programs.

In 2007 the Commission approved Crown College's application to offer three courses in Omaha at Christ Community Church as part of a master's program. After 2011 changes in state statutes, all institutions previously approved were required to reapply for authorization to operate. Crown College declined to reapply, not having a demand for the courses at that time. During early 2017 conversations between the college and the church determined a resurgence of interest. On July 31, 2017, the Commission approved an application to offer four courses in Omaha that, along with online courses, would lead to a Master of Ministry Leadership. This proposal is to offer additional face-to-face courses that, when coupled with online courses, would lead to the six degrees listed above.

### REVIEW CRITERIA

- A. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations***



High-----Low
√

**Tuition** – For 2018-19 the tuition is \$530 per credit hour. A 50% partnership discount is available for students from churches and non-profit organizations identified as strategic partners. The \$530 rate is within the range of tuition charged by local institutions. For example, Creighton University’s graduate tuition is \$850 per credit hour while UNO’s is \$269.50 per credit hour for Nebraska residents. Nebraska Christian College of Hope International University charges \$8,265 tuition and fees per semester for 12 to 17 credit hours (approximately \$486 to \$689 per credit hour).

**Financial Aid Policy** – The withdrawal and refund policies are listed in college catalog. Crown College participates in Title IV (federal financial aid program).

**Student loan default rate** – 2014: 10%    2013: 4.2%    2012: 3.9%

The U.S. Department of Education considers a school to be administratively capable if the student loan default rate for most loans is below 25% for the three most recent fiscal years, or if the most recent default rate is less than 40%. Crown College easily meets these standards.

**Financial Soundness** – Crown College provided their most recent audited financial statements, for 2016-17 (statements for 2015 and 2016 were provided with the application submitted in 2017). Commission staff reviewed the documents and made the following observations and conclusions.

- Assets: Changes in net assets indicate what, in a for-profit entity, would be considered an annual profit or loss. Over time, changes in the net assets are an indicator of an institution’s overall financial health. Crown College’s audited financial statements show a significant increase in net assets for 2016-17.
- Liabilities: In the Commission’s 2017 review, it was noted that a line of credit had been extended to the college. This has been paid off. The college is still carrying significant amounts of debt primarily in the form of large mortgage notes payable. However, this long-term debt has decreased and the college has an adequate amount of cash on hand.
- Revenue and Expenses: Another indicator of an institution’s financial health is the relationship between operating revenue and operating expenses. A ratio less than 100% means expenses exceed revenue. The ratio for 2014-15 was 104.1%, for 2015-16 it was 101.3%, and for 2016-17 it was 103.7%.
- Composite Financial Score: The most recent composite financial score from the U.S. Department of Education is 1.7. The scale is based on financial soundness, operating funds, and debt. The range is -1.0 to 3.0; the higher the score, the better the institution’s financial status. To continue to participate in Title IV, an institution’s rating should fall between 1.5 and 3.0. If it falls below 1.5, the Department places restrictions or requirements on the institution. Crown College meets this requirement.

<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1.8	2.0	1.9	1.5	1.7	1.4 (est.)	2.1 (est.)

- Conclusion: It appears Crown College continues to improve its financial position and is financially sound.

**B. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment**

High-----Low
√

**Curriculum-** The proposed degree programs are identical to those offered on the home campus with the same program goals, student learning outcomes, and program assessments. The three baccalaureate degrees all require the completion of 125 credit hours, composed of 18 credit hours of Christian Studies core, 31 credit hours of general education classes, 27 to 39 hours of courses in the major (varying with the major), and the remainder of the hours in electives (43 – 49, varying with the major). The general education courses consist of public communication, writing/research, literary analysis, fine arts, global awareness, history, humanities, math, lab science, and college success strategies.

The master’s degrees in Christian Studies and Global Leadership require 36 credit hours. The MA in Counseling consists of 60 to 62 credit hours, including 45 hours of courses in the field, nine credit hours of internship (700 clock hours), and six hours of electives. The large number of credit hours for the program is consistent with other master’s counseling programs and with the course requirements of accreditors and the Nebraska Department of Health and Human Services (DHHS).

The state of Nebraska requires a person seeking to become an approved professional counselor to have graduated from a program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) or a program from a regionally accredited institution where the graduate coursework meets requirements set forth by the Nebraska DHHS. Crown College states that the curriculum addresses CACREP standards and meets the educational requirements for the Licensed Mental Health Practitioner license.

**Clinical Placements** – The MA in Counseling requires an internship. The Internship Coordinator currently employed by the college in Minnesota would work with each student to secure an appropriate site. The college has already reached an agreement with CityCare Counseling in Omaha to serve as an internship site.

**Enrollment** – Each program would be offered in a hybrid format, with less than 50% of each major’s core courses offered face-to-face in Omaha. To maximize efficiency, the college would offer courses that are required by several of the different majors, such as the Christian Studies core courses, face-to-face. Other courses would be available online. Eight students would be needed in a course section to offer it face-to-face. If a program has eight students enrolled in one cohort, the college would offer additional face-to-face courses unique to each degree program.

Programs similar to those that Crown proposes to offer are available at institutions in the Omaha area but most lack either the Christian focus or, in the case of the BS in psychology, a counseling focus. Creighton University offers a Master of Arts in Ministry and a Master of Arts in Christian Spirituality. UNO has an MA and MS in Counseling. Nebraska Christian College of Hope International University has recently begun promoting an MA in Ministry and an MS in Counseling Psychology offered entirely online (the college is not authorized by the Commission to offer master’s programs on ground in Nebraska).

Grace University in Omaha also offers similar programs. However, Grace will be closing in May 2018 and is discussing a teach-out agreement with Crown College. Crown College states that Grace was enrolling enough students in their bachelor’s and master’s level ministry and counseling

programs to sustain a cohort in each program. Crown also reports that many of Grace’s adult students have inquired about the possibility of transferring to Crown College to complete their degrees.

In addition to students from Grace University, Christ Community Church and other Christian and Missionary Alliance Churches in the Omaha area would provide a potential pool of students. There are at least 10 churches in Omaha proper and six more in the greater Omaha metropolitan area.

It is likely that Grace University students alone would provide sufficient enrollments for at least some of the programs to be viable. IPEDS data show 23 baccalaureate graduates and 10 master’s graduates from “Counseling Psychology” alone in 2016. And while there are other institutions offering church ministry master’s programs, the Creighton programs are focused toward (although not exclusive to) the Catholic religion. Similarly, UNO ‘s counseling program does not have a Christian focus.

**Credit** – The college awards one credit for 37.5 hours of engagement with course content. For every one hour of class time there should be two hours of homework on average.

***C. The quality and adequacy of teaching faculty, library services, and support services***

High-----Low
√

**Faculty** – Crown College has a full-time faculty member who directs and teaches in each of the online programs. Information was provided for the four faculty members, one each for the MA in Global Leadership, BS in Counseling Psychology, and MA in Counseling with the fourth overseeing the remainder of the programs. All hold either a PhD or an EdD. The college currently has 75 adjunct faculty members for the six programs proposed for Omaha. The application also included information on two potential faculty members who live in Omaha and would teach some of the face-to-face courses. One holds a PhD in counseling education and supervision and is a Licensed Mental Health Practitioner and a Certified Mental Health Counselor in Nebraska. The other holds a Doctor of Ministry.

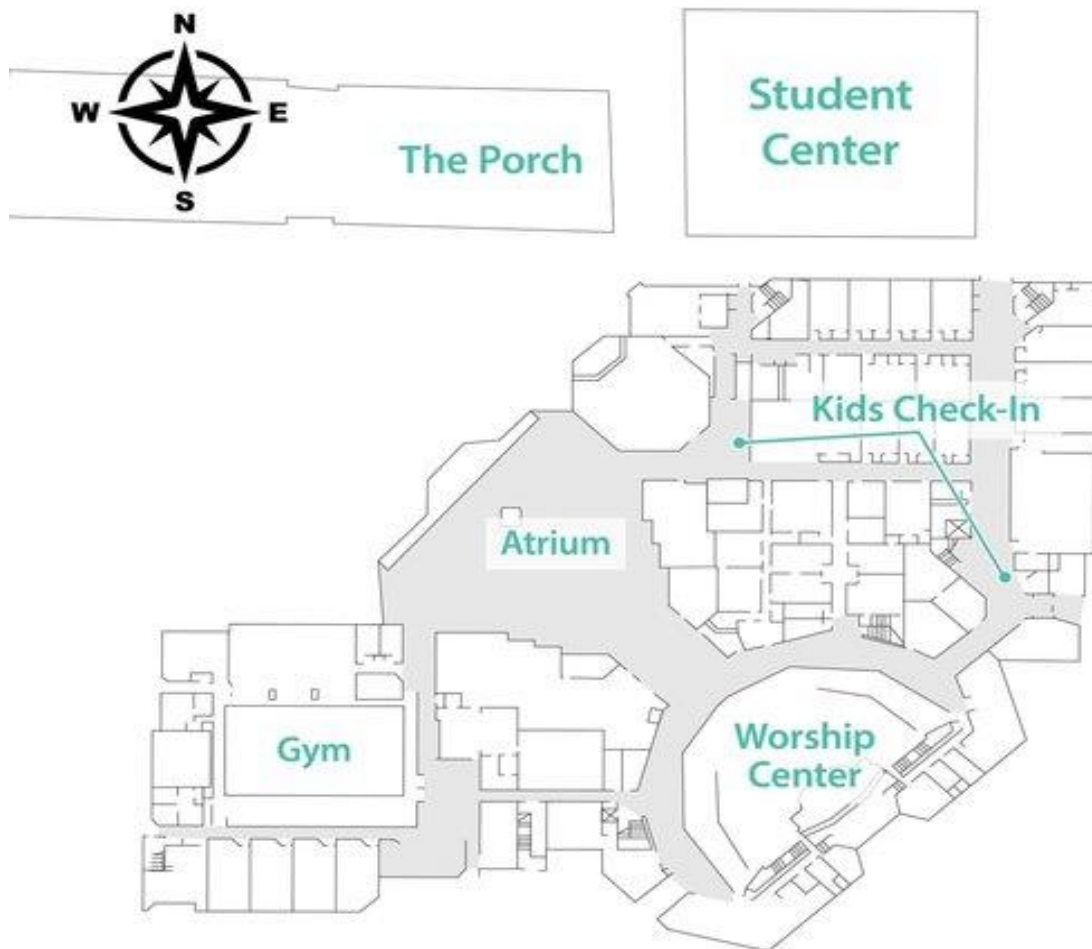
**Library** – The application included a summary of online books, online journals, and other resources. These include a subscription to OCLC WorldShare that offers access to the world’s largest online catalog, JSTOR, a digital library, and ATLA, the American Theological Library Association’s collection. Several psychology and counseling resources were listed, including Infotrac Psychology Collection and Medline Complete.

**Support Services** – The college states that each student in the School of Online Studies and Graduate School is assigned an academic advisor. A face-to-face advisor would be provided in Omaha as well as an admissions counselor. Crown College also contracts with Tutor.com to provide free, one-to-one, 24/7 tutoring and proof reading services. The Crown College Helpdesk provides technical help and a career services portal is available to all hybrid and online students.

***D. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered***

Classes would be held at Christ Community Church, 404 S. 108<sup>th</sup> Avenue in Omaha. The church complex includes a variety of spaces and classrooms. The church is providing use of the space free of charge along with use of data projectors, offices, computers, whiteboards, etc.

### Christ Community Church Campus, Omaha



/">

The Student Center and The Porch at Old Mill are separate facilities. The Porch houses Pillar Seminary, CityCare Counseling Center, and the Ministry Incubation Center for emerging ministry entrepreneurs.

**E. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the United States Department of Education**

Crown College is accredited by the Higher Learning Commission. Continuously accredited since 1980, the college's last comprehensive review was conducted in 2011-12, with the next one scheduled for 2021-22.

The college reports that the curriculum for the MA in Counseling was developed to address the CACREP foundational standards and standards comprising the eight required core curriculum areas. Crown College has chosen not to pursue CACREP accreditation at this time. CACREP accreditation is not a requirement for an approved program in Nebraska (see Section B.)

***F. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere***

All courses would transfer to the main campus in Minnesota. Since Crown College is accredited by the Higher Learning Commission, students should be able to transfer credits to other institutions in the same manner as they transfer credits earned at any other regionally accredited institution.

***G. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices***

**Admissions** – The admission standards are listed in the college catalog and for graduate programs include a bachelor's degree and a 2.5 GPA for previous college coursework.

**Recruiting** – Crown College would hire an admissions counselor in Omaha to recruit and advise potential students at Christ Community Church with the support of the Crown College School of Online Studies Enrollment Office. The college would use targeted marketing campaigns, including Pandora radio ads, Facebook and Google advertisements, and campaigns within Omaha evangelical churches.

**Committee Recommendation:** **Approve the modification to the recurrent authorization to operate for Crown College to include programs at the baccalaureate and graduate level, limited to BS degrees in Biblical Studies, Christian Ministry, and Psychology Counseling and MA degrees in Christian Studies, Counseling, and Global Leadership (in addition to the MA in Christian Leadership, whose courses were previously approved).**

**Stipulation:** **Verification is provided to the Coordinating Commission that the Nebraska Department of Health and Human Services requirements are met for the MA in Counseling.**

**Reporting Requirements:** Crown College has an annual reporting requirement in place. These programs would be included in that report which is due August 15, 2018.



## NEW ORGANIZATIONAL UNIT PROPOSAL

<b>Institution:</b>	<b>University of Nebraska-Lincoln</b>
<b>Name of the new unit:</b>	<b>Clayton Yeutter Institute of International Trade and Finance</b>
<b>Proposal Received by the Commission:</b>	<b>December 6, 2017</b>
<b>Entities participating in the new unit:</b>	<b>UNL Institute of Agriculture and Natural Resources: Departments of Agricultural Economics, Agronomy and Horticulture, and Animal Science</b>
	<b>UNL College of Business: Departments of Economics and Finance</b>
	<b>UNL College of Law</b>
<b>Proposed Start Date:</b>	<b>Upon CCPE approval</b>

### Background

During the 2015 legislative session, LB 657 (the Governor's budget bill) was passed. It included an appropriation of \$1,250,000 General Funds for FY2015-16 as well as for FY2016-17 for the Yeutter Institute for International Trade and Finance. The funding was contingent on UNL raising matching funds from private sources. The matching funds have been secured from five private donors. The legislation specified that the Board of Regents should invest the funds and that income from the investments should be used to support endowed chairs.

### Description

The University of Nebraska proposes to create the Yeutter Institute with the goals of offering undergraduate and graduate education, facilitating faculty research, and conducting outreach efforts related to international trade and finance. The institute would serve as a resource for Nebraska and regional businesses seeking to grow their international trade. .

UNL expects to create an undergraduate minor in international trade and business as well as graduate courses that would form a graduate specialization. Both have the potential to be established in the five participating departments listed above with the possibility of developing an offering in the College of Law as well. UNL's Institute of Agriculture and Natural Resources (IANR) would serve as the administrative unit for the proposed center and the academic point of contact.



Consistent with Institutional Role and Mission?    \_\_\_√\_\_\_ YES        \_\_\_\_\_ NO

Consistent with Statewide Comprehensive Plan?    \_\_\_√\_\_\_ YES        \_\_\_\_\_ NO

**REVIEW CRITERIA**

**A. Demonstrated Need**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

UNL reports that global exports from Nebraska alone were \$7.8 billion in 2013 and \$6.3 billion in 2016. The Institute would prepare students to help companies and organizations in the state and region compete in the global marketplace, thereby supporting the economies of the state, region, and country. The agriculture, business, and law faculty involved in the Institute would conduct interdisciplinary policy research that, according to UNL, is not currently being conducted in Nebraska.

As with many centers, especially those spanning multiple colleges, the presence of the center would promote and facilitate interprofessional research that might not occur without a separate organizational unit to support it.

**B. Demonstrated Appropriateness of the Unit**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

UNL states that undergraduate students from any academic major would have the option of taking courses from the Institute or pursuing the minor. The university projects 25 undergraduate students initially interested in the minor with rapid growth and 30 to 40 graduate students involved in Institute programs. The estimates are based loosely on the large undergraduate enrollments in the related degree programs and the number of graduate students currently engaged in programs whose subject matter is relevant to the proposed institute.

Agri-business is a major component of Nebraska’s economy and international trade is becoming an important part of that sector. Research centered on these topics is appropriate and within the land-grant mission of the University of Nebraska.

**C. Resources: Faculty/Staff**

High-----Low
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

The Institute would eventually have three endowed chairs, four endowed professorships, and one professor of practice. UNL reports that the three endowed chairs, one from each of the partnering colleges, would join the one endowed professorship that is currently filled to develop the curriculum for the minor and specialization. The professor of practice would also be hired at the outset. During the third year of the Institute UNL expects the earnings from the endowment to be sufficient to fund three additional endowed professorships. The budget includes stipends for the endowed chairs and endowed professorships and salary for the professor of practice.

**D. Resources: Physical Facilities/Equipment**

No new physical facilities or equipment would be needed. The center would be housed administratively in the Institute of Agriculture and Natural Resources.

**E. Budget**

**PROJECTED COSTS AND ANTICIPATED REVENUES FOR THE FIRST FIVE YEARS  
as reported by UNL**

PROJECTED COSTS		ANTICIPATED REVENUES	
Faculty and Staff <sup>1</sup>	\$569,326	Existing Funds (UNL and/or IANR) <sup>4</sup>	\$210,000
General Operating <sup>2</sup>	\$100,000	New State Funds	
		New Local Funds	
Other: Stipends <sup>3</sup> ; Symposium	\$785,000 \$97,750	Other: Earnings from Yeutter Institute Fund; Earnings from five funds from private donors	\$525,140 \$771,567
Five-Year TOTAL	\$1,502,076	Five-Year TOTAL	\$1,506,707

<sup>1</sup> Professor of Practice

<sup>2</sup> Office supplies, communications, and general support of daily activity

<sup>3</sup> Funding earmarked in legislation for the Yeutter Institute

<sup>4</sup> Existing faculty salaries or open lines

**Committee Comment:** While the budget is large, much of the revenue to support the institute comes from the Nebraska Legislature (Yeutter Institute funds) and the required matching private funds.

**Committee Recommendation:** Approve the Clayton Yeutter Institute of International Trade and Finance at UNL

**Approval of the Institute does not constitute approval of any new programs or construction projects requiring Commission review now nor in the future. The Commission does not approve new minors or specializations within existing programs.**

## **Nebraska Administrative Code (NAC) 281 Chapter 7 – Revisions**

### **Nebraska Administrative Code (NAC) 281 Chapter 8 - New**

#### **Background**

During the 2017 Nebraska Legislative session, LB 123 was proposed by Sen. Pansing Brooks. It established the Guaranty Recovery Cash Fund to assist students attending for-profit institutions that close unexpectedly. Incorporated into LB 512, the bill passed with the Commission as the administrator. The Fund is included as part of the Postsecondary Institution Act, originally passed in 2011, that identifies procedures for approval and monitoring of postsecondary institutions in the state.

#### **Description**

When new legislation is passed, the state agency responsible for implementing it must develop rules to guide implementation. The timeline for rule development is on the next page.

Following the timeline is a draft of NAC 281 Chapter 7 that governs the Postsecondary Institution Act. LB 512 changed some of the language in the original Postsecondary Institution Act (primarily tweaks to definitions) so a revision to Chapter 7 is needed to keep definitions consistent. We have also removed the forms at the end of the chapter because those are no longer required to be incorporated into the rule.

Appendix 4 contains Chapter 8, a new rule that will govern the procedures for administering the Guaranty Recovery Cash Fund.

#### **Public Hearing**

There was no testimony at the public hearing. A letter in opposition to Chapter 8 was received from the Creative Center and included in the public hearing record. It can be found following Chapter 8 in Appendix 4.

#### **Committee Recommendation:**

**Approve revisions to Nebraska Administrative Code 281 Chapter 7**

**Approve Nebraska Administrative Code 281 Chapter 8**

**PROPOSED TIMELINE FOR NEW GUARANTY RECOVERY CASH FUND RULE (Chapter 8)  
AND REVISIONS TO CHAPTER 7**

September 1, 2017	Send Rule 8 to for-profit sector and Rule 7 to all sector representatives for comment
September 18, 2017	Deadline for institutional comments for Rules 7 and 8*
September 19 – 20, 2017	Consider institutional suggestions, revise rules if needed, and resend if there are substantive changes
September 22, 2017	Mail to Academic Programs Committee
September 29, 2017	Academic Programs Committee consideration of Guaranty Recovery Cash Fund rule and revisions to Rule 7 due to definition changes/additions to §85-2403 and §85-2405
October 5, 2017	Mail to full Commission
October 12, 2017	Commission meeting to vote on rules
November 28, 2017	Publish notice of public hearing in newspaper (30 days required)
January 4, 2018	Public hearing on adoption of Rule 8 and revisions to Rule 7
January 5, 2018	Mail to Academic Programs Committee
January 12, 2018	Academic Programs Committee consideration of adoption of Rule 8 and revisions to Rule 7 with any minor changes resulting from hearing
January 18, 2018	Mail to full Commission
January 25, 2018	Commission meeting to vote on final rules
February 2018	<ul style="list-style-type: none"> <li>• Submit documents to Attorney General, Governor’s Office, and Secretary of State</li> <li>• Await review</li> </ul>

\*One response was received from a private, non-profit institution. They had no concerns.

NEBRASKA ADMINISTRATIVE CODE

TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 7 – RULES AND REGULATIONS FOR THE  
POSTSECONDARY INSTITUTION ACT

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TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 7 – RULES AND REGULATIONS FOR THE POSTSECONDARY INSTITUTION ACT

NUMERICAL TABLE OF CONTENTS

SUBJECT	STATUTORY AUTHORITY	CODE SECTION
Authorization to Operate	Neb. Rev. Stat. §§ 85-2403, 85-2405, 85-2407, 85-2408, 85-2412	001
Statutory Authority	Neb. Rev. Stat. §§ 85-1411, 85-2405, 85-2406	002
Definitions	Neb. Rev. Stat. § 85-2403, 85-2405, 85-2412, 85-2415	003
Application	Neb. Rev. Stat. §§ 85-2405, 85-2408, 85-2416	004
Application Procedure	Neb. Rev. Stat. §§ 85-2405, 85-2416	005
Minimum Standards for Authorization to Operate	Neb. Rev. Stat. § 85-2402, 85-2406	006
Minimum Standards for Participation in an Interstate Reciprocity Agreement	Neb. Rev. Stat. § 85-2405	007
Public Hearing – New Campus	Neb. Rev. Stat. § 85-2412	008
Commission Action	Neb. Rev. Stat. §§ 85-2405, 85-2412, 85-2413, 85-2415	009
Reporting	Neb. Rev. Stat. § 85-2405	010
Activities Requiring Commission Notification	Neb. Rev. Stat. § 85-2405	011
Violation of the Postsecondary Institution Act	Neb. Rev. Stat. §§ 85-2405, 85-2406, 85-2414, 85-2418, 85-2420, 85-2421	012
Right to Appeal	Neb. Rev. Stat. §§ 85-2417, 85-2419	013
<u>Related Chapter</u>	<u>Neb. Rev. Stat. §§ 85-2405, 85-2422</u>	<u>014</u>

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TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION  
 CHAPTER 7 – RULES AND REGULATIONS FOR THE POSTSECONDARY INSTITUTION  
 ACT

ALPHABETICAL TABLE OF CONTENTS

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Activities Requiring Commission Notification	Neb. Rev. Stat. § 85-2405	011
Application	Neb. Rev. Stat. §§ 85-2405, 85-2408, 85-2416	004
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TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 7 – RULES AND REGULATIONS FOR THE POSTSECONDARY INSTITUTION ACT

001. AUTHORIZATION TO OPERATE

001.01. Any postsecondary institution intending to operate in the State of Nebraska by establishing a physical presence in this state must receive an authorization to operate from the Commission.

001.02. Unless otherwise specified in an interstate reciprocity agreement, the provisions of this chapter shall not apply to:

001.02(A). Any institution or organization which offers education or instruction and which is licensed and regulated solely by an agency of the federal government with respect to curriculum and qualifications of instructional staff;

001.02(B). Any private postsecondary career school as defined in the Private Postsecondary Career School Act, except for purposes of interstate reciprocity agreements for the provision of postsecondary distance education across state boundaries entered into and administered pursuant to subsections (5) and (6) of section 85-2405;

001.02(C). Institutions solely offering a short course or seminar if instruction for the short course or seminar takes no more than twenty classroom hours and the institution offers no more than two courses as defined by the commission in a calendar year;

001.02(D). Institutions offering courses or programs on a military installation solely for military personnel or civilians employed on such installation;

001.02(E). An educational experience arranged for an individual student, such as a clinical, practicum, residency, or internship;

001.02(F). Institutions offering courses exclusively online or through the United States mail or similar delivery service which do not require the physical meeting of a student with instructional staff; or

001.02(G). Institutions offering a course or program that requires students to physically meet in one location for instructional purposes not more than once during the course term.

001.03. The following institutions shall be deemed to have an authorization to operate on a continuing basis:

001.03(A). All out-of-state public postsecondary institutions with a physical presence that for at least twenty academic years have continuously offered one or more four-year

undergraduate programs in Nebraska in compliance with state and federal law;

001.03(B). All private postsecondary institutions with a physical presence that for at least twenty academic years, under the same ownership, have continuously offered one or more four-year undergraduate programs in Nebraska in compliance with state and federal law; and

001.03(C). All Nebraska public postsecondary institutions.

001.04. An institution with a recurrent authorization to operate may request authorization to operate on a continuing basis if it has, for at least twenty academic years under the same ownership, continuously offered one or more graduate or four-year undergraduate programs with a physical presence in Nebraska in compliance with state and federal law. The request shall take the form of a letter to the commission. The commission will review the request, which shall include any further information as required by the commission.

002 STATUTORY AUTHORITY. This rule is adopted pursuant to authority vested in the Coordinating Commission for Postsecondary Education in Neb. Rev. Stat. §§ 85-1411, 85-2405, and 85-2406.

### 003. DEFINITIONS.

003.01. Authorization to operate means either an authorization to operate on a continuing basis or a recurrent authorization to operate.

003.02. Authorization to operate on a continuing basis means approval by the Commission to operate a postsecondary institution in this state without a renewal requirement.

003.03. Change of ownership means a change in the person, entity or governing body that has an ownership interest in an institution.

003.03(A). Change in ownership includes, but is not limited to, the following transactions:

003.03(A)(i) The sale or transfer to, or acquisition by, a new owner of all, or a substantial portion, of the institution's assets;

003.03(A)(ii) Stock transactions including Initial Public Offerings of stock as well as transactions wherein an individual, entity, or group acquires and controls 50 percent or more of the total outstanding shares of stock of the institution, or an individual, entity or group increases or decreases ownership or control of shares to greater or less than 50 percent of the total outstanding shares of the stock of the institution;

003.03(A)(iii). Change in corporate form, including, but not limited to, change from Sole Proprietorship to Partnership or Corporation, Limited Partnership to Corporation, Limited Liability Corporation to a Corporation, Not-for-Profit Corporation controlled by members to one controlled by a Board of Directors;

003.03(A)(iv). Any of the transactions in items 1 through 3 above involving a parent

corporation that owns 90 percent or more of the institution and controls the institution, or in any intermediate subsidiary of a parent corporation where that subsidiary has a controlling relationship to the institution and where the transaction may reasonably affect the control of the institution as determined by the commission or by the U.S. Department of Education.

003.03(B). Change in ownership does not include:

003.03(B)(i). A transfer of ownership or stock that occurs as a result of the retirement or death of an owner or stockholder if transfer is to a member of the owner's family who has been directly and constantly involved in the management of the institution for a minimum of two years preceding the transfer. For purposes of this section, a member of the owner's family is a parent, sibling, spouse, child or grandchild; spouse's parent or sibling; or sibling's or child's spouse.

003.03(B)(ii). The merger or consolidation of an institution with another institution holding a current authorization to operate from the commission.

003.04. Commission means the Coordinating Commission for Postsecondary Education. ←

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~~003.05—Establishing a physical presence means:~~

~~003.05(A)—Offering a course for college credit or a degree program in this state that leads to an associate, baccalaureate, graduate, or professional degree, including:~~

~~003.05(A)(i). Establishing a physical location in this state where a student may receive synchronous or asynchronous instruction; or~~

~~003.05(A)(ii). Offering a course or program that requires students to physically meet in one location for instructional purposes more than once during the course term; or~~

~~003.05(B)—Establishing an administrative office in this state, including:~~

~~003.05(B)(i). Maintaining an administrative office in this state for purposes of enrolling students, providing information to students about the institution, or providing student support services;~~

~~003.05(B)(ii). Providing office space to staff, whether instructional or non-instructional staff; or~~

~~003.05(B)(iii)—Establishing a mailing address in this state.~~ ←

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003.05. Executive director means the executive director of the commission or his or her designee.

~~003.06—Executive director means the executive director of the commission or his or her designee.~~ ←

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003.06. For-profit postsecondary institution means any private postsecondary institution that is not exempt for federal tax purposes under section 501 (c) (3) of the Internal Revenue Code as defined in Neb. Rev. Stat. §49-801.01.

003.07 Interstate reciprocity agreement means an arrangement among member states, districts, and/or territories that establishes comparable national or regional standards for offering postsecondary distance education courses and programs in member states.

The commission shall enter into such an agreement after consultation with the state department of education if such an agreement would include private postsecondary career schools and with postsecondary institutions upon which the agreement may have an impact.

003.08. Level of authorization to operate means the type of institutional offerings. The three levels shall be:

003.08(A). establish an administrative office,

003.08(B). offer less than a complete program, or

003.08(C). offer one or more complete programs.

003.08(C)(i). The commission shall specify the academic degree level at which the institution is authorized by the commission to award credentials. These levels shall be less than associate, associate, baccalaureate, master's, and doctorate, and may be limited by the commission to certain programs or academic disciplines as defined by program title and/or CIP code (Classification of Instructional Programs from the U.S. Department of Education).

003.09. Nebraska public postsecondary institution means any public institution established, operated, and governed by this state or any of its political subdivisions ~~that provides postsecondary education.~~

003.10. New campus means a facility

003.10A. that meets the following criteria:

003.10(A)(i). Students can complete at least one full program (certificate, diploma, degree) at the location,

003.10(A)(ii). The facility is either owned by an institution or under lease for a period of at least 5 years, and

003.10(A)(iii). The location has its own faculty, administrative head, academic resources, and student services; or

003.10(B). that is deemed to be a new or branch campus by the institution's accrediting body.

003.11. Out-of-state public postsecondary institution means any public institution ~~with a physical presence~~ in Nebraska that is established, operated, and governed by another state or any of its political subdivisions and that provides postsecondary education.

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003.12. Physical presence means:

003.12(A). Offering a course for college credit or a degree program in this state that leads to an associate, baccalaureate, graduate, or professional degree, including:

003.12(A)(i). Establishing a physical location in this state where a student may receive synchronous or asynchronous instruction; or

003.12(A)(ii). Offering a course or program that requires students to physically meet in one location for instructional purposes more than once during the course term; or

003.12(B). Establishing an administrative office in this state, including:

003.12(B)(i). Maintaining an administrative office in this state for purposes of enrolling students, providing information to students about the institution, or providing student support services;

003.12(B)(ii). Providing office space to staff, whether instructional or non-instructional staff; or

003.12(B)(iii). Establishing a mailing address in this state.

~~003.12.~~ ~~Postsecondary institution means any private postsecondary institution, out-of-state public postsecondary institution, or Nebraska public postsecondary institution exempt from the Private Postsecondary Career School Act.~~

003.13. Postsecondary institution means any institution with a physical presence in Nebraska that provides postsecondary education and is exempt from the Private Postsecondary Career School Act.

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~~003.13.~~ ~~Private postsecondary institution means any Nebraska or out-of-state nonpublic postsecondary institution with a physical presence in Nebraska, including any for-profit or nonprofit institution, that provides postsecondary education.~~

003.14. Private postsecondary institution means any Nebraska or out-of-state nonpublic postsecondary institution, including any for-profit postsecondary institution or nonprofit institution.

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~~003.14.~~ ~~Recurrent authorization to operate means approval by the commission to operate a postsecondary institution in this state, including establishing a new campus or an administrative office, until a renewal of such authorization is required.~~

~~003.14(A).~~ ~~Modification of a recurrent authorization to operate means approval by the commission of an institution holding a recurrent authorization to operate that seeks to~~



~~conduct activities outside the scope of its existing authorization, including, but not limited to, establishing a new campus and offering programs at a different level of authorization.~~

~~003.14(B). Renewal of a recurrent authorization to operate means approval by the commission of an institution previously authorized to operate at the time such authorization expires.~~

003.15. Recurrent authorization to operate means approval by the commission to operate a postsecondary institution in this state, including establishing a new campus or an administrative office, until a renewal of such authorization is required.

003.15(A). Modification of a recurrent authorization to operate means approval by the commission of an institution holding a recurrent authorization to operate that seeks to conduct activities outside the scope of its existing authorization, including, but not limited to, establishing a new campus and offering programs at a different level of authorization.

003.15(B). Renewal of a recurrent authorization to operate means approval by the commission of an institution previously authorized to operate at the time such authorization expires.

#### 004. APPLICATION

004.01. Prior to establishing a physical presence in the state, any out-of-state public postsecondary institution or private postsecondary institution shall apply to the commission for a recurrent authorization to operate in the state.

004.02. After receiving a recurrent authorization to operate in the state, any institution seeking to conduct activities outside the scope of its existing authorization must apply for a modification of the recurrent authorization to operate.

004.03. After receiving a recurrent authorization to operate in the state, all institutions shall apply to the commission to renew their recurrent authorization to operate on a schedule specified by the commission, but at least 90 days prior to the expiration of the authorization. If an institution has satisfied the conditions identified in 001.04, it may request authorization to operate on a continuing basis rather than renewal.

004.04. Any Nebraska public postsecondary institution, any private postsecondary institution that has its principal place of business in Nebraska, and any private postsecondary career school that has its principal place of business in Nebraska that wishes to participate in an interstate reciprocity agreement for providing postsecondary distance education shall apply to the commission for approval to participate in the agreement.

#### 005. APPLICATION PROCEDURE.

005.01. Any institution seeking a recurrent authorization to operate, a modification of a recurrent authorization to operate, a renewal of a recurrent authorization to operate, or participation in an interstate reciprocity agreement shall complete the application form and pay the application fee. Copies of the application forms for a recurrent authorization to operate

and modification or renewal of a recurrent authorization to operate ~~shall be posted on the Commission's website, are included in appendices A, B, and C.~~ Application to participate in an interstate reciprocity agreement shall be developed by the commission in accordance with the specifications of the interstate reciprocity agreement. The applicant will provide all information requested as a part of the application procedure before the application will be reviewed by the commission.

005.02. A non-refundable fee for costs to review and evaluate applications shall be submitted with each application. Fees shall be set every two years at a regularly scheduled meeting of the commission and posted on the commission website. Re-submission of an application following its withdrawal by institutions seeking authorization or participation in an interstate reciprocity agreement requires an additional fee.

006. MINIMUM STANDARDS FOR AUTHORIZATION TO OPERATE. An institution seeking a recurrent authorization to operate, a modification of a recurrent authorization to operate, or a renewal of a recurrent authorization to operate must demonstrate:

006.01. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations.

006.02. The quality and adequacy of teaching faculty, library services, and support services.

006.03. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution's ability to generate and sustain enrollment.

006.04. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered.

006.05. Assurances regarding transfer of credits earned in the program to the main campus of such institution and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere.

006.06. Whether such institution and, when appropriate, the program, are fully accredited, or seeking accreditation, by an accrediting body recognized by the U.S. Department of Education.

006.07. The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices, loan procedures, and tuition and fee policies.

006.08. The tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965, 20 U.S.C. 1001 et seq., as such act existed on January 1, 2011.

006.09. Any other standards deemed necessary by the commission.

007. MINIMUM STANDARDS FOR PARTICIPATION IN AN INTERSTATE RECIPROCITY AGREEMENT. An institution seeking to participate in an interstate reciprocity agreement must demonstrate compliance with all specifications of the agreement as identified by the member states, districts, and/or territories, including:

007.01. The financial soundness of the institution.

007.02. Whether such institution is accredited by an accrediting body recognized by the U.S. Department of Education.

007.03. Other requirements specified in the interstate reciprocity agreement.

008. PUBLIC HEARING – NEW CAMPUS. Upon receipt of a complete application for a recurrent authorization to operate or modification of a recurrent authorization to operate that includes a request to establish a new campus, the commission shall set a time and a place for a public hearing. The hearing shall be scheduled following a completed review of the application, including any further information submitted by the applicant as required by the commission and any investigation of the applicant as the commission may deem necessary or appropriate, and shall be conducted according to the Administrative Procedure Act. A representative of the institution shall be present during the public hearing and provide information as requested.

009. COMMISSION ACTION.

009.01. The commission shall either approve or deny all applications and requests. Such action shall take place during a regularly scheduled commission meeting, except for approval of participation in an interstate reciprocity agreement which shall be made by the executive director on behalf of the commission. If the application for participation in an interstate reciprocity agreement is made by a private postsecondary career school, the executive director shall consult with the state department of education prior to acting on the application.

009.02. The recurrent authorization to operate shall be for a period of no more than five years. The commission may set terms or conditions on the authorization. Approval of participation in an interstate reciprocity agreement shall be for the period of time determined by the member states, districts, and/or territories and specified in the agreement.

009.03. A recurrent authorization to operate or an authorization to operate on a continuing basis shall be granted to the owner or governing body of an institution and shall be non-transferrable. Should ownership of an institution change, the new owner shall have 30 days from the date of the transfer of ownership to apply to the commission for a recurrent authorization to operate. [A sample of the authorization form is included in Appendix D.](#)

009.04. All contacts with the commission will be made through the Executive Director or his/her designee. The Executive Director or his/her designee shall notify the applicant in writing of the action by the commission.

010. REPORTING

010.01. Each institution holding a recurrent authorization to operate shall provide a report

in a form prescribed by the commission annually from the date of the recurrent authorization. The reports shall include the number of students enrolled and the number of students graduated for each program offered by the institution in Nebraska. The report shall also include other information specified by the commission in the recurrent authorization to operate.

010.02. Each institution participating in an interstate reciprocity agreement shall report to the commission any information or data specified in the agreement in the time frame designated in the agreement.

#### 011. ACTIVITIES REQUIRING COMMISSION NOTIFICATION.

011.01. An institution authorized to operate shall provide notification in writing to the commission at least 30 days prior to initiating the following activities:

011.01(A). Changing address or location

001.01(B). Opening a new instructional site

011.02. An institution holding a recurrent authorization to operate shall provide notification in writing to the commission at least 30 days prior to initiating these additional activities:

011.02(A). Offering new programs within the scope of the institution's existing authorization

011.02(B). Changing the administrative head of the Nebraska campus or location.

#### 012. VIOLATION OF THE POSTSECONDARY INSTITUTION ACT.

012.01. - Any postsecondary institution with a recurrent authorization to operate which ceases to meet any of the requirements of the Postsecondary Institution Act, any rules or regulations adopted and promulgated under the act, or any terms or conditions specified by the commission for authorization to operate under the act, shall be subject to the hearing process and commission review pursuant to section 85-2414.

012.02. Any person claiming damage or loss as a result of any act or practice by a postsecondary institution which is a violation of the Postsecondary Institution Act, of the rules and regulations adopted and promulgated under the act, or of standards established pursuant to section 85-2406, may, upon exhausting institutional complaint processes, file a complaint with the commission against such institution pursuant to section 85-2418.

012.03. Any person claiming damage or loss as a result of any act or practice by a Nebraska public postsecondary institution or a private postsecondary institution that has its principal place of business in Nebraska and is participating in an interstate reciprocity agreement that is a violation of any rules, regulations, or conditions specified for participation in the interstate reciprocity agreement may, upon exhausting institutional complaint processes, file a complaint with the commission against such institution pursuant to section 85-2418 and procedures identified in the interstate reciprocity agreement. The commission

shall document all complaints and actions taken and follow any additional procedures required under the interstate reciprocity agreement.

012.04. Any person claiming damage or loss as a result of any act or practice by a private postsecondary career school that has its principal place of business in Nebraska and is participating in an interstate reciprocity agreement that is a violation of any rules, regulations, or conditions specified for participation in the interstate reciprocity agreement may file a complaint with the state board of education pursuant to section 85-1635 and procedures identified in the interstate reciprocity agreement.

013. RIGHT TO APPEAL. Any person aggrieved or adversely affected by any final action of the commission or action taken by the executive director on behalf of the commission may appeal such action. The appeal shall be in accordance with the Administrative Procedure Act.

014. RELATED CHAPTER. [Chapter 8 of Title 281 of the Nebraska Administrative Code provides the procedures for the administration of the Guaranty Recovery Cash Fund. Copies of these related regulations are available from the Coordinating Commission for Postsecondary Education or can be found on the Commission's website.](#)

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APPENDIX A  
STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION  
**APPLICATION FOR A RECURRENT AUTHORIZATION TO OPERATE A  
POSTSECONDARY INSTITUTION IN NEBRASKA**

**For Institutions Applying to Offer One or More Courses or Programs**

**Procedures for Submitting the Application**

1. Send the Application form and all supporting materials to:  
Executive Director  
Coordinating Commission for Postsecondary Education  
P.O. Box 95005  
Lincoln, NE 68509-5005

OR

- Submit the application via email to Kathleen Fimple at:  
[Kathleen.fimple@nebraska.gov](mailto:Kathleen.fimple@nebraska.gov) with the fee sent by U.S. mail.
2. A non-refundable application fee for the Commission's administrative costs shall be submitted with each application. Make checks payable to "Coordinating Commission for Postsecondary Education."
3. All sections shall be clearly marked for easy location by the reviewer.
4. The Commission may request additional information deemed necessary for an appropriate determination of compliance with the evaluation criteria.

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STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION  
APPLICATION FOR A RECURRENT AUTHORIZATION TO OPERATE A  
POSTSECONDARY INSTITUTION IN NEBRASKA

For Institutions Applying to Offer One or More Courses or Programs

Date: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Name of Owner of Institution: \_\_\_\_\_

Owner's Mailing Address (if Different from above): \_\_\_\_\_

Name of Contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Web Site for Institutions: \_\_\_\_\_

Proposed location in Nebraska: \_\_\_\_\_

Will this be a new campus (owned by the Institution or under long-term lease)  yes  no

Proposed offerings:  Course/s only (list courses below)  Program/s (please provide a copy of the Institutional catalog)

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\_\_\_\_\_  
\_\_\_\_\_  
**Courses:**  
**(if not offering a program)** \_\_\_\_\_  
\_\_\_\_\_

**Programs to be offered and  
Awards to be conferred:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Legal Status of the Institution:

- a.  Nonprofit (please provide documents of incorporation, and if available §501(c)(3) status documentation, that provide business name and address; names, titles, and business addresses of all principals in the business)
- b.  For-profit (please provide documents of incorporation or other legal documents that provide business name and address; names, titles, and business addresses of all principals in the business)

Is ownership:  proprietorship,  partnership  corporation?

Has the business, a principal officer in the business, or a shareholder with 25% or more ownership interest in the business filed for bankruptcy during the preceding five years?  
yes  no

**Please provide the following information in a narrative format. Include copies of pertinent documents where appropriate.**

**Each numbered, italicized item is a standard identified in state statute. Statutes charge the institution to “demonstrate that it can be maintained and operated in accordance with such standards.” (Neb. Rev. Stat. §85-2406) Each bulleted item should be addressed. Additional information under each numbered item may be included as appropriate to the application.**

**Institutions applying to offer courses only (not a complete degree program) need only respond to starred (\*) items.**

*1. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations*

- *The most recent audited financial statements and a copy of the management letter\**
- *Tuition and fees for the most recent academic year or term\**
- *Proposed annual budget identifying all sources of income and all categories of educational and general expenditures for the programs in Nebraska*
- *Explanation of how the interests of students will be protected if the institution were to discontinue*

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its offerings in Nebraska

- Student loan default rate and financial responsibility composite score from the U.S. Department of Education (if applicable)

2. *The quality and adequacy of teaching facility, library services, and support services*

- Number of faculty teaching in the program/s (course/s)\*
- Qualifications of each faculty member (vitae, resume, or other biographical information)\*
- Library and learning resources\*
- Written agreements with local libraries regarding shared resources
- Agreements with online libraries or data sources
- Support services for students such as academic or career advising\*

3. *The quality of the programs offered, including courses, programs of instruction, degrees, and necessary clinical placements, and the institution's ability to generate and sustain enrollment*

- Curriculum description/s including a list of required and optional courses
- Course descriptions\*
- Any licensure or certification requirements for field/s and the way in which the institution will meet them
- Instructional equipment, especially that required for specific programs\*
- Assurance that the institution will be able to secure clinical placements for students in programs that require them
- Estimated enrollments and the basis for the estimate\*
- Comparison of the program (or course/s\*) with that offered on the main campus or other campuses of the institution (if applicable)
- Relationship between the hours of instruction and the credits awarded\*

4. *The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered*

- Description of the facility (include a floor plan if this is a new campus)\*
  - Copies of leases or facility use agreements\*
5. *Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere*

- Any articulation agreements with Nebraska postsecondary institutions\*
  - Any other affiliations with Nebraska postsecondary institutions regarding the transfer of credits, joint use of faculty or facilities, or other supportive relationships\*
6. *Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the U.S. Department of Education*

- Name of the body that accredits the institution\*
- Status of institutional accreditation, including the date of the most recent accreditation and any required reports or actions\*

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- List of all programmatic accreditations related to the proposed program or courses\*
  - Status of all programmatic accreditations, including the date of the most recent accreditation and any required reports or actions\*
7. *The institution's policies and procedures related to students, including, but not limited to, recruiting and admissions practices*

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- Admission requirements for the institution and programs (if different)\*
- Anticipated methods of recruiting students in Nebraska\*
- Loan procedures

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8. *The tuition refund policy for an institution that does not participate in federal financial aid programs described in Title IV of the federal Higher Education Act of 1965 as such act existed on January 1, 2011*

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- Copy of the Title IV Program Participation Agreement with the US Department of Education (for institutions participating in federal financial aid programs) or a copy of the tuition refund policy if not participating in Title IV\*

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APPENDIX B

STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

APPLICATION FOR MODIFICATION OF A RECURRENT AUTHORIZATION TO  
OPERATE  
(new course, program, degree, etc.)

Procedures for Submitting the Application

1. Send the application form and all supporting materials to:

Executive Director  
Coordinating Commission for Postsecondary Education  
P.O. Box 95005  
Lincoln, NE 68509-5005

OR

Submit the application via email to Kathleen Fimple at:  
[Kathleen.fimple@nebraska.gov](mailto:Kathleen.fimple@nebraska.gov), with the fee sent by U.S. mail.

2. A non-refundable application fee for the Commission's administrative costs shall be submitted with each application. Make checks payable to "Coordinating Commission for Postsecondary Education."

3. All sections shall be clearly marked for easy location by the reviewer.

4. The Commission may request additional information deemed necessary for an appropriate determination of compliance with the evaluation criteria.

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STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

APPLICATION FOR MODIFICATION OF A RECURRENT AUTHORIZATION TO  
OPERATE  
(new course, program, degree, etc.)

Date: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Name of Owner of Institution: \_\_\_\_\_

Owner's Mailing Address (if  
Different from above): \_\_\_\_\_

Name of Contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Proposed modification (name of  
Degree, program new campus  
etc.): \_\_\_\_\_

Location in which the  
Courses/program will be offered: \_\_\_\_\_

Estimated enrollment: \_\_\_\_\_

Tuition to be charged: \_\_\_\_\_

Fees, including those specific  
to the program: \_\_\_\_\_

Each numbered, italicized item below is a standard identified in state statute.

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~~Statutes charge the institution to “demonstrate that it can be maintained and operated in accordance with such standards.” (Neb. Rev. Stat. §85-2406) Each bulleted item should be addressed. Additional information under each numbered item may be included as appropriate to the application.~~

~~1. The financial soundness of the institution and its capability to fulfill its proposed commitments and sustain its operations~~

~~• The most recent audited financial statements and a copy of the management letter~~  
~~— 2. The quality and adequacy of teaching faculty, library services, and support services~~

~~• Number of faculty teaching in the program/s~~  
~~• Qualifications of each faculty member (vitae, resume, or other biographical information)~~  
~~• Any new library and learning resources needed~~  
~~— 3. The quality of the programs offered, including courses, programs of instruction, degrees, any necessary clinical placements, and the institution’s ability to generate and sustain enrollment~~

~~• Curriculum description/s including a list of required and optional courses~~  
~~• Course descriptions~~  
~~• Any licensure or certification requirements for the field/s and the way in which the institution will meet them~~  
~~• Any new instructional equipment, required for the program/degree~~  
~~• Assurance that the institution will be able to secure clinical placements for students if the program/degree requires them~~  
~~• Estimated enrollments and the basis for the estimate~~  
~~• Comparison of the program with that offered on the main campus or other campuses of the institution (if applicable)~~  
~~• Relationship between the hours of instruction and the credits awarded~~  
~~— 4. The specific locations where programs will be offered or planned locations and a demonstration that facilities are adequate at the locations for the programs to be offered~~

~~• Description of the facility if new or evidence that the existing facility is adequate~~  
~~— 5. Assurances regarding transfer of credits earned in the program to the main campus of such institution [if applicable] and clear and accurate representations about the transferability of credits to other institutions located in Nebraska and elsewhere~~

~~• Any articulation agreements with Nebraska postsecondary institutions~~  
~~• Any other affiliations with Nebraska postsecondary institutions regarding the transfer of credits, joint use of faculty or facilities, or other supportive relationships~~  
~~— 6. Whether such institution and, when appropriate, the programs, are fully accredited, or seeking accreditation, by an accrediting body recognized by the U.S. Department of Education~~

~~• Any programmatic accreditations for the new program/degree~~  
~~• Status of programmatic accreditation/s~~  
~~— 7. The institution’s policies and procedures related to students, including, but not limited~~

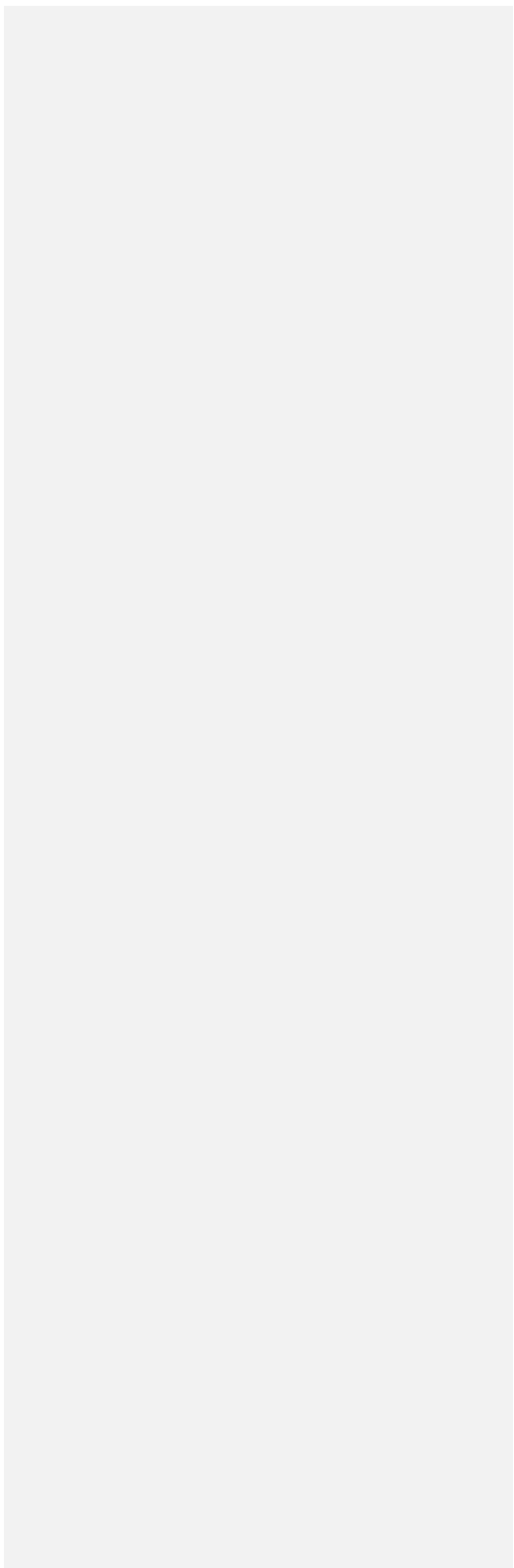
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*to, recruiting and admissions practices*

- Admission requirements for the program/degree
- Anticipated methods of recruiting students in Nebraska

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APPENDIX C

STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

RENEWAL APPLICATION  
FOR INSTITUTIONS HOLDING A RECURRENT AUTHORIZATION TO OPERATE IN  
NEBRASKA

Procedures for Submitting the Application

1. Send the application form and all supporting materials to:

Executive Director  
Coordinating Commission for Postsecondary Education  
P.O. Box 95005  
Lincoln, NE 68509-5005

OR

Submit the application via email to Kathleen Fimple at:  
[Kathleen.fimple@nebraska.gov](mailto:Kathleen.fimple@nebraska.gov), with the fee sent by U.S. mail.

2. A non-refundable application fee for the Commission's administrative costs shall be submitted with each application. Make checks payable to "Coordinating Commission for Postsecondary Education."

3. Clearly mark all supporting material for easy location by the reviewer.

4. The Commission may request additional information deemed necessary for an appropriate determination of compliance with the evaluation criteria.

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STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

RENEWAL APPLICATION  
FOR INSTITUTIONS HOLDING A RECURRENT AUTHORIZATION TO OPERATE IN  
NEBRASKA

Date: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Nebraska Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Web site for institution's location in Nebraska: \_\_\_\_\_

Name of Contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Address if different than above: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E mail Address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Mailing Address if different from above (if applicable): \_\_\_\_\_

Please provide the information requested in sections 1 through 3

1. **Student Data** — For the most recent academic year (specify time frame used)

- Number of students enrolled in the institution in the Nebraska location (headcount and FTE)
- Number of students enrolled in each program offered in the Nebraska location (headcount and FTE)
- Number of graduates from each program offered in the Nebraska location

2. **Accreditation** (a copy of the statement/s of affiliation status may be used for this section if it contains the requested information)

- Name of the body that accredits the institution

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- Status of institutional accreditation, including the date of the most recent accreditation and any required reports or actions
- A list of all programmatic accreditations
- Status of all programmatic accreditations, including the date of the most recent accreditation, and any required reports or actions

### 3. Financial Soundness and Ability to Fulfill Commitments to Students

- The most recent audited financial statements for the Nebraska location and a copy of the management letter
- Tuition and fees for the most recent academic year or term
- Copy of the Title IV Program participation Agreement with the US Department of Education (for Institutions participating in federal financial aid programs) or a copy of the tuition refund policy if not participating in Title IV
- Student loan default rates for the Nebraska location
- Relationship between the hours of instruction and the credits awarded

#### For sections 4 through 10:

- If there has been no change on an item, including all portions of multiple part items, since you last reported the specified information to the Commission, check the box in the left hand column and go to the next item.
- If there has been a change, note the change on the application or provide an attachment describing the change.

### 4. Legal Status of the Institution

a  Nonprofit (please provide documents of incorporation, and if available §501 (c)(3) status documentation, that provide business name and address; names, titles, and business addresses of all principals in the business)

b  For-profit (please provide documents of incorporation or other legal documents that provide business name and address; names, titles, and business addresses of all principals in the business)

Is ownership:

yes  no

### 5. Program/s Offered

- The program title/s and associated award/s (degree, diploma, certificate)
- Curriculum description/s
- Any licensure or certification requirements for the field/s
- Admission requirements

### 6. Quality of Faculty

- Number of faculty teaching in the program/s
- Qualifications of each faculty member (vitae, resume, or other biographical information)

### 7. Library and Support Services

- Library and learning resources
- Written agreements with local libraries regarding shared resources
- Agreements with online libraries or data sources
- Support services for students such as academic or career advising
- Instructional Equipment

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8. **Facilities**

- The street address of any location where instruction takes place if different from the location listed on page 2
- Street address of the administrative offices if different from instructional location or corporate office listed on page 2
- Copies of leases or facility use agreements

9. **Affiliations and Transfer of Credits**

- Any articulation agreements with Nebraska postsecondary institutions
- Any other affiliations with Nebraska postsecondary institutions regarding the transfer of credits, joint use of faculty or facilities, or other supportive relationships
- Any other affiliations or agreements for student activities such as internships, clinical placements, student teaching or observation, etc.

10. **Other Information**

The institution may provide any other information not requested above that is relevant to its renewal application.

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APPENDIX D

STATE OF NEBRASKA  
COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

AUTHORIZATION TO OPERATE

Institution:

Address:

Owner:

Level of authorization:  Administrative office

Less than a complete program

Limitations

One or more complete programs

Level: (check all that apply)

Less than associate

Associate

Baccalaureate

Master's

Doctorate

Limitations:

Length of authorization:

Date issued:

Effective date:

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NEBRASKA ADMINISTRATIVE CODE

TITLE 281 – COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 8 – GUARANTY RECOVERY CASH FUND

TITLE 281      COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION  
CHAPTER 8     GUARANTY RECOVERY CASH FUND

NUMERICAL TABLE OF CONTENTS

<u>SUBJECT</u>	<u>STATUTORY AUTHORITY</u>	<u>CODE SECTION</u>
General Information	85-2422	001
Definitions	85-2403, <del>85-2422,</del> <del>85-2423, 85-2426</del>	002
Procedures for Administration of the Fund	85-2423, 85-2424, 85-2425	003
Filing of Claims	85-2426	004
Disbursement of Fund	85-2426	005
Excess Fund over Maximum	85-2423(1)	006
Penalty	85-2423(4)	007
Reference to Guaranty Recovery Cash Fund	85-2427	008

TITLE 281 COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 8 GUARANTY RECOVERY CASH FUND

ALPHABETICAL TABLE OF CONTENTS

<u>SUBJECT</u>	<u>STATUTORY AUTHORITY</u>	<u>CODE SECTION</u>
Definitions	85-2403, <u>85-2422</u> , <u>85-2423</u> , <u>85-2426</u>	002
Disbursement of Fund	85-2426	005
Excess Fund over Maximum	85-2423(1)	006
Filing of Claims	85-2426	004
General Information	85-2422	001
Penalty	85-2423(4)	007
Procedures for Administration of the Fund	85-2423, 85-2424, 85-2425	003
Reference to Guaranty Recovery Cash Fund	85-2427	008

TITLE 281 COORDINATING COMMISSION FOR POSTSECONDARY EDUCATION

CHAPTER 8 GUARANTY RECOVERY CASH FUND

001. GENERAL INFORMATION.

001.01 Statutory Authority. This chapter is adopted pursuant to Neb. Rev. Stat. §\_85-2422 et. seq.

001.02 Scope of this Chapter. This chapter provides the procedures for the administration of the Guaranty Recovery Cash Fund.

001.03 Related Chapter. Chapter 7 of Title 281 of the Nebraska Administrative Code provides the procedures for the authorization of for-profit postsecondary institutions to operate in Nebraska. Copies of these related regulations are available from the Coordinating Commission for Postsecondary Education or can be found on the Commission's website.

002. DEFINITIONS. As used in this chapter:

002.01 Act shall mean the Postsecondary Institution Act.

002.02 Assessment shall mean the amount a *for-profit postsecondary institution* is required to pay into the *Guaranty Recovery Cash Fund* based on one-tenth of one percent (.001) of the *assessment year's gross tuition revenue*.

002.03 Assessment year shall mean the institution's most recently completed fiscal year.

002.04 Authorization to operate shall mean either an authorization to operate on a continuing basis or a recurrent authorization to operate as approved by the *Commission*.

002.05 Branch facility means a facility in Nebraska (a) which is separate from a *principal facility*, (b) which offers a full program and full student services, (c) which is under the supervision of an onsite director or administrator, and (d)(i) the ownership, management, and control of which are the same as the *principal facility*, which *principal facility* is responsible for the delivery of all services, or (ii) at which education is offered by a franchisee of a franchisor authorized to operate as a postsecondary institution by the *act*.

002.06 Claim shall mean a written request for refund or reimbursement filed with the *Commission* by (a) a student who alleges to be injured by the *termination of operations* of a *for-profit postsecondary institution*, or (b) by the University of Nebraska to recover expenses incurred in the course of complying with its duties under 85-173 and 85-174 in the event of the termination of operations of a *for-profit postsecondary institution*, or (c) by the *Commission*, on behalf of the State of Nebraska, for reimbursement of distributed but unreturned Nebraska Opportunity Grant awards in the event of the termination of operations of a *for-profit postsecondary institution*.

002.07 Claimant shall mean (a) a student who files a claim for reimbursement as a result of alleged injury by the *termination of operations of a for-profit postsecondary institution*, or (b) the University of Nebraska if filing a claim for reimbursement of expenses incurred in the course of complying with its duties under 85-173 and 85-174 in the event of the termination of operations of a *for-profit postsecondary institution*, or (c) by the *Commission*, on behalf of the State of Nebraska, for reimbursement of distributed but unreturned Nebraska Opportunity Grant awards in the event of the termination of operations of a *for-profit postsecondary institution*.

002.08 Class shall mean a course that, if successfully completed, can be applied toward the number of courses required for achieving a postsecondary degree, diploma, certificate, or other formal award.

002.09 Commission shall mean the Coordinating Commission for Postsecondary Education.

002.10 Executive Director shall mean the *Executive Director* of the *Commission* or his or her designee.

002.11 Fee shall mean a fixed charge for, but not limited to, registration fee, lab fees and the cost of materials, or equipment, if they are portrayed-designated as fees by the institution.

002.12 For-profit postsecondary institution shall mean any private *postsecondary institution* that is not exempt for federal tax purposes under section 501(c)(3) of the Internal Revenue Code as defined in Neb. Rev. Stat. § 49-801.01.

002.13 Fund shall mean the Guaranty Recovery Cash Fund.

002.14 Gross tuition revenue shall mean the total *tuition* and *fees* received during the *assessment year*, less *tuition* and *fees* refunds, received by a *principal facility* or *branch facility* located in this state.

002.15 Guaranty Recovery Cash Fund shall mean a fund established from the *assessments* of *for-profit postsecondary institutions* for use in settling *claims* due to *termination of operations* of a *for-profit postsecondary institution*.

002.16 Maximum fund level shall mean the amount specified in Neb. Rev. Stat. § 85-2423(1).

002.17 Minimum fund level shall mean the amount specified in Neb. Rev. Stat. § 85-2423(1).

002.18 Postsecondary institution shall mean any institution with a physical presence in Nebraska that provides postsecondary education and is exempt from the Private Postsecondary Career School Act.

002.19 Principal facility shall mean the primary physical presence in Nebraska of a postsecondary institution.



002.20 Recurrent authorization to operate shall mean approval by the *Commission* to operate a postsecondary institution in this state, including establishing a new campus or an administrative office, until a renewal of such authorization is required.

002.21 Student injured by the termination of operations by a for-profit postsecondary institution shall mean (i) a student who has paid *tuition* and *fees* to the institution for which classes were offered but not finished due to termination of operations, (ii) a student who has paid *tuition* and *fees* to the institution for which classes were not offered and no refunds were made, or (iii) a student who ceased to be enrolled in classes at an institution while the institution was in operation and to whom a refund of *unearned tuition and fees* became due from the institution after the institution terminated operations and no refunds were made within the institution's required time period following the student's withdrawal from the institution.

002.22 Termination of operations shall mean the act of a for-profit postsecondary institution ceasing to offer all of its educational classes to the public.

002.23 Tuition shall mean money charged for instruction.

002.24 Unearned tuition and fees shall mean money paid by an individual to an institution for classes which will be held in a future attendance period and for classes which are no longer available due to *termination of operation* of the institution.

### 003. PROCEDURES FOR THE ADMINISTRATION OF THE FUND.

003.01 Except as provided under section 003.04, each *for-profit postsecondary institution* authorized to operate in the state shall pay into the *fund* in each *assessment year*, an amount equal to one-tenth of one percent (.001) of the institution's *gross tuition revenue* for the *assessment year* until the *fund* reaches the *minimum fund level*.

003.02 All payments made into the *fund* shall be maintained by the State Treasurer and deposited into the *Guaranty Recovery Cash Fund*.

003.02(A) The assets of the *fund* may not be expended for any purpose except as provided under section 005 of this rule.

003.02(B) The *fund* shall be administered by the Commission.

003.02(C) The fund shall be maintained between the *minimal fund level* and *maximum fund level*.

003.02(D) At any time when the fund drops below the *minimum fund level*, the Commission may resume the *assessment*.

003.02(E) Funds in excess of the *maximum fund level* shall be used as directed by the Commission to provide grants or scholarships for students attending *for-profit postsecondary institutions* in Nebraska as provided under section 006.

003.03 Payment into the *fund* shall be made in the form of a company or cashier's check or money order made payable to the "Coordinating Commission for Postsecondary Education" and received no later than 30 days after the *assessment year*.

003.03(A) The *for-profit postsecondary institution* shall certify on forms provided by the *Commission* that the institution maintains for five years a verifiable set of records which document the reported *gross tuition revenue* collected and shall make such records available to the *Commission* on request. Any such records made available to the *Commission* may be withheld from the public to the extent allowed by Neb. Rev. Stat. § 84-712.05. A copy of the form to be used may be found on the *Commission* website.

003.03(B) At the time of payment of the *assessment*, the *for-profit postsecondary institution* shall submit to the *Commission* documentation supporting the *gross tuition revenue* used in calculating the *assessment* under section 003.01.

003.04 A *for-profit postsecondary institution* applying for an initial *recurrent authorization to operate* from the *Commission* after September 1, 2017, shall not be assessed in its first fiscal year but shall be assessed each year thereafter for four years or until the fund reaches the *minimum fund level*, whichever occurs last.

003.05 A *for-profit postsecondary institution* applying for an initial *recurrent authorization to operate* from the *Commission* after September 1, 2017, may be required to file with the *Commission* a security bond or other surety agreement.

003.05(A) A good and sufficient surety bond in the penal sum of twenty thousand dollars (\$20,000).

003.05(B) Other surety agreements acceptable to the *Commission* include only the following:

003.05(B)(i) Twenty thousand dollar (\$20,000) Escrow account which provides the *Commission* with a recourse against the assets in the account as it would have against an insurance company on a bond. The terms on such an account would be the same as the terms on a bond.

003.05(B)(ii) Twenty thousand dollar (\$20,000) Irrevocable Letter of Credit from a bank, made payable to the State of Nebraska and deposited with the *Commission*. The Irrevocable Letter of Credit will be released to the institution a year after the institution has ceased to be in operation, or immediately when replaced by another instrument with a similar amount.

003.05(C) The bond or agreement shall be executed by the applicant as principal and by a surety company qualified and authorized to do business in the state. The bond or agreement shall be conditioned to provide indemnification to any student or enrollee or his or her parent or guardian determined to have suffered loss or damage by the termination of operations by the *for-profit postsecondary institution*. The surety shall pay any final judgment rendered by any court of this state having jurisdiction upon receipt of written notification of the judgment. Regardless of the number of years that such bond or agreement is in force, the aggregate liability of the surety thereon shall in no event exceed the penal sum of the bond or agreement. The bond or agreement may be continuous.

003.05(D) Until the Guaranty Recovery Cash Fund initially reaches the *minimum fund level*, the bond or other security agreement of an institution shall cover the period of the *recurrent authorization to operate* except when a surety is released as provided under

section 003.05(E).

003.05(E) A bond or other security agreement may be released after such surety serves written notice on the *Commission* thirty days prior to the release. Such release shall not discharge or otherwise affect any *claim* previously or subsequently filed by a student or enrollee or his or her parent or guardian provided for under section 004 for the termination of operations by the *for-profit postsecondary institution* during the term for which *tuition* has been paid while the bond or agreement was in force.

003.05(F) During the term of the bond or agreement and upon forfeiture of the bond or agreement, the *Commission* retains a property interest in the surety's guarantee of payment under the bond or agreement which is not affected by the bankruptcy, insolvency, or other financial incapacity of the operator or principal on the bond or agreement.

004. FILING OF CLAIMS. A *claim* may be filed only if it arises out of the *termination of operation* by a *for-profit postsecondary institution* on or after September 1, 2017. Claims by students who ceased to be enrolled in classes which continued to be offered by an institution after the student ceased enrollment are not eligible claims.

004.01 Claims shall be filed with the *Commission* within one (1) year after *termination of operation* of an institution. Claims filed after one (1) year shall not be considered.

004.02 Claims shall be in writing on forms provided by the *Commission* and must be forwarded to the Coordinating Commission for Postsecondary Education. Claim forms to be used may be found on the Commission website.

004.03 Claims shall be accompanied by documents such as receipts, canceled checks, or executed enrollment agreements which verify payment of *tuition* and *fees*.

004.04 Where appropriate documentation is not provided and the availability of documentation is beyond the control of the claimant, the validity of the *claim* may be determined based on the available evidence.

004.05 Following receipt of the *claim* by the Commission, the *Executive Director* or his or her designee(s) may investigate and shall review the *claim* and the *Executive Director* shall make written recommendations regarding the *claim* to the Commission. In arriving at the recommendations, the *Executive Director* or his or her designee(s) may request that a *claimant* submit additional documentation, explanation, and/or meet with the *Executive Director* or his or her designee(s). A copy of the *Executive Director's* written recommendations to the *Commission* shall be mailed to the *claimant* by certified mail with return receipt requested.

004.06 If the *claimant* disagrees with the *Executive Director's* written recommendations, he or she ~~shall have an opportunity to submit written comments and/or documentation may request a hearing on the recommendations by filing a request~~ with the *Commission* within fifteen (15) days following receipt of the written recommendations ~~pursuant to Chapter 12 of Title 281 of the Nebraska Administrative Code.~~ The *Commission* shall consider both the *Executive Director's* written recommendations and the *claimant's* submission in rendering its decision on the disputed claim. The *Commission's* decision shall be final.

004.07 If ~~no hearing is requested~~ the claimant declines to seek review of the *Executive*

Director's recommendations within the timeframe set out in section 004.06, the *Commission* may act on the recommendations of the *Executive Director* without further notice to the claimant.

005. DISBURSEMENT OF FUND. The purpose of the *fund* is to pay *claims* authorized pursuant to Neb. Rev. Stat. § 85-2426.

005.01 Money in the Guaranty Recovery fund shall be used in the following order of priority:

005.01(A) To reimburse any *student injured by the termination of operations by a for-profit postsecondary institution* on or after September 1, 2017, for the cost of *tuition and fees*;

005.01(B) To reimburse any former student of a *for-profit postsecondary institution* that has terminated operations on or after ~~September 1, 2017, the operative date of this section~~ for the cost of obtaining such student's student records;

005.01(C) To reimburse the University of Nebraska for reasonable expenses directly associated with the storage and maintenance of academic records pursuant to Neb. Rev. Stat. §§ 85-173 and 85-174 of those students adversely affected by termination of operations by a *for-profit postsecondary institution*; and

005.01(D) To reimburse the Nebraska Opportunity Grant Fund for any funds distributed to a *for-profit postsecondary institution* for an academic term that was not completed by students receiving awards under the Nebraska Opportunity Grant Act due to the *termination of operations by a for-profit postsecondary institution on or after September 1, 2017, the operative date of this section* to the extent such funds are not returned to the Nebraska Opportunity Grant Fund by the *for-profit postsecondary institution*.

005.02 Claims against the *fund* may be paid in whole or in part, based upon the extent to which the *class objectives* were met for each *claimant*, and taking into account considerations including but not limited to:

005.02(A) Amounts available and likely to become available to the *fund* for payment of claims;

005.02(B) Total amount and number of *claims* presented or reasonably likely to be presented in the future;

005.02(C) Total amount and number of *claims* caused by the termination of operation of an institution;

005.02(D) Amounts paid out from the *fund* on *claims* in the past;

005.02(E) Total amount of monies paid to the institution by identified or prospective claimants.

005.02(F) When the institution holds a surety bond, the *claimant* first shall file a claim against the surety bond holder or against the holder of such other security agreement which the institution has filed with the *Commission*.

006. FUND BALANCE IN EXCESS OF MAXIMUM FUND LEVEL. When the *fund* exceeds the *maximum fund level*, funds in excess of the *maximum fund level* shall be used as directed by the *Commission* to provide grants or scholarships for students attending *for-profit postsecondary institutions* in Nebraska.

007. PENALTY. The *authorization to operate* of any *for-profit postsecondary institution* which fails to comply with the provisions of this rule shall be subject to revocation pursuant to Chapter 7 of Title 281 of the Nebraska Administrative Code.

008. ADVERTISING. A *for-profit postsecondary institution* may include references to the Guaranty Recovery Cash Fund in advertising or information provided to students or prospective students. Any such reference shall clearly describe the protection and limitations prescribed in Neb. Rev. Stat. §\_85-2426 and ~~the relevant rules and regulations adopted and promulgated by the Commission~~ sections 004 and 005 of this chapter.

## 2016-2017 EXISTING PROGRAM REVIEW

\*\* (Item in bold is under Commission Threshold)

UNIVERSITY & STATE COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation										
Institution	Program	5 yr Average (2011-2016)								
		SCH	SCH/ FTE	Baccalaureate Degrees awarded		Masters Degrees awarded		Doctorate Degrees awarded		Justification if under threshold
UNL	Agricultural Education	5,120	918*	BS	19.4					
	Agricultural Leadership Education					MS	5.8			
UNMC	Clinical Perfusion Education	**	**			MPS	10.2			
UNMC	Medical Family Therapy	**	**			Grad Cert	5.4			
UNL	Philosophy	6,715	525*	BA	8.4	MA	<b>1.8</b>	PhD	<b>2.4</b>	R & M; Other***
UNO	Philosophy	3,633	459*	BGS	0.4					
				BA	8.4					
UNO	Religion	5,402	670*	BGS	<b>1.2</b>					Gen Ed
				BA	<b>5.4</b>					

\*Instructional FTE (excludes FTE research)

\*\*SCH and FTE only apply to undergraduate programs

\*\*\*Graduate program is purposefully small due to limited funding and available positions

**COMMUNITY COLLEGE PROGRAMS APPROVED by the EXECUTIVE DIRECTOR for Continuation**

Institution	Program	5 yr Average (2011-2016)							
		SCH	SCH/ FTE	Associate		Diploma	Certificate	Total Awards	Justification if under threshold
NECC	Administrative Professional	1,936	310	AAS AA/AS	17.2 1.4	16.8	0.2	35.6	
MPCC	Business Office Technology	1,660	339	AAS	7.8	1.8	11.2	20.8	
CCC	Business Technology	2,736	426	AAS	24.8	40.4	54.2	119.4	
CCC	Media Arts	1,335	397	AAS	13.4	17.2	34.0	64.6	
NECC	Media Arts	1,148	<b>254</b>	AAS	13.4		19.0	32.4	Other*
CCC	Medical Lab Technician	399	<b>184</b>	AAS	9.0			<b>9.0</b>	Employer Demand
MPCC	Medical Lab Technician	396	<b>238</b>	AAS	7.2			<b>7.2</b>	Employer Demand
SCC	Medical Lab Technician	1,162	339	AAS	13.0			13.0	
SCC	Office Professional	9,177	620	AAS	39.4	2.6	4.2	46.2	
MCC	Office Technology	469	313	AAS	10.4	23.0	0.4	33.8	

\*Much of the instruction is done in smaller individual, partner, or group labs

### Commission Thresholds

**Number of Degrees/Awards in this Program**  
(the mean of the prior 5 years)

Less Than Two Years and Associate	10
Baccalaureate and First Professional	7
Masters Degree	5
Specialist	4
Doctoral Degree	3

**Student Credit Hour Production by Department**  
**Per Full-Time Equivalent Faculty**  
(the mean of the prior 5 years)

All credit hours produced at the baccalaureate levels and all credit hours at the associate level or below except those described below. 300

All credit hours produced at the associate level and below in programs which utilize contact hours that are converted to credit hours for purposes of determining full-time equivalency pursuant to Neb. Rev. Stat. § 85-1503 (2008) 275

## Justification Key

R & M:	Program is critical to the role and mission of the institution
Gen Ed:	Program contains courses supporting general education or other programs
Interdisciplinary:	Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs)
Demand:	Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program
Access:	Program provides unique access to an underserved population or geographical area
Need:	Program meets a unique need in the region, state, or nation
New:	Program is newly approved within the last five years
Other:	Detailed explanation provided

## 2016-2017 Programs Requiring Additional Review

**\*\* (Item in bold is under Commission Threshold)**

			Five Year Average (2011-16)							
Institution	Program	Degree	Degrees Awarded	SCH	FTE	SCH/FTE	Need (selected summarized comments from institutional reviews)	Governing Board Action	Recommend CCPE Action	CCPE Comments
UNL	Geography	MA PhD	<b>2.4</b> <b>1.8</b>	10,575	12.6	848	The program is undergoing an administrative shift and plans are in place to strengthen and rebuild the graduate program.	Continue; the University is conducting an in-depth review	Continue the MA & PhD programs with a report on the in-depth review due 9-30-2018	
UNK	Philosophy	BA	<b>2.8</b>	1,365	405	500.6*	Much of the credit hour production supports general education. There is extensive external funding and support.	Continue; the University is conducting an in-depth review	Continue with a report on the in-depth review due 9-30-2018	

\*Instructional Faculty



## Annual Report for Institutions Holding a Recurrent Authorization to Operate in Nebraska Reports Received between November 2017 and December 2017

Recurrent authorization to operate means approval by the Commission to operate a postsecondary institution in Nebraska until a renewal of the authorization is required. Most authorizations were approved for a five-year period with an annual reporting requirement. The following table is a summary of annual reports submitted in November and December of 2017. Reports received after December will be summarized at a later Commission meeting. No action is required.

Institution	Program name	Degree/ Award	# Currently Enrolled*	# Graduated/ Completed**	Total Campus Enrollment*	Recent Accreditation Activity
The Creative Center (Original approval 12/8/05)	Graphic Design	AOS	35	17	51	ACCSC site visit; placed "on reporting for unmet employment percentages"
	Graphic Design	BFA	16	14		
Kaplan University-Lincoln Campus (Original approval 5/13/04 as Hamilton College)	Nursing	Associate	56	31	60	ICHE approval for merger with Purdue University; HLC site visit for merger
	Medical Assistant	Certificate	4	8		
Kaplan University-Omaha Campus (Original approval 5/13/04 as Hamilton College)	Nursing	Bachelor	74	23	97	
	Medical Assistant	Certificate	12	20		
	Dental Assistant	Diploma	11	16		
	Practical Nursing	Diploma	0	7		
Omaha School of Massage and Healthcare of Herzing University (Original approval 1/22/2009)	Therapeutic Massage	Associate	0	75	0	Of 100 students enrolled when teach-out was initiated, 75 graduated, 1 transferred, and 34 withdrew due to finances, health, attendance, and scheduling
		Diploma				
	Personal Fitness Training	Associate				
		Diploma				

\*on date of report      \*\*for most recent year

ACCSC = Accrediting Commission of Career Schools and Colleges

HLC = Higher Learning Commission of the North Central Association of Colleges and Schools

ICHE = Indiana Commission on Higher Education

## INFORMATION ITEMS

### A. Phase out

1. UNO – BS degree in Athletic Training

### B. Reasonable and Moderate Extensions

1. NECC – Business Certificate in Banking
2. NECC – Business Certificate in Real Estate
3. NECC - AS concentration in Public Health (college transfer)
4. NECC – Community Health Worker Certificate
5. NECC – Automotive Light Service Technician Certificate
6. NECC – Mechanical Drafting concentration within the Drafting program AAS
7. NECC – Mechanical Drafting diploma
8. NECC – Mechanical Drafting certificate

### C. Program Concentration Deletions

1. NECC – Business (Insurance Services) AAS
2. NECC – Business (Entrepreneurship) AAS
3. NECC – Business (International Business) AAS
4. NECC – Business (Real Estate) AAS
5. NECC – Business (Retail Management) AAS

**Institution/Campus:** University of Nebraska at Omaha / Dodge Campus  
**Project Name:** Arts and Sciences Hall Renovation  
**Date of Governing Board Approval:** October 5, 2017  
**Date Complete Proposal Received:** November 28, 2017  
**Date of Commission Evaluation:** January 25, 2018

**University of Nebraska at Omaha – Omaha Campuses  
 Fall Semester Enrollment by Campus\***

	Fall 2013	Fall 2014	Fall 2015	Fall 2016
On-campus HC	NA	13,564.0	13,647.0	13,648.0
Off-campus HC	NA	491.0	516.0	675.0
Online HC	NA	6,753.0	8,218.0	8,626.0
Campus FTE	NA	11,281.7	11,435.2	11,685.4

\* Source: Supplemental enrollment by campus forms. Includes full-time and part-time headcount (HC) enrollment, both undergraduate and graduate/professional. Full-time equivalent (FTE) enrollment based on 15 semester credit hours for undergraduate students and 12 semester credit hours for graduate and first-professional students.

**Project Description:** The University of Nebraska at Omaha is proposing to renovate and equip the 160,010 gross square foot (gsf) Arts and Sciences Hall on the Dodge Campus. A site plan is provided on the following page.

Arts and Sciences Hall was originally constructed in 1938 and most recently renovated in 2000. The facility provides classroom, class laboratory, office, and research space for many College of Arts and Sciences academic programs including: International Studies, Latino/Latin American Studies, Native American Studies, History, Political Science, Sociology & Anthropology, Black Studies, Women & Gender Studies, Psychology, Foreign Languages, English, Creative & Critical Thinking, and Philosophy & Religion. Classroom, laboratory, and office space is also provided for the School of Communication’s Communication Studies and Journalism & Media Communication programs. The facility also houses the College of Arts and Sciences Dean’s offices, the Schwalb Center for Israel and Jewish Studies, Bethsaida Excavation Project space, the Writing Center, School of Communication’s main office, and the Air Force ROTC Detachment 470. Research space is used primarily by the Department of Psychology.

The proposed scope of work as approved by the Board of Regents includes:

- Major mechanical renovations that would include replacement of HVAC equipment, ductwork, and energy management controls;
- Replace deteriorated plumbing and piping in the lower level;
- Major electrical distribution system work would include replacement of distribution panels, feeders, surge protection, and the emergency generator system;

*(UNO-Dodge Campus / Arts & Sciences Hall renovation evaluation continued)*

- Lighting in the public spaces would be changed to energy-efficient LED with a campus-standard lighting control system, and powered window coverings installed;
- Telecommunication and data infrastructure would be upgraded throughout the building;
- The two main restrooms on each floor would be renovated to meet ADA standards, to include replacing original fixtures and plumbing;
- Security systems for building access control, surveillance cameras, and intrusion detection would be updated and expanded;
- The original building elevator would be updated to meet current codes and to modernize the controls and mechanical system;
- Audiovisual systems would be modernized to improve educational delivery for all classrooms, computer labs, conference/seminar rooms, and main lecture hall.

The University estimates the total project cost of the renovation to be \$12,000,000 (\$75/gsf) for design, construction, and equipment costs. The proposed project would be funded from facilities bond proceeds. Additional state funds are not being requested or required for an incremental increase in facility operating and maintenance (O&M) costs.

The facilities bond proceeds are available as a result of statutory revisions per LB 957 in the 2016 legislative session. LB 957 extends the current facilities bond program, created by LB 605, for an additional 10 years through FY 2030. State appropriations of \$11,000,000 per year and institutional matching funds (student tuition) up to \$11,000,000 per year are to be used to finance facility repair, renovation, addition, or replacement projects. LB 957 permits the issuance of facilities bonds to provide funding for nine additional projects, including the “University of Nebraska at Omaha Arts and Sciences Hall.”



Yes

No

1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

*Comments:* Page 1-7 of the Commission's *Comprehensive Statewide Plan* states: "Nebraska public institutions are accountable to the State for making wise use of resources for programs, services, and facilities as well as for avoiding unnecessary duplication." The proposed project would provide needed upgrades to Arts and Sciences (A&S) Hall and extend the useful life of the building.

Page 2-12 of the *Plan* states: "Most facilities on Nebraska campuses are safe, accessible to the disabled and are fully ADA compliant. Fire safety is a concern on all campuses, but especially those with older residence halls. Accessibility also remains a challenge at some campuses.

- **Institutions continue efforts to provide safe and accessible campuses that are responsive to changing student needs and supportive of a learning environment.**
- **Campus facilities are well maintained to assure the safety of students."**

The proposed project would address safety, accessibility, and maintenance issues in A&S Hall.

Page 4-7 of the *Plan* outlines the following as one of the strategies for funding exemplary institutions: "The state will continue to invest monies for the ongoing and deferred repair and maintenance of existing facilities at the public institutions, and for new facilities when warranted." This project would address deferred repair needs in A&S Hall, particularly related to mechanical and electrical systems.

UNO's role and mission assignment outlined on page 7-36 of the *Plan* states: "The University of Nebraska at Omaha is a metropolitan campus serving the educational needs of the Omaha metropolitan area. One of its responsibilities is to play a major role in preparing teachers and administrators for service in local K/12 school systems." Arts and Sciences Hall

houses many academic programs offered by UNO.

2. **The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.**

Yes

No

*Comments:* This proposal largely demonstrates compliance and consistency with the Commission's *Statewide Facilities Plan* as outlined in the following criteria as applicable.

2.A **The proposed project includes only new or existing academic programs approved by the Commission.**

Yes

No

*Comments:* The UNO Arts and Sciences (A&S) Hall (one of the Dodge Campus' largest buildings) houses the following academic degree programs approved by the Executive Director for continuation:

- International Studies – Bachelor of Arts (BA) and Bachelor of General Studies (BGS) on April 30, 2015;
- Latino / Latin American Studies – BA and BGS on April 30, 2015;
- History – BA, Bachelor of Science (BS), BGS, and Master of Arts (MA) on January 22, 2015;
- Political Science – BA, BS, BGS, MA, and Graduate Certificate in Global Information Operations on January 22, 2015;
- Sociology – BA, BS, BGS, and MA on October 14, 2014;
- Black Studies – BA and BGS on March 13, 2014;
- Communication (including Speech and Mass) – BA, BS, BGS, MA, and Graduate Certificates in Human Resources & Management and Technical Communication on December 5, 2013;
- Journalism – BA and BS on December 5, 2013;
- Women and Gender Studies – BA and BGS on December 6, 2012;
- Psychology – BA, BS, BGS (including concentrations in Behavioral Health and Organizational Studies), BBA, BSA, MA, PhD, and Graduate Certificate in Human Resources and Training on September 19,

2012;

- School Psychology – Master of Science (MS) and Education Specialist (EdS) on September 19, 2012;
- Industrial/Organizational Psychology – MS on September 19, 2012;
- Foreign Languages – Various Bachelor’s degrees in German, Spanish, and French, along with a Teaching Languages MA on April 12, 2012;
- English – BA, BGS, MA, and Graduate Certificates in Advanced Writing and Teach English to speakers of other languages on March 1, 2012;
- Philosophy – BA, BS, and BGS on May 19, 2011;
- Religion – BA and BGS on May 19, 2011.

The Commission reviews existing academic programs on a seven-year cycle with the Philosophy and Religion degree programs included on the Commission January 25, 2018, agenda for continuation.

The Schwalb Center for Israel and Jewish Studies, also located in A&S Hall, was approved by the Commission as a new organization unit on January 22, 2009.

**2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.**

High . . . . . Low

*Comments:* The Board of Regents approved the *UNO Facilities Development Plan 2006-2015* on June 15, 2006. The *Plan* mentioned a recently completed renovation of Arts and Sciences Hall. The *Plan* did not discuss additional needs or deficiencies with the facility at that time.

**2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.**

High . . . . . Low

*Comments:* A Facilities Audit Report completed on November 10, 2014, identified minor renovation needed for the elevator, plumbing system, mechanical system, fire alarm system, lighting, and phone/data system. Recent repairs to the building envelope included replacement of all windows and roof sections, and masonry tuck-pointing within the past five years.

**2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).**

High . . . . . Low

*Comments:* The University stated that the building renovation would address the following functional deficiencies: 1) Meet current accessibility code requirements, including new handicap accessible restrooms and elevator; 2) Building security systems for access control, surveillance cameras and intrusion detection would be updated and expanded; and 3) Classroom audiovisual systems would be modernized to address educational delivery needs of all the classrooms, lecture halls, computer labs, and conference/seminar rooms in the building.

**2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.**

High . . . . . Low

*Comments:* The University anticipates little change in room space allocations from this project. All existing spaces would be reutilized as currently used.

Classroom Utilization – Arts and Sciences (A&S) Hall currently has 27 general-purpose classrooms that were scheduled an average 40.25 hours per week for the 2017 fall semester, making it the most heavily utilized



classroom building on campus. This compares to nationally recognized standards of 30 hours per week for classroom scheduling at four-year institutions. Overall, UNO reported 191 general-purpose classrooms that were scheduled an average 24.3 hours per week on the Dodge and Scott Campuses during the 2017 fall semester (excluding hours labeled as discussion, independent study, seminar, lecture/lab (combo), practicum, research, activity, studio, workshop, field study, or ensemble).

Class Laboratory Utilization – A&S Hall currently has eight class laboratories that were scheduled an average 35.7 hours per week for the 2017 fall semester. This compares to nationally recognized standards of 20 hours per week for class laboratory scheduling at four-year institutions. Overall, UNO reported 81 class laboratories on the Dodge and Scott Campuses that were scheduled an average 12.1 hours per week for the 2017 fall semester (excluding hours labeled as discussion, independent study, seminar, lecture/lab (combo), practicum, research, activity, studio, workshop, field study, or ensemble).

**2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.**

High . . . . . Low

*Comments:* Not applicable as the university anticipates little change in room space allocations from this project.

**2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.**

High . . . . . Low

*Comments:* IPEDS reported UNO’s fall headcount enrollment has increased 12.4% over the past ten years to 15,627 in the Fall 2016. Supplemental forms show on-campus headcount enrollment has remained stable over the past three years, increasing slightly from 13,564 to 13,648 in the Fall 2016. The increasing trend towards

online instruction should mitigate the need for additional instructional space for programs located in Arts and Sciences Hall.

**2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.**

High . . . . . Low

*Comments:* Completion of this project would not create the need for a future capital construction project. In approving this proposal, the University Board of Regents indicated that no additional State appropriations for facility operating and maintenance (O&M) costs would be requested for this proposed renovation.

**2.I Evidence is provided that this project is the best of all known and reasonable alternatives.**

High . . . . . Low

*Comments:* Arts and Sciences Hall has been well maintained, including two prior renovations over the past 30 years. Based on Commission staff's estimated replacement cost of nearly \$44 million, the proposed project appears to be the most economical alternative to meet current and future needs as outlined in the proposal.

**2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.**

High . . . . . Low

*Comments:* The proposed project should generate cost efficiencies with more efficient mechanical and lighting systems. New audiovisual equipment would provide modern instructional delivery capabilities that could improve instruction and provide an asset in recruiting students.

**2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.**

High . . . . . Low

**Comments: Construction Costs** - The University estimate to design, construct, and equip the Arts and Sciences Hall renovation is \$12,000,000 (\$75/gsf). Commission staff's estimate of the total project cost is \$11,911,400 (\$74/gsf) for construction of college classroom space per *R.S. Means Square Foot Costs* modified to account for local conditions. The University's estimate is \$88,600 (0.7%) higher than Commission staff's estimate. The minimal difference between these estimates results from a slightly higher contingency allowance in the University estimate.

**Operating and Maintenance Costs** - The University has stated that no incremental increase in facility operating and maintenance (O&M) costs is needed for this building renovation. Commission staff concurs with this assessment.

**2.L Source(s) of funds requested are appropriate for the project.**

High . . . . . Low

**Comments:** Equal amounts of State appropriations and student tuition would also be used to finance long-term bonds that would provide \$12 million in funding for this proposal. The use of State funds to renovate instructional and research space is appropriate.

**3. The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes                      No  
                     

**Comments:** This project will not unnecessarily duplicate other instructional or research space on the UNO campus.

**3.A Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High . . . . . Low

*Comments:* The project’s primary purpose is to improve the quality of existing academic and research space for programs within Arts and Sciences Hall. There are no other available and suitable facilities on campus that could be used to meet these needs.

**COMMISSION ACTION AND COMMENTS:**

Approve  Disapprove

*Action:* Pursuant to the Nebr. Rev. Stat. § 85-1414, the **Budget, Construction, and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of the University of Nebraska at Omaha’s proposal to utilize State appropriations to renovate and equip Arts and Sciences Hall as outlined in the governing board approved agenda on October 5, 2017, along with supplemental studies and addendums provided.

*Comments:* Completion of this renovation would add many years of useful life to Arts and Sciences Hall and greatly enhancing the technological environment in the facility’s classrooms, conference/seminar rooms, and small group rooms.

**Institution/Campus:** Southeast Community College / Milford Campus  
**Project Name:** New Diesel Technology Building  
**Date of Governing Board Approval:** November 21, 2017  
**Date Complete Proposal Received:** December 14, 2017  
**Date of Commission Evaluation:** January 25, 2018

**Southeast Community College – Milford Campus  
 Fall Quarter Enrollment by Campus\***

	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
On-campus HC	797.0	754.0	700.0	638.0	653.0
Off-campus HC	0.0	0.0	0.0	0.0	3.0
Online HC	38.0	11.0	0.0	0.0	79.0
Campus FTE	993.3	930.1	884.7	803.8	850.3

\* Source: Supplemental enrollment by campus forms. Includes full-time, part-time, and non-credit headcount (HC) enrollment. Full-time equivalent (FTE) enrollment based on 15 quarter credit hours and 450 quarter contact hours for non-credit courses.

**Project Description:** Southeast Community College is proposing to construct a new 59,880 gross square foot (gsf) facility on the Milford Campus. The proposed project would relocate the Diesel Technology-Ag Equipment and Diesel Technology-Truck programs that are currently located in the Eicher Technical Center (ETC). Space for welding instruction would also be relocated from the ETC to the new facility. A site plan of the western half of SCC’s Milford Campus with the proposed facility is provided at the end of this section.

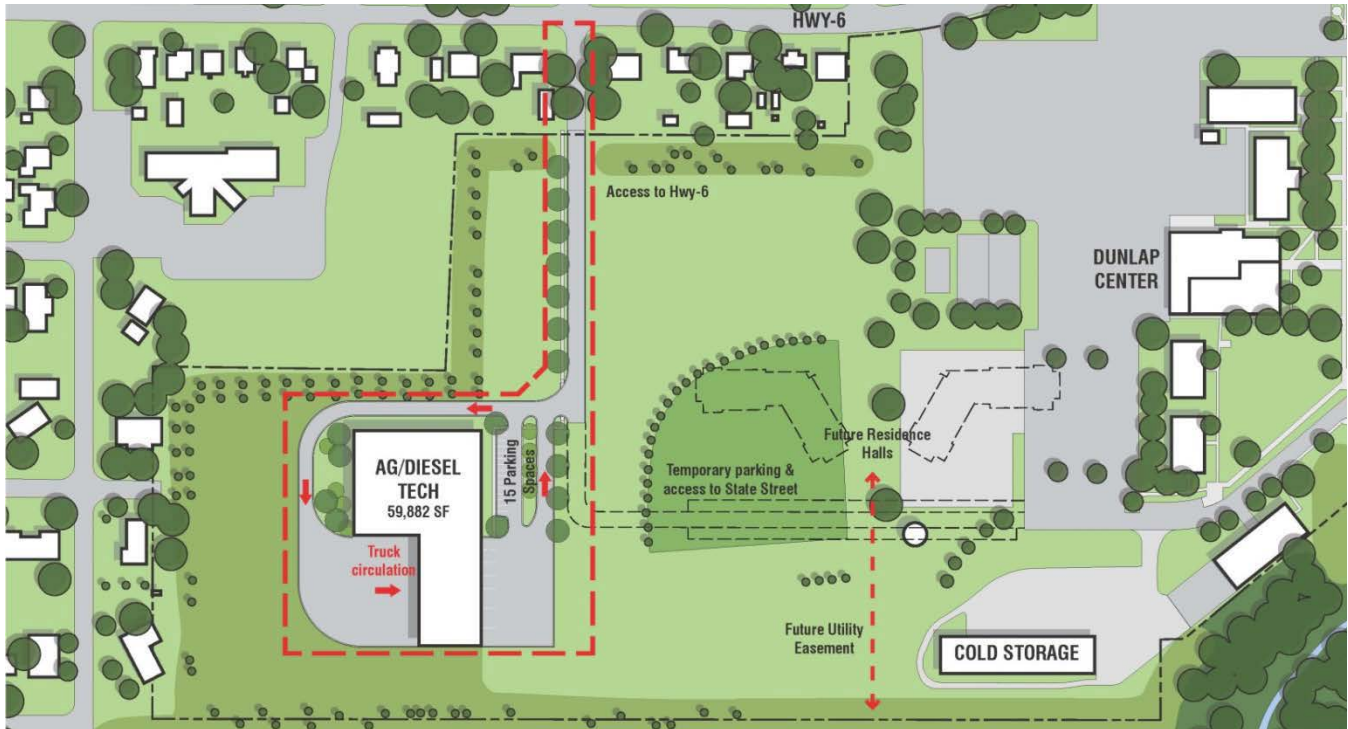
The Diesel Technology-Ag Equipment and Diesel Technology-Truck programs and Welding Technology currently utilize 35,922 sq. ft. in the ETC, including classroom, lab, faculty office, and storage/support space. The Eicher Technical Center is a 227,233 gsf two-story building originally constructed in 1958. The ETC houses most of the instructional programs on the Milford Campus.

The proposed new building would provide expanded space for the Diesel Technology-Ag Equipment and Diesel Technology-Truck programs and Welding Technology, creating high-bay pass-thru space for large diesel truck and agriculture equipment. The Milford Campus does not offer a welding degree; however, welding courses are required for thirteen technology degree programs on campus. The proposed project would relocate and expand the Welding Technology lab from 22 to 30 welding booths.

The college is estimating a total project cost of \$13,185,681 (\$172/gsf). The source of funding would be capital improvement property tax levy funds from the Capital Improvement Fund and \$795,803 in private donations or other funding sources used for new and replacement equipment. The college is estimating an incremental increase in facility operating and

(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)

maintenance (O&M) costs associated with the new building of \$65,871 per year (\$1.10/gsf/year), with General Operating Funds being the source of funds.



1. **The proposed project demonstrates compliance and consistency with the *Comprehensive Statewide Plan*, including the institutional role and mission assignment.**

Yes



No



*Comments:* Page 1-7 of the Commission's *Comprehensive Statewide Plan for Postsecondary Education* states:

“Nebraska public institutions are accountable to the State for making wise use of resources for programs, services, and facilities as well as for avoiding unnecessary duplication.” This project would provide an efficient use of resources to meet the needs of the Diesel Technology-Ag Equipment and Diesel Technology-Truck programs and welding instruction.

Page 3-1 of the *Plan* outlines the following major statewide goal regarding workforce development: “Higher education in Nebraska will be responsive to the workforce development and ongoing training needs of employers and industries to help sustain a knowledgeable, trained, and skilled workforce in both rural and urban areas of the state.” The SCC Milford

*(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)*

Campus Diesel Technology-Ag Equipment and Diesel Technology-Truck programs respond directly to workforce development and training needs of employers in the region.

Page 5-4 of the *Plan* outlines the need to create partnerships between higher education and Nebraska business as follows:

“An active partnership between higher education and Nebraska’s business sector is essential if the economy of the state is to grow. Coalitions formed by a wide range of leaders can help guide institutions to educate and/or train students for the economic and social realities they will encounter.

Community-level partnerships may include joint planning, collaborative research, and cooperative education and training programs.” The college has several corporate partnerships with area businesses that have resulted in student placement, material and equipment donations, etc.

Page 7-7 of the *Plan* outlining community colleges’ role and mission states: “Community colleges provide educational options for students seeking entry-level career training. The education program may culminate in an applied technology associate degree, diploma, or certificate; or an associate of arts or associate of science degree from an academic transfer program.” Space associated with this project would affect Southeast Community College applied technology programs.

2. **The proposed project demonstrates compliance and consistency with the *Statewide Facilities Plan*.**

Yes

No

*Comments:* This proposal largely demonstrates compliance and consistency with the Commission's *Statewide Facilities Plan* as outlined in the following criteria.



*(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)*

**2.A The proposed project includes only new or existing academic programs approved by the Commission.**

Yes

No



*Comments:* Southeast Community College’s Diesel Technology-Ag Equipment and Diesel Technology-Truck programs were last approved for continuation by the Commission’s Executive Director and reported to the Commission on October 12, 2017. Both programs offer an Associate of Applied Science (AAS) Degree. The Commission reviews all existing academic programs on a seven-year review cycle.

**2.B Degree that the project demonstrates compliance with the governing-board-approved institutional comprehensive facilities plan.**

High . . . . . Low

*Comments:* The SCC Board of Governors approved the Southeast Community College *2015-2019 Strategic Plan* on April 21, 2015. Goal 7 of the *Strategic Plan* discusses the educational environment. The *Strategic Plan* seeks to “Enhance and maintain educational environments that promote learning, engagement, innovation, creativity, and safety.” Specifically Goal 7.1 states: “Improve College facilities, learning environments, student housing, and landscapes through the development and implementation of a comprehensive and renewable facilities master plan and proactive maintenance plan.” Goal 7.5 states: “Improve space utilization through continual analysis and assessment of current and future facility needs.” The proposed new facility would dramatically improve the quality of existing classroom and laboratory conditions for Diesel Technology-Ag Equipment, Diesel Technology-Truck, and Welding.

The SCC Board of Governors adopted a resolution on March 24, 2016, acknowledging the preparation of the *SCC Facilities Master Plan* and (subject to possible future refinements) concluded that the improvements recommended in the *Facilities Master Plan* are necessary. Page 80 of the *Facilities Master Plan* recommends “. . . that the Diesel Ag and Diesel Tech programs currently on the Milford campus be moved off campus to a suitable site nearby.” Further study by the



*(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)*

college determined that the Milford Campus' use of block scheduling would make it difficult for students to travel between locations because of tight scheduling between classes.

**2.C Degree that the project addresses existing facility rehabilitation needs as represented in a facilities audit report or program statement.**

High . . . . . Low

*Comments:* Diesel Ag, Diesel Truck, and Welding spaces are currently located in the Eicher Technical Center (ETC), which was originally constructed in 1958 and has since undergone several additions and remodels. The SCC *Facilities Master Plan* listed ETC to be in generally good condition. The program statement identified an inadequate ventilation system, electrical code deficiencies, and poor lighting as the primary physical deficiencies.

**2.D Degree that project justification is due to inadequate quality of the existing facility because of functional deficiencies and is supported through externally documented reports (accreditation reports, program statements, etc.).**

High . . . . . Low

*Comments:* The program statement outlines many functional deficiencies with the existing program spaces including:

- Existing diesel lab spaces do not provide drive-through access for trucks, tractors, and combines, and only has one overhead door to bring machinery in and out, requiring equipment to be shuffled at least twice a day to move equipment;
- Door openings that are not large enough to bring in large agricultural equipment;
- Low ceiling heights that limit the type of trucks and agricultural equipment that can be brought into the diesel labs;
- Structural limitations that will not allow overhead cranes to be used to hoist large equipment (diesel engines, etc.);

*(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)*

- ADA accessibility limitations in the Welding Lab;
- Security and safety issues include improper storage of production chemicals, lack of access to eyewash stations, no fire sprinklers, and controlled access to tools and equipment cannot be provided throughout the day; and
- The welding lab does not have enclosed grinding booths, creating high decibel noise levels.

**2.E Degree that the amount of space required to meet programmatic needs is justified by application of space/land guidelines and utilization reports.**

High . . . . . Low

*Comments: Space Guidelines* – The types of lab space proposed for the new building are not readily applicable to standard space guidelines. Each of the laboratories proposed would be sized to meet specific needs associated with the Diesel Truck, Diesel Ag, and Welding. Square footages for these various room types were calculated based on projected layout of the new spaces and equipment. Proposed office spaces are consistent with standard space guidelines.

Classroom Utilization – Diesel Ag, Diesel Truck, and Welding scheduled two classrooms 25.6 hours per week on average during the four quarters of AY 2016-2017. Two additional classrooms are paired with the Diesel Ag and Diesel Truck labs with students moving between the classroom and lab throughout the week. This compares to nationally recognized standards of 30 to 35 hours per week considered acceptable for classroom scheduling. The proposed new facility would also provide four classrooms for these programs. Vacated classrooms in the Eicher Technical Center (ETC) would become available for other existing academic programs, including the recently authorized Academic Transfer degree for the Milford Campus.

Class Lab Utilization – These same programs scheduled six class laboratories (excluding the Diesel Ag and Diesel Truck labs mentioned above) 20.7 hours per week on average during the four quarters of AY 2016-2017. Four-year institutions typically consider 20 hours per week as

acceptable for class laboratory scheduling. The proposed new facility would also provide the same number of class laboratories for these programs. Vacated class laboratories in the Eicher Technical Center (ETC) would become available for other existing academic programs, including the sponsored automotive technology and construction technology degree programs.

**2.F Degree that the amount of space required to meet specialized programmatic needs is justified by professional planners and/or externally documented reports.**

High . . . . . Low

*Comments:* The college stated that square footage projections are based in part on analysis conducted as part of the *Facilities Master Plan* by Paulien & Associates in 2014, followed by input from the Division Dean and Program Chairs for Diesel Ag, Diesel Truck, and Welding. The college indicated that programming workshops were held with relevant faculty and staff. College staff also toured several comparable facilities (public and private) in developing the space needs for the project.

A significant portion of the increased square footage for Diesel Ag, Diesel Truck, and Welding is to provide adequate equipment and tool storage that is not currently available.

**2.G Ability of the project to fulfill currently established needs and projected enrollment and/or program growth requirements.**

High . . . . . Low

*Comments:* Most community colleges have experienced enrollment decreases over the past several years, possibly a result of increased labor participation rates. This has also been the case at the SCC Milford Campus in recent years. Excluding the bump in enrollments following the last recession, diesel technology enrollments have remained fairly stable over the past ten years. Welding enrollment has seen a decrease in enrollment since 2014 when the associate degree was

*(SCC-Milford / New Diesel Tech. Bldg. evaluation continued)*

discontinued on the Milford Campus (SCC Lincoln still offers an AAS degree in Welding Technology).

Workforce data from Economic Modeling Specialists Intl. (EMSI) project a growing demand for diesel engine specialists and farm equipment mechanics in SCC's 15-county service area. The number of jobs for bus and truck mechanics and diesel engine specialists is projected to grow by 14% between 2016 and 2027. Including new positions and replacement hires, EMSI projects 212 job openings between 2016 and 2027 for this occupation. The number of jobs for farm equipment mechanics and service technicians is projected to grow by 8% during the same time period. Including new positions and replacement hires, EMSI projects 123 job openings between 2016 and 2027 for this occupation.

**2.H The need for future projects and/or operating and maintenance costs are within the State's ability to fund them, or evidence is presented that the institution has a sound plan to address these needs and/or costs.**

High . . . . . Low

*Comments:* Vacated Diesel Technology lab space would be used by the sponsored automotive programs that lack sufficient space. Vacated classrooms will become available for other campus programs, including the recently approved Academic Transfer program. The college is also considering relocating some construction technology program space into the Eicher Technical Center (ETC). Funding for any minor remodeling costs would be budgeted from existing Capital Improvement Funds.

An increase in facility operating and maintenance (O&M) costs would be drawn from General Operating Funds. The college has ample budget capacity given existing levy limits.

**2.I Evidence is provided that this project is the best of all known and reasonable alternatives.**

High . . . . . Low

*Comments:* The College considered two other alternatives to the proposed new facility. First, an off-site facility as proposed in the SCC *Facilities Master Plan* was determined to not be feasible as previously discussed. Also, an off-site location for Welding would not be practical as welding is a required course for many Milford Campus programs.

The second alternative considered by the college was to expand the Eicher Technical Center (ETC). However, space limitations and steep topography on the Milford Campus' eastern property make moving large diesel and farm equipment very difficult.

**2.J Degree that the project would enhance institutional effectiveness/efficiencies with respect to programs and/or costs.**

High . . . . . Low

*Comments:* The proposed project would not provide cost efficiencies. However, the proposed project would expand and improve Diesel Technology and Welding instructional space. The proposed project would enhance the ability to adequately serve student and workforce needs.

**2.K Degree that the amount of requested funds is justified for the project and does not represent an insufficient or extraordinary expenditure of resources.**

High . . . . . Low

*Comments: Construction Costs* - The college estimate to design, construct, and equip a new building is \$13,185,681 (\$172/gsf). Commission staff's estimate of the total project cost is \$14,253,400 (\$238/gsf) for construction of green vocational school space per *R.S. Means Square Foot Costs* modified to account for local conditions. The college's estimate is \$1,067,700 (7.5%) lower than Commission staff's estimate for the project. The primary difference between these estimates is in construction costs. SCC is planning on using a Construction Manager at Risk project delivery method that would enable value engineering during the design

and construction process. This process should minimize unexpected costs.

**Operating and Maintenance Costs** - The college is estimating an incremental increase in facility operating and maintenance (O&M) costs for a new building of \$65,871 per year (\$1.10/gsf/year). Commission staff's estimate to provide facility O&M for the new space is \$293,900 per year (\$4.91/gsf/year). The college's estimate is \$228,029 (78%) less than Commission staff's estimate. Commission staff's estimate is inflated to the first full year of operations and includes utilities, custodial, routine building and grounds maintenance, property insurance, and other miscellaneous ongoing facility costs. The college has sufficient funding available should actual costs be higher than anticipated.

**2.L Source(s) of funds requested are appropriate for the project.**

High . . . . . Low

*Comments:* The Commission believes that the college's proposed use of capital improvement property tax levy funds to construct instructional space is appropriate.

SCC had a Capital Improvement Fund balance of \$14,177,973 as of June 30, 2017. SCC presently collects 2.0¢ per \$100 property valuation for the Capital Improvement Fund (CIF), which is the maximum capital improvement levy limit allowed by statute. The college estimates that the capital improvement levy will generate about \$11.6 million in the current fiscal year.

Beginning in FY 2014, community colleges were allowed to collect a maximum capital improvement levy limit of 2.0¢ per \$100 property valuation for the CIF. However, the combined operating and capital improvement levies shall not exceed the current maximum of 11.25¢ per \$100 property valuation.

The college would continue to collect the maximum allowed 2.0¢ per \$100 property valuation for the CIF to assist in financing \$75 million in projects for SCC's Beatrice, Lincoln, and Milford Campuses.

**3. The proposed project demonstrates that it is not an unnecessary duplication of facilities.**

Yes

No



*Comments:* The college has demonstrated that this project would not unnecessarily duplicate instructional space on Southeast Community College's Milford Campus.

**3.A Degree that the project increases access and/or serves valid needs considering the existence of other available and suitable facilities.**

High . . . . . Low






*Comments:* The types of laboratory space needs for this proposal are unique to Diesel Technology and Welding Technology and are not adequately provided on the Milford Campus. A new facility would address existing deficiencies for these programs and allow for needed expansion of lab spaces for sponsored automotive technology and construction technology degree programs.

**COMMISSION ACTION AND COMMENTS:**

Approve

Disapprove



*Action:* Pursuant to the Nebr. Rev. Stat. § 85-1414, the **Budget, Construction, and Financial Aid Committee** of the Coordinating Commission for Postsecondary Education recommends approval of Southeast Community College's proposal to use \$12,389,878 in capital improvement property taxes to construct a Diesel Technology Building on the Milford Campus as outlined in the program statement approved by the SCC Board of Governors on November 21, 2017.

*Comments:* Existing labs do not have the ceiling clearance, entry/exit access, or layout to accommodate larger diesel trucks and agriculture equipment, requiring some instruction to be moved outdoors. This proposed project would address these deficiencies and provide expansion capabilities for these programs.





## **Facility Operating and Maintenance Costs Inflationary Adjustment** *January 1, 2018 through December 31, 2019*

*Background:* The Commission reviews, approves or disapproves, and monitors capital construction projects submitted by public postsecondary education institutions. Included are new capital structures, or any proposed addition, renovation, or acquisition of a capital structure that would be financed with tax funds above a minimum threshold.

*Legislation:* LB 440, signed by the Governor on May 22, 2009, revised the minimum capital expenditure threshold as follows: 1) a total project cost for construction or acquisition with at least \$2,000,000 in tax funds, or 2) for facility operations and maintenance (O&M) costs, a project that is likely, as determined by the institution, to result in an incremental increase of at least \$85,000 in tax funds in any one fiscal year within a period of ten years from the date of substantial completion or acquisition of the project. The \$2,000,000 threshold for tax funds used for construction or acquisition costs does not include an inflationary adjustment. The facility O&M costs threshold requires the Commission to review and make adjustments for inflation biennially.

*Statutory language:* Neb. Rev. Stat. § 85-1402 defines the threshold for facility operations and maintenance (O&M) costs as a base amount of eighty-five thousand dollars (\$85,000) for any one fiscal year. The base amount for the facility's operations and maintenance costs shall be subject to any inflationary or market adjustments made by the commission pursuant to this subdivision. The commission shall adjust the base amount on a biennial basis beginning January 1, 2010. The adjustments shall be based on percentage changes in a construction cost index and any other published index relevant to operations and utilities costs, both as selected by the commission in cooperation with the public institutions. The index or indices shall reflect inflationary or market trends for the applicable operations and maintenance or construction costs.

*Methodology:* LB 440's \$85,000 facility O&M costs threshold took effect in August 2009. The Commission has used the Commonfund Institute's annual *Higher Education Price Index* (HEPI) to measure facility O&M costs inflation. Sub-indices within HEPI that are relevant to facility O&M costs include: personnel compensation, supplies & materials costs, and utilities costs. The 2009 HEPI data has served as the starting point to measure inflationary increases for purposes of LB 440. Over the past eight years the weighted facilities O&M cost index increased a total of 4.83% to \$89,103 (see attached table).

*Review Process:* Commission staff submitted its methodology and recommendation to representatives of the University of Nebraska, Nebraska State Colleges, and Nebraska Community Colleges on December 11, 2017, requesting comments or recommended modifications. Institutions have not indicated any objections or suggested revisions to the Commission staff's methodology or recommendation to date.

*Committee Recommendation:* The Commission increased the facility O&M costs threshold for review from an incremental increase in tax funds of \$85,000/year to \$90,000/year for the 2016-2017 biennial period in December 2015. It is recommended that the facility O&M costs threshold for review remain at an incremental increase in tax funds of \$90,000/year for the biennial period of January 1, 2018 through December 31, 2019.



**Biennial Revision to "Minimum Capital Expenditure"**  
**Facility Operating and Maintenance Costs Inflationary Adjustment**  
*January 1, 2018 through December 31, 2019*



Reporting Period	Sub-Indices of the Higher Education Price Index						Facility O&M Cost Index <sup>4</sup>	Higher Educ. Price Index <sup>5</sup>		
	Personnel Cost Index <sup>1</sup>	Supplies & Mtl. Cost Index <sup>2</sup>	Utilities Cost Index <sup>3</sup>							
July 2017	344.9	3.20%	178.6	-0.50%	167.8	14.54%	258.0	5.17%	330.7	3.67%
July 2016	334.2	2.91%	179.5	-5.82%	146.5	-20.16%	245.3	-3.88%	319.0	1.82%
July 2015	324.7	2.81%	190.6	-4.80%	183.5	-13.20%	255.2	-2.58%	313.3	2.15%
July 2014	315.9	2.47%	200.2	11.16%	211.4	7.91%	262.0	4.91%	306.7	2.99%
July 2013	308.3	1.92%	180.1	-11.67%	195.9	2.19%	249.7	0.32%	297.8	1.57%
July 2012	302.4	1.73%	203.9	5.16%	191.7	-4.86%	248.9	0.26%	293.2	1.66%
July 2011	297.3	1.83%	193.9	8.14%	201.5	4.03%	248.3	3.15%	288.4	2.34%
July 2010	292.0	1.40%	179.3	-1.21%	193.7	-9.49%	240.7	-2.20%	281.8	0.90%
July 2009	287.9	3.32%	181.5	0.83%	214.0	-15.08%	246.1	-3.32%	279.3	2.23%
<i>Total Change Since 2009</i>		19.78%		-1.60%		-21.59%		4.83%		18.40%
<i>Avg. Annual Change</i>		2.28%		0.06%		-2.38%		0.64%		2.14%

**2009 Facility O&M Base Amount per  
 LB 440, 101<sup>st</sup> Legislature**

***Incremental increase of \$85,000/year in facility O&M***

**2017 Facility O&M Base Amount  
 Inflated by HEPI Sub-Indices**

**\$89,103**

**Proposed Facility O&M Base for  
 January 1, 2018 thru Dec. 31, 2019**

***Incremental increase of \$90,000/year in facility O&M***

<sup>1</sup> Weighted Total Personnel Compensation Index per Commonfund Institute - *Higher Education Price Index: 2017 Update*, page 4.

<sup>2</sup> Supplies & Materials Cost Index per *Commonfund Institute - Higher Education Price Index: 2017 Update*, page 4.

<sup>3</sup> Utilities Cost Index per *Commonfund Institute - Higher Education Price Index: 2017 Update*, page 4.

<sup>4</sup> Weighting for Combined Facility O&M Cost Index = 50% of Personnel Index + 15% of Supplies & Materials Index + 35% of Utilities Index.

<sup>5</sup> Most recent *Commonfund Institute - Higher Education Price Index: 2017 Update*, page 3.



**NEBRASKA'S**  
COORDINATING COMMISSION  
FOR POSTSECONDARY EDUCATION

## **ACCESS COLLEGE EARLY SCHOLARSHIP 2016-17 YEAR-END REPORT**

**Statutory Authority Neb. Rev. Stat. § 85-2106**

**Staff Draft January 8, 2018**

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The Commission's reports are available online at [ccpe.nebraska.gov/reports](http://ccpe.nebraska.gov/reports)

## **Access College Early (ACE) Scholarship Program**

Authorized by the Nebraska Legislature in 2007, the Access College Early (ACE) Scholarship Program pays tuition and mandatory fees for qualified, low-income high school students to enroll in college courses from Nebraska colleges or universities, either through dual-enrollment or early enrollment agreements with these institutions. High school students may apply for funding under this program by completing the ACE Student Application, which is reviewed by the Coordinating Commission for award consideration.

To qualify for the scholarship, the student or student's family must be approved to participate in one of the federal need-based government programs listed below, have experienced an extreme hardship that affects family income, or be participating in a designated Career Education program as established by the Nebraska Department of Education.

- Free or Reduced Price Lunch Program
- Supplemental Security Income
- Temporary Assistance to Needy Families (TANF)
- Supplemental Nutrition Assistance Program (SNAP)
- Special Supplemental Assistance Program (WIC)

The objective of the ACE program is to encourage well-prepared high school students from low-income families to enroll in college courses. High school students who are awarded an ACE scholarship to complete college courses while in high school can decrease their time to graduation and consequently the cost of a degree. However, students must pay to take advantage of these college course opportunities that can jumpstart their college careers. For students who are economically disadvantaged, the financial constraints are great.

Research shows that high school students who take college courses while in high school remain in school and graduate at higher rates, enroll in college at increased rates, and return for their college sophomore years at higher rates. In Nebraska, ACE students are 27.8 percentage points more likely to go on to college than other high school students from low-income families.

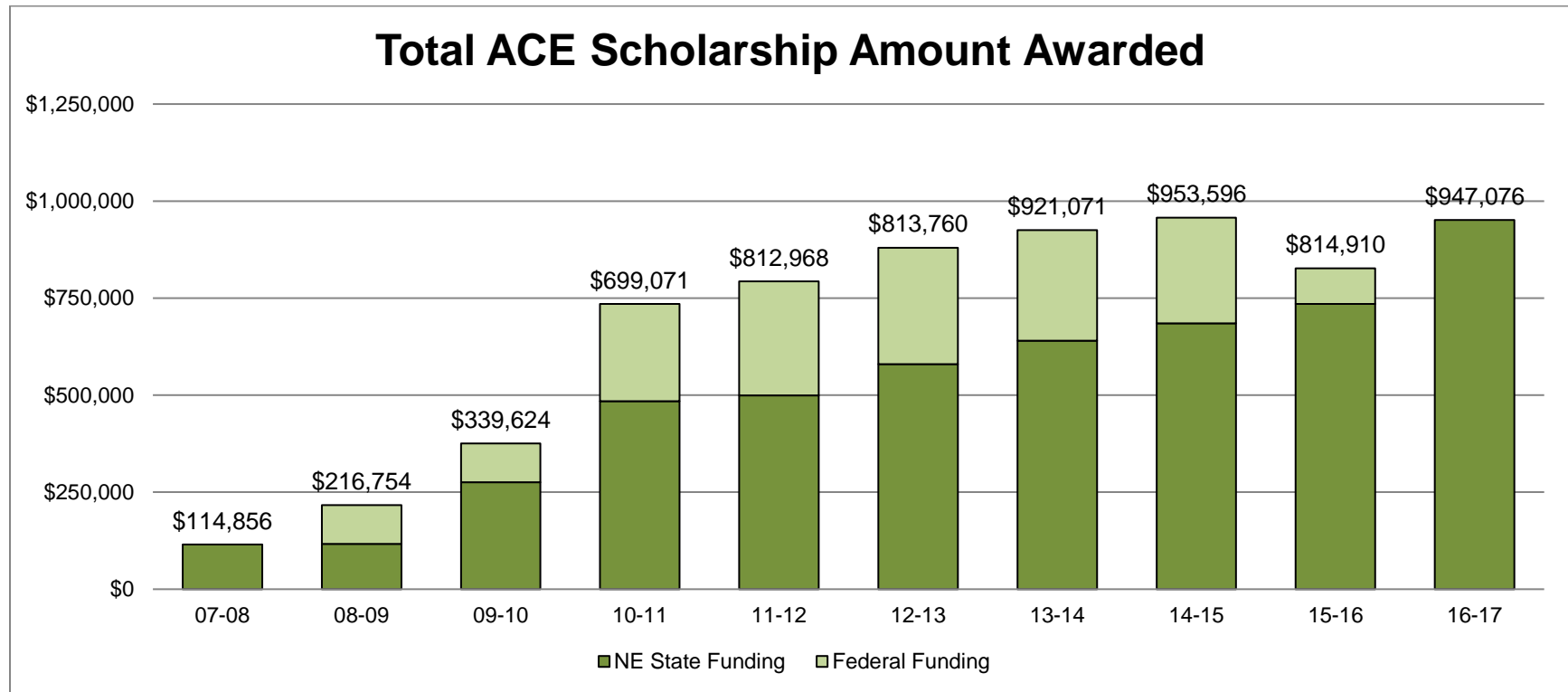
As can be seen from the charts starting on page 7, ACE scholarship recipients continue on to college at a much greater rate than students from low-income families that do not receive ACE scholarships. In fact, ACE scholarship recipients continue on to college at a slightly higher rate than students from non-low-income families.

## Distribution of the 2016-17 Access College Early Scholarship

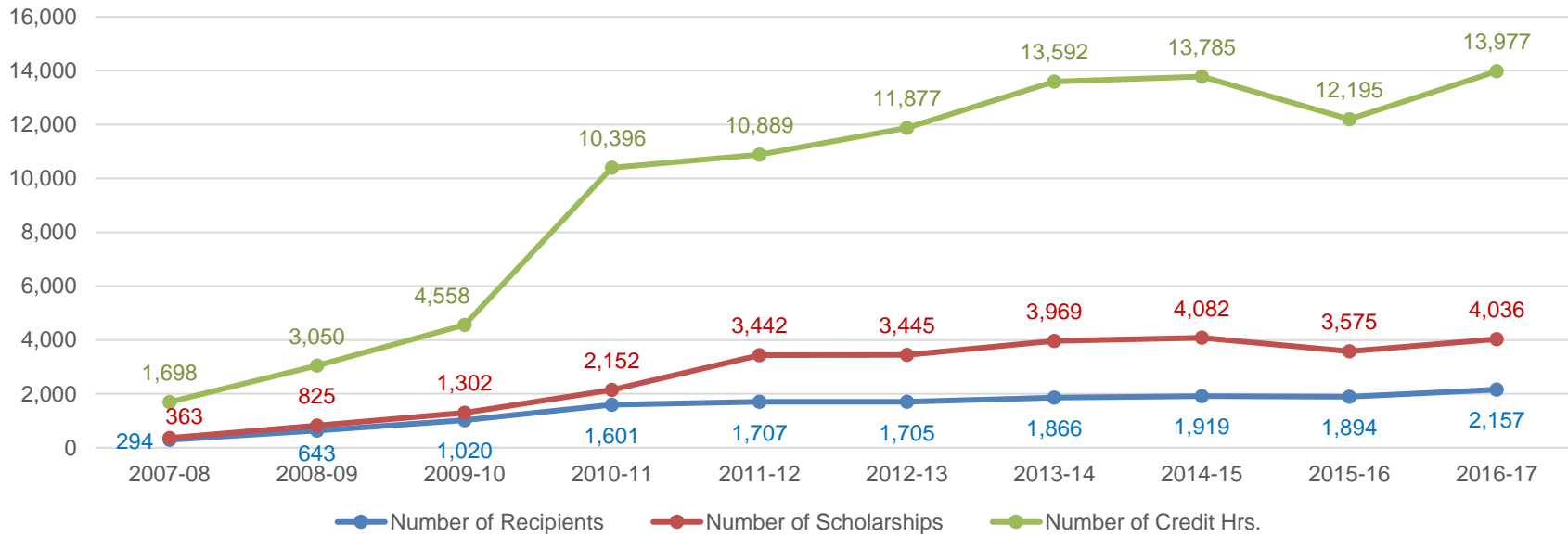
The Access College Early (ACE) Scholarship pays the tuition and mandatory fees of eligible Nebraska high school students taking dual-enrollment and early-admit college courses at participating Nebraska colleges and universities. For 2016-17 the ACE Scholarship program was funded with \$951,414 General funds appropriated by the Legislature.

Nebraska colleges and universities enrolled 2,157 low-income, Nebraska high school students from 209 high schools who received 4,036 ACE Scholarships in 2016-17. The total amount awarded was \$947,076.16, with the average award per scholarship equaling \$234.65.

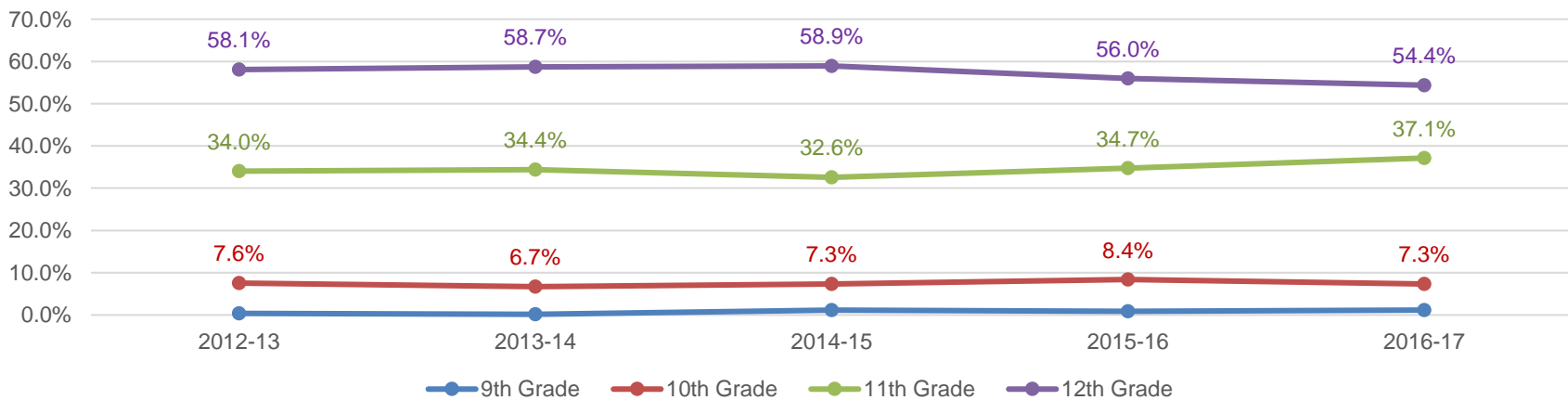
The ACE Scholarship allowed these high school students from low-income families to enroll in 13,976.5 credit hours of college course work. Seventy-five percent of the grades received by these students were a B or better. (See page 10)

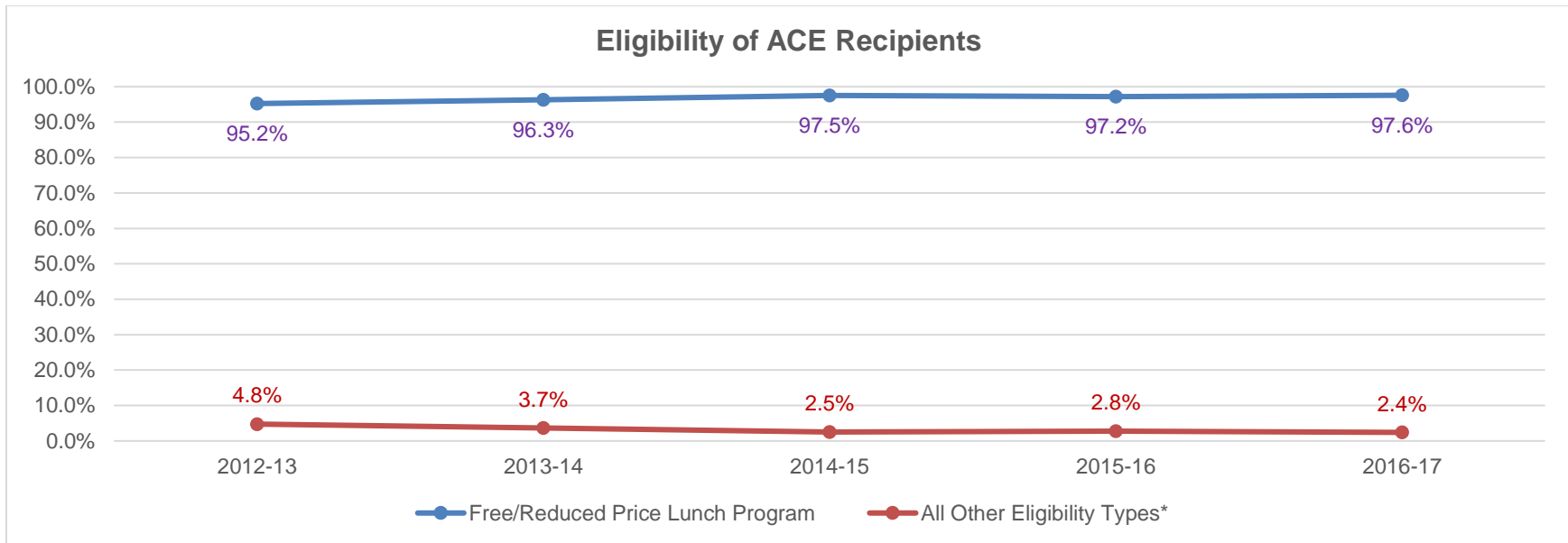


### ACE Scholarship Recipients, Scholarships Awarded, and Credit Hours Taken

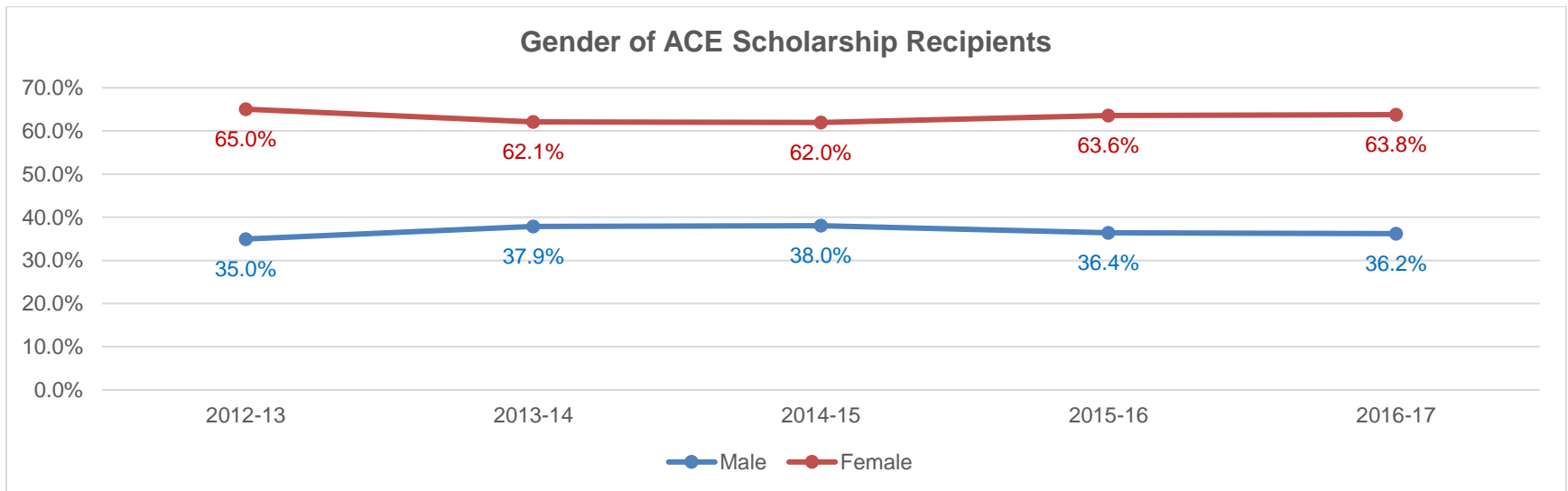


### High School Grade Level of ACE Scholarship Recipients

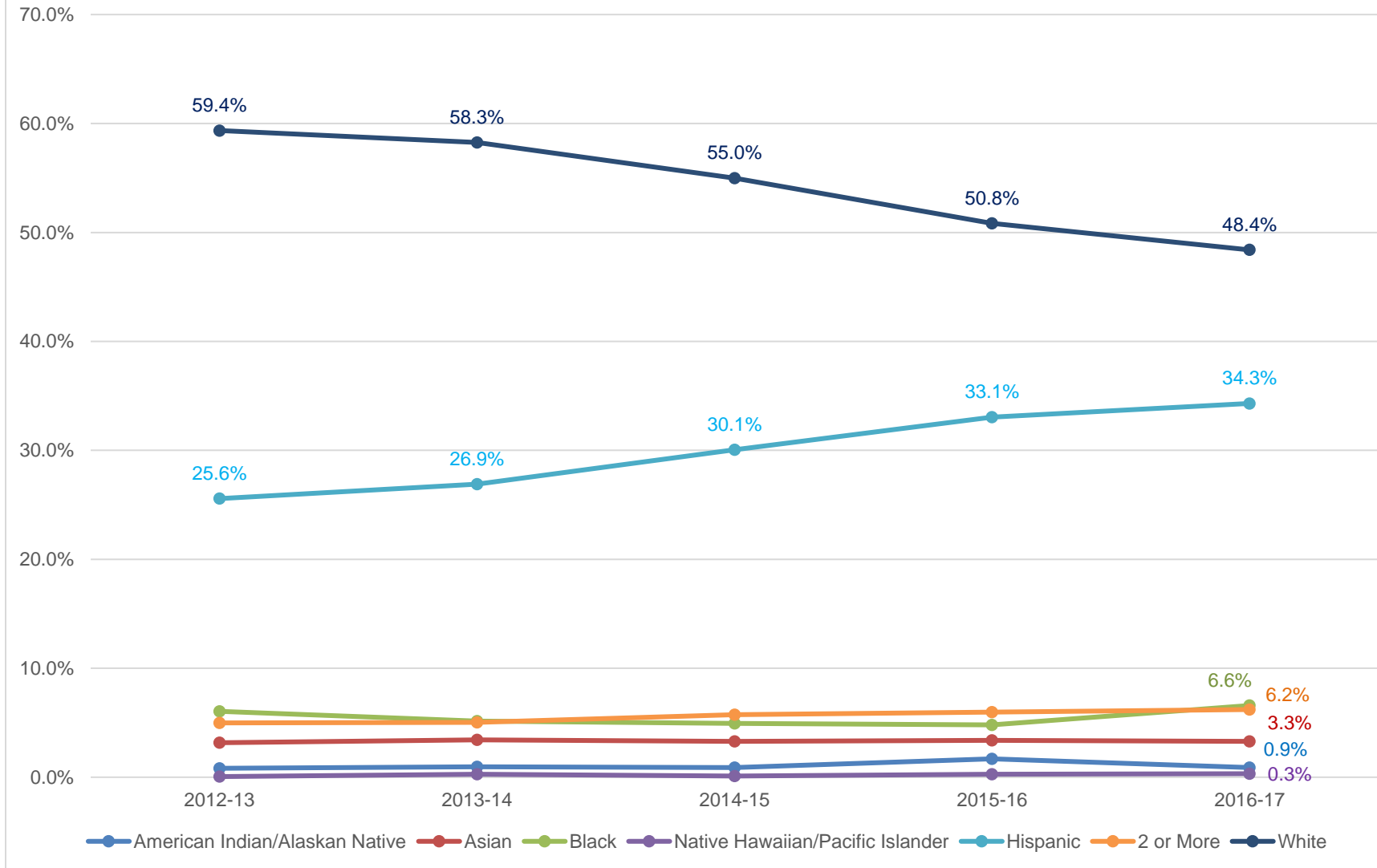




\*All Other Eligibility Types Include: CPSE – Career Program of Study; SNAP – Supplemental Nutrition Assistance Program; SSI – Supplemental Security Income; TANF – Temporary Assistance for Needy Families; WIC – Special Supplemental Nutrition Program; Other Hardship



### Race of ACE Scholarship Recipients





## College Continuation Rates of ACE Scholarship Recipients

Since 2009, the Coordinating Commission has conducted research to determine how many of the high school seniors who receive ACE scholarships continue on to college compared to other low-income and non-low-income graduates of Nebraska's public high schools.

For this research, a college continuation rate is defined as the percentage of high school graduates who were enrolled in college within one year of their high school graduation. For example, for the high school seniors who received ACE scholarships during 2015–2016, the college continuation rate is the percentage of these students who were enrolled in college any time between June 1, 2016, and May 31, 2017.

Using student records and summary reports from the Nebraska Department of Education (NDE) and enrollment records from the National Student Clearinghouse (NSC), the Commission calculates the college continuation rates by gender for the high school seniors who were ACE scholarship recipients.

The Commission then compares the college continuation rates for the seniors who received ACE scholarships while attending public high schools to the college continuation rates for other low-income and non-low-income graduates of Nebraska's public high schools.

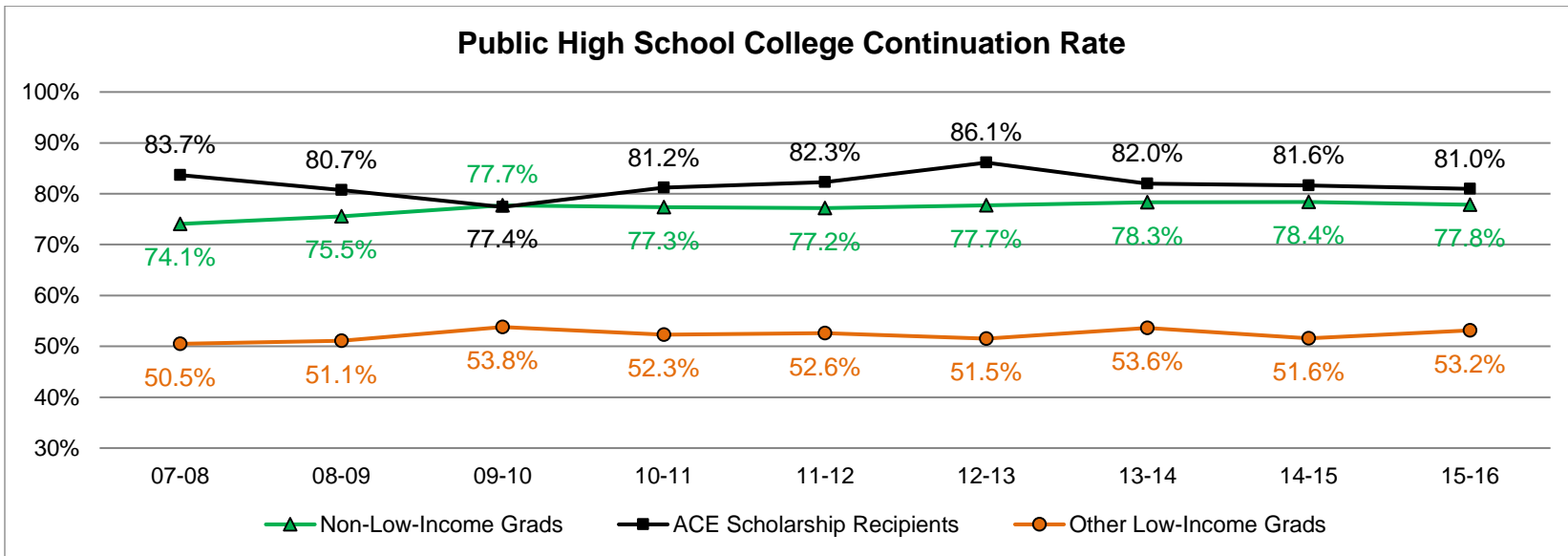
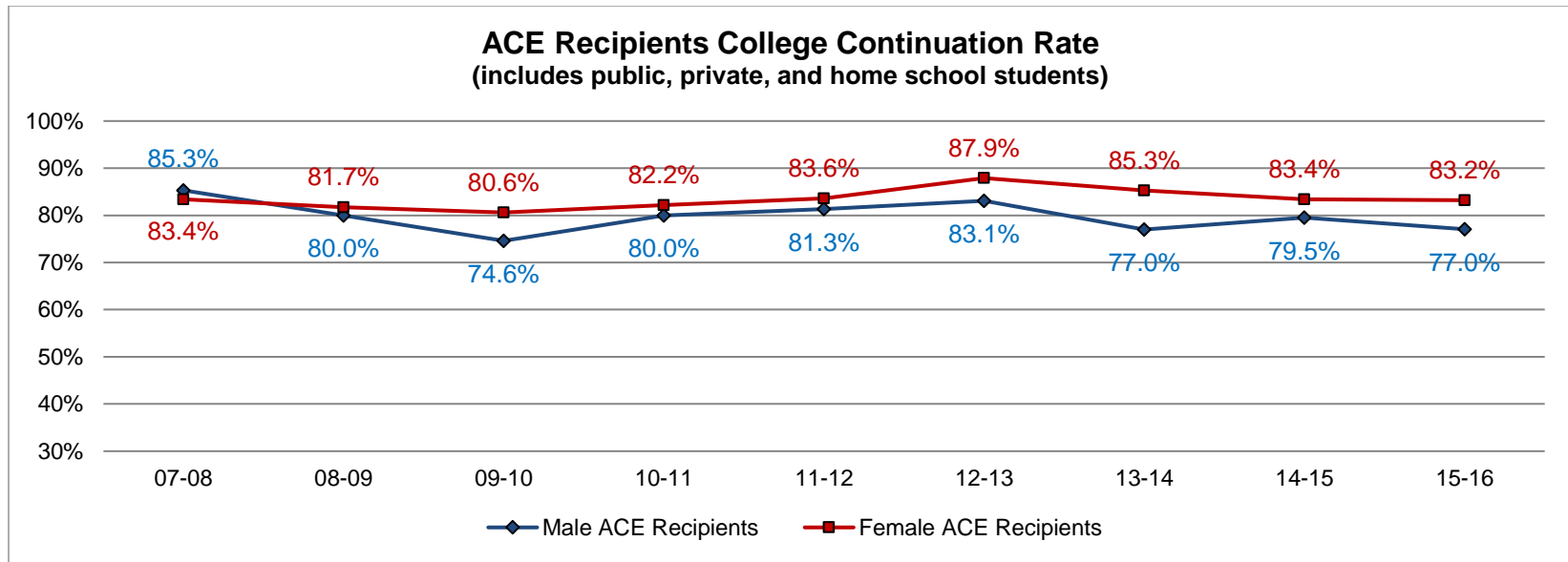
Low-income students are defined as students who are approved to receive free or reduced-price school lunches.

Non-low-income students are students who are not approved for free or reduced-price school lunches.<sup>1</sup>

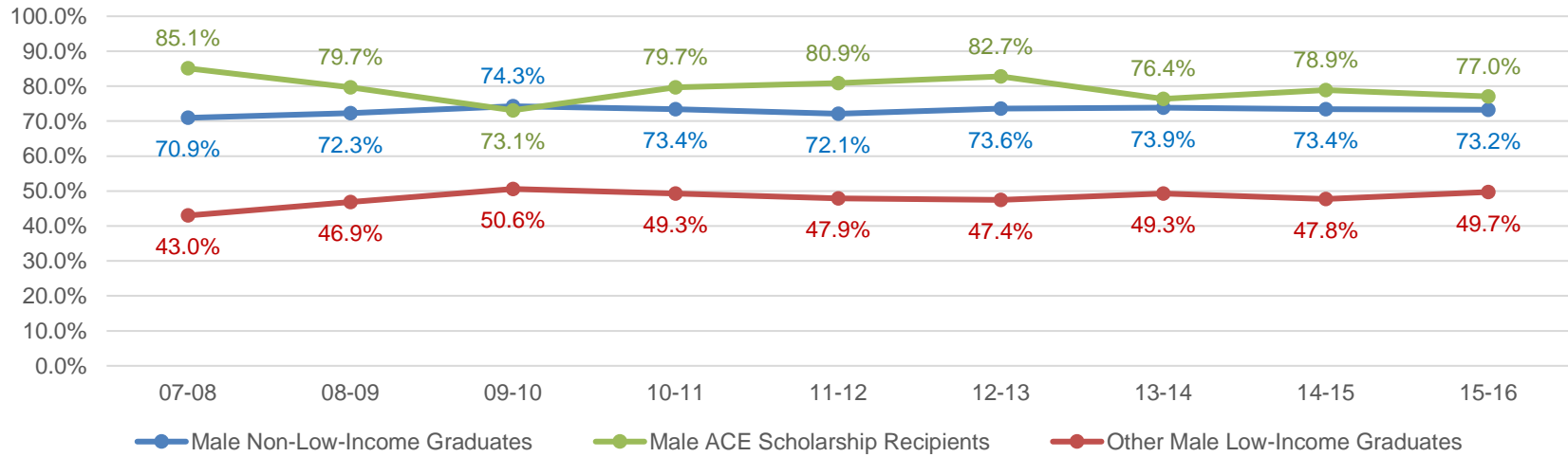
Since the Commission relies on college enrollment records from the NSC, students who continue on to college at non-NSC-reporting institutions are classified as not continuing on to college. As a result, college continuation rates reported here are underreported to some degree.

Students who were homeschooled or attended nonpublic (private) high schools are not included in this phase of the research because the NDE does not have sufficient records for the Commission to compute college continuation rates for nonpublic high school students by income status.

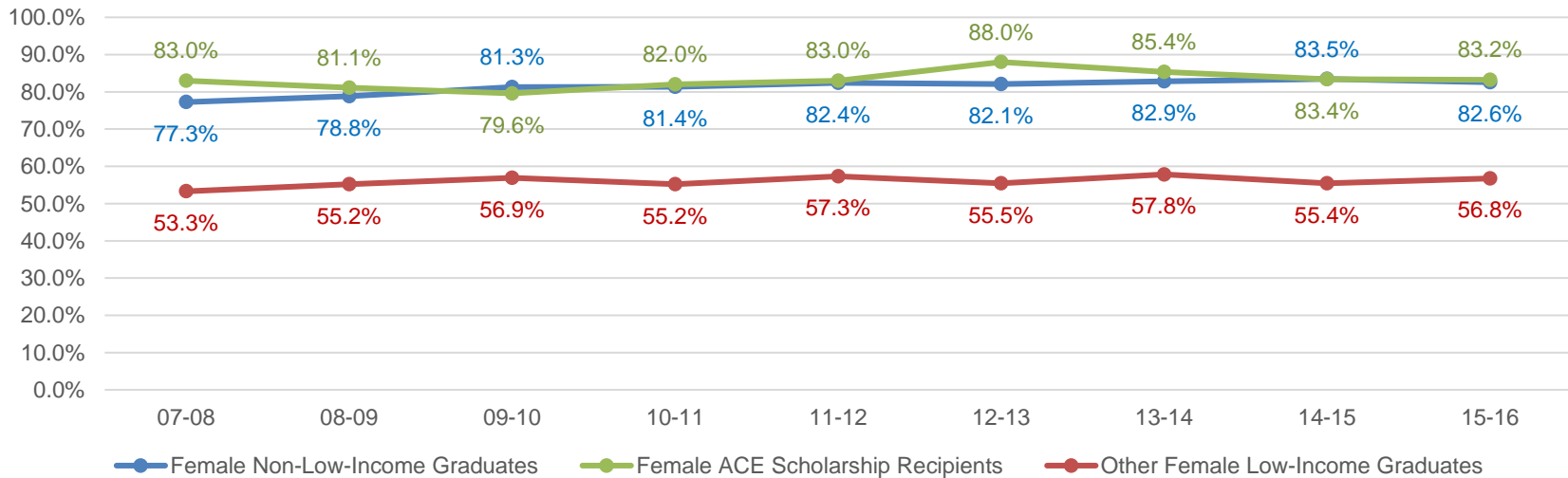
<sup>1</sup> Non-low-income students for this study include at least some students who live in low-income households but who did not apply for free or reduced-price school lunches. Since participation in the free or reduced-price school lunch program is the only indicant of household income in the student records maintained by the Nebraska Department of Education, low-income students in the non-low-income category cannot be identified and excluded for the purposes of analysis.



### Male Public High School College Continuation Rate



### Female Public High School College Continuation Rate



### 2016-17 Access College Early Scholarship

College	Amount Awarded	Number of Students	Number of Scholarships	Average per Scholarship
Central Community College (CCC)	\$238,632	437	836	\$285.44
Chadron State College (CSC)	\$4,080	17	20	\$204.03
Concordia University	\$560	1	2	\$280.00
Creighton University	\$5,630	10	10	\$563.00
Hastings College	\$400	2	3	\$133.33
Metropolitan Community College (MCC)	\$33,393	279	398	\$83.90
Midland University	\$51,250	143	205	\$250.00
Mid-Plains Community College (MPCC)	\$61,083	91	191	\$319.81
NE College of Technical Agriculture (NCTA)	\$1,210	4	7	\$172.86
Northeast Community College (NECC)	\$119,111	284	537	\$221.81
Nebraska Wesleyan University (NWU)	\$126,530	248	408	\$310.12
Peru State College (PSC)	\$38,940	125	206	\$189.03
Southeast Community College (SCC)	\$36,429	143	258	\$141.20
University of Nebraska at Kearney (UNK)	\$7,500	29	31	\$241.94
University of Nebraska-Lincoln (UNL)	\$3,500	11	14	\$250.00
University of Nebraska at Omaha (UNO)	\$149,226	375	549	\$271.82
Western Nebraska Community College (WNCC)	\$49,260	144	269	\$183.12
Wayne State College (WSC)	\$20,340	71	92	\$221.09

NOTE: Tuition and fee charges are set by each institution, so Average per Scholarship varies by institution.

NOTE 2: Student numbers on the above and following charts do not total 2,157 due to students taking classes at multiple institutions.

NOTE 3: Data related to colleges where the number of students in the above chart equaled five or less were masked in the Grades Earned per Course chart, the Gender Race/Ethnicity chart, and the Grade & Eligibility chart on the following pages.

**2015-16 Access College Early Scholarship  
Grades Earned per Course**

<b>College</b>	<b>A+</b>	<b>A</b>	<b>A-</b>	<b>B+</b>	<b>B</b>	<b>B-</b>	<b>C+</b>	<b>C</b>	<b>C-</b>	<b>D+</b>	<b>D</b>	<b>D-</b>	<b>F</b>	<b>W</b>	<b>IP**</b>	<b>Hours^</b>
CCC	59	309		85	192		43	82		13	22		14	17		2,486.0
CSC		11			7			1					1			71.0
Concordia@																
Creighton				1			3						6			40.0
Hastings@																
MCC		141			132			61			31		18	15		1,817.0
Midland		14	51		60	39		23			14		4			615.0
MPCC	18	84		16	49		6	12		1	1		2	2		620.0
NCTA@																
NECC	77	201		73	87		28	40		7	9		8	7		1,684.0
NWU	15	129	46	61	87	15	5	21	1	2	10		13	3		1,406.0
PSC		108		20	37		10	21		1	2		6	1		649.0
SCC	32	66		44	34		26	23		7	6		14	6		1,138.5
UNK	1	14	5	3	5			1	2							100.0
UNL	3	1	2	3	2		1			1		1				45.0
UNO	14	103	139	36	105	80	8	33	2	5	15	1	3	5		1,734.0
WNCC	14	56	28	18	41	13	7	28	4	5	9	3	30	13		866.0
WSC		34	15	9	13	7	4	4		1	2		3			339.0

\*\* Course work in progress

^ Total number of credit hours paid for by the scholarship

@ Data masked due to low numbers

**2015-16 Access College Early Scholarship  
Gender & Race**

<b>College</b>	<b>Female</b>	<b>Male</b>	<b>American Indian/Alaskan Native</b>	<b>Asian</b>	<b>Black</b>	<b>Native Hawaiian/Pacific Islander</b>	<b>Hispanic</b>	<b>2 or More</b>	<b>White</b>
CCC	255	182	1	9	11	1	182	23	210
CSC	10	7	1		1	2	1	1	11
Concordia <sup>@</sup>									
Creighton	6	4		1	2		1		6
Hastings <sup>@</sup>									
MCC	189	90	2	3	46	2	94	28	104
Midland	95	48	1	5	12		92	8	25
MPCC	63	28			1		10	4	76
NCTA <sup>@</sup>									
NECC	190	94	6	3	8		70	7	190
NWU	168	80	3	20	13		72	6	134
PSC	80	45	1	2	2		16	4	100
SCC	88	55	2	8	4		15	10	104
UNK	17	12		2			20	1	6
UNL	9	2		1				2	8
UNO	250	125	1	24	54	1	182	29	84
WNCC	92	52	5	1		2	48	16	72
WSC	47	24			2		37	3	29

@ Data masked due to low numbers

2015-16 Access College Early Scholarship Grade & Eligibility* Criteria											
College	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	CPSE	F/R	Other Hardship	SNAP	SSI	TANF	WIC
CCC	-	15	124	298	-	431	2	3	-	-	1
CSC			7	10		17					
Concordia@											
Creighton				10		10					
Hastings@											
MCC	22	48	95	114		265	3	7	4		
Midland		3	135	5		143					
MPCC		4	43	44		90		1			
NCTA@											
NECC	2	6	91	185		277	4	3			
NWU		2	95	151		243	3	1	1		
PSC		2	45	78		120	2	2	1		
SCC		1	55	87		134	4	4	1		
UNK		2	15	12		29					
UNL		1	3	7		9		1	1		
UNO	1	78	105	191		368	2	2	2		1
WNCC			59	85		144					
WSC		7	15	49		70	1				

\*CPSE – Career Program of Study; F/R – Free or Reduced Price Lunch Program; SNAP – Supplemental Nutrition Assistance Program; SSI – Supplemental Security Income; TANF – Temporary Assistance for Needy Families; WIC – Special Supplemental Nutrition Program

@ Data masked due to low numbers

## Access College Early 2016-17 Number of Scholarships Awarded by High School

College (number of high schools)

High School (number of students, number of scholarships)

### Central Community College (52):

Adams Central (Hastings) (7, 12)

Alma (1, 1)

Arcadia (3, 6)

Aurora (6, 6)

Blue Hill (3, 4)

Boone Central (Albion) (8, 12)

Burwell (1, 1)

Central Catholic (Grand Island) (3, 5)

Central City (6, 9)

Central Valley (Greeley) (2, 4)

Columbus (32, 50)

Cozad (5, 7)

David City (6, 7)

Doniphan-Trumbull (4, 8)

East Butler (1, 2)

Elwood (1, 1)

Franklin (4, 8)

Fullerton (6, 15)

Giltner (2, 2)

Grand Island (195, 439)

Hampton (5, 6)

Hastings, (13, 17)

Heartland Lutheran (Grand Island) (1, 2)

High Plains (Polk) (1, 3)

Holdrege (3, 6)

Holy Family (2, 4)

Humphrey (1, 1)

Lexington (35, 41)

Litchfield (3, 5)

Madison (2, 2)

Minden (1, 1)

Northwest (Grand Island) (6, 16)

Ord (7, 16)

Palmer (5, 7)

Pope John XXIII (Elgin) (2, 6)

Ravenna (5, 10)

Red Cloud (1, 2)

Sandy Creek (Fairfield) (13, 28)

Schuyler Central (3, 6)

Scotus Central (Columbus) (2, 2)

S-E-M (8, 12)

Shelby-Rising City (3, 5)

Shelton (1, 3)

Silver Lake (Roseland) (2, 4)

Southern Valley (Oxford) (2, 3)

Spalding Academy (2, 3)

St Francis (Humphrey) (1, 1)

St Paul (3, 8)

Sutton (1, 4)

Twin River (Genoa) (1, 1)

West Point-Beemer (1, 1)

Wood River (5, 11)



**Chadron State College (4):**

Chadron (7, 9)  
Gordon-Rushville (6, 6)  
Scottsbluff (1, 1)  
Sidney (3, 4)

**Concordia (1):**

Lincoln Lutheran (1, 2)

**Creighton (7):**

Omaha Benson (1, 1)  
Omaha Bryan (1, 1)  
Omaha Burke (3, 3)  
Omaha Central (2, 2)  
Omaha North (1, 1)  
Omaha Northwest (1, 1)  
Omaha South (1, 1)

**Hastings College (2)**

Adams Central (Hastings) (1, 1)  
Hastings (1, 2)

**Metropolitan Comm College (23):**

Arlington (3, 5)  
Bellevue East (1, 1)  
Bellevue West (1, 1)  
Blair (1, 4)  
DC West (Valley) (4, 4)  
Fort Calhoun (9, 18)  
Fremont (32, 63)  
Gretna (3, 6)  
Home School (5, 12)  
Millard South (Omaha) (16, 35)

Omaha Benson (4, 4)  
Omaha Bryan (69, 89)  
Omaha Burke (23, 25)  
Omaha Central (30, 31)  
Omaha North (30, 31)  
Omaha Northwest (12, 13)  
Omaha South (24, 36)  
Papillion-LaVista (3, 5)  
Papillion-LaVista South (3, 6)  
Plattsmouth (1, 1)  
Ralston (1, 3)  
Scribner-Snyder (1, 1)  
Westside (Omaha) (2, 4)

**Midland University (8):**

Fremont (3, 3)  
Omaha Benson (4, 4)  
Omaha Bryan (48, 72)  
Omaha Burke (5, 5)  
Omaha Central (3, 3)  
Omaha North (7, 7)  
Omaha South (72, 110)  
Skutt Catholic (Omaha) (1, 1)

**Mid-Plains Community College (22):**

Anselmo-Merna (1, 2)  
Arcadia (5, 7)  
Brady (3, 5)  
Broken Bow (7, 14)  
Chase Co (Imperial) (3, 6)  
Cody-Kilgore (3, 6)  
Dundy Co (Benkelman) (3, 6)

**Mid-Plains Community College (cont)**

Elwood (1, 2)  
Garden Co (Oshkosh) (1, 1)  
Hershey (3, 8)  
Home School (1, 2)  
Hyannis (1, 1)  
McCook (2, 5)  
Medicine Valley (Curtis) (3, 3)  
Mullen (1, 1)  
North Platte (43, 99)  
Paxton (4, 14)  
Pender (2, 3)  
Perkins Co (Grant) (1, 2)  
Pope John XXIII (Elgin) (1, 2)  
S-E-M (1, 1)  
Southern Valley (Oxford) (1, 1)

**NCTA (4):**

Burwell (1, 1)  
S-E-M (1, 1)  
Wheeler Central (Bartlett) (1, 2)  
York (1, 3)

**Nebraska Wesleyan (46):**

Adams Central (1, 2)  
Alma (1, 2)  
Aurora (4, 5)  
Bancroft-Rosalie (4, 4)  
Bishop Neumann (Wahoo) (1, 1)  
Blue Hill (1, 1)  
Boone Central (Albion) (1, 1)  
Centennial (Utica) (1, 2)  
Central Valley (Greeley) (4, 7)

Columbus (12, 14)  
Conestoga (Murray) (3, 6)  
Cozad (1, 1)  
Elwood (2, 3)  
Franklin (2, 2)  
Gordon-Rushville (6, 6)  
Hampton (2, 2)  
Hastings (19, 50)  
Hay Springs (3, 3)  
Lexington (31, 68)  
Leyton (1, 1)  
Lincoln Christian (1, 2)  
Lincoln East (1, 1)  
Lincoln High (1, 1)  
Lincoln North Star (41, 77)  
Lincoln Northeast (9, 15)  
Lincoln Southeast (1, 1)  
Marian (Omaha) (1, 1)  
Mercy (Omaha) (2, 2)  
Minden (1, 1)  
Norfolk (6, 8)  
Norris (2, 2)  
Lutheran Northeast (Norfolk) (2, 5)  
Oakland-Craig (5, 5)  
Omaha Burke (14, 24)  
Ord (9, 11)  
Papillion-LaVista South (2, 3)  
Riverside (Cedar Rapids) (5, 10)  
Seward (3, 4)  
Sidney (3, 7)  
South Sioux (19, 19)  
Southern Valley (Oxford) (2, 2)

**Nebraska Wesleyan (cont):**

St Cecilia (Hastings) (2, 4)  
Stuart (4, 4)  
Wayne (5, 10)  
West Point-Beemer (5, 7)  
Westside (Omaha) (1, 1)

**Northeast Community College (52):**

Ainsworth (6, 9)  
Bancroft-Rosalie (10, 17)  
Battle Creek (2, 4)  
Bloomfield (3, 4)  
Burwell (8, 9)  
Cedar Cath (Hartington) (8, 19)  
Chambers (1, 3)  
Clearwater-Orchard (6, 15)  
Creighton (7, 21)  
Elgin (4, 12)  
Elkhorn Valley (Tilden) (7, 12)  
Emerson-Hubbard (3, 11)  
Gering (2, 2)  
Guardian Angels (West Pt.) (2, 5)  
Hartington-Newcastle (2, 3)  
Home School (1, 2)  
Homer (3, 3)  
Laurel-Concord-Coleridge (3, 7)  
Lutheran Northeast (Norfolk) (1, 1)  
Lynch (2, 3)  
Madison (5, 8)  
McCool Junction (1, 2)  
Milford (1, 1)  
Neligh-Oakdale (4, 6)  
Newman Grove (6, 7)

Niobrara (1, 1)  
Norfolk (26, 36)  
Norfolk Catholic (3, 8)  
North Bend (3, 5)  
Oakland-Craig (2, 6)  
O'Neill (6, 12)  
Palmyra (1, 1)  
Pender (2, 4)  
Pierce (4, 6)  
Plainview (7, 15)  
Pope John XXIII (Elgin) (2, 2)  
Rock Co (Bassett) (5, 16)  
S-E-M (1, 1)  
South Sioux (35, 48)  
St Mary's (O'Neill) (2, 3)  
Stanton (1, 3)  
Stuart (5, 5)  
Tekamah-Herman (4, 9)  
Wakefield (3, 7)  
Wausa (4, 9)  
Wayne (2, 2)  
West Boyd (9, 22)  
West Holt (9, 16)  
West Point-Beemer (25, 47)  
Wheeler Central (Bartlett) (1, 3)  
Wisner-Pilger (16, 50)  
Wynot (7, 14)

**Peru State College (33):**

Arcadia (2, 2)  
Auburn (1, 2)  
Aurora (2, 2)

**Peru State College (cont)**

Beatrice (11, 21)  
Crete (4, 6)  
Cross Co (Stromsburg) (2, 4)  
Elwood (2, 2)  
Fairbury (2, 2)  
Falls City (6, 10)  
Fillmore Central (Geneva) (1, 2)  
Homer (1, 1)  
HTRS (Humboldt) (9, 15)  
Johnson Co (Tecumseh) (2, 4)  
Johnson-Brock (2, 4)  
Kenesaw (1, 1)  
Lewiston (3, 4)  
Lexington (2, 3)  
Lourdes Central (NE City) (1, 2)  
McCool Junction (2, 3)  
Meridian (Daykin) (4, 7)  
Nebraska City (3, 3)  
Norris (Firth) (7, 9)  
North Bend (5, 9)  
Pawnee (6, 13)  
Raymond Central (1, 1)  
Riverside (Cedar Rapids) (6, 9)  
Scribner-Snyder (3, 3)  
Southern (Wymore) (1, 1)  
Syracuse-Dunbar-Avoca (1, 2)  
Tri County (Dewitt) (10, 18)  
Wallace (1, 1)  
Wausa (1, 1)  
York (20, 39)

**Southeast Community College (31):**

Ashland-Greenwood (1, 1)  
Beatrice (14, 24)  
Crete (2, 2)  
Deshler (1, 1)  
Falls City (8, 15)  
Keya Paha Co (1, 4)  
Lincoln Christian (1, 1)  
Lincoln East (6, 12)  
Lincoln High (4, 7)  
Lincoln Lutheran (1, 2)  
Lincoln North Star (30, 57)  
Lincoln Northeast (9, 16)  
Lincoln Southeast (1, 1)  
Lincoln Southwest (2, 3)  
Malcolm (1, 2)  
Milford (3, 8)  
Nebraska City (2, 3)  
Neligh-Oakdale (1, 1)  
Norris (Firth) (10, 20)  
Pawnee City (1, 1)  
Plattsmouth (2, 2)  
Raymond Central (1, 1)  
Southern (Wymore) (6, 7)  
Syracuse-Dunbar-Avoca (1, 1)  
Thayer Central (Hebron) (3, 4)  
Wahoo (3, 7)  
Weeping Water (1, 2)  
Wilber-Clatonia (1, 2)  
Wynot (2, 3)  
York (16, 26)  
Yutan (8, 22)

**Univ. of Nebraska at Kearney (7):**

Crete (3, 3)  
Gibbon (1, 1)  
Grand Island (5, 5)  
Hastings (1, 1)  
Kearney (5, 7)  
Lexington (13, 13)  
Sandy Creek (1, 1)

**Univ. of Nebraska – Lincoln (9):**

Brady (1, 1)  
Freeman (1, 1)  
Gordon-Rushville (3, 3)  
Lincoln North Star (1, 2)  
Lincoln Southeast (1, 1)  
Oakland-Craig (1, 1)  
Seward (1, 1)  
South Sioux (1, 2)  
Southern (XXX) (1, 2)

**Univ. of Nebraska at Omaha (26):**

Bellevue East (5, 14)  
Bellevue West (10, 15)  
Blair (1, 1)  
Brownell Talbot (Omaha) (1, 3)  
Crete (1, 1)  
Elkhorn (1, 1)  
Lincoln East (2, 3)  
Marian (Omaha) (1, 1)  
Mercy (Omaha) (1, 1)  
Millard South (Omaha) (3, 7)  
Millard West (Omaha) (2, 3)  
Omaha Benson (3, 5)

Omaha Bryan (66, 74)  
Omaha Burke (54, 88)  
Omaha Central (31, 42)  
Omaha North (27, 45)  
Omaha Northwest (12, 15)  
Omaha South (115, 174)  
Papillion-La Vista (7, 10)  
Papillion-La Vista South (2, 2)  
Plattsmouth (8, 10)  
Ralston (12, 25)  
Raymond Central (1, 1)  
Roncalli (Omaha) (1, 1)  
Skutt (Omaha) (1, 1)  
Westside (Omaha) (7, 9)

**Wayne State College (12):**

Aurora (3, 3)  
Cross Co (Stromsburg) (4, 4)  
Fullerton (4, 9)  
Oakland-Craig (3, 4)  
Osmond (2, 3)  
Riverside (Cedar Rapids) (6, 11)  
Sandy Creek (4, 7)  
Schuyler Central (10, 14)  
South Sioux (30, 30)  
Twin River (Genoa) (1, 2)  
Wayne (3, 4)  
Wisner-Pilger (1, 1)

**Western NE Community College (15):**

Alliance (13, 31)  
Bayard (1, 1)  
Bridgeport (8, 16)  
Chadron (3, 4)  
Crawford (2, 2)  
Elba (2, 4)  
Gering (5, 5)

Hay Springs (1, 2)  
Hyannis (1, 1)  
Leyton (1, 2)  
Minatare (6, 6)  
Mitchell (3, 4)  
Morrill (2, 2)  
Scottsbluff (86, 173)

## Access College Early 2016-17 Courses Taken by Scholarship Recipients

College (number of different subject areas)  
Subject Area (number of scholarships)

### Central Community College (32):

Accounting (1)  
Agribusiness (5)  
Advanced Manufacturing (27)  
Auto Body (38)  
Biological Sciences (8)  
Business Admin (2)  
Business Tech (1)  
Chemistry (1)  
Construction Tech (44)  
Drafting & Design Tech (46)  
Economics (17)  
Education (3)  
English (214)  
Entrepreneurship (2)  
Fine & Performing Arts (1)  
History (42)  
Health Occupations (63)  
Humanities (2)  
Human Services (1)  
Information Tech (22)  
Media Arts (5)  
Mathematics (70)  
Music (9)  
Philosophy (1)  
Physical Education (4)  
Political Science (18)

Psychology (25)  
Sociology (23)  
Speech (115)  
Theatre (1)  
Visual Arts (1)  
Welding Tech (25)

### Chadron State College (5):

Finance (3)  
History (1)  
Mathematics (14)  
Marketing (1)  
Psychology (1)

### Concordia (2)

Chemistry (1)  
English (1)

### Creighton (1):

Emergency Medical Services (10)

### Hastings College (2)

Chemistry (2)  
Math (1)

**Metropolitan Comm College (37):**

Accounting (1)  
Arts (2)  
Auto Collision Tech (7)  
Biology (10)  
Chemistry (4)  
Culinary/Hospitality Mngt (2)  
Criminal Justice (18)  
Early Childhood (84)  
Economics (2)  
Education (1)  
Emergency Medical Services (6)  
English (17)  
Entrepreneurship (2)  
Fashion Design (7)  
Finance (12)  
Fire Science Tech (4)  
Geography (1)  
Health Info Mngt Systems (14)  
History (21)  
Horticulture/Land Mngt (40)  
Health (6)  
Human Relations (9)  
Industrial/Commercial Trade (2)  
Information Tech (18)  
Legal Studies (2)  
Mathematics (27)  
Political Science (2)  
Precision Machine Tech (8)  
Process Operations Tech (4)  
Psychology (5)  
Reading & Learning Skills (1)  
Sociology (15)

Speech (9)  
Theatre (2)  
Video/Audio Communication (9)  
Welding (18)  
Workplace Skills (6)

**Midland University (3):**

English (108)  
Earth Science (3)  
History (94)

**Mid-Plains Community College (17):**

Agriculture (10)  
Arts (4)  
Biology (39)  
Business (1)  
Chemistry (4)  
English (37)  
History (16)  
Mathematics (35)  
Music (4)  
Nursing Asst (4)  
Business Office Tech (6)  
Political Science (7)  
Psychology (6)  
Sociology (4)  
Spanish (6)  
Speech (6)  
Welding (2)

**NCTA (2):**

Livestock Industry Mngt (6)  
Math (1)



**Nebraska Wesleyan (14):**

Accounting (3)  
Biology (3)  
Business Administration (2)  
Chemistry (5)  
Communication Studies (10)  
Economics (9)  
English (231)  
French (3)  
Geography (4)  
History (60)  
Mathematics (36)  
Physics (13)  
Political Science (1)  
Spanish (28)

**Northeast Community College (24):**

Accounting (4)  
Agriculture (8)  
Art (1)  
Auto Body Repair (2)  
Automotive Tech (4)  
Biology (35)  
Business (1)  
Criminal Justice (1)  
Drafting (1)  
English (134)  
Geography (1)  
History (40)  
Health Education (28)  
Health/Phys Ed/Rec (13)  
Information Tech (5)  
Mathematics (87)

Nurse Aide (38)  
Physics (6)  
Political Science (6)  
Psychology (45)  
Sociology (20)  
Spanish (8)  
Speech (43)  
Welding (4)

**Peru State College (12):**

Biological Science (15)  
Business (2)  
English (76)  
History (9)  
Mathematics (23)  
Political Science (5)  
Physics (1)  
Political Science (5)  
Psychology (40)  
Sociology (20)  
Spanish (1)  
Speech (12)

**Southeast Community College (28):**

Accounting (1)  
Automation Tech (1)  
Bioscience (4)  
Business Admin (16)  
Bldg Construction Tech (5)  
Criminal Justice (5)  
Design & Drafting Tech (3)  
Early Childhood Ed (4)

**Southeast Community College (cont)**

Economics (5)  
Education (4)  
English (54)  
Entrepreneurship (7)  
Financial Services (1)  
Food Service/Hospitality (14)  
Health (11)  
Information Tech (17)  
Machine Tool Tech (1)  
Mathematics (43)  
Medical Assisting (5)  
Music (1)  
Nursing Assistant (9)  
Physics (1)  
Political Science (1)  
Psychology (9)  
Sociology (5)  
Spanish (4)  
Speech (8)  
Welding (17)

**Univ. of Nebraska at Kearney (9):**

Chemistry (2)  
Comp Sci & Info Tech (5)  
English (2)  
French (3)  
German (3)  
Physical Education (1)  
Spanish (13)  
Statistics (1)  
Teachers Education (1)

**Univ. of Nebraska – Lincoln (7):**

Agricultural Sciences (1)  
Animal Science (2)  
Design (1)  
History (1)  
Nutrition/Health Science (1)  
Psychology (3)  
Sociology (5)

**Univ. of Nebraska at Omaha (25):**

Art/Art History (13)  
Biology (23)  
Business Administration (1)  
Information Science/Tech (20)  
Criminal Justice (1)  
Communication Studies (2)  
Computer Science (2)  
Economics (1)  
English (103)  
French (4)  
Geography (71)  
History (37)  
Info Assurance Science (3)  
Mathematics (20)  
Music (1)  
Physical Education (2)  
Physics (26)  
Political Science (87)  
Psychology (15)  
Religion (8)  
Sociology (4)  
Spanish (65)  
Teacher Ed (29)

**Univ. of Nebraska at Omaha (cont)**

University Seminar (5)  
Writers Workshop (5)

**Wayne State College (12):**

Business (5)  
Chemistry (3)  
Communication Arts (3)  
Computer Science (2)  
English (22)  
History (4)  
Mathematics (39)  
Music (1)  
Political Science (1)  
Psychology (5)  
Sociology (4)  
Spanish (3)

**Western NE Community College (34):**

Accounting (2)  
Advanced Mfg Design Tech (20)  
Auto Body Tech (1)  
Automotive Tech (2)  
Biological Sciences (24)  
Business Administration (3)  
Business Tech (2)  
Construction (14)

Criminal Justice (3)  
Early Childhood Ed (10)  
Economics (3)  
Education (2)  
Emergency Medical Tech (10)  
English (58)  
Engineering Tech (1)  
History (16)  
Health (11)  
Humanities (1)  
Human Services (1)  
Information tech (4)  
Mathematics (6)  
Nursing Assistant (15)  
Personal Development (7)  
Physical Education (2)  
Physical Education/Coaching (1)  
Photography (2)  
Political Science (3)  
Practical Nursing (1)  
Psychology (18)  
Sociology (1)  
Speech (3)  
Statistics (5)  
Theatre Arts (1)  
Welding (16)



## **NEBRASKA OPPORTUNITY GRANT 2016-17 YEAR-END REPORT**

**Staff Draft January 8, 2018**

## COMMISSIONERS

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**Coordinating Commission for Postsecondary Education**  
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The Commission's reports are available online at [ccpe.nebraska.gov/reports](http://ccpe.nebraska.gov/reports)

# NEBRASKA OPPORTUNITY GRANT PROGRAM

The Nebraska Opportunity Grant (NOG) program provides financial aid to students who are residents of Nebraska; have not earned a bachelor's, graduate, or professional degree; have high financial need (defined as having an expected family contribution equal to or less than 110% of the maximum family contribution that qualifies students for a federal Pell Grant); and who are attending eligible Nebraska colleges and universities to earn a degree or credential. The NOG program uses information from the federal Free Application for Federal Student Aid (FAFSA) as the basis for determining eligibility; there is no separate application.

NOG is the State of Nebraska's only need-based financial aid program for postsecondary students and is funded through General fund appropriations and lottery funds. As of the 2015-16 academic year, when analyzing national need-based undergraduate grant dollars per undergraduate enrollment, Nebraska ranked 34<sup>th</sup> in the country.

The NOG program is a decentralized financial aid program. The commission allocates state funding to participating institutions based on a statutory formula that takes into account the proportion of all eligible students attending each institution and their tuition and fees (capped at tuition and fees at the University of Nebraska Lincoln) and verifies student eligibility but does not determine individual student award amounts or dictate how many eligible students receive NOG grants. Participating institutions award NOG grants to eligible students subject to eligibility criteria, maximum award limits, and available allocations.

For the 2016-17 NOG program award year:

- \$16,889,748 was awarded
- 12,928 students received a Nebraska Opportunity Grant
- \$1,306.45 was the average grant award

Pages 3-6 include charts showing the number of Nebraska students who received a federal Pell grant and the unmet financial need of these students as reported by the institutions. The US Department of Education defines financial need as the difference between how much college costs and how much a student and the student's family can pay towards those costs. The difference between financial need and the amount of financial aid offered by the college to the student to cover the financial need is considered unmet financial need. Students must cover their unmet need either from private loans or out-of-pocket funds.

The remainder of the report reflects various details specifically related to the NOG program, broken out by sector. Of particular interest is the table on page 13 showing the percentage of eligible students that received a NOG award by sector. The table demonstrates both that the NOG program is an important part of the overall financial aid strategy of postsecondary institutions and that many eligible students are not served by the NOG program due to lack of funding.

## **NOG Program Participating Institutions**

### University of Nebraska

- University of Nebraska at Kearney
- University of Nebraska – Lincoln
- University of Nebraska Medical Center
- University of Nebraska at Omaha
- Nebraska College of Technical Agriculture

### State Colleges

- Chadron State College
- Peru State College
- Wayne State College

### Community Colleges

- Central Community College
- Metropolitan Community College
- Mid-Plains Community College
- Northeast Community College
- Southeast Community College
- Western Nebraska Community College

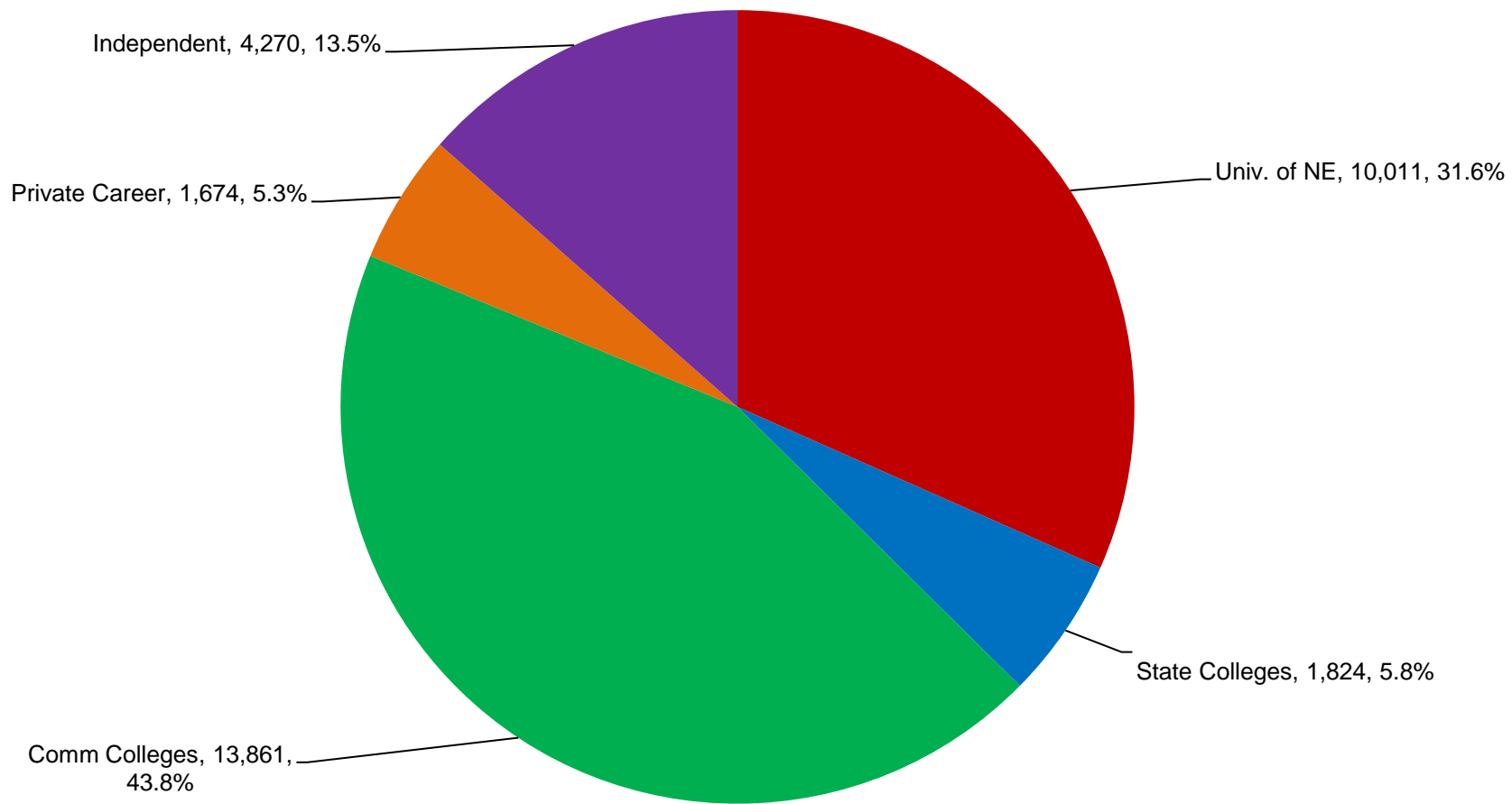
### Private Career Colleges

- Capitol School of Hairstyling
- College of Hair Design
- Creative Center
- Joseph's College of Beauty
- Kaplan University (Lincoln & Omaha)
- La'James College
- National American University
- Xenon International School of Hair

### Independent Colleges & Universities

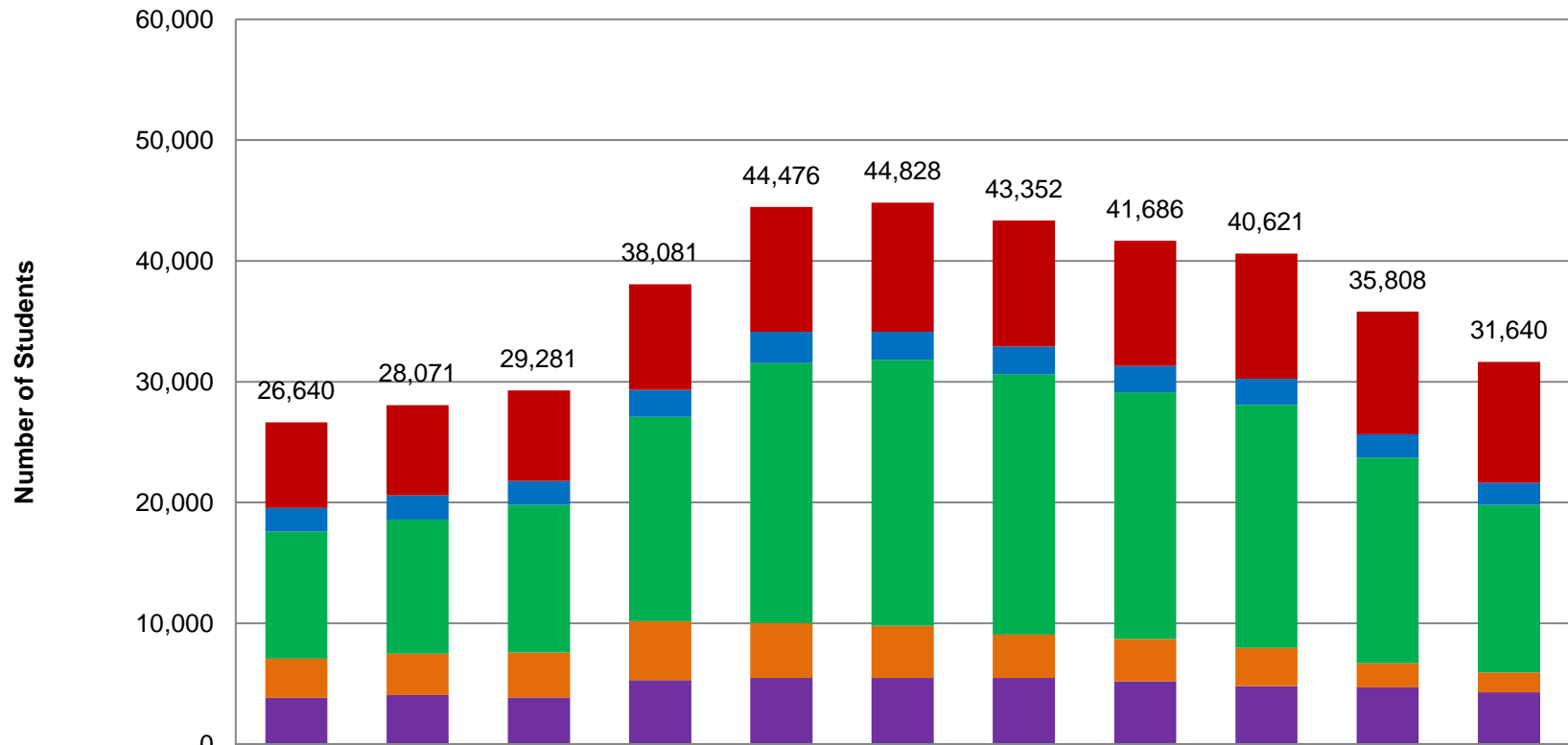
- Bellevue University
- Bryan College of Health Science
- Clarkson College
- College of Saint Mary
- Concordia University
- Creighton University
- Doane University
- Grace University
- Hastings College
- Little Priest Tribal College
- Midland University
- Nebraska Christian College
- Nebraska Methodist College
- Nebraska Wesleyan University
- Omaha School of Massage Therapy
- Union College
- York College

**2016-17 Nebraska Resident Pell Grant-Eligible Students by Sector  
(percentage is of total enrollment)**



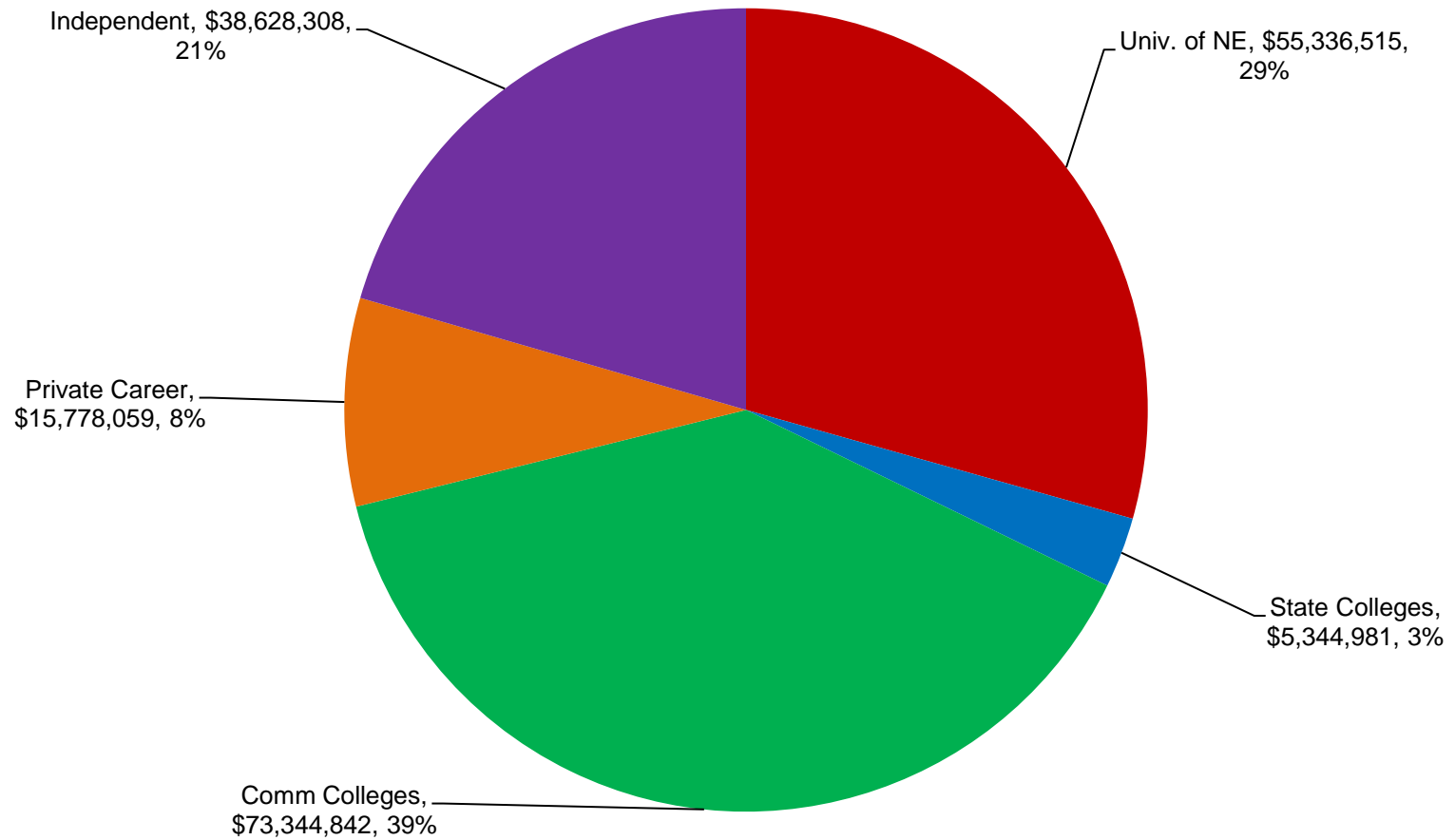


### Nebraska Resident Pell Grant-Eligible Students by Sector

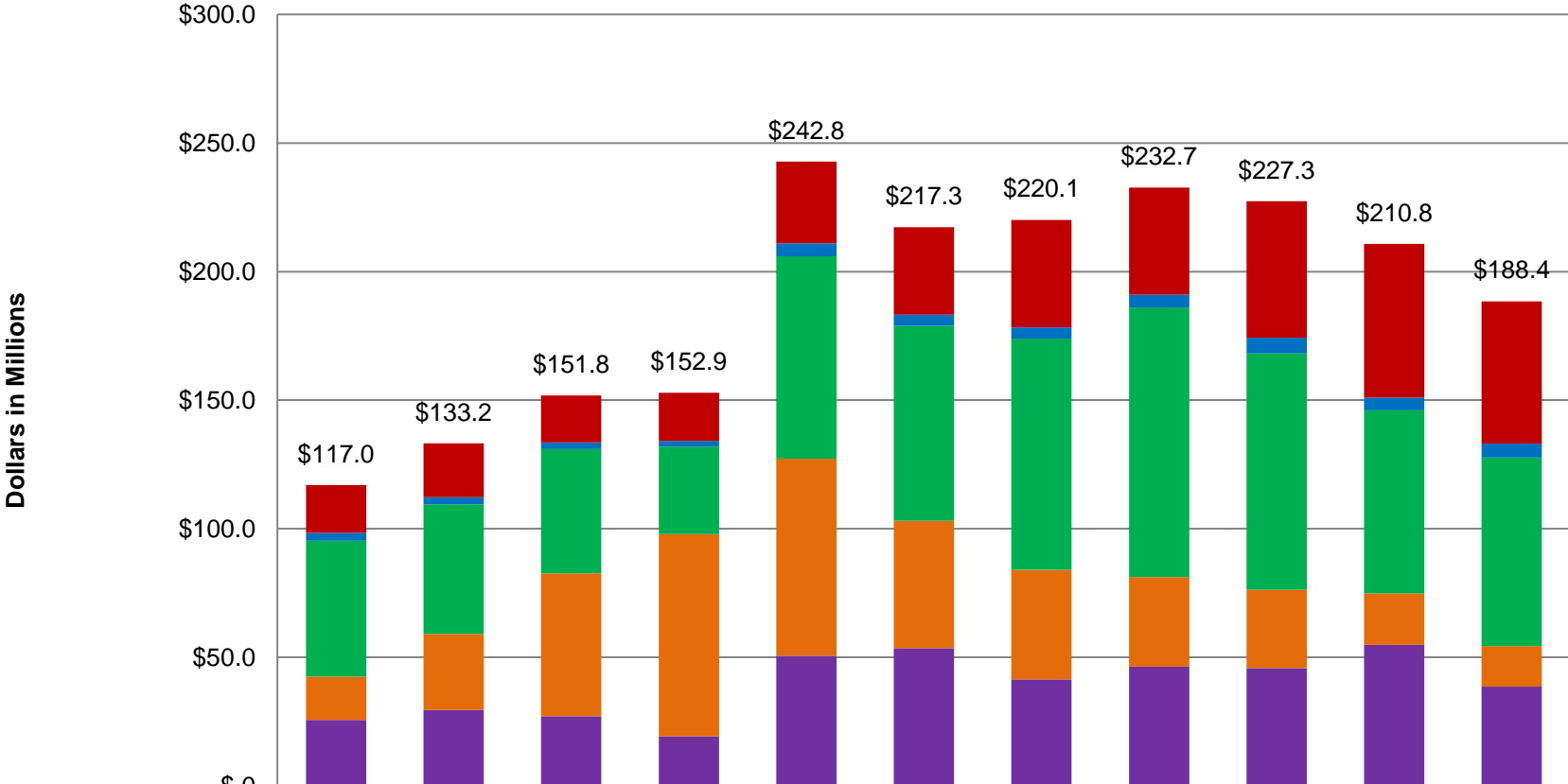


	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
■ Univ. of NE	7,084	7,487	7,499	8,750	10,353	10,694	10,437	10,378	10,387	10,155	10,011
■ State Colleges	1,971	1,994	1,966	2,246	2,580	2,304	2,296	2,177	2,135	1,944	1,824
■ Comm Colleges	10,504	11,115	12,240	16,911	21,521	22,043	21,548	20,433	20,132	17,019	13,861
■ Private Career	3,262	3,430	3,717	4,877	4,555	4,298	3,607	3,504	3,168	2,009	1,674
■ Independent	3,819	4,045	3,859	5,297	5,467	5,489	5,464	5,194	4,799	4,681	4,270
<b>Total</b>	<b>26,640</b>	<b>28,071</b>	<b>29,281</b>	<b>38,081</b>	<b>44,476</b>	<b>44,828</b>	<b>43,352</b>	<b>41,686</b>	<b>40,621</b>	<b>35,808</b>	<b>31,640</b>

**2016-17 Unmet Need of  
Pell Grant-Eligible Students  
(percentage is of total amount)**



### Nebraska Resident Pell Grant-Eligible Unmet Need by Sector



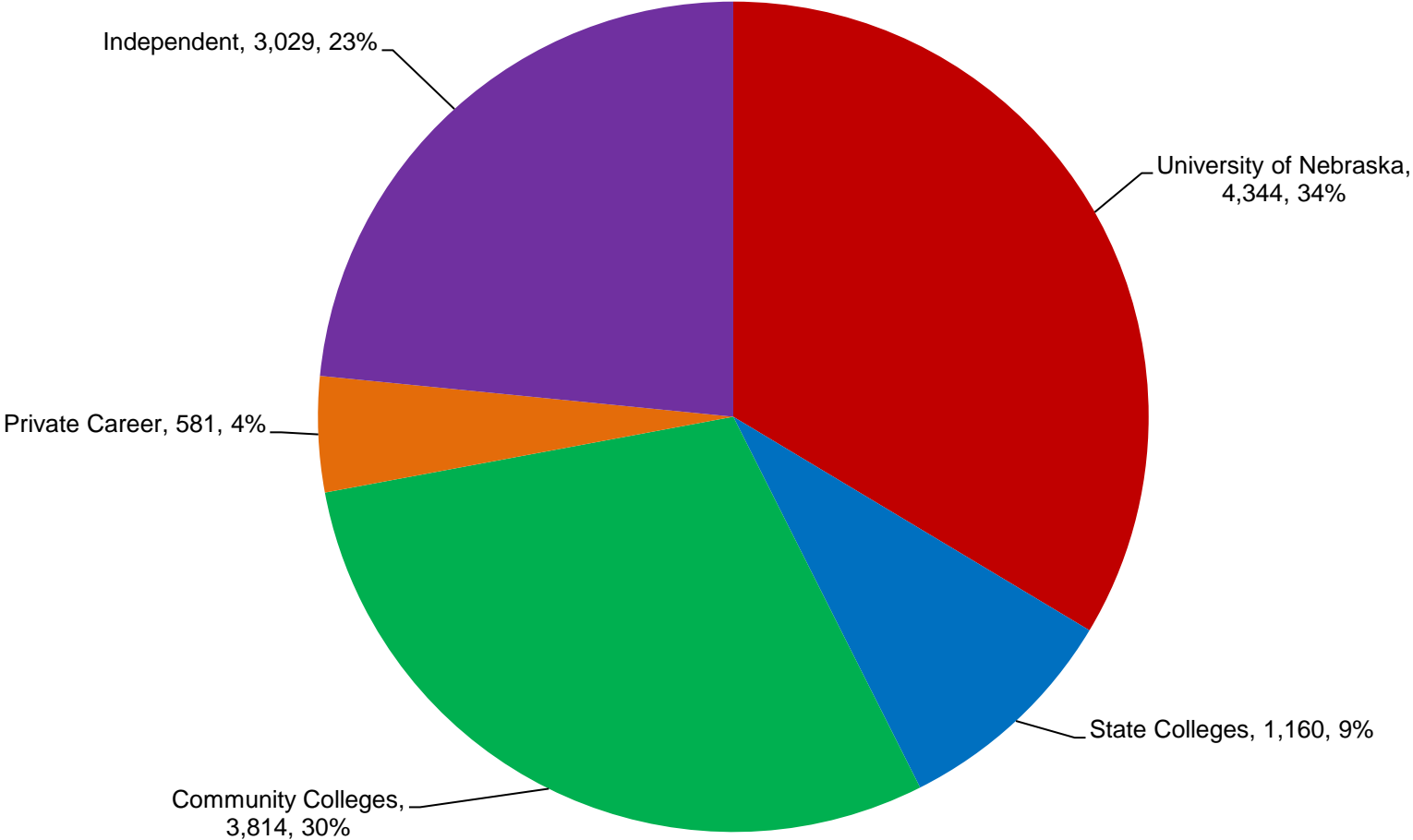
	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
■ Univ. of NE	\$18.6	\$20.9	\$18.2	\$18.7	\$31.8	\$34.1	\$41.8	\$41.7	\$53.0	\$59.8	\$55.3
■ State Colleges	\$3.1	\$2.8	\$2.6	\$2.3	\$5.1	\$4.3	\$4.4	\$4.9	\$6.1	\$4.9	\$5.3
■ Community Colleges	\$52.8	\$50.4	\$48.4	\$34.0	\$78.7	\$75.8	\$89.9	\$104.9	\$92.0	\$71.2	\$73.3
■ Private Career	\$16.8	\$29.6	\$55.5	\$78.6	\$76.6	\$49.6	\$42.6	\$34.8	\$30.5	\$20.0	\$15.8
■ Independent	\$25.7	\$29.5	\$27.1	\$19.3	\$50.6	\$53.5	\$41.4	\$46.4	\$45.8	\$54.9	\$38.6
<b>Total</b>	<b>\$117.0</b>	<b>\$133.2</b>	<b>\$151.8</b>	<b>\$152.9</b>	<b>\$242.8</b>	<b>\$217.3</b>	<b>\$220.1</b>	<b>\$232.7</b>	<b>\$227.3</b>	<b>\$210.8</b>	<b>\$188.4</b>

## NOG Yearly Process

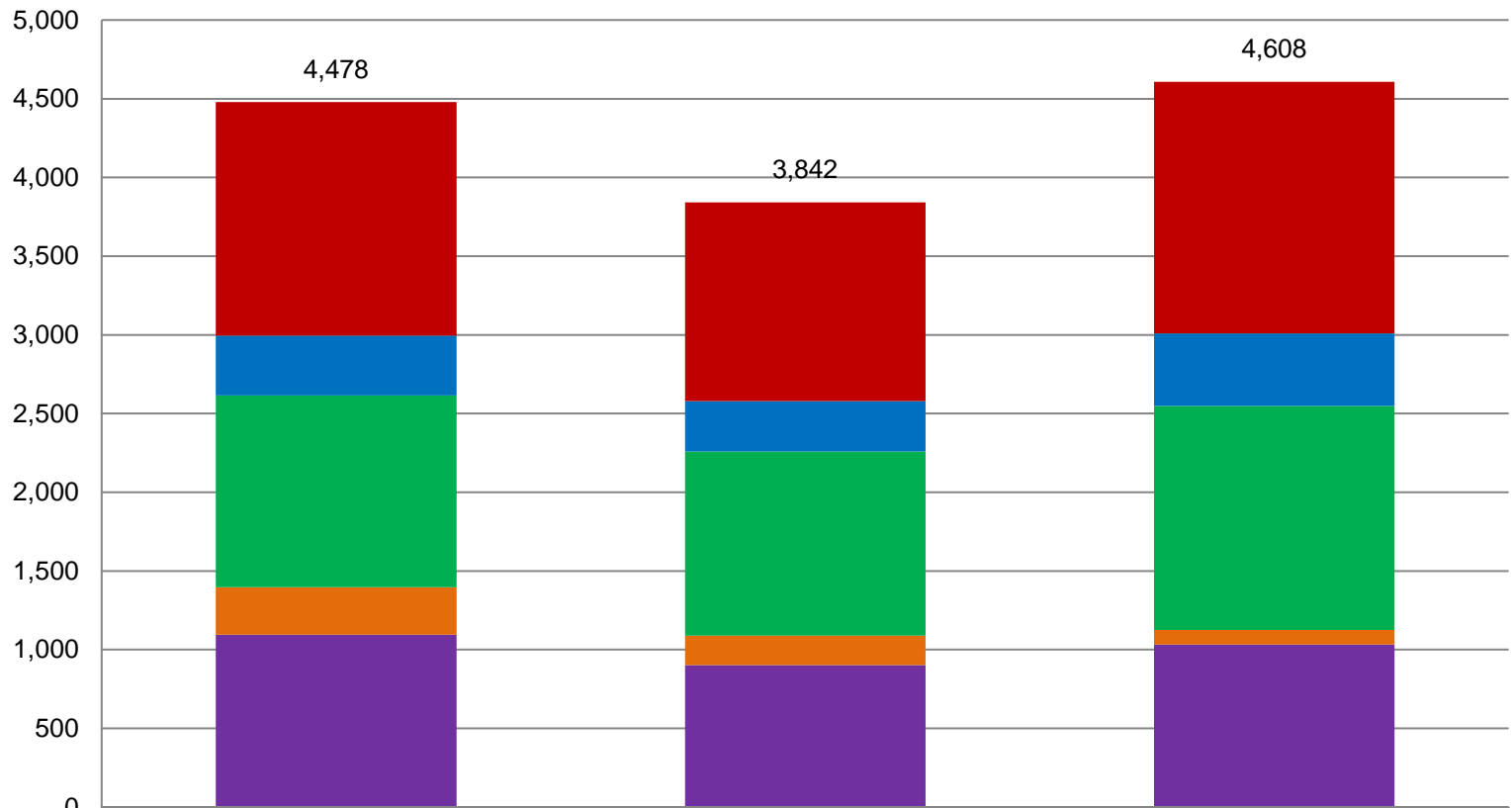
Each year the Commission allocates NOG funding that has been appropriated by the Legislature to participating institutions. In order to provide these institutions timely information, funding estimates are used until a final appropriation bill is approved in late spring. Allocations are calculated using the formula found in Neb. Rev. Stat. § 85-1912. Below are key events of the NOG process:

- Tentative allocation using estimated state General and lottery funds is sent out to institutions in January for the next academic year
- NOG applications to participate are sent to institutions and returned to the Commission in June
- Data from the applications, including the calculation of full-time-equivalent eligible students and tuition and fees charged, are used in the allocation formula
- Final lottery distribution received by the Commission in June
- Final allocation notice sent to institutions in July
- Institutions submit a list of recommended students for Commission approval
  - Must be done prior to disbursement to student
  - Send in multiple lists throughout the year
  - Funds sent at least twice a year based on approved list of students
  - Final submission must be submitted by May 31<sup>st</sup> of the academic year
- Commission performs audits of student eligibility at each participating institution every fall

### 2016-17 NOG Recipients by Sector

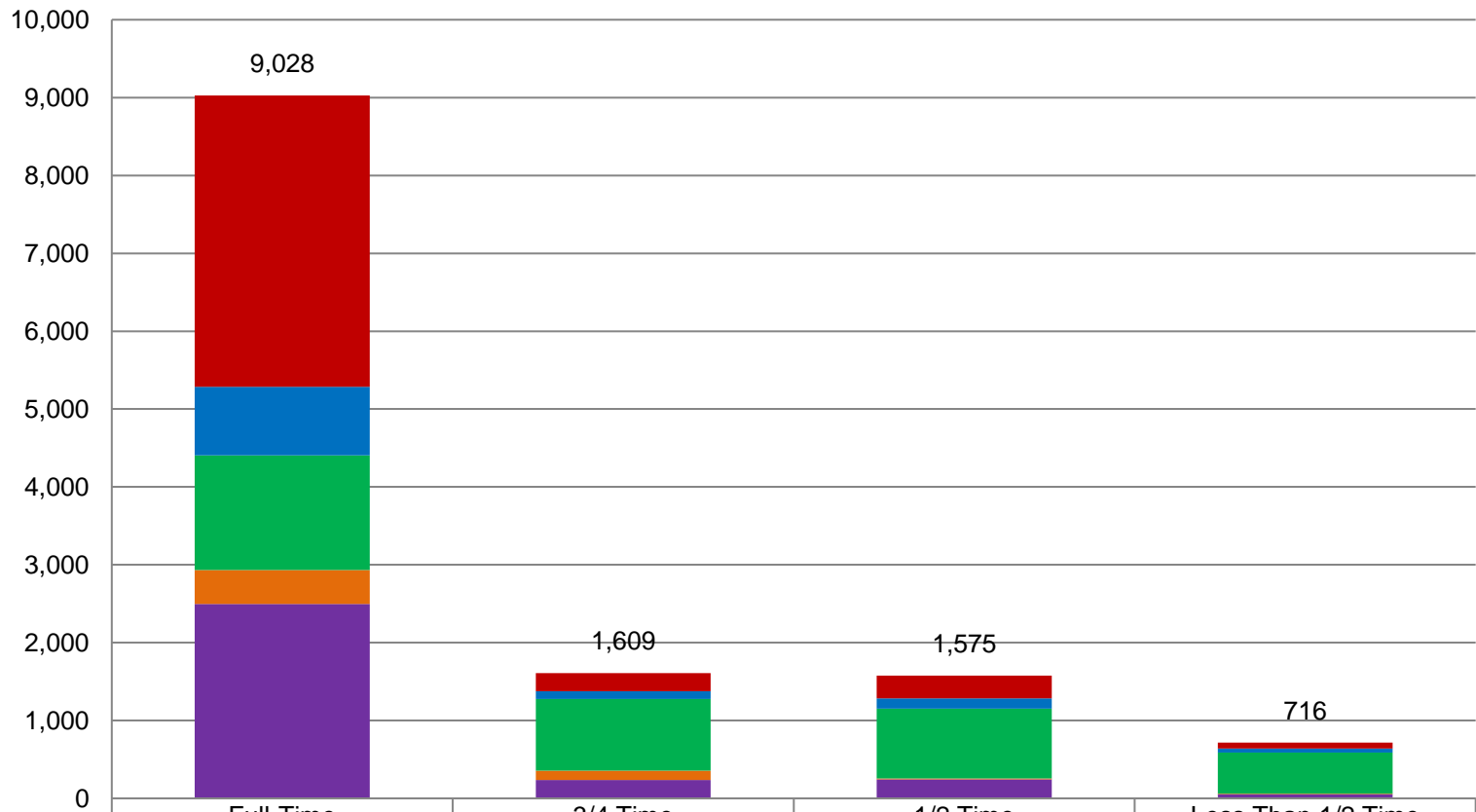


### 2016-17 NOG Recipients by Family Income



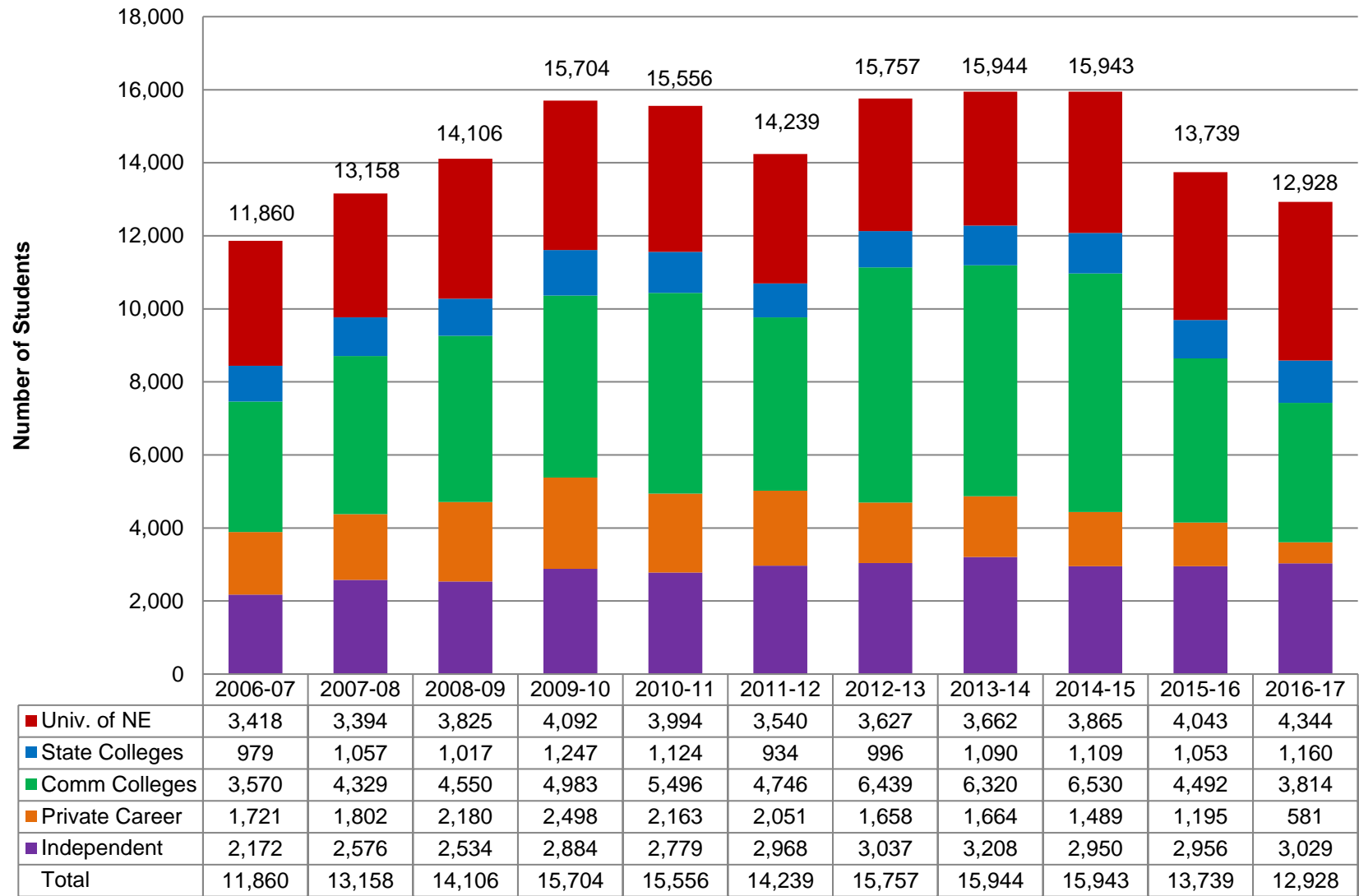
	0-\$19,999	\$20,000-\$39,999	\$40,000+
■ Univ. of NE	1,482	1,264	1,598
■ State Colleges	381	318	461
■ Comm Colleges	1,218	1,172	1,424
■ Private Career	303	186	92
■ Independent	1,094	902	1,033
Total	4,478	3,842	4,608

### 2016-17 Recipients by Sector by Enrollment



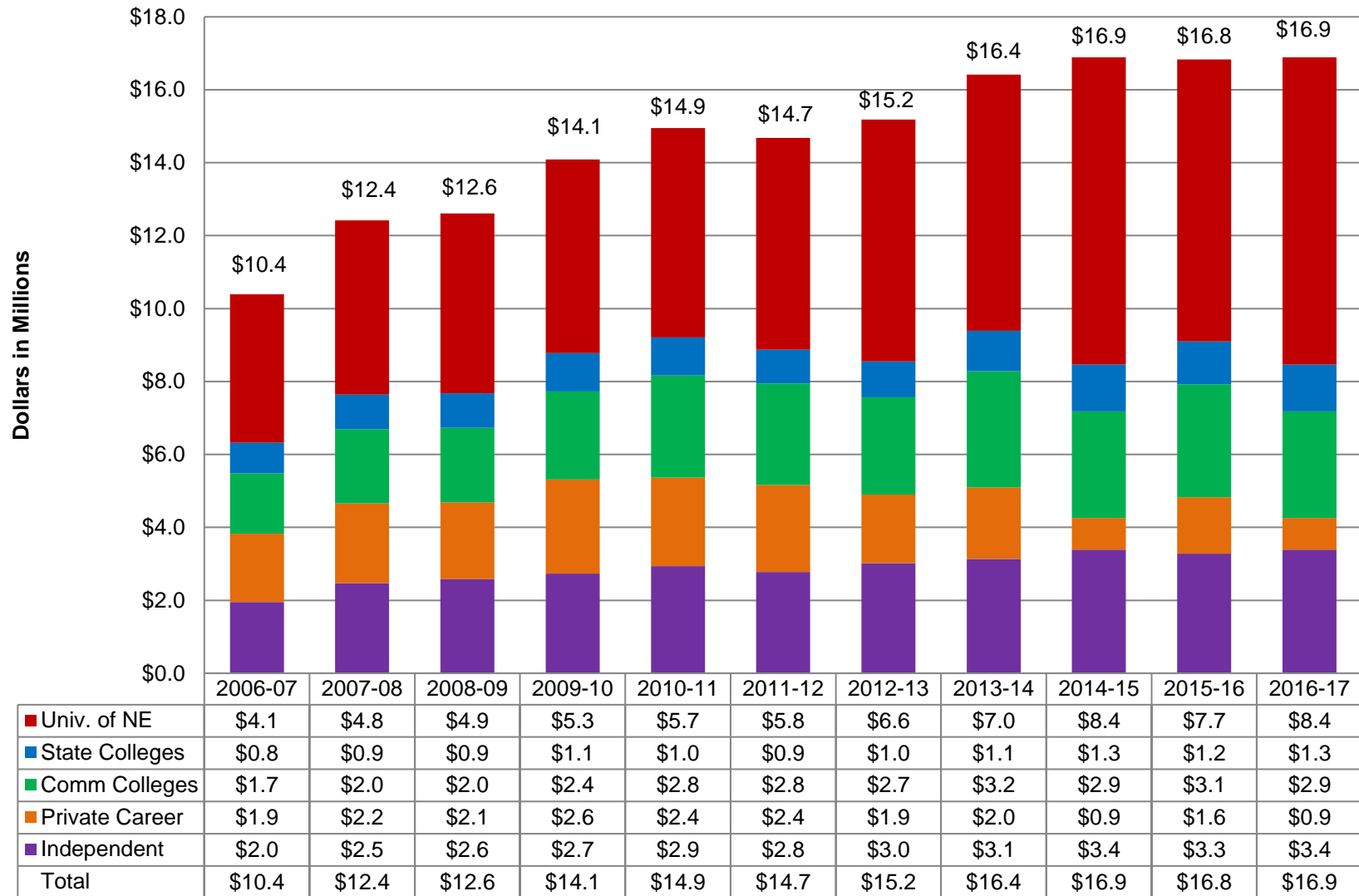
	Full-Time	3/4 Time	1/2 Time	Less Than 1/2 Time
■ Univ. of NE	3,744	234	290	76
■ State Colleges	877	97	134	52
■ Comm Colleges	1,473	920	893	528
■ Private Career	438	121	15	7
■ Independent	2,496	237	243	53
<b>Total</b>	<b>9,028</b>	<b>1,609</b>	<b>1,575</b>	<b>716</b>

### NOG Recipients by Sector





### NOG Amount Awarded by Sector



Sector	# and % of Eligible Students	# and % of NOG Recipients	% of Elig who Received NOG	\$ and % of NOG Awarded	Average NOG Award
University of Nebraska (5)	11,652	4,344	37.3%	\$8,424,993	\$1,939.45
	33.1%	33.6%		49.9%	
State Colleges (3)	2,076	1,160	55.9%	\$1,278,525	\$1,102.18
	5.9%	9.0%		7.6%	
Community Colleges (6)	14,717	3,814	25.9%	\$2,928,628	\$767.86
	41.8%	29.5%		17.3%	
Private Career Schools (9)	1,762	581	33.0%	\$866,711	\$1,491.76
	5.0%	4.5%		5.1%	
Independent Colleges & Universities (17)	4,971	3,029	60.9%	\$3,390,892	\$1,119.48
	14.1%	23.4%		20.1%	
Total	35,178	12,928	36.8%	\$16,889,748	\$1,306.45
	100.0%	100.0%		100.0%	

## NOG Funding by Source

